

AMENDED
PROPOSED AGENDA FOR TOWN COUNCIL MEETING
TUESDAY
September 4, 2007
7:00 p.m.

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. OMNIBUS VOTE AGENDA
(All items under the Omnibus Vote Agenda are considered to be routine in nature and will be enacted by one motion. There will be no separate discussions of these items unless a Council Member so requests, in which event, the item will be removed from the Omnibus Vote Agenda and considered as the first item after approval of the Omnibus Vote Agenda.)
 - A. Approval of the Minutes of the Regular Meeting of August 20, 2007
 - B. Approval of Town of Normal Expenditures for Payment as of August 29, 2007
 - C. Motion to Waive the Formal Bidding Process and Approve the Purchase of a Dessicant Dehumidification System from Pnuetech Engineering in the Amount of \$15,997.00 for the West Booster Station
 - D. Motion to Accept Bid from Rowe Construction Co. in the Amount of \$511,242.10 and Award a Contract for the Construction of Shepard Road from the West Boundary of Eagle's Landing Subdivision to Hershey Road
 - E. Motion to Accept a Bid from Commercial Irrigation of Peoria for the Installation of a New Irrigation System at Ironwood Golf Course**
 - F. Motion to Accept the Audited Town of Normal Financial Statements and Report of Certified Public Accountants for the Year Ending March 31, 2007
 - G. Motion to Accept the Federal Compliance Audit for the Year Ending March 31, 2007
 - H. Resolution Amending a License Agreement with Illinois State University for On-Street Parking Spaces
 - I. Resolution Authorizing First Amendment to Lease Agreement – New Cingular Wireless PCS
 - J. Ordinance Amending a Special Use Permit for Grace Church – Building Addition and Expanded Parking Lot – 1311 W. Hovey Avenue

K. Ordinance Creating Parking Restrictions on Grove Street

L. Ordinance Requiring Nicor Gas to Relocate Gas Main Facilities Within the Existing Right-of-Way of Raab Road, Frederick Lane and School Street in Order to Accommodate a Public Road Improvement

5. ITEMS REMOVED FROM OMNIBUS VOTE AGENDA

GENERAL ORDERS

6. None

NEW BUSINESS

7. Presentation by Representatives of Bloomington Kiwanis Regarding On-Street Fundraising

8. Presentation on a Proposed Uptown Wayfinding Plan by Representatives of Cardosi-Kiper Design Group

9. Presentation by Terri Ryburn-Lamont Regarding the Property at 305 Pine Street

10. Presentation of the 2006-2007 Financial Trend Analysis Report

MAYOR'S MOMENT

CONCERNS

ADJOURNMENT

ADDENDUM

Minutes of the August 16, 2007 Zoning Board of Appeals Meeting

Omnibus Vote

MINUTES OF THE REGULAR MEETING OF THE NORMAL TOWN COUNCIL HELD IN THE COUNCIL CHAMBERS, NORMAL CITY HALL, 100 EAST PHOENIX AVENUE, NORMAL, MCLEAN COUNTY, ILLINOIS – MONDAY, AUGUST 20, 2007.

1. CALL TO ORDER:

Mayor Koos called the Regular Meeting of the Normal Town Council to order at 7:05 p.m., Monday, August 20, 2007.

2. ROLL CALL:

The Clerk called the roll with the following persons physically

PRESENT: Mayor Chris Koos and Councilmembers Sonja Reece, Adam Nielsen, Jeff Fritzen, Chuck Scott, Jason Chambers, and Cheryl Gaines. Also present were City Manager Mark Peterson, Corporation Counsel Steve Mahrt, and Town Clerk Wendy Briggs.

ABSENT: Assistant City Manager Pamela Reece.

3. PLEDGE OF ALLEGIANCE:

Mayor Koos led the Pledge of Allegiance to the Flag.

4. OMNIBUS VOTE AGENDA:

Mayor Koos excused himself from voting on any bills he may have incurred while performing his Mayoral duties.

Councilmember Reece excused herself from voting on any bills submitted by BroMenn Healthcare and from any bills she may have incurred while performing her Council duties.

Councilmember Fritzen excused himself from voting on any bills submitted by Bloomington Offset Process, Inc.

Councilmember Scott excused himself from voting on Item H.

No items were removed from the Omnibus Vote Agenda.

MOTION:

Councilmember Nielsen moved, seconded by Councilmember Reece, the Council Approve the Omnibus Vote Agenda.

AYES: Reece, Nielsen, Fritzen, Scott, Chambers, Gaines, Koos.

NAYS: None.

Motion declared carried.

A. APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF AUGUST 6, 2007: Omnibus Vote.

B. APPROVAL OF TOWN OF NORMAL EXPENDITURES FOR PAYMENT AS OF AUGUST 15, 2007: Omnibus Vote.

- C. MOTION TO ACCEPT A BID IN THE AMOUNT OF \$56,075.63 FROM NOVANIS FOR THE PURCHASE OF CORE NETWORK INFRASTRUCTURE EQUIPMENT: Omnibus Vote.
- D. MOTION TO AUTHORIZE A REIMBURSEMENT TO STEINBACH, INC., IN THE AMOUNT OF \$17,936.00 FOR ELECTRIC SERVICE ON BLOCK E IN UPTOWN NORMAL AND APPROVING THE NECESSARY BUDGET ADJUSTMENT: Omnibus Vote.
- E. MOTION TO APPROVE THE 2007-08 EMPLOYEE GROUP HEALTH, DENTAL, AND LIFE/AD&D INSURANCE PROGRAM: Omnibus Vote.
- F. RESOLUTION AUTHORIZING THE HONORARY DESIGNATION OF A PORTION OF GREGORY STREET AS D.A. WIEBRING DRIVE: Resolution No. 4082: Omnibus Vote.
- G. RESOLUTION AUTHORIZING EXECUTION OF AN AGREEMENT WITH CHESTNUT GLOBAL PARTNERS FOR EMPLOYEE ASSISTANCE PROGRAM (EAP) SERVICES: Resolution No. 4083: Omnibus Vote.
- H. RESOLUTION AUTHORIZING EXECUTION OF AN INTERGOVERNMENTAL AGREEMENT WITH ILLINOIS STATE UNIVERSITY PERTAINING TO FIRE PROTECTION SERVICE: Resolution No. 4084: Omnibus Vote.
- I. RESOLUTION AUTHORIZING THE RELEASE OF A DEED IN ESCROW PERTAINING TO THE PROPERTY LOCATED AT 618 LINCOLN AVENUE (ISSCS POWER PLANT PROPERTY): Resolution No. 4085: Omnibus Vote.
- J. RESOLUTION ACCEPTING A WARRANTY DEED FROM UNIVERSITY CHRISTIAN CHURCH FOR A PORTION OF THE PROPERTY LOCATED AT 206 WEST NORTH STREET IN THE AMOUNT OF \$10,000: Resolution No. 4086: Omnibus Vote.
- K. RESOLUTION CONDITIONALLY APPROVING A PRELIMINARY SUBDIVISION PLAN FOR THE KINGS MILL ACRES SUBDIVISION: Resolution No. 4087: Omnibus Vote.
- L. ORDINANCE VACATING RESERVED UTILITY EASEMENTS IN VACATED MASON STREET: Ordinance No. 5142: Omnibus Vote.
- M. ORDINANCE APPROVING A ZONING MAP AMENDMENT AT 701 HALE: Ordinance No. 5143: Omnibus Vote.
- N. ORDINANCE AMENDING "AN ORDINANCE DESCRIBING AND DESIGNATING AN AREA LOCATED PARTIALLY WITHIN THE CITY OF BLOOMINGTON, THE TOWN OF NORMAL, AND UNINCORPORATED MCLEAN COUNTY AS AN ENTERPRISE ZONE: Ordinance No. 5144: Omnibus Vote.

5. ITEMS REMOVED FROM OMNIBUS VOTE AGENDA:

No items were removed from the Omnibus Vote Agenda.

GENERAL ORDERS

6. ORDINANCE REZONING PROPERTY IN THE TOWN OF NORMAL – OASIS LLC (OAKS ON HOVEY PUD):

Developer Jeff Tinervan, 6 Inglewood Drive, Bloomington, Illinois, addressed the Council with a basic overview of his proposed addition to the Oaks on Hovey PUD. Mr. Tinervan indicated the proposed addition included six new buildings identical to the current buildings in the PUD, and the addition would meet or exceed the recommended landscape requirements, the required greenspace, and the required parking spaces. Mr. Tinervan further indicated a computer lab and additional workout equipment would be added to the current clubhouse.

Mr. Tinervan responded to questions from Council and discussed his plans to increase security in the area, including the changing of the time that an active security person would be on duty. Mr. Tinervan also commented on the policy in place for the apartment management, indicating the fact that a tenant would be evicted if the tenant did not comply with the rules. Councilmember Chambers questioned the number of tenants who have been evicted from the current apartment complex. Mr. Tinervan responded that there had been no evictions from the complex.

Councilmember Nielsen appreciated the measures Mr. Tinervan was undertaking to satisfy the neighborhood concern; however, he indicated he could not support all of the new buildings as that would increase the number of tenants by 43%. Councilmember Nielsen asked if Mr. Tinervan would reduce the number of new buildings by one-half, to which Mr. Tinervan responded no.

Councilmember Chambers indicated he frequently runs through various apartment complex parking lots and expressed concerns with the problems of student housing.

Councilmember Chambers echoed Councilmember Nielsen's concerns with the number of new buildings proposed for this area.

MOTION:

Councilmember Nielsen moved, seconded by Councilmember Scott, the Council Approve an Ordinance Rezoning Property in the Town of Normal – Oasis LLC (Oaks on Hovey PUD).

Councilmember Fritzen expressed concern with the incompatible behaviors between apartment complexes and single-family homes and indicated it is extremely difficult to control behaviors. Councilmember Reece commented on the steps Mr. Tinervan was undertaking to attempt to work out a solution between the apartments and the neighbors. Considerable Council discussion ensued.

Councilmember Gaines suggested rather than taking this for a vote at this time, perhaps Mr. Tinervan would be willing to give the new initiatives a period of time during this semester to see how things go, and then we could take this matter up after we have had a good baseline of data to discuss. Mr. Tinervan responded he would be willing to do this; however, he needed the group of neighbors to work together to work with him. The neighbors cannot continually change their concerns about the development.

Councilmember Scott suggested Mr. Tinervan reconsider his design of the area as the issue of a 43% increase in residential capacity still does need to be considered.

Mayor Koos offered comments on the proposed development, indicating this development was rather isolated from the general public. Mayor Koos offered favorable comments concerning Mr. Tinervan and Mr. Rave's development and management methods. Further Council discussion ensued.

City Manager Mark Peterson presented brief comments concerning the development, indicating staff had been caught off-guard with the neighborhood concerns as staff had not been made aware of any on-going problems in the area.

MOTION TO TABLE:

Councilmember Gaines moved, seconded by Councilmember Reece, the Motion to Approve an Ordinance Rezoning Property in the Town of Normal – Oasis LLC be Tabled to the First Council Meeting in January, 2008.

AYES: Reece, Nielsen, Fritzen, Scott, Gaines, Koos.

NAYS: Chambers.

Motion declared carried.

7. RESOLUTION APPROVING AN AMENDED FINAL DEVELOPMENT PLAN FOR THE OAKS ON HOVEY PUD:

MOTION:

Councilmember Reece moved, seconded by Councilmember Gaines, the Council Adopt a Resolution Approving an Amended Final Development Plan for the Oaks on Hovey PUD.

MOTION TO TABLE:

Councilmember Gaines moved, seconded by Councilmember Reece, the Council Table the Motion Adopting a Resolution Approving an Amended Final Development Plan for The Oaks on Hovey PUD be Tabled to the First Council Meeting in January, 2008.

AYES: Reece, Nielsen, Fritzen, Scott, Gaines, Koos.

NAYS: Chambers.

Motion declared carried.

8. RESOLUTION APPROVING AN AMENDED FINAL DEVELOPMENT PLAN FOR PHASE ONE OF THE FRANKLIN HEIGHTS PUD: Resolution No. 4088:

MOTION:

Councilmember Reece moved, seconded by Councilmember Nielsen, the Council Adopt a Resolution Approving an Amended Final Development Plan for Phase One of the Franklin Heights PUD.

AYES: Reece, Nielsen, Fritzen, Scott, Chambers, Gaines, Koos.

NAYS: None.

Motion declared carried.

9. ORDINANCE AMENDING SECTION 15.10-4(C) OF THE TOWN ZONING CODE – ASPHALT PLANTS: Ordinance No. 5145:

MOTION:

Councilmember Fritzen moved, seconded by Councilmember Reece, the Council Approve the Ordinance Amending Section 15.10-4(C) of the Town Zoning Code – Asphalt Plants.

Councilmember Nielsen posed questions for clarification purposes concerning the asphalt plant on Northtown Road which were responded to by City Manager Mark Peterson.

AYES: Reece, Nielsen, Fritzen, Scott, Chambers, Gaines, Koos.

NAYS: None.

Motion declared carried.

10. RESOLUTION AUTHORIZING THE EXECUTION OF AN AGREEMENT WITH HEARTLAND PARKING, INC., FOR PARKING MANAGEMENT SERVICES IN UPTOWN NORMAL: Resolution No. 4089:

MOTION:

Councilmember Reece moved, seconded by Councilmember Scott, the Council Adopt a Resolution Authorizing the Execution of an Agreement with Heartland Parking, Inc., for Parking Management Services in Uptown Normal.

Councilmember Gaines posed questions for clarification purposes which were responded to by City Manager Mark Peterson. Councilmember Scott requested clarification of parts of the management agreement. Uptown Director Wayne Aldrich and City Manager Mark Peterson addressed Councilmember Scott's questions. Councilmember Scott questioned the references to snow removal, and City Manager Mark Peterson responded the work for snow removal is included within the contract; however, the equipment to remove the snow is not included within the contract.

AYES: Reece, Nielsen, Fritzen, Scott, Chambers, Gaines, Koos.

NAYS: None.

Motion declared carried.

11. RESOLUTION AUTHORIZING THE EXECUTION OF THE FIRST AMENDMENT TO THE REDEVELOPMENT AGREEMENT WITH ONE MAIN DEVELOPMENT OF CHAMPAIGN, ILLINOIS, PERTAINING TO THE REDEVELOPMENT OF BLOCK B, E, AND F IN UPTOWN NORMAL AND APPROVING THE REQUIRED BUDGET ADJUSTMENT: Resolution No. 4090:

MOTION:

Councilmember Reece moved, seconded by Councilmember Nielsen, the Council Adopt a Resolution Authorizing the Execution of the First Amendment to the Redevelopment Agreement with One Main Development of Champaign, Illinois, Pertaining to the Redevelopment of Block B, E, and F in Uptown Normal and Approving the Required Budget Adjustment.

Councilmember Nielsen posed questions for clarification purposes which questions were addressed by City Manager Mark Peterson.

AYES: Reece, Nielsen, Fritzen, Scott, Chambers, Gaines, Koos.

NAYS: None.

Motion declared carried.

NEW BUSINESS

12. MOTION TO ACCEPT A PROPOSAL FROM THE HILE GROUP OF NORMAL, ILLINOIS, TO FACILITATE A PROCESS TO DEVELOP UPTOWN PARKING MANAGEMENT POLICIES AND TO APPROVE A BUDGET AMENDMENT:

MOTION:

Councilmember Fritzen moved, seconded by Councilmember Nielsen, the Council Accept a Proposal from the Hile Group of Normal, Illinois, to Facilitate a Process to Develop Uptown Parking Management Policies and to Approve a Budget Amendment.

Councilmember Nielsen commented it was his opinion that this issue is a very important issue, perhaps the most significant decision this Council will have in the next year or so related to Uptown – how we decide to manage parking. Mayor Koos concurred with Mr. Nielsen's statements.

AYES: Reece, Nielsen, Fritzen, Scott, Chambers, Gaines, Koos.

NAYS: None.

Motion declared carried.

13. MAYOR'S MOMENT:

There was no Mayor's moment.

14. CONCERNS:1. NON OWNER-OCCUPIED SINGLE-FAMILY HOMES:

Councilmember Fritzen suggested staff look into parking problems in areas where there are numerous non owner-occupied single-family homes.

2. SHUTTLE SERVICES:

Councilmember Fritzen questioned the shuttle services between the downtown bars and the campus area, wondering if they had to be licensed. City Manager Mark Peterson indicated this matter would be looked into.

3. TRAIL CLEAN-UP:

Councilmember Chambers thanked the Autism Society for the work on cleaning up Constitution Trail on Saturday.

4. SCHOOL CHILDREN:

Councilmember Reece requested citizens be aware of the schools starting in the area and to watch for small children in these areas.

15. REQUEST TO ADJOURN TO EXECUTIVE SESSION:

There being no further business to come before the Council, Mayor Koos called for a Motion to Adjourn to Executive Session to approve the minutes of the July 2, 2007, Executive Session and to discuss matters pertaining to litigation that is probable or imminent.

MOTION:

Councilmember Reece moved, seconded by Councilmember Gaines, the Council Adjourn the Regular Meeting of the Normal Town Council to Executive Session to Approve the Minutes of the July 2, 2007, Executive Session and to Discuss Matters Pertaining to Litigation that is Probable or Imminent.

AYES: Reece, Nielsen, Fritzen, Scott, Chambers, Gaines, Koos.

NAYS: None.

Motion declared carried.

Mayor Koos Adjourned the Regular Meeting of the Normal Town Council to Executive Session to Approve the Minutes of the July 2, 2007, Executive Session and to Discuss Matters Pertaining to Litigation that is Probable or Imminent at 9:05 p.m., Monday, August 20, 2007.

<u>Vendor Name</u>	<u>Description</u>	<u>Transaction Amount</u>
<u>General Fund</u>		
EVERGREEN FS INC.	8001 GAL @ \$2.226/GAL UNL	\$17,810.22
TRI STAR MARKETING INC	DIESEL FUEL @ \$2.506/GAL	\$19,053.12
		General Fund Total
		\$36,863.34
<u>General Fund Mayor & Council Administration</u>		
KOOS, CHRIS	US CONF OF MAYORS REIMBUR	\$1,945.32
KOOS, CHRIS	TRAVEL REIMBURSEMENT	\$227.06
		General Fund Mayor & Council Administration Total
		\$2,172.38
<u>General Fund Administration - City Mgr City Manager</u>		
T/N PETTY CASH-FINANCE DEPT	STAFF MEETING EXPENSE	\$2.78
ROHAN-STRACK ENTERPRISES	CDM BOARD MEETING LUNCH	\$84.00
		General Fund Administration - City Mgr City Manager Total
		\$86.78
<u>General Fund Administration - City Mgr Uptown Project</u>		
ROAD-READY SIGNS	SIGNS FOR UPTOWN	\$593.00
ROAD-READY SIGNS	B/O PKG, PERMIT ONLY	\$127.50
AMERENIP	108 E BEAUFORT	\$234.75
PANTAGRAPH	UPTOWN ADVERTISING	\$2,469.45
ILARC	ALDRICH IDOT FALL CONFERE	\$70.00
VERIZON - CA	MO RENT - 104 W MULBERRY	\$891.00
		General Fund Administration - City Mgr Uptown Project Total
		\$4,385.70
<u>General Fund Administration - City Mgr Boards & Commissions</u>		
AMERICAN PROGRAM BUREAU	DEP- MLK SPEAKER FEE 01/8	\$6,250.00
McLean County Museum	SPONSORSHIP/SPEAKER J. LO	\$500.00
Advantage Reporting Service	HPC SPECIAL MEETING	\$237.50
		General Fund Administration - City Mgr Boards & Commissions Total
		\$6,987.50
<u>General Fund Administration - City Mgr General Expense Dept.</u>		
WALMART COMMUNITY BRC	EMPLOYEE GIFT CARDS	\$20.00
JACK B TEPLITZ & ASSOCIATES	NORMAL (PGAV)-MAIN/OSAGE	\$10,079.70
JACK B TEPLITZ & ASSOCIATES	MAIN STREET TIF PROJECTS	\$112.50
KROGER CO	UNITED WAY, CONF RM C	\$174.55
WALMART COMMUNITY BRC	EMPLOYEE GIFT CARDS	\$300.00
WEAVER'S RENT-ALL	18QT ELEC ROASTER	\$25.00
CONTEMPORARY BUSINESS FORM	GREEN PENCIL FLASHLIGHTS	\$344.94
CONTEMPORARY BUSINESS FORM	TWN OF NORMAL BALLOONS	\$248.33
SWINGERS GRILLE	BBQ COOKOFF WINNER FATA	\$100.00
MCLEAN CO REG PLANNING COM	REDEVELOPMENT PLAN	\$6,859.58
MCLEAN CO REG PLANNING COM	LOCAL MATCH-IDOT AGREEMNT	\$223.98
CITY OF BLOOMINGTON	FOOD/BEV TAX PROCESS FEE	\$781.82
COUNTRY ACRES LAND CORP	3RD QTR SALES TAX REBATE	\$168,179.79
HOME DEPOT (FINANCE USE ONL)	1ST QTR SALES TAX REBATE	\$23,694.16
NV ULTRALOUNGE LTD	T/N - NORMA IDOL EVENT	\$519.08
WALLYS COLLISION CENTER	REPAIRS TO W3	\$1,068.97
LIFELINE MOBILE MEDICS	VEHICLE REPAIR	\$250.00
KURT'S AUTOBODY REPAIR SHOP	2004 PICK UP REPAIRS	\$938.21
THE PIPCO COMPANIES	REFUND TO PIPCO COMPANIES	\$60.00
JAMI SPENCER	PROGRAM CANCELLATION REIM	\$245.00
JOSH FRINK	FALL SOFTBALL LEAGUE REFU	\$310.00
DEANNE COLLEDGE	REFUND COLLEDGE -JAPAN CA	\$50.00
MARGARET CORDILL	CORDILL-REFUND JAPAN CAMP	\$90.00
SHARA ANDERSON	REFUND ANDERSON-JAPAN CAM	\$80.00
FIRST AMERICAN TITLE INSURAN	TITLE WK- 1617 ERIN DR	\$125.00
TOWN OF NORMAL	1ST QTR-SHOPPES REBATE	\$51,480.93
		General Fund Administration - City Mgr General Expense Dept. Total
		\$266,361.54
<u>General Fund Town Clerk Administration</u>		
MUNICIPAL CLERKS OF ILLINOIS	DUES FOR CLERK & DEPUTY	\$85.00
T/N PETTY CASH-FINANCE DEPT	RECORDING FEES	\$155.00
		General Fund Town Clerk Administration Total
		\$240.00
<u>General Fund Corporation Counsel Administration</u>		
WEST GROUP	WLEC ONLINE CLE PASS IL	\$85.40

