

TOWN OF NORMAL  
NORMAL, ILLINOIS

CITY HALL  
PHONE: 454-2444

PROPOSED AGENDA FOR TOWN COUNCIL MEETING  
October 6, 2008  
7:00 p.m.

6:50 p.m. Special Meeting of Normal Local Liquor Commission

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. OMNIBUS VOTE AGENDA  
(All items under the Omnibus Vote Agenda are considered to be routine in nature and will be enacted by one motion. There will be no separate discussions of these items unless a Council Member so requests, in which event, the item will be removed from the Omnibus Vote Agenda and considered as the first item after approval of the Omnibus Vote Agenda.)
  - A. Approval of the Minutes of the Public Hearing of September 15, 2008  
Approval of the Minutes of the Regular Meeting of September 15, 2008
  - B. Approval of Town of Normal Expenditures for Payment as of October 1, 2008
  - C. Motion Authorizing Staff to Negotiate a Contract with Felmley Dickerson Company for Façade Improvements to 111 to 115 West North Street and to Approve an Expenditure of \$22,000 for Windows
  - D. Resolution Approving a Contract in the Amount of \$51,990 with Alta Planning & Design to Prepare a Town-Wide Bicycle and Pedestrian Master Plan and Approving a Budget Adjustment
  - E. Resolution Accepting the Public Improvements in the Seventh, Eighth and Ninth Additions to Pheasant Ridge Subdivision for Maintenance
  - F. Resolution Reapproving the Amended Final Development Plan for the Oaks on Hovey PUD
  - G. Resolution Reapproving the Final Plat for the First Addition to the Oaks on Hovey PUD
  - H. Resolution Reapproving the Final Plat for the Trails on Sunset Lake Subdivision
  - I. Ordinance Amending Section 2.3-45 of the Municipal Code (Designated Depositories) to Include CDARS Certificates of Deposit Program

5. ITEMS REMOVED FROM OMNIBUS VOTE AGENDA

GENERAL ORDERS

None

NEW BUSINESS

6. Presentation to the Council by Economic Development Council Executive Director Marty Vanags and Economic Development Council Board President Dick Eickenburg

CONCERNS

ADJOURNMENT

# Omnibus Vote

MINUTES OF A PUBLIC HEARING CONDUCTED IN THE COUNCIL CHAMBERS, CITY HALL, 100 EAST PHOENIX AVENUE, NORMAL, MCLEAN COUNTY, ILLINOIS, MONDAY, SEPTEMBER 15, 2008 – PROPOSED PRE-ANNEXATION AGREEMENT REGARDING A 20+/- ACRE TRACT LOCATED SOUTH OF 2000 NORTH ROAD, EAST OF I-39, WEST OF 1425 EAST ROAD, AND NORTH OF ZIEBARTH ROAD – BIRKEY’S FARM STORE, INC.

1. CALL TO ORDER:

Mayor Chris Koos called the public hearing to order at 7:00 p.m., Monday, September 15, 2008.

2. ROLL CALL:

The Clerk called the roll with the following persons physically

PRESENT: Mayor Chris Koos and Councilmembers Sonja Reece, Adam Nielsen, Jeff Fritzen, Chuck Scott, Jason Chambers, and Cheryl Gaines.

ABSENT: None.

3. NOTICE OF PUBLICATION:

Mayor Koos stated the Public Notice was published in The Normalite on August 28, 2008.

4. COMMENTS FROM THE PUBLIC:

Mayor Koos announced the Council would receive comments from the public regarding the proposed Annexation Agreement.

Mayor Koos issued the first call for comments from the public. Ms. Jenny Park, of Meyer Capel, Champaign, Illinois, indicating she represented Birkey’s Farm Store, Inc., and was available for any questions.

Mayor Koos issued the second call for comments from the public; there were none.

Mayor Koos issued the third and final call for comments from the public; there were none.

5. ADJOURNMENT:

MOTION:

Councilmember Reece moved, seconded by Councilmember Gaines, the public hearing be adjourned.

AYES: Reece, Nielsen, Fritzen, Scott, Chambers, Gaines, Koos.

NAYS: None.

Motion declared carried.

Mayor Koos adjourned the public hearing at 7:01 p.m., Monday, September 15, 2008.

MINUTES OF THE REGULAR MEETING OF THE NORMAL TOWN COUNCIL HELD IN THE COUNCIL CHAMBERS, NORMAL CITY HALL, 100 EAST PHOENIX AVENUE, NORMAL, MCLEAN COUNTY, ILLINOIS – MONDAY, SEPTEMBER 15, 2008.

1. CALL TO ORDER:

Mayor Chris Koos called the Regular Meeting of the Normal Town Council at 7:01 p.m., Monday, September 15, 2008.

2. ROLL CALL:

The Clerk called the roll with the following persons physically

PRESENT: Mayor Chris Koos and Councilmembers Sonja Reece, Adam Nielsen, Jeff Fritzen, Chuck Scott, Jason Chambers, and Cheryl Gaines. Also present were City Manager Mark Peterson, Assistant City Manager Pamela Reece, Deputy Corporation Counsel Wayne Karplus, and Town Clerk Wendy Briggs.

ABSENT: Corporation Counsel Steve Mahrt.

3. PLEDGE OF ALLEGIANCE:

Mayor Koos led the Pledge of Allegiance to the Flag.

4. OMNIBUS VOTE AGENDA:

Mayor Koos excused himself from voting on any bills he may have incurred while performing his Mayoral duties and from voting on any bills from Vitesse Cycle Shop. Councilmember Reece excused herself from voting on any bills submitted by BroMenn Healthcare or from any bills she may have incurred while performing Council duties. Councilmember Fritzen excused himself from voting on any bills submitted by Bloomington Offset Process, Inc.

Item C was removed from the Omnibus Vote Agenda.

MOTION:

Councilmember Nielsen moved, seconded by Councilmember Gaines, the Council Approve the Omnibus Vote Agenda.

AYES: Reece, Nielsen, Fritzen, Scott, Chambers, Gaines, Koos.

NAYS: None.

Motion declared carried.

A. APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF SEPTEMBER 2, 2008: Omnibus Vote.

B. APPROVAL OF THE TOWN OF NORMAL EXPENDITURES FOR PAYMENT AS OF SEPTEMBER 10, 2008: Omnibus Vote.

- D. MOTION TO AUTHORIZE STAFF TO NEGOTIATE A FINAL SCOPE OF SERVICES WITH ALTA PLANNING & DESIGN TO PREPARE A TOWN-WIDE BICYCLE AND PEDESTRIAN MASTER PLAN: Omnibus Vote.
- E. MOTION TO APPROVE A SEMI-ANNUAL SALARY SCHEDULE ADJUSTMENT FOR CLASSIFIED TOWN EMPLOYEES: Omnibus Vote.
- F. RESOLUTION AUTHORIZING AN EXTENSION OF A BILLING CONTRACT FOR EMERGENCY MEDICAL SERVICES WITH ACCUMED BILLING, INC., AND EXECUTION OF ACKNOWLEDGEMENT AND RELEASE: Resolution No. 4264: Omnibus Vote.
- G. RESOLUTION AUTHORIZING THE EXECUTION OF A CONTRACT WITH PECKHAM, GUYTON, ALBERES, AND VIETS, INC. (PGAV) – ONE NORMAL PLAZA TIF PROJECT – AND APPROVAL OF THE REQUIRED BUDGET AMENDMENT: Resolution No. 4265: Omnibus Vote.
- H. RESOLUTION AUTHORIZING EXECUTION OF A MUNICIPAL GAS USE TAX COLLECTION AGREEMENT WITH NICOR: Resolution No. 4266: Omnibus Vote.
- I. SUPPLEMENTAL RESOLUTION TO APPROPRIATE \$40,000 OF MOTOR FUEL TAX FUNDS FOR THE BITUMINOUS RESURFACING OF VARIOUS STREETS FOR THE 2008 STREET RESURFACING PROJECT: Resolution No. 4267: Omnibus Vote.
- J. RESOLUTION CONDITIONALLY APPROVING AN AMENDED PRELIMINARY DEVELOPMENT PLAN FOR CONSTITUTION TRAIL CENTRE PUD – WENDY’S CONSTITUTION TRAIL CENTRE LOT 9: Resolution No. 4268: Omnibus Vote.
- K. ORDINANCE AMENDING THE TOWN OF NORMAL COMPREHENSIVE PLAN – MAP E.1: Ordinance No. 5215: Omnibus Vote.
5. ITEMS REMOVED FROM OMNIBUS VOTE AGENDA:
- C. MOTION TO WAIVE THE FORMAL BID PROCESS AND AUTHORIZE THE PURCHASE OF AN AFIX AUTOMATED FINGERPRINT & PALM PRINT IDENTIFICATION SYSTEM IN THE AMOUNT OF \$37,000:

MOTION:

Councilmember Reece moved, seconded by Councilmember Fritzen, the Council Waive the Formal Bid Process and Authorize the Purchase of an AFIX Automated Fingerprint & Palm Print Identification System in the Amount of \$37,000.

Councilmember Reece posed questions for clarification purposes, which were responded to by Police Chief Kent Crutcher.

GENERAL ORDERS

6. RESOLUTION AUTHORIZING THE EXECUTION OF A PRE-ANNEXATION AGREEMENT WITH PAUL BATES AND BIRKEY'S FARM STORE, INC. PERTAINING TO A 20+/- ACRE PARCEL SOUTH OF 2000 NORTH ROAD, EAST OF I-39, WEST OF 1425 EAST ROAD, AND NORTH OF ZIEBARTH ROAD:  
Resolution No. 4269:

MOTION:

Councilmember Nielsen moved, seconded by Councilmember Fritzen, the Council Adopt a Resolution Authorizing the Execution of a Pre-Annexation Agreement with Paul Bates and Birkey's Farm Store, Inc., Pertaining to a 20+/- Acre Parcel South of 2000 North Road, East of I-39, West of 1425 East Road, and North of Ziebarth Road.

AYES: Reece, Nielsen, Fritzen, Scott, Chambers, Gaines, Koos.

NAYS: None.

Motion declared carried.

