

## MINUTES

### TOWN OF NORMAL HISTORIC PRESERVATION COMMISSION REGULAR MEETING

July 14, 2020

12:30 p.m.

#### **Members Present**

Todd Bugg, Kathy Burgess, Anne Matter, Chris Niebur

#### **Members Absent**

Nancy Armstrong, Zak Boerger, Bruce Warloe

#### **Others Present**

Taylor Long, Associate Planner; Jason Querciagrossa, Deputy Corporation Counsel; Andrew Valicka, I&T Support Technician

#### **Call to Order**

Ms. Matter called the meeting to order at 12:30 p.m. noting that there was a quorum of the commission present. As this meeting was conducted virtually over Zoom, Mr. Long summarized proper etiquette for muting microphones when not speaking and the need for roll call votes for each item on the agenda.

#### **Minutes**

Mr. Bugg moved to approve the minutes of the June 9, 2020 regular meeting. Mr. Niebur seconded the motion. The motion carried 4-0.

#### **CA-20-07-28: Window Replacement, 605 Normal Avenue**

Ms. Matter introduced the application for the replacement of a total of 20 windows at 605 Normal Avenue. Mr. Long summarized the proposed project and the staff report. Commissioners agreed that the proposed windows, made of wood-composite and externally clad in fiberglass, were of an appropriate design and material for the home and surrounding historic district.

Ms. Burgess moved to approve the application for window replacement at 605 Normal Avenue. Mr. Bugg seconded the motion. The motion carried 4-0.

#### **BG-20-07-07: Window Replacement, 605 Normal Avenue**

Commissioners then discussed the applicants' request for Bone Grant funding for the replacement of the 20 windows at 605 Normal Avenue. Ms. Matter and Ms. Burgess stated their opposition to the approval of grant funding for this project, citing that the replacement of original, wood windows with modern, though appropriate substitutes, was not truly restorative. The commissioners stated their opinion that limited grant program funding should be prioritized for window restoration projects, rather than those where original windows are removed, and replaced with modern inserts.

Mr. Long offered that the commission had previously approved Bone Grants for similar window replacement projects involving the removal of original, wood windows and the installation of ones made of wood or wood

composite and externally clad in aluminum or fiberglass. Mr. Long further offered that there are few, if any, contractors in the Bloomington-Normal area offering window restoration services.

Commissioners agreed that, moving forward, limited grant funds should be prioritized for window restoration projects and not those involving the removal and replacement of original, wood windows.

Mr. Niebur moved to approve the application for Bone Grant funding of the window replacement project at 605 Normal Avenue. Ms. Burgess seconded the motion. The motion failed 4-0.

**Other Business**

None.

**Adjournment**

The meeting was adjourned at 1:00 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Taylor Long".

Taylor Long  
Associate Planner