

## MINUTES

**TOWN OF NORMAL HISTORIC PRESERVATION COMMISSION  
UPTOWN STATION, 3<sup>rd</sup> FLOOR (Union Pacific Room)  
11 UPTOWN CIRCLE  
NORMAL, ILLINOIS**

**RESCHEDULED MEETING  
March 19, 2013  
12:30 p.m.**

### **Members Present**

Nancy Armstrong, Kathy Burgess, Anne Matter, Bob Ward, and Bruce Warloe

### **Members Absent**

Kristen Allen, Matt Felumlee

### **Others Present**

Mercy Davison, Town Planner; Ed and Deb Seib, 803 N. School St.

### **Call to Order**

Ms. Matter called the meeting to order at 12:30 p.m. noting that there was a quorum.

### **Minutes**

Ms. Armstrong moved to approve the February 12, 2013 meeting minutes. Mr. Warloe seconded. The motion carried 5-0.

### **CA-13-03-04: Replacement of Garage Door, 803 N. School**

(Ms. Matter changed the order of the agenda because the applicants for 1202 S. Fell were unable to attend the meeting.)

The Seibs explained their desire to replace the existing non-historic fiberglass garage door with a white metal door. The hardware will create the appearance of a historic carriage house garage door, but it will function like a modern door (going up and down). It will not have windows.

Ms. Matter noted that they are entitled to use the non-historic metal material because the existing door is a non-historic material; however, if there were applying for a grant they would need to use wood.

Ms. Burgess moved to approve the garage door; Ms. Armstrong seconded. The motion carried 5-0.

**CA-13-03-05: Addition of Brackets Under Existing Window Boxes, 803 N. School**

The Seibs propose to add wood brackets under the first-floor window boxes. Rather than using off-the-shelf “scroll-shaped” brackets, they will have brackets custom made to match the style of the brackets over the front door.

Ms. Burgess asked how this will be accomplished given that the brackets over the door are several feet long but the window boxes are very shallow. Ms. Seib said the brackets will be a truncated version of that style and will have the squared off appearance from the front, matching the door brackets. Ms. Burgess stated that in general the commission needs illustrations in order to have something to clearly approve but understands that the timing of this proposal along with the small scale make it an exception. To better ensure an appropriate bracket style, Ms. Seib will share a mocked-up bracket or drawing with Town staff and/or Ms. Matter prior to installation.

Ms. Armstrong moved to approve the brackets. Ms. Burgess seconded. The motion carried 5-0.

**CA-13-03-03: Restoration of Windows, 1202 S. Fell**

The owners of 1202 S. Fell received approval to have Galen Winchip restore their windows in November 2012. Based on the scale of the project they wanted to phase the project.

The proposal to restore the remaining windows is identical to the first proposal. Thus, Ms. Armstrong moved to approve, and Ms. Burgess seconded. The motion carried 5-0.

**BG-13-03-03: Restoration of Windows, 1202 S. Fell**

The owners applied for a grant to restore the remaining windows. The total cost for Mr. Winchip to complete the work is \$3,000, so they requested a grant in the amount of \$1,500.

Mr. Warloe moved to approve a Bone Grant in the amount of \$1,500. Ms. Armstrong seconded. The motion carried 5-0.

**Other Business**

1. Ms. Davison mentioned the upcoming Regional Planning Commission breakfast.
2. Ms. Matter mentioned the upcoming June 2013 state historic preservation conference.

**Adjournment**

The meeting was adjourned at 1:00 p.m.

Respectfully submitted,



Mercy Davison  
Town Planner