7. CONDITIONAL RESOLUTION PARTIALLY APPROVING THE FINAL PLAT OF A SUBDIVISION LOCATED WITHIN ONE AND ONE-HALF MILES OF THE CORPORATE LIMITS – BIRKEY'S FARM STORE SUBDIVISION: Resolution No. 4270:

MOTION:

Councilmember Scott moved, seconded by Councilmember Nielsen, the Council Adopt a Conditional Resolution Partially Approving the Final Plat of a Subdivision Located Within One and One-Half Miles of the Corporate Limits – Birkey's Farm Store Subdivision.

AYES: Reece, Nielsen, Fritzen, Scott, Chambers, Gaines, Koos.

NAYS: None.

Motion declared carried.

8. ORDINANCE AMENDING SECTION 15.7 OF THE MUNICIPAL CODE (OFF-STREET PARKING AND LOADING REGULATIONS): Ordinance No. 5216:

MOTION:

Councilmember Chambers moved, seconded by Councilmember Scott, the Council Approve an Ordinance Amending Section 15.7 of the Municipal Code (Off-Street Parking and Loading Regulations).

Councilmember Fritzen posed questions concerning the current needs for parking in the Parking Impact Zone, which questions were responded to by Building Commissioner Greg Troemel. Councilmembers Reece and Gaines expressed concern with stacked parking and problems resulting from stacked parking, which concerns were addressed by Building Commissioner Greg Troemel.

Mayor Koos commented the parking impact zone and the code requirements for the zone had been a fluid project and indicated changes can be made in the future if the need would arise. Further Council discussion ensued.

AYES: Reece, Nielsen, Fritzen, Scott, Chambers, Gaines, Koos.

NAYS: None.

Motion declared carried.

9. RESOLUTION CONDITIONALLY APPROVING A PRELIMINARY DEVELOPMENT PLAN FOR WILLOW TRAILS PLANNED UNIT DEVELOPMENT: Resolution No. 4271:

MOTION:

Councilmember Reece moved, seconded by Councilmember Nielsen, the Council Adopt a Resolution Conditionally Approving a Preliminary Development Plan for Willow Trails Planned Unit Development.

Town Planner Mercy Davison presented a brief overview of the development and expressed concern with the proposed elevated deck.

Councilmember Chambers expressed concern with the green space between the development and Constitution Trail, indicating his concern this area would become the recreational space for the development and would result in a trash/debris problem in the area. Mayor Koos suggested the language for the trail-side clean-up plan included in the approving Resolution be amended to include daily removal of trash and debris from the trail.

Councilmember Reece posed questions concerning the proposed elevated deck/patio. Building Commissioner Greg Troemel and Town Planner Mercy Davison expressed staff's concern with the elevated patio/deck.

Mr. Ralph Endress, President of Young America Realty, Inc., 311 S. Main Street, Normal, Illinois, addressed the Council as the developer of the proposed planned unit development. Mr. Endress responded to questions from Council.

City Manager Mark Peterson offered comments on the development, stating this development was on the doorstep to Uptown Normal, and the development would enhance the Willow Street corridor.

Mayor Koos polled the Council on the conditions to be included in the approving Resolution and by a voice straw poll, the Council agreed to eliminate four parking spaces to enhance greenspace, eliminate the proposed elevated deck/patio, and require a more detailed, daily clean-up plan of the Constitution Trail area which would meet with staff approval.



ROLL CALL VOTE ON ORIGINAL MOTION WITH CONDITIONS:

AYES: Reece, Nielsen, Fritzen, Scott, Koos.  
NAYS: Chambers, Gaines.  
Motion declared carried.

NEW BUSINESS10. MOTION AUTHORIZING AN EXPENDITURE TO ONE MAIN DEVELOPMENT FOR PHASE II OF THE ALLEY B CONSTRUCTION:MOTION:

Councilmember Nielsen moved, seconded by Councilmember Scott, the Council Authorize an Expenditure to One Main Development for Phase II of the Alley B Construction.

Uptown Director Wayne Aldrich presented a brief overview of the proposed project and responded to questions from Council.

AYES: Reece, Nielsen, Fritzen, Scott, Chambers, Gaines, Koos.  
NAYS: None.  
Motion declared carried.

11. MOTION TO APPROVE AN APPOINTMENT TO THE HUMAN RELATIONS COMMISSION:MOTION:

Councilmember Scott moved, seconded by Councilmember Fritzen, the Council Approve an Appointment to the Human Relations Commission.

AYES: Reece, Nielsen, Fritzen, Scott, Chambers, Gaines, Koos.  
NAYS: None.  
Motion declared carried.

Mayor pro tem Reece announced Mr. Vince Hummel, 1630 Erin Drive, Normal, Illinois, had been appointed to the Human Relations Commission to fill the unexpired term created by the resignation of Michael Pullin; his term of office to expire on March 31, 2011.

12. CONCERNS:1. TRAFFIC SIGNAL AT TOWANDA/SHELBOURNE:

Mayor Koos announced the traffic signal at Towanda Avenue and Shelbourne Drive was now working, and to celebrate this momentous event, "birthday cake" for the birth of the stoplight would be served immediately after the Council meeting.

Councilmember Nielsen commented on the new traffic signal, indicating it appeared to be working well.

13. ADJOURNMENT:

There being no further business to come before the Council, Mayor Koos called for a Motion to Adjourn.

MOTION:

Councilmember Reece moved, seconded by Councilmember Gaines, the Regular Meeting of the Normal Town Council be Adjourned.

AYES: Reece, Nielsen, Fritzen, Scott, Chambers, Gaines, Koos.

NAYS: None.

Motion declared carried.

Mayor Koos adjourned the Regular Meeting of the Normal Town Council at 8:30 p.m., Monday, September 15, 2008.

<u>Vendor Name</u>	<u>Description</u>	<u>Transaction Amount</u>
<b><u>General Fund</u></b>		
EVERGREEN FS INC.	7064 GAL DIESEL FUEL @\$3.	\$26,378.27
YODER OIL INC	8002 GAL UNLEADED FUEL AT	\$25,895.12
CITY OF BLOOMINGTON	FOOD/BEVERAGE TAXES	\$770.00
XIANWEI YUAN	DUPLICATE PRKG TKT PMT	\$20.00
<b>General Fund Total</b>		<b>\$53,063.39</b>
<b><u>General Fund Mayor &amp; Council Administration</u></b>		
MCLEAN CO CHAMBER OF COMMERCE	CHAMBERS - ATHENA DINNER	\$90.00
LYLE SUMEK ASSOCIATES INC	MID YEAR FOLLOW UP - COUN	\$3,403.28
LYLE SUMEK ASSOCIATES INC	CORRECTED INVOICE - SPRIN	\$1,625.00
YWCA Foundation	100TH ANNIVERSARY LUNCHEO	\$20.00
WALMART COMMUNITY BRC	PARADE CANDY	\$78.80
<b>General Fund Mayor &amp; Council Administration Total</b>		<b>\$5,217.08</b>
<b><u>General Fund Administration - City Mgr Boards &amp; Commissions</u></b>		
LEWIS YOCKEY & BROWN INC	VERNON HABITAT SURVEY	\$339.50
PRAIRIE SIGNS INC	COMMUNITY BEAUTIFICATION	\$405.00
<b>General Fund Administration - City Mgr Boards &amp; Commissions Total</b>		<b>\$744.50</b>
<b><u>General Fund Administration - City Mgr City Manager</u></b>		
FEDEX	SHIPPING COSTS	\$59.36
T/N PETTY CASH-FINANCE DEPT	MEETING REFRESHMENTS	\$9.03
ROHAN-STRACK ENTERPRISES	CDM BOARD LUNCH	\$84.00
LYLE SUMEK ASSOCIATES INC	DPET HEAD FOLLOW UP	\$5,493.22
Heartland Healthcare Coalition	PREECE	\$11.00
PARKWAY AUTO LAUNDRY	M-2 AND M-1 CAR WASH	\$14.00
SECTY OF STATE-MOTOR VEH DIV	STICKER RENEWAL - CM VEH	\$78.00
<b>General Fund Administration - City Mgr City Manager Total</b>		<b>\$5,748.61</b>
<b><u>General Fund Administration - City Mgr Uptown Project</u></b>		
VERIZON CA	MO RENT - 104 W MULBERRY	\$891.00
JIM ULAVEGE SIGNS	SIGNS FOR UPTOWN	\$305.00
JIM ULAVEGE SIGNS	CLEANING & RELETTERING	\$436.00
TRAFFIC SIGN STORE	FARMER'S MKT PARKING	\$252.00
TRAFFIC SIGN STORE	DIRECTIONAL SIGNS	\$252.00
AMERENIP	104 E BEAUFORT	\$306.80
AMERENIP	108 E BEAUFORT	\$265.82
PANTAGRAPH	ADS: 0841842, 0841845	\$1,304.00
TWINSTAR PRODUCTIONS INC	UPTOWN PRODUCTION - JULY	\$1,300.00
REGENT COMMUNICATIONS INC	UPTOWN ADS (ACCT 92419)	\$475.00
NEXSTAR BROADCASTING INC	WMBD- UPTOWN ADS	\$300.00
NEXSTAR BROADCASTING INC	WYZZ - UPTOWN ADS	\$450.00
NEXSTAR BROADCASTING INC	IMBD- UPTWN GREEN PROJECT	\$50.00
CHOBAN, BRIAN	TRAILSIDE MARKET 9/23/08	\$300.00
ISU BANDS	ISU BAND DAY PROGRAM GUID	\$50.00
BLOOMINGTON OFFSET PROCESS	UPTOWN MAPS	\$4,778.00
FEDEX	SHIPPING TO FROEHLICH	\$31.00
COPY SHOP	BOND - COPIES	\$59.28
<b>General Fund Administration - City Mgr Uptown Project Total</b>		<b>\$11,805.90</b>
<b><u>General Fund Administration - City Mgr General Expense Dept.</u></b>		
T/N PETTY CASH-FINANCE DEPT	U.W.LOTTERY PRIZE	\$20.00
T/N PETTY CASH-FINANCE DEPT	U.W.LOTTERY PRIZE	\$20.00
WALMART COMMUNITY BRC	UNITED WAY KICK OFF LUNCH	\$332.05
JACK B TEPLITZ & ASSOCIATES	MAIN ST- TIF PROJ #J10305	\$3,597.94
T/N PETTY CASH-FINANCE DEPT	DINNER/MEETING SUPPLIES	\$43.45
T/N PETTY CASH-FINANCE DEPT	REFRESHMENTS	\$32.54
HARLAN VANCE COMPANY	LOGO BOTTLED WATER	\$719.76
CITY OF BLOOMINGTON	LOOKING FOR LINCOLN SIGNS	\$3,500.00
KROGER-INDY CUSTOMER CHARGES	SUPPLIES - ADMIN	\$147.66
LEWIS YOCKEY & BROWN INC	SURVEY - 701 BROADWAY	\$3,329.44
RATIO ARCHITECTS INC	STUDY - C/HALL SPACE	\$4,564.45
IWU Civic Orchestra	HARMON ARTS GRANT	\$1,000.00

