

## MINUTES

**TOWN OF NORMAL HISTORIC PRESERVATION COMMISSION  
INSPECTIONS CONFERENCE ROOM, CITY HALL  
100 EAST PHOENIX AVENUE  
NORMAL, ILLINOIS**

**REGULAR MEETING**

**May 25, 2010**

**12:30 p.m.**

**Members Physically Present**

Nancy Armstrong, Kathy Burgess, Anne Matter, Kristen Allen, and Bob Ward

**Members Physically Absent**

Matt Felumlee and Bruce Warloe

**Others Physically Present**

Geoff Fruin, Assistant City Manager; Robert Brewes, applicant representing 102 S. Linden

**Call to Order**

Ms. Matter called the meeting to order at 12:30 p.m. and noted a quorum was present.

**Minutes:**

The minutes of the April 13, 2010, were approved 5-0 as submitted.

**CA-10-05-09:** 102 S. Linden, Window and Decking Replacement

Mr. Ward moved to approve the COA and Ms. Burgess seconded. The Commission stated that the wood paneling that the applicant wants to extend over the lower windows on the west elevation should exactly match the existing wood paneling on the building. The deck panels should also match the existing panels to the extent possible (e.g. width and materials). Treated deck wood is acceptable but no artificial materials such as plastic are acceptable. The stain color is at the discretion of the owner. The Commission unanimously approved the motion.

**CA-10-05-10:** 102 S. Linden, Construction of a Second Entryway on West Elevation

Ms. Allen moved to approve the COA and Ms. Armstrong seconded. The Commission stipulated the door must be historically appropriate in materials and style. A wood  $\frac{3}{4}$  windowed door with plain glass and a single panel at the bottom was determined to be appropriate. The final door should be approved by Commission staff or the chairperson prior to installation. If the addition of paneling is necessary to fill a gap, then such paneling should match what exists on the building. A transom window will need to be added and should match the transom on the existing entryway. The transom should not extend beyond the doorway. The new doorway will require a skinnier glass window, which was deemed OK by the Commission so long as the new window is not 18 inches or less in width. The applicant will also attempt

to replace the existing entryway door with a similar historically appropriate door. The Commission unanimously approved the motion.

**CA-10-05-11:** 102 S. Linden, Concrete Replacement and Wrought Iron Fencing Installation

The Commission determined that concrete bollards in the parking lot were not under their jurisdiction and removed this item from the COA. Ms. Burgess moved to approve the COA and Ms. Allen seconded. Mr. Brewe clarified that the sole entrance to his business will be on the south side and that the access to the outdoor space will be only through his business, not directly off of the street. The Commission found the concrete replacement acceptable. However there were not sufficient details on the wrought iron fencing. The Commission wants a decorative fencing that is no higher than the existing wood panels on the west elevation. The Commission removed the wrought iron from the COA and unanimously approved the COA. They directed the applicant to return with another COA that covers the fencing in more detail.

**Other Business:**

None

**Adjournment**

There being no further business, the meeting was adjourned at 1:23 p.m.

Respectfully submitted,

Geoff Fruin  
Assistant City Manager