<u>Vendor Name</u>	<u>Description</u>	<u>Transaction Amount</u>
General Fund Corporation Counsel Administration Total		\$85.40
<u>General Fund Facility Management Administration</u>		
RANDY HOOVER	FOOT LOCKER (HOOVER SHOES)	\$58.74
Gwen Dewispelaere	GWEN-JCPENNEY - PANTS	\$61.24
Gwen Dewispelaere	GWEN-SHOE CARNIVAL - SHOE	\$70.00
AMERENIP	ELECTRIC SERVICE	\$3,853.27
AMERENIP	ACCT 78549-69002 AUG07	\$303.79
LINDEN CONDO ASSOCIATION	CONDO ASSN FEES SEPO7	\$600.00
AMERENIP	ELECTRIC SERVICE	\$405.27
AMERENIP	ACCT 09260-85004	\$15.30
NICOR GAS	ACCT 49-14-49-1000 4 AUG	\$23.62
M A B PAINT STORE #803	CORNER TOOL KIT, REPL CVR	\$83.10
MENARDS	EXIT EMER LITE COMBO,	\$193.94
MENARDS	RED OAK BDS,QUALITY BD,	\$444.19
MENARDS	EXIT LITES, BALLASTS	\$105.82
SHERWIN-WILLIAMS CO	PAINTING SUPPLIES	\$54.30
SHERWIN-WILLIAMS CO	TWIST LOK, ROLLER	\$45.37
SHERWIN-WILLIAMS CO	PAINT SUPPLIES (FD1)	\$51.98
AUTOMATIC FIRE SPRINKLER, LLC	ADD HEADS- NEW CONSTRUCTN	\$753.33
U S MECHANICAL SERVICES	WATER HEATER SRV- HRTLND	\$85.00
U S MECHANICAL SERVICES	A/C VEHICLE MAINT (P/REC)	\$125.00
XCELL MECHANICAL SYSTEMS	A/C SERVICE - THEATER	\$1,418.24
DRUMMOND AMERICAN CORP	BA-DA-BING	\$164.09
KOLDAIRE EQUIPMENT COMPANY	PLASTIC WARE	\$6.00
MENARDS	13W MINI SPRINGLAMP	\$41.28
MENARDS	CREDIT - SOCKET EXT'S	(\$39.90)
MENARDS	3PK REPL FLT, SOCKET EXTN	\$53.62
MENARDS	3PK REPL FLT, SOCKET EXTN	\$25.80
MENARDS	3PK REPL FLT, SOCKET EXTN	\$7.98
MENARDS	MAGIC ERASER,MOP BUCKET,	\$17.02
MENARDS	MAGIC ERASER,MOP BUCKET,	\$37.75
MENARDS	MAGIC ERASER,MOP BUCKET,	\$29.04
MENARDS	MAGIC ERASER,MOP BUCKET,	\$15.49
MENARDS	MAGIC ERASER,MOP BUCKET,	\$44.63
MENARDS	MAGIC ERASER,MOP BUCKET,	\$2.50
MENARDS	MAGIC ERASER,MOP BUCKET,	\$66.80
MENARDS	MAGIC ERASER,MOP BUCKET,	\$2.50
MENARDS	MAGIC ERASER,MOP BUCKET,	\$2.50
MENARDS	MAGIC ERASER,MOP BUCKET,	\$2.50
MENARDS	8' STEP LADDER, COLAS	\$79.30
MILLER JANITOR SUPPLY	LINERS,WX PAPERBAGS-CDM	\$211.18
MILLER JANITOR SUPPLY	TP,MOPS - CAC/33NCH00	\$166.26
MILLER JANITOR SUPPLY	MOPS,HANDLE- 33NCH00	\$28.95
MILLER JANITOR SUPPLY	TOILET PAPER - NPD/33NCH	\$89.76
CINTAS CORPORATION #396	CARPET RUNNER - CDM	\$36.00
UNITED DISTRIBUTING COMPANY	SUPPLIES	\$198.90
General Fund Facility Management Administration Total		\$10,041.45
<u>General Fund Finance Administration</u>		
SIKICH LLP	AUDIT SERVICES FY 2007	\$4,105.00
GUTHOFF MEHALL ALLEN & COM	INTERNAL AUDITING SERVICE	\$4,650.00
General Fund Finance Administration Total		\$8,755.00
<u>General Fund Purchasing Office Supply</u>		
W M PUTNAM COMPANY	DRYERASE MARKER	\$11.40
W M PUTNAM COMPANY	SUPPLIES - CITY HALL	\$249.94
QUILL CORPORATION	PLSTC FOLDERS, LTR POCKET	\$70.96
QUILL CORPORATION	SELF-SEAL ENV, TAPE,	\$236.44
MIDLAND PAPER	10 CTNS WHITE COPY PAPER	\$450.00
General Fund Purchasing Office Supply Total		\$1,018.74
<u>General Fund Information Technology Administration</u>		

<u>Vendor Name</u>	<u>Description</u>	<u>Transaction Amount</u>
MCLEAN CO INFORMATION SERVI	LEADS-JUN07	\$219.35
CDW GOVERNMENT INC	CISCO SMARTNET MNT SMS-1	\$516.20
GOVCONNECTION INC	HP CYAN & MAGENTA DRUMS	\$749.59
L-SOFT INTERNATIONAL INC	LISTSRV PERPETUAL MAINT	\$950.00
VERIZON NORTH	ACCT 12 1184 2781306525 0	\$299.52
VERIZON NORTH	CITY HALL ACCT 12 9000 27	\$7,098.69
VERIZON - NJ	M10 EAP-6341 117	\$438.07
VERIZON - NJ	000 141-0420 866	\$470.00
A5.COM LLC	ACCT 9354 T1 TO COUNTY AU	\$471.00
ROUTE 24 COMPUTERS INC	ACCT NORMAL2	\$94.90
SPRINT	ACCT 0618356827-1	\$137.89
CDW GOVERNMENT INC	HP LJ CYAN TONER	\$142.56
CDW GOVERNMENT INC	HP LJ TONER	\$138.50
CDW GOVERNMENT INC	ITHACA RECEIPT PAPER	\$90.24
GOVCONNECTION INC	HP TONERS	\$234.02
GOVCONNECTION INC	HP BLACK INK CART	\$49.67
L-SOFT INTERNATIONAL INC	LISTSRV PERPETUAL LICENSE	\$3,125.00
General Fund Information Technology Administration Total		\$15,225.20
<u>General Fund Human Resources Administration</u>		
Wanda Vandegraft	WELLNESS REIMB.	\$93.60
Ann Frels	WELLNESS REIMB.	\$93.60
Lori Andrews	WELLNESS REIMB.	\$93.60
Sandra Fedden	WELLNESS REIMB.	\$93.60
Marilyn Choat	WELLNESS REIMB.	\$93.60
Ladeen Finley	WELLNESS REIMB.	\$93.60
Wendy Briggs	WELLNESS REIMB.	\$93.60
Irv Klimkewiez	WELLNESS REIMB.	\$93.60
BROMENN MEDICAL GROUP	DRUG TEST	\$40.00
BROMENN MEDICAL GROUP	HEP B SHOTS	\$260.00
CAMPION,BARROW & ASSOCIATES	PSCY TESTS	\$790.00
YWCA OF MCLEAN COUNTY	DIVERSITY TRAINING	\$350.00
General Fund Human Resources Administration Total		\$2,188.80
<u>General Fund Inspections Administration</u>		
RSES	RSES-RAND VEERMAN	\$100.00
IL PROTECTIVE OFFICIALS CONF	IPOC MEETING REGISTRATION	\$120.00
WESTERN SECTION IAEI	REGISTRATION-RAND VEERMAN	\$295.00
General Fund Inspections Administration Total		\$515.00
<u>General Fund Police Narcotics Enforcement</u>		
U.S.BANK	VICE SHREDDER	\$882.25
U.S.BANK	VICE MEMORY CARDS & DIGIT	\$2,731.86
U.S.BANK	CREDIT FOR DIGITAL CAMERA	(\$2,817.63)
General Fund Police Narcotics Enforcement Total		\$796.48
<u>General Fund Police Administration</u>		
RAY O'HERRON CO INC	TWILL PANTS	\$115.90
RAY O'HERRON CO INC	BELT, QUICK CUFFS	\$69.90
RAY O'HERRON CO INC	BELT, QUICK CUFFS	\$69.90
RAY O'HERRON CO INC	6V LAMP/REFL ASSEMBLY	\$25.53
RAY O'HERRON CO INC	TWILL PANTS, SS SHIRTS	\$188.80
RAY O'HERRON CO INC	TIE DOWN (HLSTR SIDE)	\$13.95
RAY O'HERRON CO INC	TWILL PANTS	\$57.95
RAY O'HERRON CO INC	GAS MASK, AVON CANISTER	\$307.35
RAY O'HERRON CO INC	MERIT BADGES, COMM BARS	\$356.90
RAY O'HERRON CO INC	MERIT BADGES	\$130.34
RAY O'HERRON CO INC	BADGES, BARS	\$43.94
Sgt. Dan Kelley	ALTERATIONS TO CLOTHING	\$19.00
AMERENIP	ELECTRIC SERVICE	\$163.32
CALEA	ANNUAL CONTINUATION FEE	\$4,195.00
CORN BELT ENERGY CORP	WATER TOWER ANTENNA SERVI	\$46.93
MCLEAN COUNTY TREASURER	COMM CENTER - AUGUST,2007	\$49,778.25

<u>Vendor Name</u>	<u>Description</u>	<u>Transaction Amount</u>
PURITAN SPRINGS WATER	SERVICE 8/10-9/06	\$7.00
IL ST POLICE BUREAU OF IDENT	FINGERPRINTS FOR LIQUOR L	\$18.00
IL ST POLICE BUREAU OF IDENT	LIQUOR LICENS FINGERPRINT	\$88.00
LEXIS NEXIS	ONLINE CHARGES	\$122.00
GALLS INCORPORATED	BIKE PATROL GARMENTS	\$467.68
GALLS INCORPORATED	REFLECTIVE SHIRTS,SHIELDS	\$94.95
BILL'S KEY & LOCK SHOP	5 PRIMUS KEYS (NPD)	\$19.75
SECTY OF STATE-MOTOR VEH DIV	PLATES FOR NEW SQUAD	\$75.00
LEDCO	NON WARRANTY BRK/OUT BOX	\$99.00
ILLINOIS CYCLE & FITNESS (BLM)	BIKE PARTS	\$132.94
U.S.BANK	CID BACKGROUN INFO	\$82.75
UNIVERSITY OF ILLINOIS	BASIC TRAINING-BRATBERG &	\$8,108.56
U.S.BANK	MEALS DURING TRNG.	\$69.06
U.S.BANK	RETREAT ACTIVITIES	\$120.00
U.S.BANK	MEALS/LODGING DURING TRNG	\$214.37
U.S.BANK	RETREAT EXPENSES	\$3,479.40
U.S.BANK	NUTI FEES (PETRILLI)	\$25.00
Glock Professional Inc.	PD - ARMORER'S COURSE KHE	\$300.00
Illinois Chapter IAAI	IL FIRE INVST TRNG CONF	\$200.00
UNCLE BILL'S SELF STORAGE LLC	STORAGE SPACE	\$169.00
Illinois State University	ANTENNA SPACE RENTAL(JAN-	\$180.00
GALLS INCORPORATED	SPEC OPS 5 POSITION	\$148.98
ILLINI FIRE EQUIPMENT CO	RECHARGE EXTING - NPD	\$57.00
LYNN PEAVEY COMPANY	EVIDENCE TUBES	\$33.50
OFFICE DEPOT CREDIT PLAN	CID/EVIDENCE/CALEA SUPP;L	\$276.83
SIGN A RAMA	BANNER- NATL NIGHT OUT 07	\$117.61
TWIN CITY AWARDS	SILVER BADGE, NAME PLATE	\$32.50
ULTRAMAX	TMJ BLAZER	\$2,039.00
U.S.BANK	NAT'L NITE OUT SUPPLIES	\$131.14
ROHAN-STRACK ENTERPRISES	SUB SANDWICHES - NPD	\$1,347.00
PETCO ANIMAL SUPPLIES INC	K-9 FOOD	\$104.97
RAY O'HERRON CO INC	L/SIDE BOOM Y-HARNES	\$690.00
General Fund Police Administration Total		\$74,633.95
<u>General Fund Fire Prevention</u>		
RDJ SPECIALTIES INC	BOOKMARKS, WHITE MUGS	\$419.55
General Fund Fire Prevention Total		\$419.55
<u>General Fund Fire Foreign Fire Tax</u>		
GALLS INCORPORATED	PARKAS, JACKETS	\$1,375.00
HINES PRODUCTS CORP	PLASTIC FIRE HATS	\$1,224.00
FIRE APPARATUS & SUPPLY TEAM	COMPACT HND PUMP EXPANDER	\$2,549.00
General Fund Fire Foreign Fire Tax Total		\$5,148.00
<u>General Fund Fire Administration</u>		
WEST SIDE CLOTHING	CLOTHING - FIRE DEPT	\$901.95
PAUL MARTIN	FIRE BOOTS	\$120.00
RANEY TERMITE CONTROL INC	SERVICE- 3 NFD STATIONS	\$96.00
PRAIRIE SIGNS INC	VEHICLE GRAPHICS	\$195.00
TRI-ANIM HEALTH SERVICES INC	MEDICAL SUPPLIES	\$888.12
MERLE PHARMACY INC	MEDICAL SUPPLIES - NFD	\$1,299.72
MERLE PHARMACY INC	MEDICAL SUPPLIES - NFD	\$295.00
ACCUMED BILLING INC	MONTHLY SERVICES	\$6,331.21
FERNO-WASHINGTON INC	MEDICAL SUPPLIES	\$11.46
FERNO-WASHINGTON INC	MEDICAL SUPPLIES	\$928.00
AMERENIP	ELECTRIC SERVICE	\$1,591.12
AMERENIP	KINGSLEY SIREN	\$11.41
AMERENIP	PINE ST. SIREN	\$11.41
CORN BELT ENERGY CORP	PARKSIDE SIREN	\$27.41
CORN BELT ENERGY CORP	CIVIL DEFENSE SIREN	\$26.94
CORN BELT ENERGY CORP	IRONWOOD SIREN	\$26.08
CORN BELT ENERGY CORP	WEST COLLEGE SIREN	\$27.42

<u>Vendor Name</u>	<u>Description</u>	<u>Transaction Amount</u>
CORN BELT ENERGY CORP	RAAB RD SIREN	\$23.75
CORN BELT ENERGY CORP	FIRE STATION 3	\$937.67
SCBAS INC	VALVE KITS	\$195.30
SUPREME RADIO COMMUNICATIO	MICROPHONES	\$122.24
GLOBAL EMERGENCY PRODUCTS	TWIST LOCK SUB ASSY	\$43.70
BROMENN MEDICAL GROUP	EMP PHYSICAL	\$90.00
PRAXAIR DISTRIBUTION INC	OXYGEN - HDQ	\$164.11
PRAXAIR DISTRIBUTION INC	OXYGEN - STATION #2	\$234.72
PRAXAIR DISTRIBUTION INC	OXYGEN - #3 STATION	\$164.11
WALMART COMMUNITY BRC	SHEET PROTECTORS	\$11.88
MILLER JANITOR SUPPLY	WIPERS,TWLS,CLNR-33NFD30	\$149.00
General Fund Fire Administration Total		\$14,924.73
<u>General Fund Public Works Waste Removal</u>		
WASHBURN FLOWERS	NEW BABY FLOWERS-WILLIAMS	\$40.00
MIDWEST EQUIPMENT II	SPARK PLUG	\$2.79
MIDWEST EQUIPMENT II	STOP SWITCH, LEADS	\$13.29
MARJORIE & ALAN JARAND	MAILBOX REPLACEMENT 1515	\$164.92
General Fund Public Works Waste Removal Total		\$221.00
<u>General Fund Public Works Public Benefit</u>		
F&W LAWN CARE & LANDSCAPINC	ROUGH MOWING- 1418 DILLON	\$42.50
F&W LAWN CARE & LANDSCAPINC	MOWING - 20 ARDITH	\$149.50
F&W LAWN CARE & LANDSCAPINC	MOW,RAKE,- 1304 DALTON	\$113.00
General Fund Public Works Public Benefit Total		\$305.00
<u>General Fund Public Works Engineering</u>		
CITYBLUE TECHNOLOGIES LLC	TONER	\$286.30
MATHIS KELLY CONSTRUCTION	WHT MARKING PAINT, YLW MRK	\$105.25
General Fund Public Works Engineering Total		\$391.55
<u>General Fund Public Works Administration</u>		
AMERENIP	ELECTRIC SERVICE	\$2,117.68
MILLER JANITOR SUPPLY	TERRI WIPES -16NPW00	\$566.00
General Fund Public Works Administration Total		\$2,683.68
<u>General Fund Public Works Road & Bridge</u>		
WHEELER LUMBER LLC	DOUGLAS FIR (CAMELBACK)	\$3,174.00
General Fund Public Works Road & Bridge Total		\$3,174.00
<u>General Fund Public Works Equipment Maintenance</u>		
AMERICAN PUBLIC WORKS ASSOC	REG: J THOMAS / IPSI	\$650.00
AUTO GLASS CENTER	BACK WINDOW GRN TNT/98 PU	\$224.90
AUTOZONE	MINI BULB, SHRINK TUBE	\$5.98
DENNISON CORPORATION	REPAIS TO '03 FORD TRUCK	\$305.22
DENNISON CORPORATION	NUT - ADJUSTIN	\$2.00
DENNISON CORPORATION	VALVE ASSEMBLE - S12	\$41.49
DENNISON CORPORATION	SENSOR REPAIRS- S11	\$362.39
DENNISON CORPORATION	SENSOR REPAIRS - S12	\$329.33
J MERLE JONES & SONS INC	BOLTS, GASKET, PAN	\$167.35
J MERLE JONES & SONS INC	PUMP, CORE CHG - A24	\$134.69
J MERLE JONES & SONS INC	SERVICE - UNIT A26	\$281.09
J MERLE JONES & SONS INC	CREDIT	(\$24.00)
MUTUAL WHEEL CO	CLEVIS (4)	\$67.48
MUTUAL WHEEL CO	MOUNT	\$6.84
NAPA AUTO PARTS	WC CUPS	\$9.95
NAPA AUTO PARTS	U JOINTS (S09)	\$97.98
SAM LEMAN INC	AD SWITCH MU	\$35.78
CRESCENT ELECTRIC SUPPLY CO	PIN PLNGR FLUORMPHLDR	\$10.83
DON OWEN TIRE SERVICE	FRONT END ALIGNMENT- N45	\$39.95
LAWSON PRODUCTS INC	REGENCY DRIL	\$92.18
LAWSON PRODUCTS INC	CREDIT (03042612-34859)	(\$7.90)
LAWSON PRODUCTS INC	BUTT CONN'S, SCREEN-BAK,	\$449.47
MAAS RADIATOR	SRV - '03 FORD EXPEDITION	\$166.36
MENARDS	1/2" EMT COMP COUPLER	\$2.14

