



Town of Normal Inspection Department
Multi-Family Rental Occupancy License Application

Property Address _____ Units/Occupants _____

Building Classification: Apartment Rooming House Hotel/Motel
 Multi-Use Mobile Home Park Other

Owner Information

Property Owner _____

Owner Street Address: _____

Owner City, State, Zip _____

Owner Phone/Fax/E-Mail _____

Agent Information (Complete if other than a Natural Person, ie. Trust, Corporation, Partnership)

Property Agent _____

Street Address: _____

City, State, Zip _____

Phone/Fax/E-Mail _____

Maintenance Contact (Complete if different from owner or agent information)

Maintenance Contact _____

Street Address: _____

City, State, Zip _____

Phone/Fax/E-Mail _____

Signature of Property Owner

Date

Justin O’Neil, Code Enforcement Inspector (309) 454-9644 or joneil@normal.org
Charlie Lyden, Code Enforcement Inspector (309) 454-9646 or clyden@normal.org

Annual License Fees:	Multi-Family, Hotel/Motel Fees	\$40.00 Base, plus \$7.00 per Unit
	Rooming House Fees	\$40.00 Base, plus \$7.00 per Person
	Property Transfer Fee \$25.00	Missed or Re-Inspection \$25.00