<u>Vendor Name</u>	<u>Description</u>	<u>Transaction Amount</u>
HERITAGE MACHINE & WELDING INC	SIGN REPAIRS	\$270.46
VITESSE CYCLE SHOP	BIKE ACCESSORIES - GREEN	\$114.98
J & J PERFORMANCE POWDER COATING	HISTORIC DISTRICT SIGN RE	\$75.00
B-N PUBLIC TRANSIT SYSTEM	SEP/OCT TRANSIT SUBSIDY	\$50,282.16
B/N CONVENTION & VISITORS BUREAU	HOTEL / MOTEL TAXES	\$16,602.57
EDC OF B-N AREA	SEPT CONTRIBUTION	\$6,666.66
FARNSWORTH GROUP	ACCIDENT REPAIRS	\$842.66
S & S PAINT AND BODY INC	REPAIRS - 4A4MM21S17E0329	\$2,439.66
Gallagher Bassett Ins.	OVERPYMNT.#010042012028AP	\$106.45
MISC FIRE DEPT	REIM RESCUE PAYMENT	\$25.00
MISC FIRE DEPT	REIM AMBULANCE FEE	\$219.20
MISC FIRE DEPT	REIM AMBULANCE FEE	\$260.80
MISC FIRE DEPT	REIM AMBULANCE FEE	\$97.68
MISC FIRE DEPT	REIM AMBULANCE FEE	\$165.07
MISC FIRE DEPT	REIM AMBULANCE FEE	\$465.51
MISC FIRE DEPT	REIM AMBULANCE FEE	\$404.13
MISC FIRE DEPT	REIM AMBULANCE FEE	(\$219.20)
MISC FIRE DEPT	BLM FD INTERCEPT	\$221.02
ROD MILLIGAN	CANCEL RENTAL	\$300.00
MICHELLE CASSELL	PROGRAM CANCELLATION REFU	\$268.00
BRIAN VANDERBUSCH	CO-ED FLAG FOOTBALL REFUN	\$250.00
LORI KENNEL	RENTAL DEPOSIT REFUND/KEN	\$100.00
MCLEAN COUNTY TITLE CO	302 N MAPLE / MCGILL	\$125.00
D & R PLUMBING INC	GL# 227 WATER SERVICE REP	\$2,165.00
<b>General Fund Administration - City Mgr General Expense Dept. Total</b>		<b>\$99,555.10</b>
<b><u>General Fund Town Clerk Administration</u></b>		
CIMCO	CIMCO DUES - CLERK & DEPU	\$60.00
MUNICIPAL CLERKS OF ILLINOIS	MCI DUES - CLERK & DEPUTY	\$80.00
MCLEAN COUNTY TITLE CO	RECORDING - 2ND ADD INTER	\$80.00
T/N PETTY CASH-FINANCE DEPT	RECORDING FEES	\$220.00
T/N PETTY CASH-FINANCE DEPT	RECORDING FEES	\$154.00
NORMALITE	LEGAL NOTICES (9/11-25)	\$6,306.00
<b>General Fund Town Clerk Administration Total</b>		<b>\$6,900.00</b>
<b><u>General Fund Corporation Counsel Administration</u></b>		
WEST GROUP	WEST INFORMATION CHGS	\$677.04
WEST GROUP	WLEC ONLINE - SEPO8	\$88.82
MAHRT, STEVEN	MAHRT - IMLA CONF.	\$1,692.61
ILGL	ETHICS WORKSHOP CLEESE	\$35.00
<b>General Fund Corporation Counsel Administration Total</b>		<b>\$2,493.47</b>
<b><u>General Fund Facility Management Administration</u></b>		
RED WING SHOE STORE	BOOTS - T LENTZ	\$114.00
AMERENIP	ELECTRIC SERVICE	\$4,390.18
AMERENIP	207 S LINDEN 78549690002	\$204.17
AMERENIP	900 S LINDEN	\$108.13
CORN BELT ENERGY CORP	2280800 WATER TOWER	\$43.17
AMERENIP	ELECTRIC SERVICE	\$131.40
AMERENIP	112 PARKINSON SEP 08	\$15.31
ACE HARDWARE	SUPPLIES - FAC MGMT	\$58.97
ACE HARDWARE	SUPPLIES - FAC MGMT	\$156.78
ACE HARDWARE	SUPPLIES - FAC MGMT	\$32.46
ACE HARDWARE	SUPPLIES - FAC MGMT	\$238.35
ACE HARDWARE	SUPPLIES - FAC MGMT	\$295.12
AMBASSADOR WINDOW CLEANING	SERVICE - CAC	\$130.00
AMBASSADOR WINDOW CLEANING	SERVICE- C HALL,NW/PD STA	\$440.00
AUTOMATIC FIRE SPRINKLER, LLC	SPRINKLER MAINT	\$217.50
CAPITOL GROUP, INC	URINAL REPAIR KIT	\$75.61
MENARDS	BALLAST, COUPLINGS	\$138.76
MENARDS	FAUCET W/SPRAY, PARTS	\$239.53
PARKWAY AUTO LAUNDRY	FM2 CAR WASH	\$7.00

<u>Vendor Name</u>	<u>Description</u>	<u>Transaction Amount</u>
RANEY TERMITE CONTROL INC	MONTHLY SRV - THEATER	\$36.50
RANEY TERMITE CONTROL INC	QRTLY SRV - CDM	\$45.00
ROTO-ROOTER	DRAIN CLEANED (E DOUGLAS)	\$268.95
SPRINGFIELD ELECTRIC CO	FLUOR LAMPS, BALLASTS	\$8,924.25
SHERWIN-WILLIAMS CO	PAINT (CDM) #1023-9023-4	\$27.82
CW Distribution	VINYL CAP FOR SNAP TRACK	\$20.37
SUPER SIGN SERVICE	SERVICE AT THEATER	\$115.00
THYSSENKRUPP ELEVATOR CORP	SERVICE: OCT - DEC/08	\$125.60
U S MECHANICAL SERVICES	A/C SERVICE -207 S LINDEN	\$185.00
U S MECHANICAL SERVICES	WTR COOLER, FURNACE PART	\$716.32
U S MECHANICAL SERVICES	MOTOR FOR UNIT 11	\$452.57
KAEB SANITARY SUPPLY INC	REPAIR SRVC ON SUPERNOVA	\$86.29
DICK VAN DYKE INC	IM MODULE REPLACED (CDM)	\$160.40
M&S SECURITY SERVICES LLC	LABOR - TROUBLE LIGHT	\$122.82
ACE HARDWARE	SUPPLIES - FAC MGMT	\$50.26
ACE HARDWARE	SUPPLIES - FAC MGMT	\$27.99
CRESCENT ELECTRIC SUPPLY CO	ELEC SUPPLIES - FACMGMT	\$74.58
DRUMMOND AMERICAN CORP	DIMENSION - CDM	\$64.83
MENARDS	RECYC BASKET, WASTEBASKET	\$26.94
MILLER JANITOR SUPPLY	P/TWL - NPDSUB / 33NCH00	\$32.12
MILLER JANITOR SUPPLY	P/TWL - 211 ANX / 33NCH	\$32.12
MILLER JANITOR SUPPLY	P/TWL,CLNR,LINERS- CAC	\$394.39
MILLER JANITOR SUPPLY	CLNR,TP,LINERS- CDM/33NCH	\$712.32
MILLER JANITOR SUPPLY	P/TWL,CLNR - NPD/33NCH00	\$311.92
MILLER JANITOR SUPPLY	P/TWL,CLNR - CHALL/33NCH	\$45.18
CINTAS CORPORATION #396	CARPET SERVICE - CDM	\$48.00
CINTAS CORPORATION #396	CARPET SERVICE - CDM	\$48.00
CINTAS CORPORATION #396	CARPET SERVICE - CDM	\$48.00
CINTAS CORPORATION #396	CARPET RUNNER - CDM	\$48.00
CINTAS CORPORATION #396	CARPET RUNNER - CDM	\$48.00
CINTAS CORPORATION #396	CARPET RUNNER - CDM	\$48.00
CINTAS CORPORATION #396	CARPET RUNNER - CDM	\$48.00
BATTERIES PLUS	6V LITHIUM PK	\$43.08
KAEB SANITARY SUPPLY INC	TOILET PAPER- WATER ADMIN	\$90.44
KAEB SANITARY SUPPLY INC	BOWL CLEANER - CAC	\$27.48
KAEB SANITARY SUPPLY INC	CLNR,GLV,DISINFECTNT-CDM	\$197.08
KAEB SANITARY SUPPLY INC	BOWL CLNR,GLVS- NPD	\$65.28
<b>General Fund Facility Management Administration Total</b>		<b>\$20,807.34</b>
<b><u>General Fund Finance Administration</u></b>		
GOVT FINANCE OFFICERS ASSOC	CAFR AWARD APPLICATION	\$480.00
GOVT FINANCE OFFICERS ASSOC	GFOA DUES-ANDREW HUHN	\$150.00
GASB	2 YEAR GASB RENEWAL	\$348.00
MIKE STEELE	EXPENSE-MIDWEST HUG CONF.	\$70.00
FEDEX KINKO'S	TREND COVERS & TABS	\$350.82
<b>General Fund Finance Administration Total</b>		<b>\$1,398.82</b>
<b><u>General Fund Purchasing Administration</u></b>		
HASLER INC	611-METER OCT-DEC/08	\$150.00
<b>General Fund Purchasing Administration Total</b>		<b>\$150.00</b>
<b><u>General Fund Purchasing Office Supply</u></b>		
IKON OFFICE SOLUTIONS TX	COPIERS: JUL-SEP/08	\$13,218.00
W M PUTNAM COMPANY	OFFICE SUPPLIES - C HALL	\$158.94
QUILL CORPORATION	AVERY LABELS	\$127.98
QUILL CORPORATION	ELECTRONIC PENCIL SHARPNR	\$49.99
QUILL CORPORATION	BINDERS, LABEL HOLDERS	\$468.34
QUILL CORPORATION	INDEX SYSTEM	\$119.99
QUILL CORPORATION	KRAFT ENVELOPES	\$448.74
QUILL CORPORATION	LABELS, MARKERS, ENV	\$58.97
TWIN CITY AWARDS	NAME PLATE	\$45.00
MIDLAND PAPER	30 CASES COPY PAPER/CHALL	\$1,558.80
<b>General Fund Purchasing Office Supply Total</b>		<b>\$16,254.75</b>