<u>Vendor Name</u>	<u>Description</u>	<u>Transaction Amount</u>
TEVOERT AUTO ELECTRIC CO	REPAIRS - ENG #15	\$2,572.81
WHERRY MACHINE & WELDING IN	REPAIRS - TRUCK #16	\$1,003.37
CARQUEST AUTO PARTS OF BLM I	BRAKE ROTORS (S10)	\$152.96
CARQUEST AUTO PARTS OF BLM I	FUSES, ROUGH SERV 75W	\$13.91
CARQUEST AUTO PARTS OF BLM I	BALL JOINTS, U-JOINTS-U11	\$294.86
CARQUEST AUTO PARTS OF BLM I	SPARK PLUGS	\$3.40
CARQUEST AUTO PARTS OF BLM I	CARB CLEANER	\$25.08
ADVANCE AUTO PARTS	HEAT SHRINK TUBE (N45)	\$5.96
ADVANCE AUTO PARTS	WOOD GRAIN MASSAGE -N45	\$7.97
General Fund Public Works Equipment Maintenance Total		\$7,531.82
<u>General Fund Public Works Streets</u>		
CITY OF BLOOMINGTON	TRAFFIC SIGNAL MAINT.	\$1,269.17
NELDNER FORD SALES INC	TRUCK TEST - S40	\$19.50
BROWN TRAFFIC PRODUCTS INC	VIDEO OVERLAY BOARDS	\$2,436.63
AMERENIP	ELECTRIC SERVICE	\$15,975.91
CORN BELT ENERGY CORP	STREET LIGHTS	\$5,311.97
AMERENIP	ELECTRIC SERVICE	\$1,698.50
CORN BELT ENERGY CORP	TRAFFIC SIGNALS	\$595.08
M&M PUMP INC	REPAIR PRESSURE WASHER	\$1,171.32
JOPAC COMPANIES	5IN BCK DS	\$4.21
M A B PAINT STORE #803	PAINT AND SUPPLIES	\$113.59
M A B PAINT STORE #803	PAINT AND SUPPLIES	\$10.15
MENARDS	SMALL TRASH BAGS	\$4.58
WEAVER'S RENT-ALL	DRILL, DRILL BIT	\$64.25
ADVANCE AUTO PARTS	TIRE SHINE, LUBRICANT	\$10.90
ROAD-READY SIGNS	STREET NAME SIGNS	\$670.00
ROAD-READY SIGNS	STREET NAME SIGNS,SPECIAL	\$153.45
MCLEAN COUNTY ASPHALT	COLDMIX / UPM	\$257.14
MCLEAN COUNTY ASPHALT	COLDMIX / UPM	\$93.74
MCLEAN COUNTY ASPHALT	DUMP CONCRETE	(\$26.49)
MCLEAN COUNTY CONCRETE	CREDIT - DUMP CONCRETE	(\$7.05)
MCLEAN COUNTY CONCRETE	CONCRETE	\$603.20
PRAIRIE MATERIAL SALES INC	CONCRETE	\$562.25
General Fund Public Works Streets Total		\$30,992.00
<u>General Fund Parks & Recreation Recreation/Teen Programs</u>		
OLDIES BUT GOODIES INC	DODGE VAN- P/REC EVENT	\$250.00
SUMMITS EDGE	HIGH ROPES (CAMPS)	\$190.00
OWEN NURSERY & FLORIST	BEEBLE TRAPP, AND BAGS	\$18.37
OWEN NURSERY & FLORIST	BEEBLE TRAP BAGS	\$7.98
General Fund Parks & Recreation Recreation/Teen Programs Total		\$466.35
<u>General Fund Parks & Recreation Theater</u>		
AMERENIP	ACCT # 83436-98003 NORMAL	\$1,024.89
REGENT BROADCASTING OF BLOC	THEATER ADS (#69489)	\$125.00
RIORDAN, DAWN	POSTAGE REIMBURSEMENT/MAI	\$11.04
FEDEX	SHIPPING CHARGE-THEATER	\$17.98
SONY PICTURES CLASSICS INC	BLACK BOOK- RENTAL	\$624.90
STANDARD TRUCKING COMPANY	FILM SERVICE - JULY 2007	\$92.00
UNIVERSAL FILM EXCHANGE INC	MA & PA KETTLE	\$554.90
DHL DANZAS AIR & OCEAN	FRANCIS TLK MULE,MA/PA KE	\$103.00
DHL DANZAS AIR & OCEAN	MILDRED PIERCE/SEA HAWK	\$111.22
DHL DANZAS AIR & OCEAN	LEGEND OF 1900	\$119.60
DHL DANZAS AIR & OCEAN	MA/PA KETTLE, FRANCIS TAL	\$103.00
RIORDAN, DAWN	PRIZES/INVITES SUPPLIES/R	\$206.87
PEPSI COLA GENERAL BOTTLERS	CHGS LESS CREDIT-#63019	\$154.80
General Fund Parks & Recreation Theater Total		\$3,249.20
<u>General Fund Parks & Recreation Golf Course Maintenance</u>		
TYLER BAIN	BOOTS	\$26.84
JOHN WOLTER	BOOTS	\$35.00
NICOR GAS	IRNWD MAINT.	\$31.56

<u>Vendor Name</u>	<u>Description</u>	<u>Transaction Amount</u>
CORN BELT ENERGY CORP	IRNWD MAINT.	\$234.67
CORN BELT ENERGY CORP	IRNWD IRRIG.	\$967.83
AUTOZONE	AUTO SUPPLIES- AUG	\$31.25
NATIONAL WELDING SUPPLY CO I	WELDING SUPPLIES / P REC	\$45.73
KIMBALL MIDWEST	DEGREASER, GREASE	\$80.88
HORNUNG'S GOLF PRODUCTS INC	ALUM CUPS,TRESPASS SIGNS,	\$703.80
HORNUNG'S GOLF PRODUCTS INC	ALUM CUPS,TRESPASS SIGNS,	\$34.03
MENARDS	SUPPLIES - PARKS/REC	\$212.79
NATIONAL WELDING SUPPLY CO I	WELDING SUPPLIES / P REC	\$5.60
EVERGREEN FS INC.	SEED,FERTILIZER, CLEANER	\$92.00
EVERGREEN FS INC.	SEED,FERTILIZER, CLEANER	\$118.75
PRO SOURCE ONE	MERIDIAN 25WG AGENCY	\$212.50
HELENA CHEMICAL CO	CURALAN, CLEARY - IRNWD	\$871.98
General Fund Parks & Recreation Golf Course Maintenance Total		\$3,705.21
<u>General Fund Parks & Recreation Recreation/Athletic Prog</u>		
AMERENIP	ELECTRIC SERVICE	\$3,031.93
READ'S SPORTING GOODS	PITCHING RUBBER- TOUR	\$98.00
PERSONALIZED AWARDS LLC	LEAGUE & TOURN PLAQUES	\$1,346.59
General Fund Parks & Recreation Recreation/Athletic Prog Total		\$4,476.52
<u>General Fund Parks & Recreation Golf Course</u>		
CORN BELT ENERGY CORP	IRNWD CLBHS	\$1,364.83
RANEY TERMITE CONTROL INC	SERVICE - IRNWOOD	\$33.00
CINTAS CORPORATION #396	4x6 RUG,START-UP / IRNWD	\$23.50
CINTAS CORPORATION #396	RUG, START-UP / IRNWD	\$23.50
CINTAS CORPORATION #396	4X6 RUG,START-UP / IRNWD	\$23.50
CINTAS CORPORATION #396	MAT,4X6 RUG,START-UP/IRNW	\$23.50
CINTAS CORPORATION #396	MAT,RUG,START-UP / IRNWD	\$23.50
PANTAGRAPH	MUSIC MAN, PAR4 COURSE	\$203.60
AAA ENTERTAINMENT LLC	IRNWOOD ADS (#50083)	\$200.00
OPTIMIST CLUB OF BLOOMINGTO	ADVERTISEMENT	\$250.00
BILL'S KEY & LOCK SHOP	CLUB CAR KEYS - IRNWOOD	\$64.17
ROBERTS TROPHIES	PLACQUES	\$138.75
DARNALL CONCRETE	UNILOCK QUARRYSTONE	\$144.00
DARNALL CONCRETE	UNILOCK QUARRYSTONE	\$2,088.00
DARNALL CONCRETE	UNILOCK QUARRYSTONE	\$33.00
DARNALL CONCRETE	UNILOCK QUARRYSTONE	\$72.00
DARNALL CONCRETE	UNILOCK QUARRYSTONE	\$1,080.00
DARNALL CONCRETE	UNILOCK QUARRYSTONE	\$72.00
MCLEAN COUNTY CONCRETE	CONCRETE	\$159.20
General Fund Parks & Recreation Golf Course Total		\$6,020.05
<u>General Fund Parks & Recreation Recreation/Youth Programs</u>		
FIRST STUDENT INC	FV TO SHOLOM AQUATIC CNTR	\$612.03
FIRST STUDENT INC	MAX PARK TO SHOLOM CENTER	\$22.74
FIRST STUDENT INC	MAX PARK TO SHOLOM CENTER	\$544.66
FIRST STUDENT INC	MAX PARK TO SHOLOM CENTER	\$77.81
FIRST STUDENT INC	FV TO DRAGONLAND, PEKIN	\$397.31
PEKIN PARK DISTRICT	WATER PARK, MINI GOLF	\$311.00
PEKIN PARK DISTRICT	WATER PARK, MINI GOLF	\$300.00
PEKIN PARK DISTRICT	WATER PARK, MINI GOLF	\$255.75
DEHM BUS SERVICE	SERVICE - CHICAGO CUBS	\$800.00
ERIC EWAN	SUMMER THEATER	\$150.00
PANTAGRAPH	MUSIC MAN, PAR4 COURSE	\$319.36
KIDS DIRECTORY	JULY, AUG PAGE ADS	\$150.00
DESEMONA THOMPSON	SUMMER THEATER	\$34.30
MCLEAN COUNTY UNIT DISTRICT	POOL USAGE: DAY CAMP	\$162.00
MCLEAN COUNTY UNIT DISTRICT	POOL USAGE: DAY CAMP	\$1,215.00
MENARDS	SUPPLIES - PARKS/REC	\$334.75
SUMMER THEATER SUPPORTERS	PROGRAMS,COSTUMES,MAKEUP,	\$785.57
SUMMER THEATER SUPPORTERS	SUMMER THEATER SUPPLIES	\$304.97

<u>Vendor Name</u>	<u>Description</u>	<u>Transaction Amount</u>
CAROLYN THOMPSON	PRESCHOOL PLAYMATES	\$3.82
DESDEMONA THOMPSON	SUMMER THEATER	\$281.73
MARIANNE STAUFFER	GROWING GARDENERS	\$14.75
CAROL HEIBERT	GROWING GARDENERS	\$25.73
KAREN GOTTLIEB	GROWING GARDENERS	\$71.61
PHYLLIS DORAN	GROWING GARDENERS	\$27.86
General Fund Parks & Recreation Recreation/Youth Programs Total		\$7,202.75
<u>General Fund Parks & Recreation Children's Disc Museum</u>		
AMERICAN ASSOC. OF MUSEUMS	AAM ANNUAL DUES-THRU SEPT	\$600.00
AMERENIP	ELEC SVC 7/12-8/13 - CDM	\$5,400.72
PIP PRINTING	BANNERS FOR CDM	\$154.94
WRIGHT PRINTING CO	ED GUIDE POSTCARDS	\$892.00
PRINTEC PRESS INC	AUTHOR ALTERATIONS	\$1,565.00
IL SCIENCE TEACHERS ASSOC.	3 STAFF X \$95.00 EACH -NO	\$285.00
MENARDS	SUPPLIES - PARKS/REC	\$167.35
HOBBY LOBBY STORES INC	SUPPLIES	\$22.85
LOWER, MICKEY	HIGH SCHOOL MUSICAL CAMP	\$1,375.00
CALIFORNIA CREATIONS	SPORTS CARS, RACE CARS	\$240.00
TADA, HIROSHI	PERFORMANCE FEE - CDM	\$400.00
ELEGANT LIMOUSINE INC	8/19 LASALLE THEATER-CGO	\$741.60
HEATHER YOUNG	BEVERAGES-ADLT DISC DAY	\$18.84
MENARDS	SUPPLIES - PARKS/REC	\$357.93
BEST OF BEST	RESALE TOYS - CDM	\$337.50
BEST OF BEST	RESALE TOYS - CDM	\$18.18
RHINO TOYS INC	OBALL ORIG, FOOTBALLS	\$276.00
RHINO TOYS INC	OBALL ORIG, FOOTBALLS	\$20.95
TOYSMITH	RESALE TOYS - CDM	\$171.00
IMAGABILITY INC	WEDGITS (JR & DELUXE)	\$201.00
IMAGABILITY INC	WEDGITS (JR & DELUXE)	\$25.00
MARY MEYER CORP.	PLUSH TOYS - STORE	\$576.50
PANLINE USA INC	TOYS - STORE	\$285.00
PANLINE USA INC	TOYS - STORE	\$26.56
CALIFORNIA CREATIONS	SPORTS CARS, RACE CARS	\$7.16
EE BOO CORPORATION	RESALE MERCHANDISE - CDM	\$366.00
EE BOO CORPORATION	RESALE MERCHANDISE - CDM	\$35.37
VALTECH CO	MAGNA TILES	\$348.00
VALTECH CO	MAGNA TILES	\$14.64
FIND IT GAMES	FIND IT KIDS EDITION (12)	\$123.00
FIND IT GAMES	FIND IT KIDS EDITION (12)	\$10.84
DOVER PUBLICATION INC	NEWMAN-D'AMICO-ANIMAL	\$4.95
GEOCENTRAL	STICKY STONES	\$90.00
LEARNING CURVE BRANDS INC	LEARNING SUPPLIES	\$20.00
LEARNING CURVE BRANDS INC	LEARNING SUPPLIES	\$4.65
MONEY SAVVY GENERATION	RESALE ITEMS- CDM STORE	\$111.00
MONEY SAVVY GENERATION	RESALE ITEMS- CDM STORE	\$20.57
Q-BA-MAZE INC	COOL COLORS CUBES	\$250.00
HUNTAR COMPANY INC	MAG BLOCKS,CYCL/CAR/PLANE	\$204.00
HUNTAR COMPANY INC	MAG BLOCKS,CYCL/CAR/PLANE	\$31.95
General Fund Parks & Recreation Children's Disc Museum Total		\$15,801.05
<u>General Fund Parks & Recreation Parks Maintenance</u>		
WEST SIDE CLOTHING	JACKET,SW/SHIRT,JEANS	\$258.00
WEST SIDE CLOTHING	JACKET,SW/SHIRT,JEANS	\$185.00
CCP INDUSTRIES INC	NEMESIS BLK W/CLR FF/CORD	\$16.72
CCP INDUSTRIES INC	NEMESIS BLK W/CLR FF/CORD	\$63.00
U S MECHANICAL SERVICES	VEHICLE MAINT A/C UNIT	\$1,295.00
U S MECHANICAL SERVICES	A/C (CH) - REPL TRANSFMR	\$134.00
AMERENIP	ELECTRIC SERVICE	\$457.30
AMERENIP	ELECTRIC SERVICE	\$306.61
AMERENIP	ELECTRIC SERVICE	\$15.23

<u>Vendor Name</u>	<u>Description</u>	<u>Transaction Amount</u>
AMERENIP	ELECTRIC SERVICE	\$653.23
AMERENIP	ELECTRIC SERVICE	\$13.41
AMERENIP	ELECTRIC SERVICE	\$13.81
AMERENIP	ELECTRIC SERVICE	\$79.09
CORN BELT ENERGY CORP	MXWELL S-BALL S.	\$178.11
CORN BELT ENERGY CORP	SAFETY TOWN	\$20.63
CORN BELT ENERGY CORP	MXWELL PK SHEL	\$49.15
CORN BELT ENERGY CORP	SIGN W COLL.	\$23.75
CORN BELT ENERGY CORP	MXWELL PK TENNIS	\$185.68
CORN BELT ENERGY CORP	MXWELL FLD 1-4	\$2,119.76
CORN BELT ENERGY CORP	HORSESHOE PIT	\$125.38
CORN BELT ENERGY CORP	SIGN-IRNWD PK	\$27.53
CORN BELT ENERGY CORP	MXWELL W.CONCESS	\$3,604.51
CORN BELT ENERGY CORP	IRNWD BB DIAM	\$268.16
CORN BELT ENERGY CORP	MXWELL S. CONCES	\$240.42
CORN BELT ENERGY CORP	SHED @ CHAMPION	\$54.17
WATER PRODUCTS CO OF ILLINOI	WALL SEWER, CPLNG-FVSHOP	\$91.13
M A B PAINT STORE #803	LINT COVERS, FOLIAGE GRN	\$39.40
MATHIS KELLY CONSTRUCTION	RED & ORANGE PAINT	\$5.68
MENARDS	SUPPLIES - PARKS/REC	\$186.52
MENARDS	SUPPLIES - PARKS/REC	\$41.29
MOHR WINDOW & DOOR INC	18 3/4 X 42 1/2 GLASS	\$26.00
AUTOZONE	AUTO SUPPLIES- AUG	\$13.77
AUTOZONE	AUTO SUPPLIES- AUG	\$36.48
DENNISON CORPORATION	LATCH	\$101.81
DENNISON CORPORATION	DOOR HANDLE	\$11.29
DON OWEN TIRE SERVICE	FLAT REPAIR - MOWERS	\$50.52
DON OWEN TIRE SERVICE	FLAT REPAIR	\$19.67
DON OWEN TIRE SERVICE	TUBE (CUB CADET)	\$7.68
MIDWEST EQUIPMENT II	REWIND SPRING, SPRK PLUGS	\$27.32
MIDWEST EQUIPMENT II	GAS CAP (TRIMMER)	\$17.42
HOMETOWN TRUE VALUE	STIHL DR SHAFT,TUBE ASSY	\$85.05
ADVANCE AUTO PARTS	AUTO SUPPLIES - JULY	\$42.12
ALL INCLUSIVE REC LLC	BULK FIBAR	\$3,857.00
HOME DEPOT CREDIT SERVICES	6X6 - 16#2 PT	\$1,371.16
WEAVER'S RENT-ALL	GAS TABLE SAW,	\$80.00
WEAVER'S RENT-ALL	TABLE GAS SAW	\$80.00
CHILDERS DOOR SERVICE	RECEIVER, TRANSMITTER	\$275.00
CRESCENT ELECTRIC SUPPLY CO	70W 120V HPS BALLAST	\$61.81
CRESCENT ELECTRIC SUPPLY CO	PART RETURNED	(\$57.20)
ILLINOIS STANDARD PARTS INC	BLACK TIES,PAINT, HOOKS	\$315.14
ILLINOIS STANDARD PARTS INC	BLACK TIES, FLASHER	\$123.72
INNOTECH COMMUNICATIONS	NYLON CASE W/BELT CLIP	\$29.95
MCLEAN COUNTY CONCRETE	CONCRETE	\$147.80
MCLEAN COUNTY MATERIALS CO	3/8" GRAVEL	\$199.51
MENARDS	SUPPLIES - PARKS/REC	\$317.63
MENARDS	SUPPLIES - PARKS/REC	\$62.96
MENARDS	SUPPLIES - PARKS/REC	\$30.61
MENARDS	SUPPLIES - PARKS/REC	\$113.04
MENARDS	SUPPLIES - PARKS/REC	\$8.99
MILLER JANITOR SUPPLY	ROLL TOWELS- 16NPRMC	\$40.58
MILLER JANITOR SUPPLY	WASP/HORNET KILLER	\$63.00
MILLER JANITOR SUPPLY	LINERS, AIR FRSHNR-16NPR	\$225.84
PRAIRIE MATERIAL SALES INC	2.5 YD CONCRETE	\$207.50
EVERGREEN FS INC.	DIESELEX (ACCT 4675450)	\$939.80
MENARDS	SUPPLIES - PARKS/REC	\$99.46
WENDELL NIEPAGEN GREENHOU	FLATS OF VINCA	\$112.13
MIKE DEFALCO	TREE REFUND	\$60.00
STEPHANIE BANKS	TREE PLANTING REIMBURSEME	\$60.00

