

## MINUTES

**TOWN OF NORMAL HISTORIC PRESERVATION COMMISSION  
11 UPTOWN CIRCLE  
ILLINOIS TERMINAL CONFERENCE ROOM, ROOM 336, (3<sup>RD</sup> FLOOR)  
NORMAL, ILLINOIS**

**REGULAR MEETING  
September 10, 2019  
12:30 p.m.**

### **Members Present**

Zak Boerger, Todd Bugg, Kathy Burgess, Anne Matter, Chris Niebur, Bruce Warloe

### **Members Absent**

Nancy Armstrong

### **Others Present**

Taylor Long, Associate Planner; Jason Querciagrossa, Deputy Corporation Counsel; Jeff Augspurger, 607 N Main Street; Jeff Grover, 4 Clinton Place; Jack Glascock, 23 Broadway Place

### **Call to Order**

Ms. Matter called the meeting to order at 12:30 p.m. noting that there was a quorum of the commission present.

### **Minutes**

Ms. Burgess moved to approve the minutes of the August 13, 2019, regular meeting. Mr. Boerger seconded the motion. The motion carried 6-0.

### **CA-19-09-40: Fence Installation, 607 N Main Street**

Ms. Matter introduced the application for the installation of fencing at 607 N Main Street. Mr. Long displayed images of the proposed fencing and summarized the staff report. The applicant, Jeff Augspurger, further summarized his plans and offered that the cedar fence posts would be placed at 8-foot intervals and feature two black, powder-coated chains strung between them. The commissioners expressed no concerns or opposition to the proposed fencing visible from the street.

Mr. Bugg moved to approve the application for fence installation at 607 N Main Street. Mr. Warloe seconded the motion. The motion carried 6-0.

### **CA-19-09-41: Chimney Restoration, 4 Clinton Place**

Ms. Matter introduced the application for the restoration of the brick chimney at 4 Clinton Place. Mr. Long summarized the staff report and the home's new owner, Jeff Grover, offered additional context. The commissioners agreed that the chimney was a prominent feature of the Craftsman home and expressed appreciation for the new owner's desires to restore rather than remove the chimney entirely.

Ms. Burgess moved to approve application for chimney restoration at 4 Clinton Place. Mr. Niebur seconded the motion. The motion carried 6-0.

**BG-19-09-12: Chimney Restoration, 4 Clinton Place**

The commissioners then discussed the applicant's request for Bone Grant funding of the chimney restoration project. Citing that the applicant would not be permanently removing or adversely altering significant architectural elements of the home, the commissioners agreed to approve the grant request. The commissioners reviewed the two estimates submitted by Mr. Grover. Upon review of the estimates and their identical scopes of work, staff and the commission determined that the grant would be in the amount of \$1,324.94, half the amount of the lower estimate.

Mr. Niebur moved to approve the application for Bone Grant funding of the chimney restoration project at 4 Clinton Place in the amount of \$1,324.94. Mr. Bugg seconded the motion. The motion carried 6-0.

**CA-19-09-42: Tile Roof Restoration, 23 Broadway Place**

Ms. Matter introduced the application for the restoration of the ceramic tiles on the porch roof of the home at 23 Broadway Place. The home's owner, Jack Glascock, summarized his application and the rationale for his request. Mr. Long displayed images of the deteriorated condition of the porch's roof and the rain that routinely pools on the porch floor after leaking through the roof. Mr. Glascock clarified that due to the substantial amount of water damage to the interior of the roof, the entire overhead structure of the porch needed to be reconstructed. The commissioners agreed that the tile roof needed substantial repairs and that Mr. Glascock's plans for the roof were wholly restorative.

Mr. Boerger moved to the approved the application for tile roof restoration at 23 Broadway Place. Ms. Burgess seconded the motion. The motion carried 6-0.

**BG-19-09-13: Tile Roof Restoration, 23 Broadway Place**

The commissioners then discussed the applicant's request for Bone Grant funding of the tile roof restoration project. Citing that the applicant would not be permanently removing or adversely altering significant architectural elements of the home, the commissioners agreed to approve the grant request. The commissioners reviewed the three estimates submitted by Mr. Glascock. Upon review of the estimates and their identical scopes of work, staff and the commission determined that the grant would be in the amount of \$3,625.00, half the amount of the lowest estimate. The commission explained to Mr. Glascock their practice of using the lowest estimate to determine the grant amount awarded yet offered that if final costs came in higher than the estimate, he could request a Bone Grant increase upon completion of the project per his approved Certificate of Appropriateness.

Mr. Bugg moved to approve the application for Bone Grant funding of the tile roof restoration project at 23 Broadway Place in the amount of \$3,625.00. Mr. Niebur seconded the motion. The motion carried 6-0.

**Other Business**

None

**Adjournment**

Mr. Bugg moved to adjourn the meeting. Mr. Niebur seconded the motion. The meeting was adjourned at 12:46 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Taylor Long". The signature is written in a cursive, flowing style.

Taylor Long  
Associate Planner