<u>Vendor Name</u>	<u>Description</u>	<u>Transaction Amount</u>
<b><u>General Fund Information Technology Administration</u></b>		
SUNGARD PUBLIC SECTOR INC	LAND-W/GTG & TRNG SVCS	\$4,726.58
COMMUNICATION REVOLVING FUND	T8889158 SEPT08	\$444.25
LEXIS NEXIS	ACCT 1238G8	\$135.00
ROUTE 24 COMPUTERS INC	9/13 THRU 10/13 DIALUP SE	\$72.00
HTE VAR, LLC	MAINT SVC: 11/08 TO 10/09	\$8,445.00
MCLEAN CO INFORMATION SERVICES	ACCT T8880050 JUNE 08	\$219.35
GOVCONNECTION INC	HP MAINT KIT	\$270.23
GOVCONNECTION INC	2M LC/LC DUPLX-FIBER CB	\$114.36
MNJ TECHNOLOGIES DIRECT INC	TONER, INK CARTRIDGES	\$374.83
AT&T	ACCT 269616273	\$191.31
VERIZON NORTH	ACCT 12 1184 2781306525 0	\$298.98
VERIZON NORTH	ACCT 12 9000 2760082679 0	\$7,181.46
NEXTEL COMMUNICATIONS	ACCT 183003087	\$7,376.05
VERIZON - NJ	ACCT 000 141-0420 866	\$470.00
ERIK VANETTEN	MIHUG-VANETTEN	\$11.26
CASSIDY KILLIAN	MIHUG-KILLIAN 08	\$13.78
ERIK VANETTEN	ARCGIS SEMINAR - VANETTEN	\$145.14
GOVCONNECTION INC	2M FIBER OPTIC PATCH CORD	\$67.12
GOVCONNECTION INC	HP LASERJET TONER	\$210.70
MNJ TECHNOLOGIES DIRECT INC	PARTS FOR IT	\$144.00
MNJ TECHNOLOGIES DIRECT INC	TONER, INK CARTRIDGES	\$398.79
GOVCONNECTION INC	SMARTNET, FIBRE CHANNEL	\$1,354.14
GOVCONNECTION INC	CISCO GLC-SX-MM	\$3,478.64
GOVCONNECTION INC	MDS 9124 8-PORT	\$2,505.94
DATALINK CORPORATION	NETAPP SOFTWARE & MAINT	\$1,350.00
EXECUTIME SOFTWARE LLC	BIOMETRIC CLOCKS (IT)	\$15,960.00
<b>General Fund Information Technology Administration Total</b>		<b>\$55,958.91</b>
<b><u>General Fund Human Resources Administration</u></b>		
Lolita Green	WELLNESS REIMB/FINAL	\$27.30
Rebecca Gopinath	WELLNESS REIMB/FINAL	\$27.30
Jamie Wehrheim	WELLNESS REIMB/FINAL	\$13.65
Jessica Wolf	WELLNESS REIMB/FINAL	\$27.30
Melynda Vaughn	WELLNESS REIMB/FINAL	\$27.30
Marti Moses	WELLNESS REIMB/FINAL	\$27.30
Marti Moses	WELLNESS REIMB/FIRST, NEX	\$22.20
Jessica Wolf	WELLNESS REIMB/FIRST	\$22.20
BROMENN MEDICAL GROUP	EMPLOYEE PHYSICALS	\$728.00
BROMENN MEDICAL GROUP	EMPLOYEE PHYSICALS	\$1,621.00
BROMENN MEDICAL GROUP	HEP B	\$316.00
BROMENN MEDICAL GROUP	BAT, DRUG TESTS	\$125.00
SUBURBAN CHICAGO NEWSPAPERS	FIREFIGHTER AD	\$325.12
STATE JOURNAL REGISTER	FIREFIGHTER-AD#582607936	\$398.62
TRANS UNION LLC	BACKGROUND CHECKS	\$114.20
IL ST POLICE BUREAU OF IDENT	BACKGROUND RESEARCH	\$2,000.00
CAMPION,BARROW & ASSOCIATES	PSYCHOLOGICAL TESTS / AUG	\$395.00
CAMPION,BARROW & ASSOCIATES	PSYCHOLOGICAL TESTS / AUG	\$1,580.00
CAMPION,BARROW & ASSOCIATES	PYSCH TESTING	\$395.00
CONFIDENTIAL ON SITE	HR RECORDS SHRED	\$32.97
BLOOMINGTON RADIOLOGY SC	EMPLOYEE PHYSICAL	\$46.00
ALL PURPOSE POLYGRAPH	AUGUST SERVICE	\$1,600.00
NORTHWEST HERALD	FIRE FIGHTER AD #322068	\$1,679.40
J.J. KELLER & ASSOCIATES	H.R.SUBSCRIPTION	\$1,295.00
Heartland Healthcare Coalition	JHANNA	\$11.00
<b>General Fund Human Resources Administration Total</b>		<b>\$12,856.86</b>
<b><u>General Fund Inspections Administration</u></b>		
CITYBLUE TECHNOLOGIES LLC	BLUEPRINT COPIES	\$15.15
FEDEX	APEC ENERGY EXPO	\$22.27
IL PROTECTIVE OFFICIALS CONF	IPOC OCT. MTG.	\$160.00

<u>Vendor Name</u>	<u>Description</u>	<u>Transaction Amount</u>
Randy Schoolcraft	PLBG LIC. CEU CLASS	\$50.00
Mercy Davison	APA CONFERENCE	\$107.54
Troy Sondgeroth	ICC CONFERENCE	\$96.10
Rand Veerman	IAEI CONF RAPID CITY	\$1,155.90
IL Mechanical Insp. Assoc.	IMIA OCT MTG	\$60.00
Access Allies of	CO-SPONSOR P&D EXPO	\$50.00
SIUE	BACKFLOW PREV SYMPOSIUM	\$100.00
JIM ULAVEGE SIGNS	ANGLE IRON FRAMES	\$270.00
<b>General Fund Inspections Administration Total</b>		<b>\$2,086.96</b>
<b>General Fund Police Narcotics Enforcement</b>		
IL STATE POLICE/ASSET SEIZURE	ASSET FORFEITURE	\$2,009.00
IL STATE POLICE/ASSET SEIZURE	ASSET FORFEITURE	\$218.00
<b>General Fund Police Narcotics Enforcement Total</b>		<b>\$2,227.00</b>
<b>General Fund Police Administration</b>		
GALLS INCORPORATED	BIKE JACKET	\$94.99
RAY O'HERRON CO INC	PANTS, SHIRTS - RIZZI	\$294.27
RAY O'HERRON CO INC	TWILL PANTS - EASTER	\$115.90
RAY O'HERRON CO INC	TWILL PANTS - MANAHAN	\$115.90
RAY O'HERRON CO INC	PANTS, BOOTS - SCAGLONE	\$374.75
RAY O'HERRON CO INC	L/SIDE BOOK HARNESS	\$75.00
RAY O'HERRON CO INC	HOLSTER, MAG HOLDER	\$171.95
RAY O'HERRON CO INC	WMNS SHIRT, ZIPPER	\$47.09
RAY O'HERRON CO INC	PEPPER MACE, RIOT SHIELDS	\$620.07
RAY O'HERRON CO INC	JACKET, SHIRTS, BELT	\$554.82
RAY O'HERRON CO INC	LS SHIRTS, BOOTS- BROBSTN	\$267.30
RAY O'HERRON CO INC	SHIRTS W/ZIPPER- VAUGHN	\$82.90
RAY O'HERRON CO INC	RIOT BODY SHIELD	\$194.89
RAY O'HERRON CO INC	PANTS, RAINCOAT, CAP,	\$383.00
RAY O'HERRON CO INC	TASER, RIOT BATON, B/KEEP	\$392.58
RAY O'HERRON CO INC	BOOTS, SHIRT - VAUGHN	\$190.98
RAY O'HERRON CO INC	BELT KEEPER, CAP	\$115.35
RAY O'HERRON CO INC	JACKET - RIZZI	\$223.17
RAY O'HERRON CO INC	MAG HLD, CLIP-ON TIE	\$32.75
RAY O'HERRON CO INC	BOOTS - RIZZI	\$149.53
T/N PETTY CASH-POLICE DEPT	ALTERATIONS TO CLOTHING	\$27.00
SAFETY SYSTEMS CORPORATION	LEFT / RIGHT MONOCLES	\$108.03
Sgt. Scott Johnson	ALTERATIONS TO CLOTHING	\$34.00
Officer Luke Scaglione	ALTERATIONS TO CLOTHING	\$54.00
AT&T	VICE GPS MONTHLY SERVICE	\$31.24
AMERENIP	ELECTRIC SERVICE	\$0.01
BROMENN HEALTHCARE	ER GENERAL (M TURNER)	\$108.00
MCLEAN COUNTY HEALTH DEPT	ANIMAL CONTROL SRVC- SEPT	\$4,780.00
MCLEAN COUNTY TREASURER	CENTRAL COMM CNTR - SEPT	\$54,133.83
PURITAN SPRINGS WATER	NPD SERVICE 9/5 - 10/02	\$7.00
SEYFARTH, SHAW ATTORNEYS	PBPA RETIREE HEALTH INS G	\$143.14
VERIZON WIRELESS	MONTHLY SERVICE	\$67.05
U.S.BANK	CID BACKGROUND INFO	\$30.00
T/N POLICE PENSION FUND	ANGUS 10/3/08	\$162.40
T/N EMPL CREDIT UNION	ANGUS 1/2 OCT	\$15.00
SUN LIFE ASSURANCE CO OF CANADA	ANGUS 1/2 OCT PREM	\$1.75
ISU-TELECOMMUNICATIONS/NETWORK	CIRCUIT CHGS: JAN-JUN/08	\$180.00
ALL PURPOSE POLYGRAPH	HIREE EXAM - NPD	\$100.00
WILLIAM M. ANGUS JR	MILITARY PAY-ANGUS	\$241.45
N A S W	ANNUAL MEMBERSHIP DUES-WI	\$190.00
BILL'S KEY & LOCK SHOP	TICKET BOX REPAIR (NPD)	\$57.88
ILLINI FIRE EQUIPMENT CO	EXTING SRV - NPD	\$93.00
JOE'S TOWING & RECOVERY	SUPPLIES PURCHASED BY JOE	\$55.13
MUNICIPAL ELECTRONICS INC	RADAR SERVICED, CERT	\$113.00
MUNICIPAL ELECTRONICS INC	RADAR REPAIRS	\$103.00