<u>Vendor Name</u>	<u>Description</u>	<u>Transaction Amount</u>
MATHIS KELLY CONSTRUCTION	STEEL STAKE NAILS	\$96.75
General Fund Parks & Recreation Parks Maintenance Total		\$20,112.98
<u>General Fund Parks & Recreation Aquatics</u>		
JEFF ELLIS & ASSOCIATES INC	AQUATIC SAFETY AUDIT	\$600.00
MCLEAN COUNTY UNIT DISTRICT	POOL USAGE: 6/4 TO 8/3	\$5,575.50
AMERENIP	ELECTRIC SERVICE	\$7,451.89
AMERENIP	ELECTRIC SERVICE	\$4,816.18
NICOR GAS	FFAC	\$5,842.61
FASTENAL COMPANY	MISC. HARDWARE	\$1.97
CRESCENT ELECTRIC SUPPLY CO	BUSS FUSES, REDUCER	\$60.59
KIDS DIRECTORY	JULY, AUG PAGE ADS	\$150.00
JEFF ELLIS & ASSOCIATES INC	UPGRADE TO POOL LICENSE	\$77.00
MILLER JANITOR SUPPLY	GARBAGE LINERS - 16NPRAP	\$24.27
MILLER JANITOR SUPPLY	TP, S/S CLNR - 16NPRFP	\$71.44
MILLER JANITOR SUPPLY	HND SOAP,TWLS,LINERS -	\$165.74
HEARTLAND HOME MEDICAL SUP	OXYGEN REFILLS	\$16.00
HEARTLAND HOME MEDICAL SUP	OXYGEN REFILLS	\$16.00
Craig Sherwood	TOILET PAPER FOR POOLS LA	\$5.68
BASIC CHEMICAL SOLUTIONS LLC	HYDROCHORIC ACID	\$376.74
BASIC CHEMICAL SOLUTIONS LLC	SODIUM HYPOCHLORITE-AAC	\$368.00
BASIC CHEMICAL SOLUTIONS LLC	SODIUM HYPOCHLORITE- FV	\$1,176.00
BASIC CHEMICAL SOLUTIONS LLC	HYDROCHLORIC ACID- FV	\$209.93
BRENNTAG MID-SOUTH INC	SOD HYPOCHLORITE	\$351.15
BRENNTAG MID-SOUTH INC	CREDIT - DRUMS	(\$175.00)
General Fund Parks & Recreation Aquatics Total		\$27,181.69
<u>General Fund Parks & Recreation Tournament</u>		
ASA	SOUVENIR SALES-ASA 10%	\$4,550.90
FEDEX KINKO'S	TOURNAMENT SHIPMENTS	\$230.50
SNYDER BRICYARD HOTEL LLC	LODGING - SFTBALL TOUR	\$319.20
BW UNIVERSITY INN	NAT'L ASA UMPIRE'S LODGNG	\$15,417.04
COOK, CYNDI	'07 ASA SFTBALL BOOKLET	\$700.00
KAUTH, DR WILLIAM	ATHLETIC TRNG SERVICES	\$2,425.00
CANDLEWOOD SUITES	LODGING - RICH MCCAN	\$70.00
CANDLEWOOD SUITES	LODGING (ORV COX)	\$140.00
CANDLEWOOD SUITES	LODGING - KEN MYERS	\$140.00
CANDLEWOOD SUITES	LODGING - DAVE HURLEY	\$221.76
CANDLEWOOD SUITES	LODGING - RICH MCDANIELS	\$221.76
CANDLEWOOD SUITES	LODGING- HELEN HORNBUCKLE	\$221.76
CANDLEWOOD SUITES	LODGING - BOB ANDERSON	\$210.00
CANDLEWOOD SUITES	LODGING - JUAN JONES	\$140.00
VERIZON NORTH	CHAMP EAST TRLR (ASA)	\$136.87
CATCHING DESIGN	ASA SOFTBALL POSTERS	\$425.00
COOK, CYNDI	'07 ASA SFTBALL BOOKLET	\$1,120.00
PRAIRIELAND GOLF CARS LLC	TOURNAMENT - CART RENTAL	\$10,710.00
WEAVER'S RENT-ALL	CANOPY RENTALS	\$253.34
BLOOMINGTON TENT & AWNING	TENT RENTAL	\$140.00
MODSPACE	BUILDING, FABRICATED	\$1,801.00
BW UNIVERSITY INN	NAT'L ASA UMPIRE'S LODGNG	\$2,177.76
EVERGREEN FS INC.	DIESELEX GOLD / 4675450	\$312.81
EVERGREEN FS INC.	DIESELEX GOLD / 4675450	\$260.39
EVERGREEN FS INC.	FUEL- CHAMP FIELD/4675450	\$214.17
EVERGREEN FS INC.	FUEL (CHAMP FLD) 4675450	\$275.81
EVERGREEN FS INC.	DIESELEX-CHAMPFLD/4675450	\$244.99
EVERGREEN FS INC.	FUEL- CHAMP FLD / 4675450	\$254.24
GROWING GROUNDS	ANNUALS	\$106.04
FEDEX KINKO'S	TOURNAMENT SHIPMENTS	\$22.50
FEDEX KINKO'S	TOURNAMENT SHIPMENTS	\$251.30
KOLDAIRE EQUIPMENT COMPANY	PAPER PRODUCTS, CUTLERY	\$282.00
MENARDS	SUPPLIES - PARKS/REC	\$48.13

<u>Vendor Name</u>	<u>Description</u>	<u>Transaction Amount</u>
MILLER JANITOR SUPPLY	SUPPLIES-TOURN / 16NPRMC	\$1,543.33
MILLER JANITOR SUPPLY	SHWR CLNR,SWABMOP-16NPRMC	\$64.63
MILLER JANITOR SUPPLY	SUPPLIES - TOURN/ 16NPRMC	\$257.90
MILLER JANITOR SUPPLY	WET MOP - TOURN / 16NPRMC	\$7.83
MINERVA SPORTSWEAR	TOURNAMENT STAFF SHIRTS	\$504.00
MINERVA SPORTSWEAR	ASA NAT'L HATS	\$1,012.50
HOME CITY ICE COMPANY	ICE - CHAMP FLD/MAX PARK	\$813.40
PRAIRIE SIGNS INC	ASA NAT'L TOURN SIGNS	\$264.00
PRAIRIE SIGNS INC	SIGNS FOR ASA TOURNAMENT	\$653.00
T/N PETTY CASH-FINANCE DEPT	POSTAGE-ASA MAILING	\$16.25
BLOOMINGTON TENT & AWNING	TENT RENTAL - CHAMP FIELD	\$3,485.00
BLOOMINGTON TENT & AWNING	TENT RENTAL - CHAMP FIELD	\$285.00
J.A.M. PLASTICS INC	GOV'T BADGE HOLDERS	\$511.50
J.A.M. PLASTICS INC	GOV'T BADGE HOLDERS	\$166.57
J.A.M. PLASTICS INC	BADGE HOLDERS	\$540.00
J.A.M. PLASTICS INC	BADGE HOLDERS	\$295.24
J & J PARKS CONCESSIONS INC	AMP BOXES RENTED, CABLE	\$500.00
GDS PROFESSIONAL BUSINESS DI	SOFTBALL BOARDS	\$3,788.00
SNYDER BRICYARD HOTEL LLC	LODGING- SFTBALL TOUR	\$212.80
SNYDER BRICYARD HOTEL LLC	LODGING-SFTBALL TOURN	\$957.60
General Fund Parks & Recreation Tournament Total		\$59,922.82
<u>General Fund Parks & Recreation Administration</u>		
CITY OF BLOOMINGTON	SOAR CONTRIBUTION (07-08)	\$119,686.00
UNITED STATES POSTAL SERVICE	BULK PERMIT #73	\$1,300.00
General Fund Parks & Recreation Administration Total		\$120,986.00
<u>General Fund Concessions Golf Course</u>		
PEPSI COLA GENERAL BOTTLERS	CREDIT - IRNWD / 84871	(\$45.00)
PEPSI COLA GENERAL BOTTLERS	CREDIT - IRNWD / 84871	(\$63.04)
PEPSI COLA GENERAL BOTTLERS	SODA, IRNWD / #84871	\$202.84
PEPSI COLA GENERAL BOTTLERS	SODA- IRNWD / #84871	\$573.26
General Fund Concessions Golf Course Total		\$668.06
<u>General Fund Concessions Aquatics</u>		
KOLDAIRE EQUIPMENT COMPANY	PAPER PRODUCTS, CUTLERY	\$206.00
KOLDAIRE EQUIPMENT COMPANY	PAPER PRODUCTS, CUTLERY	\$105.00
PEPSI COLA GENERAL BOTTLERS	SODA,CUPS/LIDS-FV#116859	\$311.54
PEPSI COLA GENERAL BOTTLERS	SODA,CUPS/LIDS,FV #116859	\$812.92
Brittney Thomas	CONCESSION FOOD	\$10.83
General Fund Concessions Aquatics Total		\$1,446.29
<u>General Fund Concessions Recreation</u>		
RANEY TERMITE CONTROL INC	MONTHLY SRV - MAX CONCESS	\$68.00
GDS PROFESSIONAL BUSINESS DI	FREIGHT (EMT-2895)	\$170.00
EVERGREEN FS INC.	LP, PURGE	\$19.30
EVERGREEN FS INC.	LP (#4675450)	\$33.80
EVERGREEN FS INC.	LP (#4675450)	\$27.30
KOLDAIRE EQUIPMENT COMPANY	PAPER PRODUCTS, CUTLERY	\$599.76
PEPSI COLA GENERAL BOTTLERS	CREDIT- DEPOSIT/488941	(\$45.00)
PEPSI COLA GENERAL BOTTLERS	CREDIT-MAX CMLPX/488941	(\$117.00)
PEPSI COLA GENERAL BOTTLERS	CREDIT- MAX COMPLX/488941	(\$300.00)
PEPSI COLA GENERAL BOTTLERS	SODA,CUPS/LIDS-MAX 488941	\$2,755.88
ECHO VALLEY MEATS	PORK & BEEF / CONCESSIONS	\$433.28
ECHO VALLEY MEATS	PORK & BEEF - CONCESSIONS	\$511.12
ECHO VALLEY MEATS	PORK & BEEF-CONCESSIONS	\$2,066.89
MEATS PLUS INC	SMOKEHOUSE BBQ, FREIGHT	\$117.19
General Fund Concessions Recreation Total		\$6,340.52
General Fund		\$773,728.08
<u>Community Development Fd Community Development Administration</u>		
INSIGHT COMMUNICATONS	UNITY CTR INTERNET	\$19.80
LANDMARK LAUNDRY	MONTHLY RENT-UNITY CENTER	\$1,200.00
STS CONSULTANTS LTD	FELL PARK RENOVATION-JULY	\$947.55

<u>Vendor Name</u>	<u>Description</u>	<u>Transaction Amount</u>
Community Development Fd Community Development Administration Total		\$2,167.35
Community Development Fd		\$2,167.35
Metro Zone Fund Finance Metro Zone		
CITY OF BLOOMINGTON	2ND QTR METRO ZONE	\$33,516.19
Metro Zone Fund Finance Metro Zone Total		\$33,516.19
Metro Zone Fund		\$33,516.19
Capital Investment Fund Other-Capital Investment Capital Investment		
FARNSWORTH GROUP	SHEPARD ROAD SRV END 6/15	\$18,586.97
BRADFORD SUPPLY CO	PVC PARTS, GRATE DRAIN	\$15.66
BRADFORD SUPPLY CO	PVC PIP	\$74.04
FELMLEY-DICKERSON CO	NORMAL OUTDOOR THEATER	\$74,337.30
MCLEAN COUNTY CONCRETE	CONCRETE (P/REC)	\$496.80
ROANOKE CONCRETE PRODUCTS	TERRACE BLOCKS-OUTDR THEA	\$1,964.90
ILLINI GLASS SOLUTIONS	SRV WINDOWS (AAC POOL)	\$3,870.00
ILLINI GLASS SOLUTIONS	SRV WINDOWS (AAC POOL)	\$250.00
Capital Investment Fund Other-Capital Investment Capital Investment Total		\$99,595.67
Capital Investment Fund		\$99,595.67
Multi-Modal Center Federal Grants SAFETEA-LU		
STARK EXCAVATING	FELL AVE & BEAUFORT ST	\$343,772.43
Multi-Modal Center Federal Grants SAFETEA-LU Total		\$343,772.43
Multi-Modal Center Other-Capital Investment Multi-Modal Center		
UNIVERSITY CHRISTIAN CHURCH	WARRANTY DEED-206 W NORTH	\$10,000.00
CHG AND ASSOCIATES	SECURE FED FUNDING- JUNE	\$3,850.00
STARK EXCAVATING	FELL AVE & BEAUFORT ST	\$135,832.77
Multi-Modal Center Other-Capital Investment Multi-Modal Center Total		\$149,682.77
Multi-Modal Center		\$493,455.20
Uptown Roads Other-Capital Investment Roads & Storm Sewers		
TESTING SERVICE CORP	FELL AVE & BEAUFT STREET	\$3,687.26
Uptown Roads Other-Capital Investment Roads & Storm Sewers Total		\$3,687.26
Uptown Roads		\$3,687.26
Uptown Mixed Use Bldg F Other-Capital Investment Mixed Use Building - "F"		
MCLEAN COUNTY ASPHALT	101 E COLLEGE-PRKING LOT	\$63,014.11
KIRK C & D RECYCLING INC	DEMOLITION-101 E COLLEGE	\$44,300.00
MCLEAN COUNTY MUTUAL INSUR MOVING EXP-	MIDDLETON TNT	\$1,000.00
Uptown Mixed Use Bldg F Other-Capital Investment Mixed Use Building - "F" Total		\$108,314.11
Uptown Mixed Use Bldg F		\$108,314.11
Uptown Program/Planning Other-Capital Investment Consultants/Studies/Misc		
MCLEAN COUNTY TITLE CO	TITLE WORK - ALTA	\$98.00
JACK B TEPLITZ & ASSOCIATES	REDEVELOPMENT (8/2-8/16)	\$1,305.85
Program/Planning Other-Capital Investment Consultants/Studies/Misc Total		\$1,403.85
Uptown Program/Planning		\$1,403.85
Uptown Mixed Use Bldg E Other-Capital Investment Mixed Use Building - "E"		
STEINBACH INC	ELEC SRV-BLK E/MEDICI	\$17,936.00
Uptown Mixed Use Bldg E Other-Capital Investment Mixed Use Building - "E" Total		\$17,936.00
Uptown Mixed Use Bldg E		\$17,936.00
Uptown S. of Tracks P Other-Capital Investment Area South of Tracks -"P"		
FIRST AMERICAN TITLE INSURANCE	TITLE WK-401,1/2 BRDWAY	\$503.00
MAIN STREET BANK & TRUST	SALE: 401, 1/2-BRDWAY	\$79,794.43
FRANKE, DONALD R	SALE: 401,1/2-BRDWAY	\$107,093.00
Uptown S. of Tracks P Other-Capital Investment Area South of Tracks -"P" Total		\$187,390.43
Uptown S. of Tracks P		\$187,390.43
Hotel Conference/Parking Other-Capital Investment Hotel Site		
JACK B TEPLITZ & ASSOCIATES	HOTEL EXPENSE (8/02-8/21)	\$2,250.00
JQH NORMAL DEVELOPMENT LLC	HOTEL PROJECT	\$79,640.00
JQH NORMAL DEVELOPMENT LLC	HOTEL PROJECT	\$11,250.00
Hotel Conference/Parking Other-Capital Investment Hotel Site Total		\$93,140.00

<u>Vendor Name</u>	<u>Description</u>	<u>Transaction Amount</u>
	Hotel Conference/Parking	\$93,140.00
<u>Water Fund</u>		
WATER PRODUCTS CO OF ILLINOI	VALVE BX ALIGNMENT RINGS	\$264.00
WATER PRODUCTS CO OF ILLINOI	6X8,6X12 BAND REPAIR CLMP	\$706.00
WATER PRODUCTS CO OF ILLINOI	10" HYDRA-STOP SLEEVES	\$3,150.00
NORTHERN WATER WORKS SUPPLI	T10 METERS, FLANGE KITS	\$1,172.09
NORTHERN WATER WORKS SUPPLI	1-1/2 T10 METER	\$346.67
TOWN OF NORMAL-GENERAL FUN	TOTER PAYMENT TRANSFER	\$57.00
HORIZON HOMES	409 LABRADOR LN REFUND	\$3.68
PRICE, MALEA	528 WILD TURKEY LN REFUND	\$3.04
FRANKE, DON	711 KINGSLEY BLDG 1 RFND	\$36.80
PSR/JACKIE	1068 MEADOW LARK RD RFND	\$4.00
COLLEGE HILLS PLAZA	1503 E COLLEGE REFUND	\$912.83
	Water Fund Total	\$6,656.11
<u>Water Fund Water Administration</u>		
SIKICH LLP	AUDIT SERVICES FY 2007	\$2,395.00
PARKWAY AUTO LAUNDRY	CAR WASH (S GERDES)	\$7.00
VERIZON WIRELESS - PA	ACCT 980315707-00001	\$220.42
PANTAGRAPH	WATER OFFICE ASSOC - AD	\$518.93
OFFICE DEPOT	SHOULDER REST	\$7.14
	Water Fund Water Administration Total	\$3,148.49
<u>Water Fund Water Treatment</u>		
WEST SIDE CLOTHING	SHIRTS,PANTS - WATER DPT	\$116.00
AMERENIP	ELECTRIC SERVICE	\$30,707.15
AMERENIP	511 E COLLEGE PUMP HSE -	\$442.87
CORN BELT ENERGY CORP	HERSHEY RD BOOSTER PUMP -	\$565.57
CORN BELT ENERGY CORP	PUMP STATION -JULY 07	\$829.82
CORN BELT ENERGY CORP	RECORDING EQUIP WATER - J	\$21.75
TWIN CITIES READY MIX INC	POST HOLES (TANK 4)	\$76.00
MOTION INDUSTRIES INC	OIL ABSORBENT	\$100.40
WHERRY MACHINE & WELDING IN	CUT 4 PLATES/SS ROUND	\$223.90
INTERSTATE ALL BATTERY CENTI	8D-MHD BATTERIES, SPRAY	\$271.85
F.W. WEBB COMPANY	SPARE PARTS KIT	\$177.90
CORROSION FLUID PRODUCTS CO	SET OF 2 LIMIT SWITCHES	\$124.54
VERIZON NORTH	WATER TREATMENT	\$120.43
IL POTABLE WATER SUPPLY	IPWSOA CONFERENCE - SEPT	\$150.00
DOMESTIC UNIFORM & LINEN	TOWEL SERVICE	\$24.05
FASTENAL COMPANY	AF6 ALLIGATOR	\$119.13
FASTENAL COMPANY	T-RODS, PARTS	\$110.74
CRESCENT ELECTRIC SUPPLY CO	FUJI 3 POS SWITCH	\$25.86
CRESCENT ELECTRIC SUPPLY CO	3PRT INS TAP CONN, FLEX	\$120.79
CRESCENT ELECTRIC SUPPLY CO	GE 120V LAMPS	\$4.92
DARNALL CONCRETE	4 RISER RING/RESIN SEAL	\$59.50
HACH COMPANY	DISPERS REAGENT, STABILIZ	\$417.80
MENARDS	6 LED/1 XENON, WIRE STRIP	\$23.17
MENARDS	TAPE MEASURE, RUSTOL SPRY	\$18.37
MISSISSIPPI LIME COMPANY	25.31 TN LIME	\$2,939.00
MISSISSIPPI LIME COMPANY	27035 TN LIME	\$3,175.88
MISSISSIPPI LIME COMPANY	27.44 TN LIME	\$3,186.33
MISSISSIPPI LIME COMPANY	27.07 TN LIME	\$3,143.37
MISSISSIPPI LIME COMPANY	27.05 TN LIME	\$3,141.05
AIR LIQUIDE AMERICA CORP	CARBON DIOXIDE BULK	\$2,037.37
AIR LIQUIDE AMERICA CORP	CARBON DIOXIDE BULK	\$1,651.45
US ALUMINATE COMPANY INC	LIQ ALUMINUM SULFATE	\$2,247.43
JCI JONES CHEMICALS INC	CHLORINE	\$1,317.00
	Water Fund Water Treatment Total	\$57,691.39
<u>Water Fund Water Distribution</u>		
KEN PERRY EXCAVATING	324 GLENN SEWER REPAIR	\$1,226.00
JULIE INC	JULY LOCATES (WATER)	\$327.48

