

MINUTES

**TOWN OF NORMAL HISTORIC PRESERVATION COMMISSION
INSPECTIONS CONFERENCE ROOM, CITY HALL
100 EAST PHOENIX AVENUE
NORMAL, ILLINOIS**

**REGULAR MEETING
July 10, 2012
12:30 p.m.**

Members Present

Kristen Allen, Nancy Armstrong, Kathy Burgess, Bob Ward, and Bruce Warloe

Members Absent

Matt Felumlee, Anne Matter

Others Present

Mercy Davison, Town Planner; Doug Cutter, 802 Normal Ave.

Call to Order

Mr. Warloe called the meeting to order at 12:30 p.m. noting that there was a quorum.

Minutes

Ms. Armstrong moved to approve the June 12, 2012 regular meeting minutes as submitted. Ms. Burgess seconded. The motion carried 4-0. Ms. Allen arrived after the vote.

CA-12-06-08: 802 Normal Avenue, Front Stoop Replacement

Ms. Davison provided a summary of the project, noting that the item was carried over from the June 12 meeting as a result of the commissioners having questions that Ms. Davison could not answer. Property owner Doug Cutter was in attendance to provide additional information and to answer questions.

Ms. Davison distributed a line drawing of the house with proposed front porch, which was created by an architect. The drawing showed the railing not extending above the windowsill and showed spindles wrapping around the front side of the porch. Ms. Davison said the owner is willing to install skirting around the base of the porch, and the owner plans to paint the structure.

Mr. Warloe and Mr. Ward expressed a preference that skirting be installed rather than not. They suggested lattice. Mr. Cutter said he prefers vertical wood slats, and the commissioners agreed that would be appropriate.

Ms. Burgess asked for clarification on the railing design. The line drawing showed the top rail being flush with the top of the corner posts, but the original drawing showed the top rail being lower than the corner posts by a few inches. Mr. Cutter said the original drawing was accurate.

Ms. Allen asked for clarification on the spindles – black metal versus wood. Mr. Cutter said he prefers wood. Ms. Davison asked for clarification that the wood spindles would be a plain design as shown on the line drawing rather than turned or decorative. Mr. Cutter agreed they would be plain, as shown on the drawing.

Ms. Davison noted that it may not be wise to paint the treated lumber immediately, as it needs time to dry out. The commissioners agreed, although the timing will vary depending on how dry the lumber is at the time of purchase.

Ms. Armstrong moved to approve the project as presented, with the following clarifications:

1. The lumber will be painted, although the owner may wait until the lumber has dried out.
2. The spindles will be wooden with a plain design.
3. Vertical slats will be used for skirting.

Ms. Allen seconded.

The motion carried 5-0.

Other Business

The commission discussed the upcoming August 11 window restoration workshop, which the Town is co-sponsoring with the IHPA and Landmarks Illinois. They recommended that Ms. Davison reach out to additional craftspeople, including those who do cabinetry. Ms. Davison will also work with City of Bloomington Planner Mark Woolard to advertise the event. Ms. Armstrong will attend on behalf of the commission, and others may as well.

Adjournment

The meeting was adjourned at 12:45 p.m.

Respectfully submitted,



Mercy Davison
Town Planner