<u>Vendor Name</u>	<u>Description</u>	<u>Transaction Amount</u>
PARKWAY AUTO LAUNDRY	NPD CAR WASHES	\$238.00
SECTY OF STATE-MOTOR VEH DIV	TWO RENEWAL STICKERS	\$156.00
U.S.BANK	VIDEO CAMERA REPAIR-SUBST	\$317.84
SUPREME RADIO COMMUNICATIONS	BOARD LEVEL REPAIR	\$417.00
BATTERIES PLUS	SL20X BATTERIES (NPD)	\$269.94
DARNALL PRINTING	BUS CARDS - M CHIESI	\$50.00
FEDEX	EVIDENCE SHIPMENTS	\$128.63
BANK OF AMERICA	RECORDS/SUBPOENA - CID	\$18.24
IL TACTICAL OFFICERS ASSOC	CONF. REGISTRATION/DUES (	\$1,590.00
T/N PETTY CASH-POLICE DEPT	MEALS/TOLLS DURING TRNG.	\$30.58
UNIVERSITY OF ILLINOIS	BASIC TRAINING - CRAYS	\$4,145.94
UNIVERSITY OF ILLINOIS	POLICE SPANISH AT BASIC T	\$70.00
U.S.BANK	MEAL DURING OUT-OF-TOWN I	\$37.72
U.S.BANK	MEALS/LODGING-TRAINING	\$648.20
U.S.BANK	MEALS/LODGING/RENTAL CAR-	\$1,290.20
U.S.BANK	MEALS/LODGING-TRNG.	\$747.83
U.S.BANK	MEALS-TRAINING; REG. FOR	\$149.97
LANDMARK LAUNDRY	NW SUBSTATION RENT -OCT	\$1,220.00
AVANTI'S ITALIAN RESTAURANT	NPD - SEARCH	\$40.30
OFFICE DEPOT CREDIT PLAN	LASER MOUSE;NAME BADGE/TE	\$278.64
PRAIRIE SIGNS INC	NAMEPLATE - DET BRAD PARK	\$25.00
T/N PETTY CASH-POLICE DEPT	CPA;FRONT DESK AV PLUG;	\$19.92
TWIN CITY AWARDS	BADGES, MAILBX PLATES	\$142.00
USI INC	OPTI CLR POUCHES	\$161.89
ULTRAMAX	AMMUNITION	\$3,582.00
WALMART COMMUNITY BRC	BATTERIES;CRIME SCENE PHO	\$245.45
U.S.BANK	VICE PHONE CARD	\$10.00
MAS MODERN MARKETING	WALL CALENDAR W/DESIGN	\$110.63
PETCO ANIMAL SUPPLIES INC	K-9 FOOD/SUPPLIES	\$64.18
Sgt. Greg Leipold	ERU SUPPLIES	\$125.62
WIDMER INTERIORS	3 DWR FILE CABINET	\$484.15
VOHNE LICHE KENNELS INC	NARC DOG, HANDLER COURSE	\$12,497.00
DEFENSE TECHNOLOGY CORP OF AMERI	HAN-BALL GRENADE	\$1,063.89
<b>General Fund Police Administration Total</b>		<b>\$95,709.86</b>
<b><u>General Fund Fire Prevention</u></b>		
FLS BANNERS	DYELUX TABLE COVERS	\$347.53
<b>General Fund Fire Prevention Total</b>		<b>\$347.53</b>
<b><u>General Fund Fire Administration</u></b>		
WEST SIDE CLOTHING	CLOTHING - NFD	\$946.40
S HARRIS UNIFORMS	DRESS HATS - NFD	\$158.50
TOWERS FIRE APPARATUS	BUNKER GEAR,COATS,PANTS	\$15,186.40
TOWERS FIRE APPARATUS	BUNKER COAT, PANTS	\$2,364.60
IL DEPARTMENT OF PUBLIC HEALTH	LICENSE RENEWEAL AMBULANC	\$100.00
FEDEX	ACCUMED SHIPMENTS (NFD)	\$134.57
ACCUMED BILLING INC	SERVICE FOR AUG/08	\$5,458.71
AMERENIP	ELECTRIC SERVICE	\$2,008.22
AMERENIP	MAINT CD SIREN	\$11.70
AMERENIP	MAINT KINGSLEY SIREN	\$11.70
CORN BELT ENERGY CORP	FIRE STATION RAAB RD	\$91.74
CORN BELT ENERGY CORP	PARKSIDE SIREN	\$27.11
CORN BELT ENERGY CORP	SIREN W. COLLEGE	\$26.82
CORN BELT ENERGY CORP	IRONWOOD SIREN	\$26.00
CORN BELT ENERGY CORP	RAAB RD SIREN	\$24.61
CORN BELT ENERGY CORP	CD SIREN	\$26.87
MUNICIPAL EMERGENCY SERVICES	STREAMLIGHT BATTERY, PCB	\$38.00
SCBAS INC	HYDROSTATIC TESTS	\$90.00
SUPREME RADIO COMMUNICATIONS	BOARD LEVEL REPAIR/NB4961	\$328.82
GLOBAL EMERGENCY PRODUCTS INC	HYD PUMP, MOUNTING BRKT	\$610.31
GLOBAL EMERGENCY PRODUCTS INC	GUAGE TACH	\$98.26



<u>Vendor Name</u>	<u>Description</u>	<u>Transaction Amount</u>
GLOBAL EMERGENCY PRODUCTS INC	SEAT CUSHION - NFD	\$423.76
UNIVERSITY OF ILLINOIS	IFSI TRAINING	\$3,410.00
HOLIDAY INN EXPRESS-PALATINE	HOTEL ACCOMMODATIONS	\$939.06
JEFF PEMBERTON	ADVANCE MEALS	\$300.00
JIM STREET	PEPP CLASS - STREET	\$160.00
JIM STREET	PHTLS CLASS - STREET	\$190.00
NICK WHITFIELD	REIM MEALS	\$75.00
SKIPP SCHAEFBAUER	PEPP CLASS REIM	\$160.00
MILLER JANITOR SUPPLY	P/TWLS,DISH SOAP-33NCHNFD	\$471.32
MUNICIPAL EMERGENCY SERVICES	FIRE RESCUE SAW-16"	\$2,059.00
OSF MEDICAL GROUP	MEDICAL SUPPLIES	\$84.45
BOUND TREE MEDICAL LLC	MEDICAL SUPPLIES-FIRE	\$124.56
TRI-ANIM HEALTH SERVICES INC	MEDICAL SUPPLIES	\$117.68
TRI-ANIM HEALTH SERVICES INC	PERTRACH, WHISPERPAK	\$524.31
MERLE PHARMACY INC	MEDICAL SUPPLIES - NFD	\$108.00
TECH MED INDUSTRIES LP	FR2 BATTERY	\$228.41
<b>General Fund Fire Administration Total</b>		<b>\$37,144.89</b>
<b><u>General Fund Public Works Engineering</u></b>		
BROMENN MEDICAL GROUP	EMPLOYEE PHYSICAL	\$60.00
TESTING SERVICE CORP	CONSTITUTION TRAIL CNTR	\$200.00
TESTING SERVICE CORP	VINEYARDS SUBDIV-3RD ADD	\$50.00
TESTING SERVICE CORP	NORTHBRIDGE BIKE TRAIL	\$87.50
PARKWAY AUTO LAUNDRY	CAR WASHES	\$21.00
MATHIS KELLY CONSTRUCTION	OAK LATH, 4# HAMMER	\$36.36
T/N PETTY CASH-FINANCE DEPT	KEY - 211 S LINDEN	\$1.85
<b>General Fund Public Works Engineering Total</b>		<b>\$456.71</b>
<b><u>General Fund Public Works Waste Removal</u></b>		
Ryan Larkin	REIMBURSEMENT FOR 6 PR JE	\$177.72
AMERICAN PEST CONTROL	PIGEON SRV - MAIN / HOVEY	\$100.00
AMERICAN PEST CONTROL	PIGEON SRV - RECYCLE CNTR	\$70.00
MCLEAN COUNTY CONCRETE	CONCRETE (WARRINER)	\$151.62
PARKWAY AUTO LAUNDRY	CAR WASH	\$7.00
WASHBURN FLOWERS	PLANT - RYAN LARKIN	\$40.00
Tom Ramirez	REIMBURSEMENT PLASTIC BAG	\$203.69
<b>General Fund Public Works Waste Removal Total</b>		<b>\$750.03</b>
<b><u>General Fund Public Works Administration</u></b>		
RANEY TERMITE CONTROL INC	MOUSE BAIT - SIGN SHOP/PW	\$45.00
AMERENIP	ELECTRIC SERVICE	\$2,507.20
PARKWAY AUTO LAUNDRY	CAR WASHES	\$7.00
CENTRAL SUPPLY CO	P/TOWEL FOR SHOP - TOW125	\$76.50
MILLER JANITOR SUPPLY	PAPER SUPPLIES-16NPW00	\$290.79
<b>General Fund Public Works Administration Total</b>		<b>\$2,926.49</b>
<b><u>General Fund Public Works Road &amp; Bridge</u></b>		
MCLEAN COUNTY CONCRETE	CLASS SI (IRONWOOD)	\$2,004.00
MCLEAN COUNTY CONCRETE	TOWANDA AVE / IRNWOOD	\$2,988.40
ROWE CONSTRUCTION	'08 BRICK PAVEMENT REHAB	\$2,555.64
<b>General Fund Public Works Road &amp; Bridge Total</b>		<b>\$7,548.04</b>
<b><u>General Fund Public Works Equipment Maintenance</u></b>		
NATIONAL WELDING SUPPLY CO INC	GAS FOR TORCHES	\$62.23
NATIONAL WELDING SUPPLY CO INC	CYLINDERS (NORMA1)	\$48.00
CINTAS CORPORATION #396	TWLS/SUPPLIES - PUB WKS	\$86.24
CINTAS CORPORATION #396	TWLS/SUPPLIES - PUB WKS	\$86.24
CINTAS CORPORATION #396	TWLS/SUPPLIES - PUB WKS	\$100.24
CINTAS CORPORATION #396	TWLS/SUPPLIES - PUB WKS	\$86.24
AUTO GLASS CENTER	REPAIRS - 03 CRWN VIC	\$275.22
BARKER MOTOR CO	REPAIRS - 03/GMC	\$292.06
BLOOMINGTON BTB	TAIL PIPE (W4)	\$129.58
BLOOMINGTON BTB	FRONT & REAR DISC PADS	\$260.89
BLOOMINGTON BTB	GAS SHOCK ASSY,BALL STUDS	\$50.74