<u>Vendor Name</u>	<u>Description</u>	<u>Transaction Amount</u>
AMERENIP	ELECTRIC SERVICE	\$345.27
MCLEAN COUNTY ASPHALT	COLDMIX/UPM	\$278.25
MCLEAN COUNTY ASPHALT	COLDMIX/UPM	\$791.20
MCLEAN COUNTY CONCRETE	CONCRETE	\$420.85
MCLEAN COUNTY CONCRETE	FLOWABLE MIX	\$225.00
TNEMEC COMPANY INC	ENDURA-SHIELD, CLR THINNR	\$658.13
TNEMEC COMPANY INC	ENDURA-SHIELD, CLR THINNR	\$55.00
VALLEY VIEW INDUSTRIES INC	1" CLEAN STONE	\$661.23
CDW GOVERNMENT INC	CISCO AIRONET	\$378.78
CDW GOVERNMENT INC	CISCO 1300 SERS OUTDOOR	\$2,214.30
CDW GOVERNMENT INC	CISCO LOW LOSS CAB ASSY	\$135.99
CDW GOVERNMENT INC	CISCO ANT ARTICULATING MT	\$96.91
VERIZON NORTH	WATER DISTRIBUTION	\$232.60
WATER PRODUCTS CO OF ILLINOI	6" EXT MEDALLION	\$276.35
WATER PRODUCTS CO OF ILLINOI	1.5" METER FLNG GASKETS	\$11.00
AUTOZONE	PENNZOIL	\$74.16
FASTENAL COMPANY	S/S SQ DKSCR, QPACKS	\$241.56
LAWSON PRODUCTS INC	HEX HD C/S, GRINDING WHL,	\$567.78
MATHIS KELLY CONSTRUCTION	MURIATIC ACID	\$11.79
MENARDS	BATTERIES	\$109.67
SPRINGFIELD ELECTRIC CO	BOXED CONNECTORS	\$108.70
NORTHERN WATER WORKS SUPPL	DROP-IN FLANGE GASKETS	\$13.32
NORTHERN WATER WORKS SUPPL	FREIGHT (T10 METER)	\$9.72
CLARK DIETZ INC	TOWANDA/JERSEY PIPELINE	\$3,648.62
STARK EXCAVATING	TOWANDA / JERSEY WTR MAIN	\$166,132.80
Water Fund Water Distribution Total		\$179,252.46
Water Fund		\$246,748.45
<u>Sewer Fund Sewer Administration</u>		
FARNSWORTH GROUP	IRONWOOD PUMPING STATION	\$2,089.36
AMERENIP	ELECTRIC SERVICE	\$580.56
CORN BELT ENERGY CORP	SEWER LIFT STATIONS	\$1,493.74
JULIE INC	JULY LOCATES (681)	\$327.47
BILL'S KEY & LOCK SHOP	FORD KEYS (PW-MAINT)	\$4.64
VERIZON NORTH	SEWER	\$235.27
J TYLER FRITZEN	CDL REIMBURSEMENT	\$55.00
WATER PRODUCTS CO OF ILLINOI	PVC PIPE,PARTS,GRIPPER	\$225.57
WATER PRODUCTS CO OF ILLINOI	PVC PIPE, MISSION	\$145.42
WATER PRODUCTS CO OF ILLINOI	GRIPPER PLUG	\$6.30
DRUMMOND AMERICAN CORP	TOILET CLEANER	\$111.18
MENARDS	AA 32PK BATTERY	\$5.99
NEENAH FOUNDRY COMPANY	FRAME, GRATE, CURB BOX	\$1,801.92
Sewer Fund Sewer Administration Total		\$7,082.42
<u>Sewer Fund Sewer Capital Investment</u>		
HOERR CONSTRUCTION INC	FIRESTONE SANI/SWR PH III	\$63,530.10
HOERR CONSTRUCTION INC	FIRESTONE SANI SEWER- III	\$46,442.25
TESTING SERVICE CORP	UPTWN UTILITY REPLCMENT	\$108.00
HARBAUGH CONSTRUCTION SERV	UPTWN SEWER LINES	\$2,904.00
Sewer Fund Sewer Capital Investment Total		\$112,984.35
Sewer Fund		\$120,066.77
<u>Health & Dental Ins Fund Administration - City Mgr Health Insurance</u>		
SUN LIFE ASSURANCE CO OF CAN	PREMIUM CHARGES	\$2,856.84
CCMSI MIDLAND, LLC	PREMIUM / FEES - SEP/07	\$7,786.10
Health & Dental Ins Fund Administration - City Mgr Health Insurance Total		\$10,642.94
Health & Dental Ins Fund		\$10,642.94
<u>Gen Veh Replacement Fund Police Administration</u>		
RAY O'HERRON CO INC	PROSTRAINT SEATS	\$990.00
Gen Veh Replacement Fund Police Administration Total		\$990.00
<u>Gen Veh Replacement Fund Public Works Streets</u>		

<u>Vendor Name</u>	<u>Description</u>	<u>Transaction Amount</u>
WISSMILLER & EVANS ROAD EQUI	MODEL 842S1 SNOW BLOWER	\$52,250.00
Gen Veh Replacement Fund Public Works Streets Total		\$52,250.00
<u>Gen Veh Replacement Fund Parks & Recreation Parks Maintenance</u>		
SECRETARY OF STATE	FORD VAN 2007	\$75.00
BOBCAT OF PEORIA INC	M0009 S185K BOBCAT LOADER	\$4,500.00
Gen Veh Replacement Fund Parks & Recreation Parks Maintenance Total		\$4,575.00
<u>Gen Veh Replacement Fund Parks & Recreation Administration</u>		
LANDMARK FORD INC	'07 E350 15 PASSENGER VAN	\$250.00
LANDMARK FORD INC	'07 E350 15 PASSENGER VAN	\$18,683.00
Gen Veh Replacement Fund Parks & Recreation Administration Total		\$18,933.00
		Gen Veh Replacement Fund
		\$76,748.00
Grand Total		\$2,268,540.30

TOWN COUNCIL ACTION REPORT

August 30, 2007

Motion to Waive the Formal Bidding Process and Approve the Purchase of a Dessicant Dehumidification System from Pnuetech Engineering in the Amount of \$15,997.00 for the West Booster Station.

PREPARED BY: Steve Gerdes, Water Director

REVIEWED BY: Mark R. Peterson, City Manager

BUDGET IMPACT: Funds in the amount of \$16,000 are available in account number 502-8020-434.75-10 of the Water Department Budget.

STAFF RECOMMENDATION: Approval

BACKGROUND

The Water Department operates and maintains a booster pump station on West College Avenue. This booster pump station pumps water from a ground storage reservoir back into the distribution system. Due to the fact that cool water is being pumped through large diameter pipes within the pump station, there is a considerable amount of humidity and subsequent condensation. This humidity and condensation has resulted in corrosion of the piping and electronics and increases the maintenance and repair needs. The humid environment also has resulted in mold growth within the pump station.

DISCUSSION/ANALYSIS

Funds were budgeted in the FY2007-08 Water Department budget for a desiccant dehumidification system designed to eliminate the condensation and humidity within the West Booster Station. Installation of the equipment will be done by Water Department staff.

Quotes were received from three suppliers of this type of specialized equipment. The quotes are summarized in the table below.

<u>Vendor</u>	<u>Model</u>	<u>Price</u>
Pnuetech Engineering Naperville, IL	Bry- Air VFB-6-E	\$15,997.00
Munters Corp. Northbrook, IL	HCD-1125-EA	\$20,795.00
Engineered Thermal Systems Equip. Maryland Heights, MO	LT0750RR4SDENN	\$19,496.00

Staff is recommending the purchase of the Bry-Air Model VFB-6-E from Pnuetech Engineering, Naperville, IL at a cost of \$15,997.00.

TOWN COUNCIL ACTION REPORT

August 30, 2007

Motion to Accept Bid From Rowe Construction Co. in the Amount of \$511,242.10 and Award a Contract for the Construction of Shepard Road from the West Boundary of Eagle's Landing Subdivision to Hershey Road

PREPARED BY: Gene Brown, City Engineer

REVIEWED BY: Mark R. Peterson, City Manager

BUDGET IMPACT: Funds totaling \$615,500 are available in line item 325-9820-431.51-17 of the Capital investment Fund.

STAFF RECOMMENDATION: Approval

ATTACHMENTS: Bid Tabulation

BACKGROUND

The Capital Investment Fund includes funds for the construction of the extension of Shepard Road approximately 1700' from the west boundary of the Eagle's Landing Subdivision to the recently constructed Hershey Road. This project has been on hold for several years due to right-of-way litigation and awaiting the completion of Hershey Road from Fort Jesse Road to Shepard Road.

The proposed project consists of the construction of a two-lane rural section concrete pavement including turn lanes and curb and gutter at Hershey Road with necessary appurtenances. Additional lanes and curb and gutter will be constructed as traffic and development in the area dictates.

Construction is anticipated to begin in mid September and take approximately two months to complete.

DISCUSSION/ANALYSIS

Bids for the subject project were received, opened and read on Wednesday, August 29, 2007, at 10:00 a.m. Two bids were received and are summarized below.

BIDDER	TOTAL BID
Rowe Construction Company Bloomington, IL	\$511,242.10
Stark Excavating, Inc. Bloomington, IL	\$552,476.90

TOWN COUNCIL ACTION REPORT

Engineering has analyzed the bid documents and have found them to be acceptable. The low bid is nine per cent (9%) over the engineer's estimate of \$469,577.00. Therefore, staff recommends the bid be accepted and a contract awarded to Rowe Construction Company in the amount of \$511,242.10.

BID TABULATION
 SHEPARD RD. - EAGLES LANDING TO HERSHEY RD.
 AUGUST 29, 2007
 10:00 A.M.

ITEM	UNIT	QUANTITY	ENGINEERS ESTIMATE		ROWE CONSTRUCTION CO.		STARK EXCAVATING, INC.	
			UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
TREE REMOV 6-15	INDIA	35	\$25.00	\$875.00	\$22.05	\$771.75	\$20.00	\$700.00
EARTH EXCAVATION	CU YD	6,072	\$12.00	\$72,864.00	\$10.31	\$62,602.32	\$17.20	\$104,438.40
SUB GRAN MAT B	TON	420	\$20.00	\$8,400.00	\$17.70	\$7,434.00	\$16.00	\$6,720.00
TRENCH BACKFILL	CU YD	120	\$23.00	\$2,760.00	\$36.27	\$4,352.40	\$37.00	\$4,440.00
GEOTECH FAB F/ GR	SQ YD	600	\$1.25	\$750.00	\$2.02	\$1,212.00	\$1.25	\$750.00
TOP SOIL F & P 4	SQ YD	10,258	\$1.50	\$15,387.00	\$3.88	\$39,801.04	\$1.00	\$10,258.00
EXPLOR TRENCH 52	FOOT	1,500	\$5.00	\$7,500.00	\$1.77	\$2,655.00	\$2.90	\$4,350.00
SEEDING CL 2	ACRE	3	\$1,500.00	\$4,500.00	\$1,323.16	\$3,969.48	\$1,200.00	\$3,600.00
NITROGEN FERT NUTR	POUND	270	\$1.50	\$405.00	\$1.10	\$297.00	\$0.90	\$243.00
PHOSPHORUS FERT NUTR	POUND	270	\$1.50	\$405.00	\$1.10	\$297.00	\$0.90	\$243.00
POTASSIUM FERT NUTR	POUND	270	\$1.50	\$405.00	\$1.10	\$297.00	\$0.90	\$243.00
MULCH METHOD 2	TON	6	\$400.00	\$2,400.00	\$1,102.63	\$6,615.78	\$405.00	\$2,430.00
TEMP SEEDING	POUND	300	\$5.00	\$1,500.00	\$2.21	\$663.00	\$4.50	\$1,350.00
PERIMETER EROS BAR	FOOT	565	\$5.00	\$2,825.00	\$4.21	\$2,378.65	\$4.00	\$2,260.00
INLET AND PIPE PROTECT	EACH	8	\$150.00	\$1,200.00	\$116.15	\$929.20	\$250.00	\$2,000.00
TEMP DITCH CHECKS	EACH	19	\$150.00	\$2,850.00	\$39.01	\$741.19	\$250.00	\$4,750.00
EROSION CONTR	SQ YD	300	\$5.00	\$1,500.00	\$5.51	\$1,653.00	\$2.70	\$810.00
PROCESS MOD SOIL 12	SQ YD	6,300	\$5.00	\$31,500.00	\$2.59	\$16,317.00	\$5.40	\$34,020.00
LIME	TON	150	\$40.00	\$6,000.00	\$61.47	\$9,220.50	\$77.50	\$11,625.00
AGGREGATE SHLDS B	TON	975	\$24.00	\$23,400.00	\$21.87	\$21,323.25	\$33.00	\$32,175.00
STORM SEWER REMOV	FOOT	8	\$15.00	\$120.00	\$22.97	\$183.76	\$10.00	\$80.00
PRC FL END SEC 18	EACH	1	\$400.00	\$400.00	\$716.91	\$716.91	\$780.00	\$780.00
STORM SEW CL A 1 12	FOOT	540	\$25.00	\$13,500.00	\$31.96	\$17,258.40	\$30.00	\$16,200.00
STORM SEW CL A 1 18	FOOT	70	\$25.00	\$1,750.00	\$37.84	\$2,648.80	\$34.00	\$2,380.00
STORM SEW CL A 2 36	FOOT	295	\$45.00	\$13,275.00	\$66.21	\$19,531.95	\$69.00	\$20,355.00
MAN TA 5-DIA T1F OL	EACH	2	\$2,700.00	\$5,400.00	\$2,531.78	\$5,063.56	\$3,200.00	\$6,400.00
MANHOLE SPL T 61 G	EACH	1	\$4,000.00	\$4,000.00	\$2,534.15	\$2,534.15	\$2,900.00	\$2,900.00
COMB CC&G TB6.06	FOOT	355	\$14.00	\$4,970.00	\$16.52	\$5,864.60	\$21.00	\$7,455.00
COMB CC&G TB6.18	EACH	355	\$15.00	\$5,325.00	\$18.90	\$6,709.50	\$22.00	\$7,810.00
CONC MED SURF. 4	SQ FT	325	\$5.00	\$1,625.00	\$6.38	\$2,073.50	\$8.50	\$2,762.50
FLD TILE JUN VAULT 2D	EACH	2	\$600.00	\$1,200.00	\$0.01	\$0.02	\$585.00	\$1,170.00
FLD TILE JUN VAULT 3D	EACH	2	\$900.00	\$1,800.00	\$0.01	\$0.02	\$830.00	\$1,660.00
STORM SEWER SPEC 6	FOOT	200	\$10.00	\$2,000.00	\$0.01	\$2.00	\$11.25	\$2,250.00
STORM SEWER SPEC 8	FOOT	100	\$12.00	\$1,200.00	\$0.01	\$1.00	\$13.00	\$1,300.00
STORM SEWER SPEC 10	FOOT	100	\$14.00	\$1,400.00	\$0.01	\$1.00	\$15.80	\$1,580.00
STORM SEWER SPEC 12	FOOT	100	\$16.00	\$1,600.00	\$0.01	\$1.00	\$16.50	\$1,650.00
TRAFFIC CONTROL	LS	1	\$2,000.00	\$2,000.00	\$4,539.10	\$4,539.10	\$7,000.00	\$7,000.00
Pt Pvt MK Lt Rs & Symb	SQ. FT.	100	\$5.00	\$500.00	\$2.76	\$276.00	\$2.50	\$250.00
PAINT PVT MK LINE 4	FOOT	3,470	\$0.60	\$2,082.00	\$0.33	\$1,145.10	\$0.30	\$1,041.00
PAINT PVT MK LINE 6	FOOT	6,300	\$0.60	\$3,780.00	\$0.44	\$2,772.00	\$0.40	\$2,520.00
PAINT PVT MK LINE 8	FOOT	780	\$0.80	\$624.00	\$0.61	\$475.80	\$0.55	\$429.00
PAINT PVT MK LINE 12	FOOT	325	\$1.00	\$325.00	\$1.10	\$357.50	\$1.00	\$325.00
PAINT PVT MK LINE 24	FOOT	40	\$4.00	\$160.00	\$2.76	\$110.40	\$2.50	\$100.00
RAISEDREFL PAVT MRK	EACH	95	\$45.00	\$4,275.00	\$37.49	\$3,561.55	\$34.00	\$3,230.00
PRISM CURB REFLT	EACH	12	\$20.00	\$240.00	\$13.78	\$165.36	\$12.00	\$144.00
PCC PAVT SPEC 8	SQ. YD.	6,000	\$32.00	\$192,000.00	\$38.26	\$229,560.00	\$36.00	\$216,000.00
INLETS SPL T50 F&G	EACH	4	\$1,000.00	\$4,000.00	\$1,275.00	\$5,100.00	\$1,450.00	\$5,800.00
CONSTR STAKING	LS	1	\$8,000.00	\$8,000.00	\$12,000.00	\$12,000.00	\$6,500.00	\$6,500.00
CONC DITCH CHECK TO	EACH	1	\$1,000.00	\$1,000.00	\$414.11	\$414.11	\$500.00	\$500.00
PCC PVT CONN PVMT	SQ YD	45	\$80.00	\$3,600.00	\$103.21	\$4,644.45	\$100.00	\$4,500.00
TOTAL				\$469,577.00		\$511,242.10		\$552,476.90

TOWN COUNCIL ACTION REPORT

August 30, 2007

Motion to Accept the Audited Town of Normal Financial Statements and Report of Certified Public Accountants for the Year Ending March 31, 2007

PREPARED BY: Ronald J. Hill, Director of Finance

REVIEWED BY: Mark R. Peterson, City Manager
Pamela S. Reece, Assistant City Manager

BUDGET IMPACT: N/A

STAFF RECOMMENDATION: Approval

ATTACHMENTS: Sikich, Gardner & Co, LLP. Financial Management letter dated August 29, 2007, Audited Financial Statement included under separate cover.

BACKGROUND

An annual audit of the Town's financial records is required by State statute. The Town complies with the highest standards of financial reporting, which is evidenced by the Town's receipt in past years of the Certificate of Achievement for Excellence in Financial Reporting annual award, presented by the International Government Finance Officers Association.

DISCUSSION/ANALYSIS

Under separate cover, you received a copy of the Town of Normal's audited financial statement for the year ending March 31, 2007. The audited report indicates that all funds have positive fund balances. The audit also indicates that the Town's financial reports comply with all generally accepted accounting standards and that they accurately reflect the Town's financial position.

This is the seventh year that the Town's financial records have been audited by Sikich Gardner. Auditor comments are presented in the Town's Annual Management Letter dated August 29, 2007, which is attached. Staff response to these comments is also included in the management letter. The Town auditor, Chad Lucas, of Sikich Gardner & Company will be present to answer any questions Council may have.

PRELIMINARY AND TENTATIVE
FOR DISCUSSION PURPOSES ONLY

TOWN OF NORMAL, ILLINOIS

MANAGEMENT LETTER

March 31, 2007



CERTIFIED PUBLIC ACCOUNTANTS & ADVISORS

August 29, 2007

Honorable Mayor
Members of the Town Council
Normal, Illinois

In planning and performing our audit of the financial statements of the governmental activities, the business-type activities, the Library discretely presented component unit, each major fund, and the aggregate remaining fund information of the Town of Normal, Illinois (Town) as of and for the year ended March 31, 2007, in accordance with auditing standards generally accepted in the United States of America, we considered the Town's internal control over financial reporting (internal control) as a basis for designing our auditing procedures for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Town's internal control. Accordingly, we do not express an opinion on the effectiveness of the Town's internal control.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. However, as discussed below, we identified certain deficiencies in internal control that we consider to be a significant deficiency.

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or a combination of control deficiencies, that adversely affects the entity's ability to initiate, authorize, record, process, or report financial data reliably in accordance with generally accepted accounting principles such that there is more than a remote likelihood that a misstatement of the entity's financial statements and is more than inconsequential will not be prevented or detected by the entity's internal control. We consider the following deficiency to be a significant deficiency in internal control:

The Town maintained timesheets during the year to determine the actual activity of each employee that performs activities relating to the Community Development Block Grant program. It was determined that 30% of the employees' time is spent on the grant program, however 50% of the employees' time was allocated to the grant program.

In addition, we became aware of certain matters that we consider to be opportunities for improving the Town's system of internal controls and operating efficiency. These matters are also documented on the following pages.

The Town's written responses to the significant deficiency and other matters identified in our audit has not been subjected to the audit procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

This communication is intended solely for the information and use of the Mayor, the Town Council, and management of the Town. However, this report is a matter of public record, and its distribution is not limited.

We are available to discuss any of these comments and to assist in their implementation if requested.

Sincerely,

Sikich LLP
Springfield, Illinois

SIGNIFICANT DEFICIENCY

Incorrect Allocation of Employees' Time Spent on Grant Program

The Town of Normal direct charged the program for fifty percent of the salaries and related benefits of the program director and office associate. These salaries and benefits are allowable expenditures under OMB Circular A-87. However, during the fiscal year it was determined that only thirty percent of the salaries and related benefits of the program director and office associate should be charged to the grant. The Town continued to charge the program for fifty percent of the salaries and related benefits.

The amount of questioned costs totaled \$29,900.

The Town of Normal direct charged the program for \$76,220 for salaries and benefits paid to the program director and office associate. While the salaries and benefits are allowable expenditures the total salaries and benefits that relate to the program was \$46,320.

The Town of Normal over charged the grant program by \$29,900.

We recommend the Town adjust the allocation percentage to ensure the salaries and benefits charged to the grant program represent only those costs related to the program.

