

MINUTES

**TOWN OF NORMAL HISTORIC PRESERVATION COMMISSION
INSPECTIONS CONFERENCE ROOM, CITY HALL
100 EAST PHOENIX AVENUE
NORMAL, ILLINOIS**

**REGULAR MEETING
October 11, 2011
12:30 p.m.**

Members Present

Bruce Warloe, Nancy Armstrong, Anne Matter, Kristen Allen, Bob Ward and Kathy Burgess

Members Absent

Matt Felumlee

Others Present

Geoff Fruin (Town Staff), Terri Ryburn (305 E. Pine Street)

Call to Order

Ms. Matter called the meeting to order at 12:30 p.m. noting a quorum was present.

Minutes

Ms. Armstrong moved to approve the September 13th minutes as submitted. Ms. Burgess seconded. The motion carried 6-0.

CA-11-10-29: 305 E. Pine Street Window Restoration

Ms. Burgess moved to approve the COA as presented and Ms. Allen seconded. Ms. Ryburn explained that this is 'phase 1' of the restoration project and involves about three quarters of the total windows on the building. Ms. Matter noted the very thorough application and thanked Ms. Ryburn for her detailed explanation of the work to be performed. The Commission had no further questions. The motion carried 6-0.

BG-11-10-06: 305 E. Pine Street Window Restoration

Ms. Burgess moved to approve the Bone Grant as presented and Ms. Armstrong seconded. The grant request is for \$5,000 and the total project cost is \$20,000. The Commission indicated their willingness to waive the requirement for two bids, as the work required specific expertise. The Commission did not have any questions and the motion carried 6-0.

Other Business

No other business was discussed.

Adjournment

The meeting was adjourned at 12:50 p.m.

Respectfully submitted,

Geoff Fruin
Assistant City Manager