<u>Vendor Name</u>	<u>Description</u>	<u>Transaction Amount</u>
CENTRAL ILLINOIS TRUCKS INC	REPAIRS - UNIT 25	\$1,841.58
CENTRAL ILLINOIS TRUCKS INC	HOSE, FITTINGS	\$30.62
DENNISON CORPORATION	REPAIRS - N71	\$309.69
DENNISON CORPORATION	RESISTOR ASSEMBLY (N82)	\$8.55
DENNISON CORPORATION	WINDOW SWITCH	\$42.92
DENNISON CORPORATION	BLOWER MOTOR - N82	\$47.01
DENNISON CORPORATION	STEERING PARTS (U4)	\$218.70
DENNISON CORPORATION	REPAIRS - N70	\$390.06
DENNISON CORPORATION	WINDOW SWITCH	\$42.92
DENNISON CORPORATION	MOTOR ASSEMBLY	\$51.86
DENNISON CORPORATION	BOLT	\$7.16
DENNISON CORPORATION	VEHICLE REPAIRS - N88	\$243.40
DENNISON CORPORATION	BOLTS RETURNED FOR CREDIT	(\$3.36)
JOPAC COMPANIES	PADS FOR GRINDER	\$16.84
KEY EQUIPMENT & SUPPLY CO	HYDRAULIC RET MANIFOLD	\$286.69
MARTIN EQUIPMENT OF IL INC	CREDIT - FUEL FILTERS	(\$29.00)
MOTION INDUSTRIES INC	HYD HOSE FOR A13	\$434.02
MOTION INDUSTRIES INC	FITTINGS, O-RINGS	\$11.98
MUTUAL WHEEL CO	MUD FLAPS	\$41.40
MUTUAL WHEEL CO	BUDD NUTS	\$15.39
MUTUAL WHEEL CO	STUD	\$3.19
MUTUAL WHEEL CO	SLACK ADJ FOR A26	\$105.33
MUTUAL WHEEL CO	AD-IP CART, CORE	\$172.80
NAPA AUTO PARTS	U-JOINT, BALL - LABOR	\$212.26
SAM LEMAN INC	PARTS FOR E08	\$104.16
SAM LEMAN INC	PARTS FOR E08	\$14.68
WHOLESALE DIRECT INC	SIGNALMASTER LAMPS	\$33.84
CENTRAL SUPPLY CO	SQUEEGEE, BRUSH, CLNR	\$193.08
DON OWEN TIRE SERVICE	DZT RE-CAP (FOR STOCK)	\$147.00
DON OWEN TIRE SERVICE	TIRES FOR S40	\$237.50
DON OWEN TIRE SERVICE	TIRES FOR N45	\$290.00
INTERSTATE BATTERY SYS OF IL	2 MHD BATTERIES (1294)	\$305.90
KOVATCH MOBILE EQUIPMENT	HORN BRUSH KIT, LOC/RINGS	\$69.28
LAWSON PRODUCTS INC	SUPPLIES - PUBLIC WORKS	\$164.39
MORBARK INC	REPAIRS TO S90	\$816.00
MORBARK INC	HVY DUTY MASTER LINKS	\$24.51
MYERS TIRE SUPPLY CO	VARIOUS WEIGHTS	\$179.45
PARKWAY AUTO LAUNDRY	CAR WASHES	\$7.00
O'BRIEN MITSUBISHI OF NORMAL	2- 60 MONTH BATTERIES	\$53.01
CARQUEST AUTO PARTS OF BLM IL INC	STARTER (R35)	\$105.96
CARQUEST AUTO PARTS OF BLM IL INC	HUB ASSEMBLY	\$122.59
CARQUEST AUTO PARTS OF BLM IL INC	THREAD LOCKER	\$27.19
CARQUEST AUTO PARTS OF BLM IL INC	CERAMIC BRAKE PAD	\$58.97
CARQUEST AUTO PARTS OF BLM IL INC	HUB ASSEMBLY	\$122.59
CARQUEST AUTO PARTS OF BLM IL INC	OIL FILTER WRENCHES	\$26.94
CARQUEST AUTO PARTS OF BLM IL INC	IGNITION WIRE SET, PLUGS	\$141.60
CARQUEST AUTO PARTS OF BLM IL INC	BRAKE PADS	\$132.15
CARQUEST AUTO PARTS OF BLM IL INC	CERAMIC BRAKE PADS (S2)	\$113.34
CARQUEST AUTO PARTS OF BLM IL INC	W/W SOLVENT	\$52.20
CARQUEST AUTO PARTS OF BLM IL INC	RAZOR BLADES FOR SHOP	\$6.68
CARQUEST AUTO PARTS OF BLM IL INC	CERAMIC BRAKE PAD	\$53.67
CARQUEST AUTO PARTS OF BLM IL INC	BRAKE CLEANER	\$33.48
CARQUEST AUTO PARTS OF BLM IL INC	CERAMIC BRAKE PAD	\$41.39
CARQUEST AUTO PARTS OF BLM IL INC	BRAKE PADS	\$56.03
CARQUEST AUTO PARTS OF BLM IL INC	RETURN - WIPER BLADE	(\$13.59)
CARQUEST AUTO PARTS OF BLM IL INC	WATER PUMP, RAD HOSE,TUBE	\$97.81
CARQUEST AUTO PARTS OF BLM IL INC	MICRO V-BELT	\$51.97
CARQUEST AUTO PARTS OF BLM IL INC	BRAKE ROTOR, PADS	\$166.05
CARQUEST AUTO PARTS OF BLM IL INC	BRAKE ROTOR, PADS (R32)	\$204.52

<u>Vendor Name</u>	<u>Description</u>	<u>Transaction Amount</u>
CARQUEST AUTO PARTS OF BLM IL INC	HYD COUPLER (4)	\$19.88
ADVANCE AUTO PARTS	RUST/PNT STRIPPER	\$8.44
ADVANCE AUTO PARTS	PAINT, OIL, CABLE	\$30.67
ADVANCE AUTO PARTS	BRAKE FLUID	\$2.18
ADVANCE AUTO PARTS	BRAKE FLUID	\$23.98
CENTRE STATE INT'L TRUCKS INC	FUEL BOWL - A26	\$31.71
CENTRE STATE INT'L TRUCKS INC	LITE - S22	\$20.00
CENTRE STATE INT'L TRUCKS INC	LIGHT, HARNESS	\$51.44
CENTRE STATE INT'L TRUCKS INC	STARTER, HOLDER	\$446.67
DAVE GILL TRUCKS INC	FILTER	\$42.72
RM DISTRIBUTING CO INC	SPRAY BREAK CLEANER	\$21.79
<b>General Fund Public Works Equipment Maintenance Total</b>		<b>\$10,920.51</b>
<b>General Fund Public Works Public Benefit</b>		
ROWE CONSTRUCTION	'08 BRICK PAVEMENT REHAB	\$1,018.11
ROWE CONSTRUCTION	'08 BRICK PAVEMENT REHAB	\$25,000.00
F&W LAWN CARE & LANDSCAPING	BATWING MOWING- PK WEST	\$1,462.00
F&W LAWN CARE & LANDSCAPING	MOWING - 1108 N POINT	\$110.00
F&W LAWN CARE & LANDSCAPING	MOWING- 301 FLORENCE	\$78.50
F&W LAWN CARE & LANDSCAPING	MOWING - 2217 HEATHER RDG	\$300.50
<b>General Fund Public Works Public Benefit Total</b>		<b>\$27,969.11</b>
<b>General Fund Public Works Streets</b>		
WEST SIDE CLOTHING	SHIRTS - PW	\$48.00
WEST SIDE CLOTHING	CLOTHING- C SMALLEY/PW	\$419.10
LAESCH ELECTRIC INC	SIGNAL MAINT - JULY08	\$5,329.39
METEORLOGIX LLC	WEATHER SENTRY: 10/08-09	\$2,593.81
AMERENIP	ELECTRIC SERVICE	\$15,695.83
CORN BELT ENERGY CORP	STREET LIGHTS	\$5,842.11
AMERENIP	ELECTRIC SERVICE	\$1,462.15
CORN BELT ENERGY CORP	TRAFFIC SIGNALS	\$500.57
PARKWAY AUTO LAUNDRY	CAR WASHES	\$14.00
MATHIS KELLY CONSTRUCTION	RED CHALK, CAUTION TAPE	\$22.95
MATHIS KELLY CONSTRUCTION	REPLACE STRIP, KNEE PADS,	\$94.16
MATHIS KELLY CONSTRUCTION	FLEX RADIUS FORM, FAN NZL	\$184.57
MENARDS	KWIK CHANGE FRAME, PURDY	\$11.65
MENARDS	PAINTING SUPPLIES	\$19.72
MENARDS	MESS FOGGER, KABOOM	\$35.41
T/N PETTY CASH-FINANCE DEPT	HILLMAN FASTENERS	\$2.15
CENTRAL ILLINOIS DOOR	HINGES (02-NORMPUB)	\$15.00
KELLY-CRESWELL COMPANY INC	ACCUMULATOR,SCREEN	\$1,361.59
TRAFFIC SIGN STORE	2-HOUR PARKING SIGN	\$16.50
TRAFFIC SIGN STORE	NEIGHBORHOOD WATCH SIGNS	\$992.50
TRAFFIC SIGN STORE	STREET & SPECIAL	\$1,951.95
TRAFFIC SIGN STORE	WEIGHT LIMIT SIGNS	\$81.00
TRAFFIC SIGN STORE	SPECIAL (SQ TUBE) SIGNS	\$1,277.15
TRAFFIC SIGN STORE	DIRECTIONAL / ARROW SIGNS	\$203.50
MATHIS KELLY CONSTRUCTION	#13 GR REINF STEEL	\$320.40
MCLEAN COUNTY ASPHALT	CREDIT - DUMP CONCRETE	(\$151.07)
MCLEAN COUNTY ASPHALT	COLDMIX / UPM	\$259.35
MCLEAN COUNTY ASPHALT	CREDIT - DUMP CONCRETE	(\$63.29)
MCLEAN COUNTY ASPHALT	BITUMINOUS SURF, COLDMIX	\$643.08
MCLEAN COUNTY ASPHALT	COLDMIX / UPM	\$175.53
MCLEAN COUNTY CONCRETE	CLASS SI	\$2,555.30
MCLEAN COUNTY CONCRETE	HOT PATCH MIX	\$715.00
MCLEAN COUNTY CONCRETE	CLASS SI	\$1,472.55
MCLEAN COUNTY CONCRETE	CREDIT - DUMP CONCRETE	(\$104.27)
MCLEAN COUNTY MATERIALS CO	RIP RAP, RECYCLE CONCRETE	\$68.85
MCLEAN COUNTY MATERIALS CO	CREDIT FOR DUMP CONCRETE	(\$66.44)
MCLEAN COUNTY MATERIALS CO	RECYCLE CONCRETE	\$35.28
UNIQUE PAVING MATERIALS CORP	KOLD FLO DRUM - 55 GAL	\$494.83