Auditee Reponse

This finding was brought to our attention last year. The Town began a routine accounting of time spent addressing CDBG activities. The payroll system was then modified to reflect the revised percentage split between Town and HUD funds for the applicable personnel. Unfortunately, this was set to be effective on April 1, 2007 and it should have been corrected as of the previous fiscal year. Community Development will be reimbursed \$29,900.

RECOMMENDATIONS FOR IMPROVEMENT

Internal Controls

During our testing of the ambulance fees and receivable we noted that the Town does not reconcile the activity reports submitted to the Town from AccuMed to the paperwork maintained by the Fire Department for emergency services. We recommend that the Town reconcile the activity reports to the paperwork maintained by the Fire Department or have the Fire Department perform the reconciliation to verify that the third party vendor is billing and remitting all fees that are owed to the Town for emergency services.

Auditee Response

Staff will create additional procedures that will address this reconciliation issue

RECOMMENDATIONS FOR IMPROVEMENT – continued

Other

During our testing of the pension plans, we noted two participants in the Police Pension plan did not have a pension file with all the required information. We recommend that the Police Pension Board have a pension file with all required documentation included for all pension members.

Auditee Response

The Police Pension Board will be requested to update their pension files with the required documentation for all pension members.

Future Accounting Pronouncements

The Governmental Accounting Standards Board has issued a number of pronouncements that will impact the Town in the future.

GASB Statement No. 43, *Financial Reporting for Postemployment Benefit Plans Other than Pension Plans*, which establishes uniform financial reporting standards for other postemployment benefit plans and supersedes the interim guidance included in Statement No. 26, *Financial Reporting for Postemployment Healthcare Plans Administered by Defined Benefit Pension Plans*, is effective for the Town's year ending March 31, 2008.

GASB Statement No. 45, *Accounting and Financial Reporting by Employers for Postemployment Benefits Other Than Pension*, which improves the relevance and usefulness of financial reporting by a) requiring systematic accrual-basis measurement and recognition of other postemployment benefit cost over a period that approximates employees' years of service and b) providing information about actuarial accrued liabilities associated with OPEB and whether and to what extent progress is being made in funding the plan, is effective for the Town's year ending March 31, 2009.

GASB Statement No. 48, *Sales and Pledges of Receivables and Future Revenues and Intra-Entity Transfers of Assets and Future Revenues*, which establishes criteria that governments will use to ascertain whether certain transactions should be regarded as a sale or a collateralized borrowing. This Statement also includes a provision that stipulates that governments should not revalue assets that are transferred between financial reporting entity components. In addition to clarifying guidance on accounting for sales and pledges of receivables and future revenues, the Statement requires enhanced disclosures pertaining to future revenues that have been pledged or sold, provides guidance on sales of receivables and future revenues within the same financial reporting entity, and provides guidance on recognizing other assets and liabilities arising from the sale of specific receivables or future revenues, and is effective for the Town's year ending March 31, 2008.

GASB Statement No. 49, *Accounting and Financial Reporting for Pollution Remediation Obligations*, which addresses accounting and financial reporting standards for pollution (including contamination) remediation obligations, which are obligations to address the current or potential detrimental effects of existing pollution by participating in pollution remediation activities such as site assessments and cleanups, and is effective for the Town's year ending March 31, 2009.

GASB Statement No. 50, *Pension Disclosures – an amendment of GASB Statements No. 25 and No. 27*, which more closely aligns the financial reporting requirements for pensions with those for other postemployment benefits (OPEB) and, in doing so, enhances information disclosed in notes to financial statements or presented as required supplementary information (RSI) by pension plans and by employers that provide pension benefits, and is effective for the Town's year ending March 31, 2009.

GASB Statement No. 51, *Accounting and Financial Reporting for Intangible Assets*, which establishes accounting and financial reporting requirements for intangible assets to reduce the inconsistencies, thereby enhancing the comparability of the accounting and financial reporting of such assets among state and local governments, and is effective for the Town's year ending March 31, 2011.

We will advise the Town of any progress made by GASB in developing these and other future pronouncements that may have an impact on the financial position and results of operation of the Town.

The American Institute of Certified Public Accountants has issued new Statements on Auditing Standards (SAS) that will affect future audits of the Town.

Risk Assessment Standards

The Auditing Standards Board has issued eight new Statements on Auditing Standards (SAS) that provide guidance to auditors relating to the assessment of risk in an audit of financial statements. These SAS will be effective for periods **beginning** on or after December 15, 2006.

The new SAS establish standards and provide guidance concerning the auditor's assessment of the risks of material misstatement (whether caused by error or fraud) in a financial statement audit, and the design and performance of audit procedures whose nature, timing, and extent are responsive to the assessed risks. Additionally, the SAS establish standards and provide guidance on planning and supervision, the nature of audit evidence, and evaluating whether the audit evidence obtained affords a reasonable basis for an opinion regarding the financial statements under audit.

The primary objective of these SAS is to enhance auditors' application of the audit risk model in practice by specifying:

- More in-depth understanding of the District and its environment, including internal control, to identify the risks of material misstatement in the financial statements and what the District is doing to mitigate them.
- More rigorous assessment of the risks of material misstatement of the financial statements based on that understanding.
- Improved linkage between the assessed risks and the nature, timing, and extent of audit procedures performed in response to those risks.

The SAS have created significant new audit requirements. The implementation will result in an overall increased work effort by the audit team.

The new SAS are as follows:

- SAS No. 104, *Amendment to Statement on Auditing Standards No. 1, Codification of Auditing Standards and Procedures ("Due Professional Care in the Performance of Work")*
- SAS No. 105, *Amendment to Statement on Auditing Standards No. 95, Generally Accepted Auditing Standards*
- SAS No. 106, *Audit Evidence*
- SAS No. 107, *Audit Risk and Materiality in Conducting an Audit*
- SAS No. 108, *Planning and Supervision*
- SAS No. 109, *Understanding the Entity and Its Environment and Assessing the Risks of Material Misstatement*
- SAS No. 110, *Performing Audit Procedures in Response to Assessed Risks and Evaluating the Audit Evidence Obtained*
- SAS No. 111, *Amendment to Statement on Auditing Standards No. 39, Audit Sampling*

TOWN COUNCIL ACTION REPORT

August 30, 2007

Motion to Accept the Federal Compliance Audit for the Year Ending March 31, 2007

PREPARED BY: Ronald J. Hill, Director of Finance

REVIEWED BY: Mark R. Peterson, City Manager
Pamela S. Reece, Assistant City Manager

BUDGET IMPACT: N/A

STAFF RECOMMENDATION: Approval

ATTACHMENTS: Financial Compliance section of Sikich Gardner & Co, LLP audit report

BACKGROUND

Attached is the required Compliance Audit for the year ending March 31, 2007 completed by Sikich Gardner, the Town's Certified Public Accountants. This audit covers Housing & Community Development, U.S. Department of Justice grants, grants passed through the Illinois Criminal Justice Information Authority and the U.S. Department of Transportation.

The financial compliance audit covers internal control over financial reporting in accordance with government auditing standards. Also required are reports dictated by the Single Audit Act and Office of Management and Budget Circular A-133. This section requires a compliance review of each major program and related internal controls over compliance with A-133.

DISCUSSION/ANALYSIS

The federal compliance audit report contains one finding, referred to as a reportable condition. This finding relates to the Town not correctly splitting salary expenses between Town and HUD funds for the applicable grant related personnel. Procedures have been updated and the salary expense allocation has been corrected. Funds will be reimbursed back to HUD for the appropriate amount.

PRELIMINARY AND TENTATIVE
FOR DISCUSSION PURPOSES ONLY

TOWN OF NORMAL, ILLINOIS

SINGLE AUDIT REPORT

For the Year Ended
March 31, 2007

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PERFORMED IN ACCORDANCE WITH
GOVERNMENT AUDITING STANDARDS

To the Honorable Mayor
and Members of the Town Council
Town of Normal, Illinois

We have audited the financial statements of the governmental activities, the business-type activities, the Library discretely presented component unit, each major fund, and the aggregate remaining fund information of the Town of Normal, Illinois (Town) as of and for the year ended March 31, 2007, which collectively comprise the Town of Normal, Illinois' basic financial statements and have issued our report thereon dated August 29, 2007. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the Town's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing our opinion on the effectiveness of the Town's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the Town's internal control over financial reporting.

Our consideration of internal control over financial reporting was for the limited purpose described in the preceding paragraph and would not necessarily identify all deficiencies in internal control over financial reporting that might be significant deficiencies or material weaknesses. However, as discussed below, we identified certain deficiencies in internal control over financial reporting that we consider to be a significant deficiency.

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the Town's ability to initiate, authorize, record, process, or report financial data reliably in accordance with accounting principles generally accepted in the United States of America such that there is more than a remote likelihood that a misstatement of the Town's financial statements that is more than inconsequential will not be prevented or detected by the Town's internal control. We consider the deficiency described in the accompany Schedule of Findings and Questioned Costs to be a significant deficiency in internal control over financial reporting.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that a material misstatement of the financial statements will not be prevented or detected by the entity's internal control.

Our consideration of the internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in the internal control that might be significant deficiencies and, accordingly, would not necessarily disclose all significant deficiencies that are also considered to be material weaknesses. However, we believe that the significant deficiency above is not a material weakness.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Town's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

We also noted certain additional matters than we reported to management of the Town of Normal in a separate letter dated August 29, 2007.

This report is intended solely for the information and use of the Finance Committee, management and state and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these parties. However, this report is a matter of public record and its distribution is not limited.

Springfield, Illinois
August 29, 2007

INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE WITH
REQUIREMENTS APPLICABLE TO EACH MAJOR PROGRAM
AND INTERNAL CONTROL OVER COMPLIANCE
IN ACCORDANCE WITH OMB CIRCULAR A-133

To the Honorable Mayor
and Members of the Town Council
Town of Normal, Illinois

Compliance

We have audited the compliance of Town of Normal, Illinois (Town) with the types of compliance requirements described in the U.S. Office of Management and Budget (OMB) *Circular A-133 Compliance Supplement* that are applicable to each of its major federal programs for the year ended March 31, 2007. The Town's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs. Compliance with the requirements of laws, regulations, contracts and grants applicable to each of the Town's major federal programs is the responsibility of the Town's management. Our responsibility is to express an opinion on the Town's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the Town's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination on the Town's compliance with those requirements.

As described in F07-01 in the accompanying Schedule of Findings and Questioned Costs the Town of Normal did not comply with the requirements regarding allowable costs/cost principles that are applicable to its Community Development Block Grant Program – Entitlements (CFDA #14.218). Compliance with such requirements is necessary, in our opinion, for the Town of Normal to comply with the requirements applicable to that program. In our opinion, except for the noncompliance described in the preceding paragraph, the Town complied, in all material respects, with the requirements referred to above that are applicable to each of its major federal programs for the year ended March 31, 2007.

Internal Control Over Compliance

The management of the Town is responsible for establishing and maintaining effective internal control over compliance with requirements of laws, regulations, contracts and grants applicable to federal programs. In planning and performing our audit, we considered the Town's internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133.

Our consideration of internal control over compliance was for the limited purpose described in the preceding paragraph and would not necessarily identify all deficiencies in the entity's internal control that might be significant deficiencies or material weaknesses as defined below. However, as discussed below, we identified certain deficiencies in internal control over compliance that we consider to be a significant deficiency.

A control deficiency in an entity's internal control over compliance exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect noncompliance with a type of compliance requirement of a federal program on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the entity's ability to administer a federal program such that there is a more than a remote likelihood that noncompliance with a type of compliance requirement of a federal program that is more than inconsequential will not be prevented or detected by the entity's internal control. We consider the deficiency in internal control over compliance described in the accompanying Schedule of Findings and Questioned Costs as item F07-01 to be a significant deficiency.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that material noncompliance with a type of compliance requirement of a federal program will not be prevented or detected by the entity's internal control. The significant deficiency in internal control over compliance described in the accompanying Schedule of Findings and Questioned Costs as item F07-01 is considered to be a material weakness.

Schedule of Expenditures of Federal Awards

We have audited the financial statements of the governmental activities, the business-type activities, the Library discretely presented component unit, each major fund, and the aggregate remaining fund information of the Town of Normal, Illinois as of and for the year ended March 31, 2007, and have issued our report thereon dated August 29, 2007. Our audit was performed for the purpose of forming opinions on the financial statements that collectively comprise the Town of Normal, Illinois' basic financial statements taken as a whole. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by OMB Circular A-133 and is not a required part of the basic financial statements of the Town of Normal, Illinois. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated, in all material respects, in relation to the basic financial statements taken as a whole.

This report is intended solely for the information of the Finance Committee, management, state and federal granting agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties. However, this report is a matter of public record and its distribution is not limited.

Springfield, Illinois
August 29, 2007

TOWN OF NORMAL, ILLINOIS

SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
 For the Year Ended
 March 31, 2007

<u>Federal Agency/Pass Through Agency/Program</u>	<u>Federal CFDA Number</u>	<u>Local Agency Contract Number</u>	<u>Expenditures</u>
<u>U.S. Department of Housing and Urban Development</u>			
Community Development Block Grant Program - Entitlements	14.218	B-06-MC-17-0015	\$ 220,383
<u>U.S. Department of Justice</u>			
Bullet Proof Vest Partnership Program	16.607	N/A	2,083
Public Safety Partnership and Community Policing Grant	16.710	2003-UM-WX-0193	19,099
Passed through the Illinois Department of Human Services			
Juvenile Justice and Delinquency Prevention	16.540	711G7619000	85,000
Delinquency Prevention Program	16.548	711G6619000	24,551
<u>U.S. Department of Transportation</u>			
Federal Transit Capital Investment Grant	20.500	IL-03-0247-00	617,223
<u>Institute of Museum and Library Services</u>			
Museums for America	45.301	MA-03-06-0401-06	<u>63,850</u>
Total Expenditures of Federal Awards			<u>\$ 1,032,189</u>

See accompanying Notes to the Schedule of Expenditures of Federal Awards.

TOWN OF NORMAL, ILLINOIS

NOTES TO THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

For the Year Ended March 31, 2007

1. BASIS OF ACCOUNTING

The Schedule of Expenditures of Federal Awards has been prepared in accordance with generally accepted accounting principles on the modified accrual basis of accounting as prescribed in pronouncements issued by the Governmental Accounting Standards Board.

2. SUBRECIPIENTS

The Town of Normal, Illinois provided federal awards to subrecipients in the amount of \$61,614 under CFDA #14.218.

3. CAPITALIZATION GRANT FOR DRINKING WATER STATE REVOLVING FUNDS

After the Town of Normal has expended loan proceeds and completed construction for the project under this program, the Town's only ongoing financial activity of the program is the payment of principal and interest on outstanding loan balances. The prior loan balances at the subrecipient level are not considered to have continuing compliance requirements under OMB Circular A-133, 205(d).

TOWN OF NORMAL, ILLINOIS
 SCHEDULE OF FINDINGS AND QUESTIONED COSTS

For the Year Ended March 31, 2007

Section I – Summary of Auditor’s Results

Financial Statements

Type of auditor’s report issued: *unqualified*

Internal control over financial reporting:
 Material weakness(es) identified? yes no
 Significant deficiencies identified that are not
 considered to be material weaknesses? yes none reported

Noncompliance material to financial statements noted? yes no

Federal Awards

Internal Control over major programs:
 Material weakness(es) identified? yes no
 Significant deficiencies identified that are not
 considered to be material weaknesses? yes no

Type of auditor’s report issued on compliance
 for major programs: *qualified*

Any audit findings disclosed that are required
 to be reported in accordance with
 Circular A-133, Section .510(a)? yes no

Identification of major programs:

<u>CFDA Number(s)</u>	<u>Name of Federal Program or Cluster</u>
14.218	Community Development Block Grant
20.500	Federal Transit Capital Investment Grant

TOWN OF NORMAL, ILLINOIS

SCHEDULE OF FINDINGS AND QUESTIONED COSTS - Continued

For the Year Ended March 31, 2007

FINDING 07-01 – Continued

CONDITION:

The Town of Normal direct charges the program for fifty percent of the salaries and related benefits of the program director and office associate. These salaries and benefits are allowable expenditures under OMB Circular A-87. However, during the fiscal year it was determined that only thirty percent of the salaries and related benefits of the program director and office associate should be charged to the grant. The Town continued to charge the program for fifty percent of the salaries and related benefits.

QUESTIONED COSTS:

The amount of questioned costs totaled \$29,900.

CONTEXT:

The Town of Normal direct charged the program for \$76,220 for salaries and benefits paid to the program director and office associate. While the salaries and benefits are allowable expenditures the total salaries and benefits that relate to the program was \$46,320.

EFFECT:

The Town of Normal over charged the grant program by \$29,900.

CAUSE:

The Town of Normal management indicated that the change in the allocation percentage was not conveyed to the finance department and therefore the system was not adjusted to use the new allocation percentage of 30%.

RECOMMENDATION:

The Town of Normal should adjust the allocation percentage to ensure the salaries and benefits charged to the grant program represent only those costs related to the program.

TOWN OF NORMAL, ILLINOIS

SCHEDULE OF FINDINGS AND QUESTIONED COSTS - Continued

For the Year Ended March 31, 2007

FINDING 07-01 – Continued

MANAGEMENT'S RESPONSE:

This finding was brought to our attention last year. The Town began a routine accounting of time spent addressing CDBG activities. The payroll system was then modified to reflect the revised percentage split between Town and HUD funds for the applicable personnel. Unfortunately, this was set to be effective on April 1, 2007 and it should have been corrected as of the previous fiscal year. Community Development will be reimbursed \$29,900.

TOWN OF NORMAL, ILLINOIS

SCHEDULE OF FINDINGS AND QUESTIONED COSTS - Continued

For the Year Ended March 31, 2007

Section III – Federal Award Findings and Questioned Costs

INSTANCES OF NON COMPLIANCE:

1. **FINDING 07-01** – Salaries and related benefits not properly allocated to the grant program.

SIGNIFICANT DEFICIENCIES:

1. **FINDING 07-01** – Salaries and related benefits not properly allocated to the grant program.

<u>Prior Finding</u>	<u>Condition</u>	<u>Status</u>
F06-1	Salaries costs not properly supported	Not repeated

TOWN COUNCIL ACTION REPORT

August 30, 2007

Resolution Amending a License Agreement with Illinois State University for On-Street Parking Spaces

PREPARED BY: Mike Hall, Director of Public Works

REVIEWED BY: Mark R. Peterson, City Manager
Steve Mahrt, Corporation Counsel
Kent Crutcher, Chief of Police
Ron Hill, Director of Finance

BUDGET IMPACT: No impact

STAFF RECOMMENDATION: Approval

ATTACHMENTS: Proposed Resolution
Proposed Amended Intergovernmental License Agreement

BACKGROUND

Since 1978 a formal agreement has existed between the University and the Town allowing the University to control various parking spaces on Town streets throughout the campus area. The current agreement for a total of 117 parking spaces was last renewed by the Council for a ten-year period on October 16, 2006.

DISCUSSION/ANALYSIS

Ten (10) new on-street parking spaces were added to the west side of Fell Avenue and immediately adjacent to Watterson Towers and Commons by the recently completed street improvement from Beaufort Street to North Street.

These new parking spaces are in such close proximity to university student facilities, staff of both the University and the Town feel that regulatory control and enforcement would be best managed by the University. Staff is recommending that the license agreement between the University and the Town be amended to include these new on-street parking spaces.

RESOLUTION NO. _____

A RESOLUTION AMENDING A LICENSE AGREEMENT WITH ILLINOIS STATE UNIVERSITY – PARKING

WHEREAS, the Town of Normal is a home rule unit of local government with authority to legislate in matters concerning its local government and affairs; and

WHEREAS, the Town of Normal has entered into a License Agreement with Illinois State University regarding the use of certain parking spaces owned by Illinois State University and the Town of Normal; and

WHEREAS, it is in the best interests of the health, safety and welfare of the citizens of Normal to amend said License Agreement in order to add ten additional parking spaces in the 100 block of South Fell Avenue in Normal to said Agreement.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE TOWN OF NORMAL, ILLINOIS:

SECTION ONE: That the President of the Board of Trustees is hereby authorized to enter into an Amended License Agreement with Illinois State University for parking purposes. A copy of said Agreement is attached hereto as Exhibit A and incorporated herein by reference.

SECTION TWO: That the Town Clerk be and she is hereby authorized directed to attest the signature of the President of the Board of Trustees on said Agreement and retain a fully executed original of said Agreement in her office for public inspection.

ADOPTED this _____ day of _____, 2007.

APPROVED:

President of the Board of Trustees of the Town of Normal, Illinois

ATTEST:

Town Clerk

(Seal)

Exhibit A

AMENDED INTERGOVERNMENTAL LICENSE AGREEMENT

Illinois State University, an institution of higher education operated, controlled, and maintained by the Board of Trustees of Illinois State University, hereafter, referred to as University, and the Town of Normal, a municipality of the State of Illinois, hereinafter referred to as Town, hereby covenant and agree to enter into the following License Agreement:

1. University agrees to grant Town a license to use the following one hundred (100) parking spaces owned by University: The storage facilities parking lot on North Main adjacent to Fairview Park (former Falcon site) together with access to and from said parking lot and Fairview Park. The Town shall construct said access in accordance with University approval.

