



HISTORIC PRESERVATION COMMISSION

LANDMARK DESIGNATION APPLICATION

Approved **Denied**



Property Address:

Parcel PIN:

Property Common Name:

Property Historic Name:

Construction Date:

Architectural Style:

Architect:

Builder:

Material(s):

Application for Landmark includes: ___ # of Contributing Building(s) ___ # of Non-Contributing Building(s)
___ # of Contributing Structure(s) ___ # of Non-Contributing Structure(s)
___ Site Other _____

* A contributing building or structure is defined as all buildings or structures built before 1945 that, regardless of existing conditions, contribute to the overall character of the property or district. Contributing buildings and structures may not necessarily be original.

Describe any past additions/ alterations to the proposed landmark:

Prepared By (please print): _____ **Relation to Property:** _____

Signature: _____ **Date:** _____

Address: _____

Phone: _____ **Fax:** _____ **Email:** _____

Legal Description/ Boundary Description:

Classification (check all that apply):

- | | | | | | |
|------------------------------------|----------------------------------|-------------------------------------|------------------------------------|--|--|
| Category | Ownership | Status | Condition | Present Use | Existing Designation |
| <input type="checkbox"/> Building | <input type="checkbox"/> Public | <input type="checkbox"/> Occupied | <input type="checkbox"/> Excellent | <input type="checkbox"/> Residential | <input type="checkbox"/> National Register |
| <input type="checkbox"/> Structure | <input type="checkbox"/> Private | <input type="checkbox"/> Unoccupied | <input type="checkbox"/> Good | <input type="checkbox"/> Commercial | <input type="checkbox"/> Historic District, please |
| <input type="checkbox"/> Site | | | <input type="checkbox"/> Fair | <input type="checkbox"/> Institutional | circle: Cedar Crest, |
| <input type="checkbox"/> Object | | | <input type="checkbox"/> Poor | <input type="checkbox"/> Agricultural | Highland or Old N. Normal |
| <input type="checkbox"/> District | | | | <input type="checkbox"/> Other | |

Significance

The proposed landmark must meet at least one of the following criteria to be eligible for nomination. Please check all that apply.
The proposed landmark

- has character, interest, or value as part of the development, heritage or cultural characteristics of the Town, County, State, or Nation;
- location is the site of a significant local, county, state, or national event;
- can be identified with a person or persons who significantly contributed to the development of the Town, County of McLean, State of Illinois, or the Nation;
- embodies distinguishing characteristics of an architectural style valuable for the study of a period, type, method of construction, or use of indigenous materials;
- is the work of a master builder, designer, architect, or landscape architect whose individual work has influenced the development of the Town, County of McLean, State of Illinois, or the Nation;
- embodies elements of design, detailing, materials, or craftsmanship that render it architecturally significant;
- embodies design elements that make it structurally or architecturally innovative;
- has a unique location or singular physical characteristics that make it an established or familiar visual feature;
- is identified as a particularly fine or unique example of an utilitarian structure, including, but not limited to farmhouses, gas stations, or other commercial structures, with a high level of integrity or architectural significance; and/or
- is suitable for preservation or restoration.

Narrative

Please attach a narrative of the historic and/or architectural significance of the property for each item selected above. Include a title search or city directory research list if the property is important for its association with a significant person or socioeconomic class.

Photos and Maps

Required Photographs: Please include **one (1) set** of black and white prints (4"x 6" or larger).

- For buildings and structures, include all facades and at least one (1) photo for all other contributing and non-contributing resources. Also include one (1) photo that shows the main building or structure within its setting. For site, take overall views and any significant details. For objects, include a variety of representative views, as well as a view of the object within its setting.
- Using a photo-safe pen, identify each photo with the name of the property, its address or location and the date.

Required Maps: Please provide **one (1) location map** showing the landmark's relation to the surrounding community/neighborhood and **one (1) map** illustrating the boundaries of the landmark property and the location of all buildings, objects and/or structures. Please be sure to include street names and numbers.

Reference List

Please list references or sources of information below or attach list to this application.

Chair Signature: _____ **Date:** _____

RETURN TO: **Chairperson Historic Preservation Commission**
ATTN: Planner
Town of Normal – 11 Uptown Circle
Normal, Illinois 61761
(309) 454-9642

Agreement

The undersigned owner(s) hereby agrees that the property described herein be considered for local historic landmark designation, pursuant to the Normal Historic Preservation Ordinance, Chapter 15 Division 16 of the Code of the Town of Normal.

I understand that upon designation, I or my successors will be requested to notify the Historic Preservation Commission staff liaison at the Town of Normal prior to the occurrence of any of the following:

- 1. Preparation of plans for reconstruction or alteration of the exterior of the improvements on the property, or;
- 2. Preparation of plans for construction of, addition to or demolition of improvements on the property
- 3. I further understand that if I apply for a building permit for any one of the following:
 - a. Alteration or reconstruction of or an addition to the exterior of any improvement which constitutes all or part of a landmark structure or landmark district;
 - b. Demolition or relocation of any improvement which constitutes all or part of a landmark structure or landmark district;
 - c. Construction or erection of or an addition to any improvement upon any land included in a landmark district;
 - d. Or if I proceed with any work not requiring a building permit;

The Historic Preservation Commission staff liaison and the Historic Preservation Commission shall be under the time constraints and other requirements as outlined in Chapter 15, Division 16 of the Code of the Town of Normal.

DATED this _____ day of _____, 200__.

Owner Name (please print)

Owner Signature

State of _____)
County of _____) ss.

Subscribed and sworn before me this _____ day of _____, 200__.

by _____.

Witness my hand and official seal. My commission expires _____.

Notary Public