

MINUTES

TOWN OF NORMAL HISTORIC PRESERVATION COMMISSION REGULAR MEETING

June 9, 2020

12:30 p.m.

Members Present

Nancy Armstrong, Todd Bugg, Kathy Burgess, Anne Matter, Chris Niebur, Bruce Warloe

Members Absent

Zak Boerger

Others Present

Taylor Long, Associate Planner; Jason Querciagrossa, Deputy Corporation Counsel; Alondre Wilson, I&T Support Technician; Andrew Valicka, I&T Support Technician; Ben Wodika, 600 Normal Avenue; Brian Blomgren, 706 N School Street

Call to Order

Ms. Matter called the meeting to order at 12:31 p.m. noting that there was a quorum of the commission present. As this meeting was conducted virtually over Zoom, Mr. Long summarized proper etiquette for muting microphones when not speaking and the need for roll call votes for each item on the agenda.

Minutes

Mr. Bugg moved to approve the minutes of the May 12, 2020 regular meeting. Ms. Burgess seconded the motion. The motion carried 6-0.

CA-20-06-21: Deck Construction, 600 Normal Avenue

Ms. Matter introduced the application for the construction of a wooden deck in the rear yard of 600 Normal Avenue. Mr. Long and the applicant, Mr. Wodika, summarized the proposed project. Commissioners agreed that the proposed deck was of an appropriate design and material for the home and surrounding historic district.

Ms. Burgess moved to approve the application for the construction of a rear yard deck at 600 Normal Avenue. Mr. Warloe seconded the motion. The motion carried 6-0.

CA-20-06-22: Window Restoration, 706 N School Street

Ms. Matter introduced the application for the restoration of original western and southern windows and storm windows at 706 N School Street. The applicant, Mr. Blomgren, summarized his past and proposed window restoration efforts. Commissioners agreed that the proposed project was truly restorative and in-line with previously approved efforts by the applicant and his contractor.

Mr. Bugg moved to approve the application for the restoration of windows at 706 N School Street. Ms. Armstrong seconded the motion. The motion carried 6-0.

BG-20-06-06: Window Restoration, 706 N School Street

Commissioners then discussed the applicant's request for Bone Grant funding for the restoration of windows at 706 N School Street. The applicant, Mr. Blomgren, summarized that he was only able to come up with one estimate for professional services and materials for the window restoration project. Mr. Blomgren submitted the estimate at the meeting and explained that it was from the only contractor in the community (though soon to be retired) that he knew to be capable of restoring windows and fabricating historically appropriate replacement storm windows. Staff and commissioners reviewed the estimate from England Windows, which quoted a total cost of \$4,230.00, equaling \$2,115.00 in eligible Bone Grant funding. Commissioners agreed that the proposed scope of work, including the replacement of one window's broken pane with historic glass, was eligible for Bone Grant funding. The commission also determined that the applicant had made the requisite, honest effort to obtain two estimates for the project.

Ms. Burgess moved to approve the application for Bone Grant funding of the restoration of western and southern windows at 706 N School Street in the amount of \$2,115.00. Mr. Niebur seconded the motion. The motion carried 6-0.

CA-20-06-23: Window Replacement, 310 W Virginia Avenue

Ms. Matter introduced the application for the replacement of four front, eastern windows at 310 W Virginia Avenue. Commissioner Nancy Armstrong, the applicant, recused herself from voting on this matter. Ms. Armstrong summarized her reasons for proposing the replacement of the four windows and explained that the proposed replacement windows were previously installed on the rear of the home. Mr. Long displayed images of the existing and proposed windows. The commissioners agreed that the proposed replacement windows were appropriate and of a design and material routinely approved by the commission.

Ms. Armstrong and the commissioners also discussed the replacement of the two existing, wrought iron flowerboxes located on the home's second floor. Ms. Armstrong explained that the boxes were not original to the home and that they would not survive their removal as part of the upper windows' replacement. Due to the boxes' non-historic status, the commissioners agreed that they could be replaced with new ones of an appropriate design and material for the home and reviewed/approved by the commission's chair through the expedited process at a later date.

Ms. Burgess moved to approve the application for the replacement of four, eastern-facing windows at 310 W Virginia Avenue. Mr. Warloe seconded the motion. The motion carried 5-0.

Other Business

None.

Adjournment

The meeting was adjourned at 1:03 p.m.

Respectfully submitted,



Taylor Long
Associate Planner