2. The license and right to use the spaces designated in paragraph 1 shall be valid only from May 15 to August 15 of each year.

3. University agrees to maintain all off-street parking areas referred to in paragraph 1 above, and further agrees to adopt rules and regulations for the enforcement and supervision of such parking. University responsibility for maintenance shall include, but is not limited to the following: (a) Landscaping; (b) Maintenance of parking spaces and striping; (c) Snow removal and regular maintenance; and (d) Signage and surface maintenance.

4. Town shall have the unlimited right to freely use the licensed premises during the term of this license except as follows: (a) Town agrees to submit all plans for improvements to be made in connection with said parking areas to University staff for review and approval; and (b) Town shall not assign this license for any purpose without first obtaining the written authorization of University.

5. Any and all improvements made to the premises shall upon termination of this license become the property of the University.

6. Town agrees to grant University a license to use the following one hundred and seventeen (117) parking spaces owned by Town: (a) Dale Street – fifteen (15) spaces; (b) South University Street – eighty-seven (87) spaces; (c) Dry Grove Street – seven (7) spaces; (d) 200 West Mulberry Street – four (4) spaces; (e) 100 North Fell Avenue – four (4) spaces and (f) 100 South Fell Avenue – ten (10) spaces.

7. Except as provided in paragraph 8, Town will continue to maintain responsibility for street surface repair and maintenance and vehicle traffic enforcement for all on street parking spaces

8. University agrees to maintain all off-street parking areas referred to in paragraph 6 above, and further agrees to adopt rules and regulations for the enforcement and

supervision of such parking by meter or by other appropriate means of traffic control. University responsibility for maintenance shall include, but is not limited to the following: (a) Landscaping; (b) Maintenance of parking spaces and striping; (c) Snow removal and regular maintenance; and (d) Signage and surface maintenance.

9. University shall have complete control over the licensed premises during the term of the term of this license except as follows: (a) University agrees to submit all plans for improvements to be made in connection with said parking areas to Town staff for review and approval; (b) University will permit access to any and all present or future utilities for the purpose of effecting repairs or other alterations; and (c) University shall not assign this license for any purpose without first obtaining the written authorization of Town.

10. Any and all improvements made to the premises shall upon termination of this license become the property of the Town.

11. To the extent permitted by State and Federal Law Town hereby waives all claims against University for all losses and damage to the Town arising out of or caused by the University or University officials' and employees' performance of or failure to perform this agreement except for: 1) intentional torts, 2) willful and wanton conduct; and 3) failure to allow Town use of the parking spaces identified in paragraph one above. To the extent permitted by State and Federal Law, Town hereby agrees to save and hold harmless and defend the University and its officials and employees from and against all claims and liability (including, without implied limitation, liability created by statute) for loss, damage, injury, or death arising out of acts, errors, or omissions of the Town, its officials and employees under or pursuant to the agreement or due to the condition of the property maintained by University.

- A. Any waiver of claims or agreements to save and hold harmless the University are conditioned upon and limited by any immunity defense which may be raised and are subject to any applicable limits set forth in indemnification insurance protection available to the Town through its MICA self insured pool.
- B. The invalidity or unenforceability of this paragraph shall result in immediate termination of this agreement.

12. To the extent permitted by State and Federal Law University hereby waives all claims against Town arising out of ordinary and customary use of the parking spaces by Town. To the extent permitted by State and Federal Law University hereby agrees to save and hold harmless and defend the Town and its officials and employees from and against all claims and liability (including without implied limitation, liability created by statute) for loss, damage, injury or death arising out of acts, errors or omissions of the University, its officials and employees under or pursuant to this agreement or due to the condition of the property maintained by the University.

- A. Any waiver of claims or agreements to save and hold harmless the University are conditioned upon and limited by any immunity defense which may be raised and are subject to any applicable limits set forth in indemnification

insurance protection available to the Board of Trustees and Illinois State University through its comprehensive general liability insurance policy or policies as those policies are from time to time in force and amended. Nothing herein is intended to waive or modify the statutory provisions requiring claims sounding in tort against the Board of Trustees or Illinois State University from being filed in the Court of Claims of the State of Illinois.

B. The invalidity or unenforceability of this paragraph shall result in immediate termination of this agreement.

13. Termination of this license shall in no way abrogate, affect, or abridge the obligations of the Town in paragraph 11 above for claims arising during the term of this license or the obligations of the University under paragraph 12 for claims arising during the term of this license.

14. This agreement shall extend for a period of ten (10) years from the date of execution and shall be automatically renewed for annual periods for five (5) years thereafter unless written notice of intent to terminate is given by one party to the other at least sixty (60) days before any annual anniversary date.

IN WITNESS WHEREOF, of an agreement hereto, the undersigned have caused their names and seals to be affixed on this ____ day of _____, 2007.

President of the Board of Trustees of the
Town of Normal

ATTEST:

Town Clerk

(seal)

Illinois State University

TOWN COUNCIL ACTION REPORT

August 30, 2007

A Resolution Authorizing First Amendment to Lease Agreement--New Cingular Wireless PCS

PREPARED BY: Steven D. Mahrt, Corporation Counsel

REVIEWED BY: Mark R. Peterson, City Manager

BUDGET IMPACT: Modest Reduction in annual lease income to the General Revenue Fund

STAFF RECOMMENDATION: Approval

ATTACHMENTS: Proposed resolution, First Amendment to Lease, and lease summary

BACKGROUND

The Town of Normal entered into a lease agreement with the predecessor of New Cingular Wireless PCS for the lease of property at number two fire station for a cell tower. The lease dated April 15, 2002 provided for a monthly lease payment of two thousand dollars (\$2,000) with annual cost of living adjustments of three percent. The rent now received by the town under this lease is Two thousand two hundred and fifty one dollars (\$2,251) per month.

Recently the town was contacted by representatives of Black Dot Wireless of Irvine California representing New Cingular Wireless. The representative told staff that the lease payments must be reduced or Cingular would remove the cell tower. Staff was told this cell tower lease was one of the more expensive ones in the twin cities and that Cingular had the right through a master agreement with McDonald's to go on any McDonald's site for substantially less rent.

While staff is not convinced Cingular would remove the cell tower at fire station number two, staff did conduct a review of cell tower lease agreements the town has with other providers. A summary of lease terms with other providers is attached hereto.

DISCUSSION/ANALYSIS

Based on a comparison of other lease agreements with cell tower providers staff negotiated a change in the manner cost of living adjustments are made in the lease payments for New Cingular. Under the current lease agreement three percent (3%) adjustments are made annually. Under the proposed lease amendment fifteen percent (15%) cola adjustments will be made every five years. The net effect of five year rather than annual adjustments is a reduction in rental income over time. Staff believes this is a fair

TOWN COUNCIL ACTION REPORT

adjustment given that most other lease agreements provide a five year rather than annual cola adjustment.

Council could reject the lease amendment and see if Cingular carries out its threat to remove the cell tower from number two fire station. There are a number of other providers on this cell tower so Cingular would need to find an alternative location in order to accommodate its own needs as well as the needs of its tenants.

Staff is recommending approval of the lease adjustment.

RESOLUTION NO. _____

A RESOLUTION AUTHORIZING EXECUTION OF A FIRST AMENDMENT TO LEASE AGREEMENT – NEW CINGULAR WIRELESS PCS, LLC

WHEREAS, the Town of Normal is a home rule unit of local government with authority to legislate in matters concerning its local government and affairs; and

WHEREAS, the Town of Normal and New Cingular Wireless PCS, LLC, formerly known as Southwestern Bell Mobile Systems, LLC, entered into a Lease Agreement dated April 15, 2002, for a portion of the parcel located at 602 North Adelaide Street in Normal; and

WHEREAS, the parties desire to modify the rent payable under the Lease; and

WHEREAS, it is in the best interests of the health, safety and welfare of the citizens of Normal to enter into a First Amendment to Lease Agreement with New Cingular Wireless PCS, LLC.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES FOR THE TOWN OF NORMAL, ILLINOIS:

SECTION ONE: That the President be and he is hereby authorized to execute for and on behalf of the Town of Normal a First Amendment to Lease Agreement with New Cingular Wireless PCS, LLC. A copy of said First Amendment to Lease Agreement is marked Exhibit A, attached hereto and incorporated herein by reference.

ADOPTED this ____ day of _____, 2007.

APPROVED:

President of the Board of Trustees of the Town of Normal, Illinois

ATTEST:

Town Clerk

(Seal)

Cell Site No: 10036854/CI-56890086_38158
FA No: 10036854
Site Address: 602 North Adelaide Street, Normal, IL 61761

FIRST AMENDMENT TO LEASE AGREEMENT

THIS FIRST AMENDMENT TO LEASE AGREEMENT ("Amendment") dated as of the later date below is by and between the Town of Normal, Illinois, a municipal corporation, having a mailing address at 100 East Phoenix Avenue, Normal, IL 61761 (hereinafter referred to as "Landlord") and New Cingular Wireless PCS, LLC, a Delaware limited liability company, as successor in interest to Southwestern Bell Mobile Systems, LLC, having a mailing address at 6100 Atlantic Boulevard, Norcross, GA 30071 (hereinafter referred to as "Tenant").

WHEREAS, Landlord and Tenant entered into a Lease Agreement dated April 15, 2002; whereby Landlord leased to Tenant certain Leased Premises, therein described, that are a portion of the Parcel located at 602 North Adelaide Street, Normal, IL 61761 ("Lease"); and

WHEREAS, Landlord and Tenant desire to extend the term of the Lease; and

WHEREAS, Landlord and Tenant desire to modify, as set forth herein, the Rent payable under the Lease; and

WHEREAS, Landlord and Tenant desire to modify, as set forth herein, the Tenant's obligations to pay Rent to Landlord for a Rent Guarantee Period; and

WHEREAS, Landlord and Tenant, in their mutual interest, further wish to amend the Lease as set forth below.

NOW THEREFORE, in consideration of the foregoing and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, Landlord and Tenant agree as follows:

1. **Term.** The Term of the Lease shall be amended to provide that the Lease has a new initial term of 60 months ("New Initial Term"), commencing on November 1, 2007. The Term will be automatically renewed for up to 3 additional 60 month terms (each an "Extension Term") without further action by Tenant. Hereafter, the defined term "Term" shall include the New Initial Term and any applicable Extension Term.

2. **Termination.** In addition to any rights that may exist in the Lease, after the Rent Guarantee Period, as defined below, Tenant may terminate the Lease at any time with 30 days prior written notice to Landlord for any or no reason.

3. **Modification of Rent.** Commencing on November 1, 2007, the Rent payable under the Lease shall be \$2,318.55 per month, and shall continue during the Term, subject to adjustment, if any, as provided below. Notwithstanding the foregoing, nothing herein shall be deemed to modify the additional rent derived from any and all subleases under the provisions of Section 17.3 of the Lease.

Cell Site No: 10036854/CI-56890086_38158

FA No: 10036854

Site Address: 602 North Adelaide Street, Normal, IL 61761

4. **Modification of Tenant's Obligation to Pay – Rent Guarantee.** Notwithstanding Tenant's obligations to pay Rent set forth under the Lease, for a 36 month period commencing November 1, 2007 and ending October 31, 2010 ("Rent Guarantee Period"), Tenant hereby agrees that except for a breach of the Lease by Landlord, Tenant's obligation to pay Rent is guaranteed and such obligation will not be subject to offset or cancellation by Tenant. Notwithstanding the foregoing, if Landlord exercises any of Landlord's rights to terminate the Lease, if any, Tenant will be released from any and all of its obligations to pay Rent during the Rent Guarantee Period as of the effective date of the termination. In addition, Tenant will be released from any and all of its obligations to pay Rent during the Rent Guarantee Period if any required government permits and/or approvals cannot be obtained or maintained. If this Lease is further modified in the future with an obligation for Tenant to pay additional Rent, the payment of Rent guarantee established in this paragraph will not be diminished or limited, but such guarantee will not extend to that future additional Rent obligation.

5. **Future Rent Payments.** The Lease is amended to provide that commencing on November 1, 2012, Rent shall increase by fifteen percent (15.00%) and at the beginning of each Extension Term, as applicable.

6. **Expansion of Permitted Use.** In addition to the rights set forth in the Lease Tenant may modify, supplement, replace, upgrade, expand or refurbish its Tenant's Facility and/or Cell Site, increase the number of antennas thereon or relocate the Tenant's Facility and/or Cell Site within the Leased Premises at any time during the term of this Lease, and Landlord shall cooperate with Tenant in all respects in connection with the foregoing. If Landlord does not comply with the terms of this section, in addition to any other rights it may have at law, Tenant may terminate this Lease and shall have no further liability to Landlord.

7. **Acknowledgement.** Landlord acknowledges that: 1) this Amendment is entered into of the Landlord's free will and volition; 2) Landlord has read and understands this Amendment and the underlying Lease and, prior to execution of the Amendment, was free to consult with counsel of its choosing regarding Landlord's decision to enter into this Amendment and to have counsel review the terms and conditions of the Amendment; 3) Landlord has been advised and is informed that should Landlord not enter into this Amendment, the underlying Lease between Landlord and Tenant, including any termination or non-renewal provision therein, would remain in full force and effect.

8. **Notices.** Section 18.5 of the Lease is hereby deleted in its entirety and replaced with the following: NOTICES. All notices, requests, demands and communications hereunder will be given by first class certified or registered mail, return receipt requested, or by a nationally recognized overnight courier, postage prepaid, to be effective when properly sent and received, refused or returned undelivered. Notices will be addressed to the parties as follows. As to Tenant, New Cingular Wireless PCS, LLC, c/o Network Real Estate Administration, Cell Site # 10036854, Cell Site Name CI-56890086, 6100 Atlantic Boulevard, Norcross, GA 30071, with a copy to New Cingular Wireless PCS, LLC, Attn.: Legal Department, Re: Cell Site # 10036854, Cell Site Name CI-56890086, 15 East Midland Avenue, Paramus, NJ 07652; and as to Landlord, Town of Normal, Illinois, 100 East Phoenix Avenue, Normal, IL 61761. Either party hereto may change the place for the giving of notice to it by thirty (30) days prior written notice to the other as provided herein.

Cell Site No: 10036854/CI-56890086_38158
FA No: 10036854
Site Address: 602 North Adelaide Street, Normal, IL 61761

9. Other Terms and Conditions Remain. In the event of any inconsistencies between the Lease and this Amendment, the terms of this Amendment shall control. Except as expressly set forth in this Amendment, the Lease otherwise is unmodified and remains in full force and effect. Each reference in the Lease to itself shall be deemed also to refer to this Amendment.

10. Capitalized Terms. All capitalized terms used but not defined herein shall have the same meanings as defined in the Lease.

IN WITNESS WHEREOF, the parties have caused their properly authorized representatives to execute and seal this Amendment on the date and year below.

LANDLORD:

The Town of Normal, Illinois, a municipal corporation

TENANT:

New Cingular Wireless PCS, LLC, a Delaware limited liability company

By: _____

Name: _____

Title: _____

Date: _____

By: _____

Name: _____

Title: _____

Date: _____

WITNESSED BY:

By: _____

Name: _____

Title: _____

By: _____

Name: _____

Title: _____

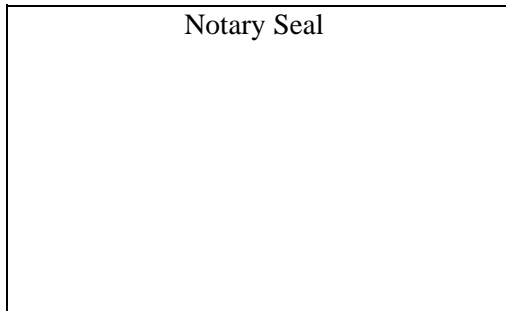
Cell Site No: 10036854/CI-56890086_38158
FA No: 10036854
Site Address: 602 North Adelaide Street, Normal, IL 61761

TENANT ACKNOWLEDGEMENT

STATE OF _____)
) SS.
COUNTY OF _____)

I certify that I know or have satisfactory evidence that _____ is the person who appeared before me, and said person acknowledged that he signed this instrument, on oath stated that he was authorized to execute the instrument and acknowledged it as the _____ of New Cingular Wireless PCS, LLC, to be the free and voluntary act of such party for the uses and purposes mentioned in the instrument.

DATED: _____.



(Signature of Notary)

(Legibly Print or Stamp Name of Notary)
Notary Public in and for the State of _____
My appointment expires: _____

CELL TOWER LEASES

1. Fire Station #2
Current Rent - \$2,251/Month
3% Annual Increase
2. Pine Street
Current Rent - \$11,400/Year
Increasing to \$14,600 in 2008
3. Water Treatment Plant
Current Rent - \$1,750/Month
25% Increase Every Five Years
4. Public Works
Current Rent - \$2,000/Month
15% Increase Every Five Years

TOWN COUNCIL ACTION REPORT

August 30, 2007

An Ordinance Amending a Special Use Permit for Grace Church -- Building Addition and Expanded Parking Lot -- 1311 W. Hovey Avenue

PREPARED BY: Mercy Davison, Town Planner

REVIEWED BY: Mark R. Peterson, City Manager
Steven D. Mahrt, Corporation Counsel
Greg Troemel, Director of Inspections

BUDGET IMPACT: N/A

**STAFF
RECOMMENDATION:** Approval

**ZONING BOARD OF APPEALS
RECOMMENDATION:** Conditional Approval (4-0)

ATTACHMENTS: Proposed Ordinance; Staff Report to the Zoning Board of Appeals; Minutes of the August 16, 2007 ZBA meeting are included in the Addendum.

BACKGROUND

Grace Church, 1311 W. Hovey, currently operates under a special use permit originally approved in 1965 (Ord. No. 560). The special use permit was amended in 1973 (Ord. No. 1149). The church is now requesting to amend the special use permit in order to construct an 11,500 square foot building addition on the south side of the building to provide space for additional classrooms, child care, and infant nursery facilities. The building addition will be designed to match the existing building, with the same materials and complementary roofline.

The parking spaces displaced by the building addition will be accommodated in a new parking area built south of the existing parking lot. Under the parking requirements set forth in Division 7 of the Zoning Code, the property requires a total of 445 parking spaces based on the existing building and proposed building addition. The site has 170 parking spaces currently, and although a new parking area will be installed, there will be no net increase in the number of parking spaces as part of the proposed building addition project. Thus, the church is requesting a variance for deficient parking.

The proposed plan includes additional landscaping around the foundation of the building addition and throughout the new parking lot. The area of the church property including the building addition and new parking lot meets the Community Design Standards (Division 14 of the Zoning Code) in regard to landscaping; however, the rest of the site does not. Thus, an overall variance is requested for the Community Design Standards.

TOWN COUNCIL ACTION REPORT

Grace Church is zoned R-1B Single Family Residential. The properties to the north and west are also zoned R-1B. The property to the east is zoned R-2 Mixed Residential (Oaks on Hovey), and the property to the south is undeveloped C-1 (approved "South Cottage Village PUD").

DISCUSSION/ANALYSIS

The Zoning Code sets forth standards for special uses in Sec. 15.10-5(a)(2). Pertinent standards include the following:

1. Off-street parking and loading areas, where required or provided, shall be located and designed in a manner which will maximize pedestrian and automotive safety and convenience, among other things, and will minimize any adverse economic, noise, glare or odor effects of the special use on adjoining or nearby properties;
2. Required yards and open spaces along with screening and buffering materials shall be sufficient to insure that the proposed special use will have no greater impact on surrounding land uses than other uses authorized as a matter of right;
3. Proposed exterior lighting shall be located and designed to maximize traffic safety and compatibility and harmony with adjoining or nearby properties and so as to minimize glare, noise and adverse economic impact on surrounding properties or authorized land uses; and
4. The site on which the special use is located shall be designed to make the proposed use generally compatible with adjoining or nearby properties.

In sum, the special use standards are intended to ensure that specific uses do not negatively impact surrounding properties. Staff believes the Grace Church building addition and new parking lot meet these standards in the following ways.

First, the building addition itself is attractive and will help the church expand its programming and functionality. Second, the landscaping added around the building addition and throughout the new parking area will enhance the appearance of the site. Third, the addition will not negatively impact the surrounding properties because the intensity of the property's use will not change.

The requested parking variance is acceptable to staff for several reasons. First, the church does not have a "parking problem" that affects surrounding streets. Second, staff generally supports the minimizing of paved areas. Thus, if there is no parking problem, staff does not recommend in favor of creating more spaces to satisfy the code. Third, the parking requirements for churches, which are put into the "assembly use" category with uses such as restaurants, are under review by staff because the requirements seem excessive.

