

## MINUTES

**TOWN OF NORMAL HISTORIC PRESERVATION COMMISSION  
CONFERENCE ROOM C, CITY HALL  
100 EAST PHOENIX AVENUE  
NORMAL, ILLINOIS**

**SPECIAL MEETING**

**June 9, 2009**

**12:30 p.m.**

**Members Physically Present**

Kristen Allen, Nancy Armstrong, Matt Felumlee, Anne Matter, Bob Ward, Bruce Warloe

**Members Physically Absent**

Kathy Burgess

**Others Physically Present**

Town Planner, Mercy Davison

**Call to Order**

Ms. Matter called the meeting to order at 12:30 p.m. and noted a quorum was present.

**Minutes:**

Ms. Allen noted that the minutes of the May 12, 2009 special meeting had a cut-and-paste error wherein the second page is a copy of the April minutes. Ms. Davison stated that she would attempt to correct that mistake. The minutes were then approved 6-0 on the condition that Ms. Davison make the correction.

**CA-09-06-13, 311 W. Virginia, Front Porch Repair**

Ms. Matter reviewed the Certificate of Appropriateness form with the Commission. Ms. Matter asked owner Mr. Wyckoff if he plans to remove the existing beadboard ceiling during the roof repair. He answered in the negative. Mr. Wyckoff plans to do some of the work with the assistance of Bob Jones (Lexington), who does quite a bit of historic preservation work.

Mr. Wyckoff also clarified that the existing foundation materials will be re-used after the porch is shored up. If re-use is not possible, he will replace with matching materials.

Ms. Allen moved to approve the Certificate of Appropriateness CA-09-06-13 request for 311 W. Virginia as submitted.

Mr. Warloe seconded.

Ayes: Kristen Allen, Matt Felumlee, Anne Matter, Bob Ward, Bruce Warloe

Nays: None

The motion carried, 5-0.

### **CA-09-06-16, 602 Normal Ave., Replacement of Windows and Front Door on Front Porch**

Ms. Davison recommended that 602 Normal Ave. be considered prior to 309 Clay Street because the owner of 309 Clay could not attend the meeting.

The owners, Susan Burt and Larry Stout, and their contractor, John Shea, were present to answer questions about the project. Ms. Matter noted that the porch would not have been enclosed originally, which is why the owners are not requesting Bone Grant funds. (They do not want to restore it to unenclosed.)

The commissioners asked if the storm door would be metal or wood. Mr. Shea and Ms. Burt answered that the decision has not been made. Either way, it will be painted so the appearance from the street will be approximately the same. Ms. Burt noted that cost will be a factor. Ms. Matter stated that the owners can use a metal door because the existing door is metal.

Mr. Shea showed a sample window. It will be double hung and will have muntins on the upper sash to match the original windows on the rest of the house. The type of window is a simulated divided light. The trim will be white on the outside, as are the original windows.

Ms. Armstrong arrived at 12:45 p.m.

Ms. Allen moved to approve the Certificate of Appropriateness CA-09-06-16 request for 602 Normal as submitted. The motion permits either a wood or metal front door.

Mr. Felumlee seconded.

Ayes: Kristen Allen, Nancy Armstrong, Matt Felumlee, Anne Matter, Bob Ward, Bruce Warloe

Nays: None

The motion carried, 6-0.

### **CA-09-06-15, 309 Clay, Front Stoop Reconstruction**

Ms. Matter noted that although the house is not architecturally distinctive, it is considered a contributing structure due to its age (constructed 1941). The structure has been altered with aluminum siding. She further stated that she supports the new front stoop because it doesn't interfere with the integrity of the house. (It's not attached.)

Mr. Warloe asked for clarification on the hand rail because the example at 614 Normal Avenue does not have a rail. Ms. Davison stated that she discussed this with the owner and that unlike 614 Normal, the railing at 309 Clay will have a wooden hand rail atop the metal spindles. The commissioners also noted that they never approved the front porch addition at 614 Normal. Ms. Davison will follow up.

The commissioners asked how the front door will be able to open if the new front stoop has floor joists and decking as shown on the plan. Mr. Ward suggested ways that the construction could happen without the joists as shown. Ms. Davison said she would follow up with the owner for informational

purposes. The commissioners noted that the appearance of the new front stoop is their concern rather than how the contractor will accomplish it.

Mr. Ward moved to approve the Certificate of Appropriateness CA-09-06-15 request for 309 Clay as submitted.

Ms. Armstrong seconded.

Ayes: Kristen Allen, Nancy Armstrong, Matt Felumlee, Anne Matter, Bob Ward, Bruce Warloe

Nays: None

The motion carried, 6-0.

**Other Business:**

**a. APPROVED (Expedited Review):**

CA-09-05-12E	413 Normal	Replace asphalt roof	Approved
CA-09-06-14E	717 N. School	Addition of new front stoop and brick wing walls	Approved

**b.** The commissioners discussed a number of historic homes that are currently for sale.

**Adjournment**

There being no further business, the meeting was adjourned at approximately 1:10 p.m.

Respectfully submitted,

Mercy Davison  
Town Planner