<u>Vendor Name</u>	<u>Description</u>	<u>Transaction Amount</u>
<b>General Fund Public Works Streets Total</b>		<b>\$44,529.86</b>
<b><u>General Fund Parks &amp; Recreation Recreation/Special Events</u></b>		
WALMART COMMUNITY BRC	SUPPLIES FOR HAUNTED TRAI	\$80.00
<b>General Fund Parks &amp; Recreation Recreation/Special Events Total</b>		<b>\$80.00</b>
<b><u>General Fund Parks &amp; Recreation Recreation/Teen Programs</u></b>		
SCHOOL SHOP	GROWTH CHART	\$9.99
SUMMITS EDGE	TEEN CAMP (JULY08)	\$210.00
<b>General Fund Parks &amp; Recreation Recreation/Teen Programs Total</b>		<b>\$219.99</b>
<b><u>General Fund Parks &amp; Recreation Golf Course</u></b>		
NICOR GAS	IRNWD CLBHSE	\$57.61
CORN BELT ENERGY CORP	IRNWD CLBHSE	\$1,356.08
COMCAST OF CHICAGO INC	INTERNET SVC - IRNWOOD	\$89.00
CINTAS CORPORATION #396	RESTROOM SVC - IRNWOOD	\$86.25
CINTAS CORPORATION #396	RESTROOM SVCS - IRNWD	\$86.25
CINTAS CORPORATION #396	CARPET RUNNER, TP- IRNWD	\$27.03
CINTAS CORPORATION #396	TP,CARPET SRV - IRNWOOD	\$27.03
ILLINOIS PORTABLE TOILETS	IRONWOOD SERVICE	\$180.00
BLOOMINGTON TENT & AWNING	TENT RENTAL (9/11)	\$380.00
<b>General Fund Parks &amp; Recreation Golf Course Total</b>		<b>\$2,289.25</b>
<b><u>General Fund Parks &amp; Recreation Rec.- Before/After School</u></b>		
HARBAUGH ENTERPRISES INC	PIZZA - GLENN ASEP	\$105.00
HARBAUGH ENTERPRISES INC	PIZZA - OAKDALE ASEP	\$112.00
WALMART COMMUNITY BRC	SUPPLIES	\$2,272.69
WALMART COMMUNITY BRC	SUPPLIES	\$513.42
SCHOOL SHOP	SUPPLIES - P/REC	\$14.33
<b>General Fund Parks &amp; Recreation Rec.- Before/After School Total</b>		<b>\$3,017.44</b>
<b><u>General Fund Parks &amp; Recreation Recreation/Athletic Prog</u></b>		
ADIRONDACK DIRECT	DURALITE TABLE (6)	\$181.38
ADIRONDACK DIRECT	DURALITE TABLE (6)	\$1,499.70
AMERENIP	ELECTRIC SERVICE	\$3,444.75
NICOR GAS	ACTIVITY CTR.	\$63.26
NICOR GAS	ACTIVITY CTR.	\$155.16
WALMART COMMUNITY BRC	SUPPLIES	\$103.96
PERSONALIZED AWARDS LLC	3RD PLACE PLAQUE- SFTBALL	\$37.67
PERSONALIZED AWARDS LLC	1ST PLACE PLAQUE	\$45.45
<b>General Fund Parks &amp; Recreation Recreation/Athletic Prog Total</b>		<b>\$5,531.33</b>
<b><u>General Fund Parks &amp; Recreation Recreation/Youth Programs</u></b>		
LOWER, MICKEY	CAMP ART INSTRUCTION-JUNE	\$700.00
DEHM BUS SERVICE	ASH PARK TO CHICAGO	\$990.00
JESSEE, DONALD DUANE	AMPHITHEATER PERFORMANCE	\$800.00
VELVET GROOVE BAND	THEATER PERFORMANCE-10/11	\$500.00
HUBBARD, DANIEL	THEATER PERFORMANCE	\$400.00
AMERENIP	ELECTRIC SERVICE	\$81.98
MCLEAN COUNTY UNIT DISTRICT 5	LESSONS, DAY CAMP-JUNE	\$810.00
MCLEAN COUNTY UNIT DISTRICT 5	LESSONS, DAY CAMP-JUL/AUG	\$1,134.00
SUMMER THEATER SUPPORTERS	REIMB - THEATER SUPPLIES	\$122.00
WALMART COMMUNITY BRC	SUPPLIES	\$139.19
WALMART COMMUNITY BRC	SUPPLIES	\$105.97
WALMART COMMUNITY BRC	SUPPLIES	\$15.20
WALMART COMMUNITY BRC	RETURNS	(\$41.82)
WALMART COMMUNITY BRC	SUPPLIES	\$50.40
WALMART COMMUNITY BRC	SUPPLIES	\$43.51
WALMART COMMUNITY BRC	SUPPLIES	\$39.86
WALMART COMMUNITY BRC	SUPPLIES	\$1.90
BATTERIES PLUS	CHARGER AND BATTERIES	\$54.96
SUMMER THEATER SUPPORTERS	REIMB - THEATER SUPPLIES	\$320.90
SCHOOL SHOP	SUPPLIES FOR SM WONDERS	\$26.55
SCHOOL SHOP	SUPPLIES - SM WONDERS	\$12.55
HOME DEPOT CREDIT SERVICES	OAK RAILING	\$149.67

<u>Vendor Name</u>	<u>Description</u>	<u>Transaction Amount</u>
MARCIA HOWES	PRESCHOOL SUPP.	\$27.47
<b>General Fund Parks &amp; Recreation Recreation/Youth Programs Total</b>		<b>\$6,484.29</b>
<b><u>General Fund Parks &amp; Recreation Administration</u></b>		
PRAIRIE SIGNS INC	ADOPT-A-STREET (2)	\$150.00
COOK, CYNDI	2008 PARK & REC AD	\$160.00
AM PRIDE COMMUNICATIONS INC	CONST TRAIL MAPS, DESIGN	\$6,400.00
PARKWAY AUTO LAUNDRY	CAR WASHES - PARKS/REC	\$35.00
<b>General Fund Parks &amp; Recreation Administration Total</b>		<b>\$6,745.00</b>
<b><u>General Fund Parks &amp; Recreation Children's Disc Museum</u></b>		
B/N CONVENTION & VISITORS BUREAU	09 VISITOR GUIDE AD SALES	\$225.00
KIDS DIRECTORY	ADS FOR 3 MOS FALL 08	\$450.00
PREMIER PRINTING OF IL INC	SEPT-NOV 08 NEWSLETTER	\$2,654.00
ACE HARDWARE	SUPPLIES - PARKS/REC	\$5.00
ACE HARDWARE	SUPPLIES - PARKS/REC	\$9.98
DENNY'S DOUGHNUTS & BAKERY	FACILITY FOOD	\$97.65
DENNY'S DOUGHNUTS & BAKERY	FACILITY FOOD	\$30.00
MENARDS	SUPPLIES - PARKS / REC	\$61.58
WALMART COMMUNITY BRC	CDM SUPPLIES	\$22.19
WALMART COMMUNITY BRC	CDM SUPPLIES	\$52.15
WALMART COMMUNITY BRC	CDM SUPPLIES	\$4.32
WALMART COMMUNITY BRC	CDM SUPPLIES	\$149.12
WALMART COMMUNITY BRC	CDM SUPPLIES	\$10.38
WALMART COMMUNITY BRC	CDM SUPPLIES	\$9.37
WALMART COMMUNITY BRC	CDM SUPPLIES	\$44.43
DISCOUNT SCHOOL SUPPLY	LAMINATING FILM,PAINTS	\$93.34
DISCOUNT SCHOOL SUPPLY	LAMINATING FILM,PAINTS	\$243.54
PLAN TOYS INC	PC EXHIBITS - CDM	\$487.05
PRAIRIE FARMS DAIRY INC	MILK, JUICE - CDM	\$203.52
GUIDECRAFT	PUPPET THEATER, BLOCKS	\$103.51
TOYSMITH	BUBBLE WAND	\$30.00
IMAGABILITY INC	12 WEDGITS	\$189.00
IMAGABILITY INC	12 WEDGITS	\$18.91
HARPERCOLLINS PUBLISHERS INC	BOOKS	\$58.95
HARPERCOLLINS PUBLISHERS INC	BOOKS	\$189.59
KLUTZ INC	LEGO 08	\$65.85
KLUTZ INC	ENCY OF IMMATURITY- BOOKS	\$59.85
PANLINE USA INC	BRUSHES, CRAYONS, PLAYMAT	\$105.00
PANLINE USA INC	BRUSHES, CRAYONS, PLAYMAT	\$8.03
JUST THINK TOYS INC	RESALE MERCHANDISE - CDM	\$374.40
AURORA WORLD INC	PET CARRIERS, TOYS	\$1,407.00
AURORA WORLD INC	PET CARRIERS, TOYS	\$106.29
PLAN TOYS INC	PC EXHIBITS - CDM	\$447.50
LEARNING CURVE BRANDS INC	JOHN DEER TOYS - CDM	\$806.78
LEARNING CURVE BRANDS INC	JOHN DEER TOYS - CDM	\$59.98
MAGI CRAYON	60 T-SHIRTS	\$390.00
MAGI CRAYON	60 T-SHIRTS	\$22.72
GUIDECRAFT	PUPPET THEATER, BLOCKS	\$15.76
GUIDECRAFT	PUPPET THEATER, BLOCKS	\$4.61
<b>General Fund Parks &amp; Recreation Children's Disc Museum Total</b>		<b>\$9,316.35</b>
<b><u>General Fund Parks &amp; Recreation Theater</u></b>		
CITY OF BLOOMINGTON	FOOD/BEVERAGE TAXES	\$33.00
AMERENIP	ACCT # 83436-98003 THEATE	\$1,288.70
REGENT COMMUNICATIONS INC	THEATER ADS - AUG (WJBC)	\$500.00
REGENT COMMUNICATIONS INC	BUSINESS MINUTE (69489)	\$125.00
REGENT COMMUNICATIONS INC	CARDINAL BASEBALL (69489)	\$25.00
FILM JOURNAL	RENEWAL FOR DAWN RIORDAN,	\$65.00
INDEPENDENT DIST PARTNERS	TRUMBO AND ELEGY	\$500.00
MGM STUDIOS INC	THE BISHOP'S WIFE	\$350.00
MGM STUDIOS INC	THE APARTMENT	\$250.00