Staff also supports a variation from the Community Design Standards (CDS). Even with the additional landscaping, the overall church property will not meet the standards in regard to the number and placement of trees and shrubs. Thus, the site will require a general variance from the Community Design Standards. Staff has recommended similar variances on several other projects in which the site was developed prior to the adoption of the Community Design Standards code. In these situations, staff works with the property owner to bring the site closer to code compliance where feasible.

At its meeting on Thursday, August 16, 2007, the Zoning Board of Appeals held a public hearing on the amended special use permit. Rich Buchanan testified on behalf of Grace Church, noting that the church is committed to improving and expanding its current facilities at 1311 W. Hovey rather than relocating to

TOWN COUNCIL ACTION REPORT

a larger property outside of town. Railroad Avenue resident Lisa Matheny testified that although Grace Church has been an excellent neighbor, she would like the dirt piles to be removed from the rear portion of the church property.

The Zoning Board members asked several questions of Mr. Buchanan, focusing on the parking situation and on the church's plan for congregational growth. Mr. Buchanan testified that the church parking lot is rarely more than 80% full even on a Sunday morning, and that the current building expansion is not primarily for congregational growth. He also stated that the church has plans to further expand the church in the future, which will include additional parking spaces.

Following its findings of fact, the Zoning Board unanimously (4-0) recommended in favor of the amended special use permit with the following variations and conditions:

Variations

1. Parking variation for 170 parking spaces where code requires 445.
2. Community Design Standards variation.

Conditions:

1. Any building-mounted lighting ("wall packs") must meet code.

For the reasons set forth above, staff recommends that the Town Council approve the amended special use permit for Grace Church, 1311 W. Hovey, with the variations and conditions listed above.

ORDINANCE NO. _____

AN ORDINANCE AMENDING A SPECIAL USE PERMIT FOR GRACE CHURCH –
BUILDING ADDITION AND EXPANDED PARKING LOT – 1311 WEST HOVEY
AVENUE

WHEREAS, the Town of Normal is a Home Rule unit of local government with authority to legislate in matters concerning its local government and affairs, and

WHEREAS, the Town of Normal has enacted a comprehensive Zoning Code incorporated as Chapter 15 of the Municipal Code, Town of Normal, Illinois, 1969, as amended; and

WHEREAS, after notice and public hearing as required by law, the Zoning Board of Appeals for the Town of Normal did on August 16, 2007, recommend approval of said amended special use permit for a building addition and parking lot expansion; and

WHEREAS, it is in the best interest of the health, safety and welfare of the citizens of Normal to grant an amended special use permit at the above location.

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE TOWN OF NORMAL, ILLINOIS:

SECTION ONE: That this ordinance pertains to plans and records on file in the office of the Town Clerk regarding the petition of Grace Church for an amended special use permit for construction of a building addition and parking lot expansion. Said property being more particularly described as follows:

See Exhibit A attached and incorporated herein.

SECTION TWO: That the report and recommendation of the Zoning Board of Appeals be and the same, is hereby received, placed on file and approved.

SECTION THREE: That an amended special use permit is hereby granted for construction of a building addition and parking lot expansion on the above described property, to be constructed, maintained, and operated in accordance with the plans on file in the office of the Town Clerk, provided, however, building-mounted lighting (wall-packs) must be modified to comply with Town Code.

SECTION FOUR: That the following variances are granted:

- a. A variance for green space and minimum number of plantings under Community Design Standards for the existing conditions prior to expansion. All newly developed areas must comply with Community Design Standards.
- b. A variance to permit 170 parking spaces in lieu of 445 required by Code.

SECTION FIVE: That except as provided herein, all use, occupancy and maintenance of the property described herein shall comply with all applicable Town Codes and Ordinances.

SECTION SIX: That the Town Clerk be and she is hereby directed and authorized to publish this ordinance in pamphlet form as provided by law.

SECTION SEVEN: That this ordinance shall take effect ten days after the date of its publication.

SECTION EIGHT: That this ordinance is adopted pursuant to Home Rule Authority granted the Town of Normal by Article 7, Section 6, of the Illinois Constitution, 1970.

APPROVED:

President of the Board of Trustees of
the Town of Normal, Illinois

ATTEST:

Town Clerk

(seal)

The foregoing ordinance was voted upon and passed by the President and Board of Trustees of the Town of Normal on the ____ day of _____, 2007, with _____ voting aye; _____ abstaining; _____ voting nay: and _____ absent.

	AYE	NAY	OTHER		AYE	NAY	OTHER
Councilwoman Reece				Councilman Chambers			
Councilman Nielsen				Councilwoman Gaines			
Councilman Fritzen				Mayor Koos			
Councilman Scott							

The foregoing ordinance was approved by the President and Board of Trustees of the Town of Normal on the ____ day of _____, 2007.

The foregoing ordinance was published in pamphlet form on the ____ day of _____, 2007.



Zoning Board of Appeals Amended Special Use Permit

Case #: 07-08-06-SU

Prepared by: Mercy Davison, Town Planner

Project Description: Amended Special Use Permit to permit the construction of a building addition and parking lot expansion.

Staff Recommendation: Approval

1. **Background Information.** The Grace Church property at 1311 W. Hovey currently operates under a Special Use Permit. As set forth in Division 10 of the Zoning Code, non-minor changes to a site with a Special Use Permit must proceed through a public hearing held by the Zoning Board of Appeals prior to a final determination by the Town Council. The building addition and parking lot expansion proposed by the church constitute such a non-minor change.

The church proposes to construct an 11,500 square foot building addition on the south side of the building. The addition will provide space for additional classrooms, childcare, and infant nursery facilities.

Under the parking requirements set forth in Division 7 of the Zoning Code, the additional building space requires new parking spaces. The site currently has 170 spaces, of which 6 are accessible. The proposed plan includes 170 spaces, of which 8 are accessible. In total the site requires approximately 445 parking spaces with the building addition. A variance is required for deficient parking.

The building addition will be designed to match the existing building, with the same materials and complementary roofline. The parking lot lighting will meet code in regard to light levels and style of light fixture.

The plan also includes additional landscaping around the foundation of the building addition and throughout the new parking lot. The area of the church property including the building addition and new parking lot meets the Community Design Standards (Division 14 of the Zoning Code) in regard to landscaping; however, it is likely that the rest of the site does not. Thus, a variance is required for the Community Design Standards.

A representative of the church will be available to answer questions during the public hearing.

2. Zoning and Adjacent Land Use:

The church property is zoned R-1B Single Family Residential. The properties to the north and west are also zoned R-1B. The property to the east is zoned R-2 Mixed Residential (Oaks on Hovey), and the property to the south is undeveloped C-1 (approved "South Cottage Village PUD").

3. Staff Analysis

The Zoning Code sets forth standards for Special Uses in Sec. 15.10-5(a)(2). Pertinent standards include the following:

- b. Off-street parking and loading areas where required or provided, shall be located and designed in a manner which will maximize the items referred to in Paragraph (a) above (including maximizing pedestrian and automotive safety and convenience) and will minimize any adverse economic, noise, glare or odor effects of the special use on adjoining or nearby properties;
- e. Screening and buffering materials shall be sufficient to insure that the proposed special use will have no greater impact on surrounding land uses than other uses authorized as a matter of right;
- f. Signs, if any, and proposed exterior lighting shall be located and designed to maximize traffic safety and compatibility and harmony with adjoining or nearby properties and so as to minimize glare, noise and adverse economic impact on surrounding properties or authorized land uses;
- g. Required yards and open spaces shall be sufficient to insure that the proposed special use will have no greater impact on surrounding land uses than other uses authorized as a matter of right;
- h. The site on which the special use is located shall be designed to make the proposed use generally compatible with adjoining or nearby properties;
- i. The special use shall in all other respects conform to the applicable regulations of the district in which it is located and of the entire municipal code, including but not limited to Division 14, except as such regulations may in each instance be modified by the President and Town Council pursuant to the recommendations of the Zoning Board of Appeals or as allowed for a Planned Unit Development.

The Special Use standards are intended to ensure that specific uses do not negatively impact surrounding properties. Staff believes the Grace Church building addition and new parking lot meet these standards in the following ways.

First, the building addition itself is attractive and will help the church expand its programming and functionality. Second, the landscaping added around the building addition and throughout the new parking area will enhance the appearance of the site.

The requested parking variance is acceptable to staff for several reasons. First, the church does not have a "parking problem." Second, staff supports the minimizing of paved areas. Third, the parking requirements for churches, which are put into the "assembly use" category with uses such as restaurants, are under review by staff because the requirements seem excessive.

Staff also supports a variation from the Community Design Standards (CDS). Even with the additional landscaping, the overall church property will still not meet the CDS in regard to the amount of greenspace and number of trees and shrubs. Thus, the site will require a general variance from the Community Design Standards. Staff has recommended similar variances on

several other projects in which the site was developed prior to the adoption of the Community Design Standards code. In these situations, staff works with the property owner to bring the site closer to code compliance where feasible.

4. Staff Recommendation:

For the reasons set forth above, staff recommends that the Zoning Board of Appeals forward a positive recommendation on the Amended Special Use request and associated variations and conditions to the Town Council for final action. The variations and conditions follow:

Variations

1. Parking variation for 170 parking spaces where code requires 445.
2. Community Design Standards variation for greenspace and minimum number of plantings.

Conditions:

1. Any building-mounted lighting (“wall packs”) must meet code.

2.

Zoning Board Action:

- _____ Recommend Approval
- _____ Recommend a Conditional Approval
- _____ Recommend Denial
- _____ Table Request to Date Certain

	AYE	NAY	OTHER		AYE	NAY	OTHER
Randy Schaab				Corrine Brand			
Kathleen Lorenz				Tony Penn			
Gary Blakney				Todd Anderson			
Keith Palmgren							

Chair / Date

TOWN COUNCIL ACTION REPORT

August 30, 2007

An Ordinance Creating Parking Restrictions on Grove Street

PREPARED BY: Geoff Fruin, Assistant to the City Manager

REVIEWED BY: Mark R. Peterson, City Manager

BUDGET IMPACT: N/A

STAFF RECOMMENDATION: Approval

ATTACHMENTS: Proposed Ordinance

BACKGROUND

Last month the Town facilitated a public meeting with residents who reside in close proximity to the Oaks on Hovey apartment complex. At that neighborhood meeting residents voiced some concerns with on-street parking that was generated from the complex on nearby residential streets. Given the concerns, staff began to look into the on-street parking situation around the apartment complex, specifically focusing on Grove Street and Searle Drive.

Currently, the west side of Grove Street from Hovey Avenue north to College Avenue has parking restricted at all times. The east side of Grove Street from Hovey Avenue to Searle Drive restricts parking from 11:00 p.m. to 6:00 a.m. Contrarily, the east side of Grove Street north of Searle Drive does not have posted parking restrictions.

At the public meetings there seemed to be sufficient support for extending the 11:00 p.m. to 6:00 a.m. restriction on the east side of Grove Street one block further north to Kingsridge Drive. Because no properties take access off this one block stretch of Grove Street staff did not feel that the traditional survey to residents was necessary to recommend this parking restriction extension.

DISCUSSION/ANALYSIS

Town staff is recommending that Council extend the 11:00 p.m. to 6:00 a.m. parking restriction on the east side of Grove Street, north from Searle Drive to Kingsridge Drive. Such a change would make the one block stretch of Grove Street consistent with the block directly to the south between Hovey Avenue and Searle Drive.

Town staff is currently surveying residents on Searle Drive to gain a better understanding of their views on the current on-street parking situation. If the survey results indicate a preference to add parking restrictions staff will bring that recommendation to Council at a future meeting.

ORDINANCE NO. _____

AN ORDINANCE REGULATING TRAFFIC AND PARKING OF MOTOR
VEHICLES ON GROVE STREET

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD
OF TRUSTEES OF THE TOWN OF NORMAL, ILLINOIS:

SECTION ONE: That when appropriate signs are erected giving notice there of
no person shall park a motor vehicle between the hours of 11:00 p.m. and 6:00 a.m. on
the east side of Grove from Searle Drive north to Kingsridge Drive.

SECTION TWO: That any person who violates any provision of this ordinance
shall be fined as provided in Section 23.11-1 of the Municipal Code, Town of Normal,
1969, as amended from time to time, and the violator may be subject to the penalty
provisions of Sec. 23.11-2 of the Municipal Code of the Town of Normal, Illinois 1969,
as amended.

SECTION THREE: That all portions of ordinances insofar as the same conflict
with the provisions hereof be and the same are hereby repealed.

SECTION FOUR: That the Town Clerk be and she is hereby directed and
authorized to publish this ordinance in pamphlet form as provided by law.

SECTION FIVE: That this ordinance shall take effect ten days after the date of
its publication. .

SECTION SIX: That this ordinance is adopted pursuant to Home Rule Authority
granted the Town of Normal by Article 7, Section 6, of the Illinois Constitution, 1970.

APPROVED:

President of the Board of Trustees of
the Town of Normal, Illinois

ATTEST:

Town Clerk

(seal)

The foregoing ordinance was voted upon and passed by the President and Board of Trustees of the Town of Normal on the ____ day of _____, 2007, with _____ voting aye; _____ abstaining; _____ voting nay: and _____ absent.

	AYE	NAY	OTHER		AYE	NAY	OTHER
Councilwoman Reece				Councilman Chambers			
Councilman Nielsen				Councilwoman Gaines			
Councilman Fritzen				Mayor Koos			
Councilman Scott							

The foregoing ordinance was approved by the President and Board of Trustees of the Town of Normal on the ____ day of _____, 2007.

The foregoing ordinance was published in pamphlet form on the ___ day of _____, 2007.

New Business

TOWN COUNCIL ACTION REPORT

August 30, 2007

Presentation on a Proposed Uptown Wayfinding Plan by Representatives of Cardosi-Kiper Design Group

PREPARED BY: Mark R. Peterson, City Manager

BUDGET IMPACT: N/A

STAFF RECOMMENDATION: No Council Action is Required

BACKGROUND

On July 5, 2006, the Council approved a contract with the Cardosi-Kiper Design Group of Oak Park, Illinois to assist the Town in the development of a branding and wayfinding plan for Uptown Normal. In this regard, a Committee was appointed by Mayor Koos to work with the Cardosi-Kiper design professionals in developing a branding plan for the Uptown followed by a wayfinding plan. The committee consists of representatives of the Uptown Advisory Commission, the Uptown Normal Business Association, the Uptown Design Review Commission, and members of the Town staff. Attached is a roster of the committee members.

On November 20, 2006, you approved a proposed branding plan that was recommended by the committee and prepared by the Cardosi-Kiper Group. At that time, Council was informed that work would begin immediately on the development of an Uptown wayfinding program.

After approximately three months of work, the committee is prepared to recommend a wayfinding plan as prepared by the Cardosi-Kiper Design Group. Kim Cardosi and Ted Kiper plan to attend your meeting on Monday evening and will present to you the proposed wayfinding plan that has been developed and endorsed by the Branding and Wayfinding Committee.

DISCUSSION/ANALYSIS

Once the information is presented on the proposed wayfinding plan for Uptown Normal, staff along with the representatives of the Cardosi-Kiper Design Group will be available to answer any questions the Council may have regarding the proposed wayfinding program and also to receive any suggested modifications to the proposed plan.

Branding and Wayfinding Committee Roster

Mary Strack	Uptown Normal Business Association
Randy Wood	Uptown Advisory Commission
Linda Garbe	Uptown Advisory Commission
Rick Kentzler	Uptown Design Review Commission
Nora Dukowitz	Town Staff
Wayne Aldrich	Town Staff
Lauren Kerestes	Town Staff
Pam Reece	Town Staff
Mike Hall	Town Staff

TOWN COUNCIL ACTION REPORT

August 30, 2007

Presentation by Terri Ryburn-Lamont Regarding the Property at 305 Pine Street

PREPARED BY: Mark R. Peterson, City Manager

BUDGET IMPACT: N/A

**STAFF
RECOMMENDATION:** No Council Action is Required

BACKGROUND

The old auto service station building located at 305 East Pine Street in Normal was recently purchased by Terri Ryburn-Lamont of Normal. Ms. Lamont hopes to restore the building as a tourist attraction and business location along the old Route 66 corridor, which we refer to as Pine Street in Normal. Ms. Lamont is also seeking funding from the Town to assist her with this ambitious restoration initiative.

She has requested an opportunity to make a presentation to the Council regarding the restoration plan and business plan for this building and to discuss a request for Town financial assistance. She has informed staff that former Mayor Paul Harmon will also make some comments on behalf of her project as will a representative of the Bank of Illinois which holds the mortgage on the property.

TOWN COUNCIL ACTION REPORT

August 30, 2007

Presentation of the 2006-2007 Financial Trend Analysis Report

PREPARED BY: Ronald J. Hill, Director of Finance

REVIEWED BY: Mark R. Peterson, City Manager
Pamela S. Reece, Assistant City Manager

BUDGET IMPACT: N/A

STAFF RECOMMENDATION: That the report be received and placed on file.

ATTACHMENTS: 2006-07 Financial Trend Report under separate cover.

BACKGROUND

Under separate cover, you received a report prepared by the Town's Finance Department entitled "Trend Evaluation of Financial Condition" for the Fiscal Year 2006-2007. This report presents an overview of the Town's current financial condition, as well as future projections based upon a number of financial indicators. As you are aware, this report has been compiled by the Town staff on an annual basis since 1988 and has been useful to both Staff and Council as part of the annual budget preparation process.

DISCUSSION/ANALYSIS

The Trend report is intended to provide a historical perspective on a variety of issues that impact the financial condition of the Town. It focuses on seven categories of indicators that provide a glimpse into the financial stability of Normal, with a particular emphasis on the General Fund. Each indicator is described according to its impact on the financial health of the Town. In order for trends to be illustrated, a historical perspective on each indicator is provided. Each indicator is given a rating of (P)ositive, (N)egative or (U)nclassified.

The Town is considered to be in a healthy financial condition. Below is a summary of the last three years of indicator ratings.

Ratings	2004-05	2005-06	2006-07
Positive	25	28	30
Negative	8	5	5
Unclassified	10	10	10
Total Ratings	43	43	45

Staff will provide an overview of the findings presented in the report as well as highlight a few of the more significant financial indicators.

Addendum

MINUTES
TOWN OF NORMAL ZONING BOARD OF APPEALS
REGULAR MEETING THURSDAY AUGUST 16, 2007 @ 5:00 P.M.
COUNCIL CHAMBERS, NORMAL CITY HALL
100 E. PHOENIX AVENUE
NORMAL, ILLINOIS

Members Physically Present:

Gary Blakney, Todd Anderson, Kathleen Lorenz, Tony Penn

Members Absent:

Randy Schaab Keith Palmgren, Corrine Brand

Others Present:

Corporation Council Steve Mahrt, Director of Inspections Greg Troemel, and Office Associate Debbi Feid, Mercy Davison, Town Planner

Call to Order:

Chairman Schaab called the meeting to order at 5:00 p.m. and noted a quorum was present.

Minutes:

The minutes of the May 17, 2007 meeting were approved as submitted.

Public Hearings:

a. Case No. 07-08-06-SU: Amended Special Use Permit for Grace Church (Building Addition and Expanded Parking Lot) 1311 W. Hovey

Ms. Davison presented the Grace Church plan to expand their existing building and build a new parking lot. Regardless of the added parking lot, the church is requesting a parking waiver for fewer parking spaces than code requires.

Mr. Rich Buchanan testified on behalf of the church as a member of the church's building commission. He provided additional details on the church's history in the location at 1311 W. Hovey.

Mr. Blakney asked how full the parking lot gets during the busiest time of the week. Mr. Buchanan answered that they have never had overflow parking and that typically the lot is 60 – 80% full on Sunday mornings. Mr. Blakney then asked if the building addition is targeting youth activities, will most of the new traffic be children arriving in vehicles

with parents. Mr. Buchanan answered yes, explaining that most children are dropped off. Mr. Buchanan also noted that the church's master plan includes additional parking west of the currently proposed parking lot.

Todd Anderson asked for clarification that the new building addition is not primarily serving to accommodate congregational growth. Mr. Buchanan confirmed, stating that the building addition will primarily serve the existing congregation with improved facilities.

Mr. Anderson opened the public hearing. Lisa Matheny, Railroad Avenue resident, testified. She stated that the church has been an excellent neighbor and that her only request is that the church remove the large dirt pile behind the building, which was left over from a prior project.

Mr. Blakney moved to approve the amendment to the Grace Church special use permit with variances for deficient parking spaces and application of the Community Design Standards to the overall site and with the condition that all building-mounted lighting meet code and that the dirt piles be removed.

Ms. Lorenz seconded.

Ayes: Gary Blakney, Todd Anderson, Kathleen Lorenz, Tony Penn

Nays: None

Other Business:

None

Adjournment:

There being no further business, the meeting was adjourned at 5:40 p.m.

Respectfully submitted,

Debbi S. Feid
Zoning Board of Appeals Secretary