<u>Vendor Name</u>	<u>Description</u>	<u>Transaction Amount</u>
MOTION PICTURE PROJECTION SERVICES	DOLBY LED HEAT SINK ASSY	\$170.27
TECHNICOLOR	FILM MATERIALS/#1005734	\$30.48
PARAMOUNT THEATRICAL DIST	FREEDOM WRITERS	\$250.00
SONY PICTURES ENTERTAINMENT	MR DEEDS GOES TO TOWN	\$200.00
SONY PICTURES ENTERTAINMENT	THREE WISE GIRLS	\$200.00
SONY PICTURES ENTERTAINMENT	MR SMITH GOES WASHINGTON	\$200.00
STANDARD TRUCKING COMPANY	FILM SRV: 8/13,8/20,8/27	\$132.25
TWENTIETH CENTURY FOX FILMS	THE HISTORY BOYS	\$250.00
UNIVERSAL FILM EXCHANGE INC	GHOST & MR CHICKEN	\$250.00
WARNER BROS DISTRIBUTING INC	4- VARIOUS FILM TITLES	\$1,100.00
WARNER BROS DISTRIBUTING INC	MONGOL, UNSUSPECTED	\$1,169.35
FEDEX	FILM SHIPMENTS	\$178.13
DHL DANZAS AIR & OCEAN	THE UNSUSPECTED	\$115.35
MAGNOLIA PICTURES	MAN ON WIRE	\$300.00
MAGNOLIA PICTURES	GONZO, LIFE/WORK HUNTER	\$250.00
UNCOMMON PRODUCTIONS LLC	THE PRICE OF SUGAR	\$156.00
SKY FILMS INC	THE SINGING REVOLUTION	\$374.85
ZIPPORAH FILMS INC	HIGH SCHOOL DVD	\$300.00
FACETS MULTI-MEDIA INC	TERMS - CICFF	\$235.20
MILLER JANITOR SUPPLY	TOWELS - THEATER	\$142.25
MOTION PICTURE PROJECTION SERVICES	PLATTER SYSTEM BULB	\$58.51
BURKLUND DISTRIBUTORS INC	CANDY - THEATER / 17304	\$409.39
PEPSI COLA GENERAL BOTTLERS	SODA,CUPS- THEATER/63019	\$196.71
POSTER EMPORIUM	VARIOUS THEATER POSTERS	\$242.50
<b>General Fund Parks &amp; Recreation Theater Total</b>		<b>\$10,047.94</b>
<b><u>General Fund Parks &amp; Recreation Golf Course Maintenance</u></b>		
CORN BELT ENERGY CORP	IRNWD GOLF IRR	\$1,056.21
CORN BELT ENERGY CORP	IRNWD MAINT.	\$321.64
AZ COMMERCIAL	SUPPLIES - PARKS/REC	\$73.63
MENARDS	SUPPLIES - PARKS / REC	\$60.37
MENARDS	SUPPLIES - PARKS / REC	\$74.83
EVERGREEN FS INC.	DIESELEX - IRNWD/2184451	\$1,552.62
EVERGREEN FS INC.	UNLEADED - IRNWD/2184451	\$1,754.50
EVERGREEN FS INC.	GUNDWN, SEED- IRNWD/21844	\$613.00
EVERGREEN FS INC.	SEED & FERTILIZER- IRNWD	\$3,611.25
UAP DISTRIBUTION INC	SYNGENTA FOR IRNWD	\$2,375.00
BULL MARKET TURF & ORNAMENTAL INC	FUNGICIDE, SOLUPAKS-IRNWD	\$2,165.00
<b>General Fund Parks &amp; Recreation Golf Course Maintenance Total</b>		<b>\$13,658.05</b>
<b><u>General Fund Parks &amp; Recreation Aquatics</u></b>		
MCLEAN COUNTY UNIT DISTRICT 5	LESSONS, DAY CAMP-JUNE	\$1,971.00
MCLEAN COUNTY UNIT DISTRICT 5	LESSONS, DAY CAMP-JUL/AUG	\$458.75
RANEY TERMITE CONTROL INC	ANDERSON & FV POOLS	\$26.00
RANEY TERMITE CONTROL INC	ANDERSON & FV POOLS	\$31.25
AMERENIP	ELECTRIC SERVICE	\$8,837.70
AMERENIP	ELECTRIC SERVICE	\$5,904.14
NICOR GAS	FFAC	\$3,448.71
NICOR GAS	FV CONCESS.	\$21.73
ACE HARDWARE	SUPPLIES - PARKS/REC	\$1.95
ACE HARDWARE	SUPPLIES - PARKS/REC	\$2.94
CAPITOL GROUP, INC	AC METERING CARTRIDGE	\$10.53
CAPITOL GROUP, INC	AC METERING CARTRIDGE	\$130.02
MENARDS	SUPPLIES - PARKS / REC	\$17.98
BLUE SPRINGS INC	AAC SEWER PIPE BREAK	\$300.00
ACE HARDWARE	SUPPLIES - PARKS/REC	\$2.08
U S MECHANICAL SERVICES	MOTOR REPAIRS - FFAC	\$93.00
ACE HARDWARE	SUPPLIES - PARKS/REC	\$5.19
ACE HARDWARE	SUPPLIES - PARKS/REC	\$31.95
ACE HARDWARE	SUPPLIES - PARKS/REC	\$2.38
DENNY'S DOUGHNUTS & BAKERY	CUPCAKES (POOLS)	\$56.00

<u>Vendor Name</u>	<u>Description</u>	<u>Transaction Amount</u>
MENARDS	SUPPLIES - PARKS / REC	\$53.94
MENARDS	SUPPLIES - PARKS / REC	\$17.98
WALMART COMMUNITY BRC	SUPPLIES	\$15.00
HALOGEN SUPPLY CO INC	DEGREASER & DEMINERALIZER	\$816.26
HALOGEN SUPPLY CO INC	DEGREASER & DEMINERALIZER	\$816.26
BRENNTAG MID-SOUTH INC	SODIUM BICARBONATE	\$1,306.25
BRENNTAG MID-SOUTH INC	CHLORINE	\$542.40
BRENNTAG MID-SOUTH INC	CHLORINE	\$240.00
BRENNTAG MID-SOUTH INC	CONTAINER DEPOSIT CREDIT	(\$225.00)
<b>General Fund Parks &amp; Recreation Aquatics Total</b>		<b>\$24,936.39</b>
<b><u>General Fund Parks &amp; Recreation Parks Maintenance</u></b>		
WEST SIDE CLOTHING	PANTS,SHIRTS - PARK/REC	\$218.00
RED WING SHOE STORE	BOOTS - JOE CASLOW /P REC	\$90.00
RED WING SHOE STORE	BOOTS - MIKE BARR (P/REC)	\$120.00
SCOTT COLLINS	BOOTS	\$70.03
RANEY TERMITE CONTROL INC	MOUSE BAIT- P/REC DUNGEON	\$45.00
T/N EMPLOYEES CREDIT UNION	SEPT DED- C JOHNSON	\$50.00
T/N EMPLOYEES CREDIT UNION	JOHNSON 1/2 OCT	\$50.00
IFFT QUALITY FENCING INC	FENCE GATE-OUTDR THEATER	\$421.00
VSP	SEPT PREM-JOHNSON	\$2.96
VSP	JOHNSON 1/2 OCT PREM	\$2.96
CLINT JOHNSON	MILITARY PAY-JOHNSON	\$457.05
AMERENIP	ELECTRIC SERVICE	\$599.20
AMERENIP	ELECTRIC SERVICE	\$383.81
AMERENIP	ELECTRIC SERVICE	\$0.01
AMERENIP	ELECTRIC SERVICE	\$589.68
AMERENIP	ELECTRIC SERVICE	\$13.51
AMERENIP	ELECTRIC SERVICE	\$0.01
AMERENIP	ELECTRIC SERVICE	\$89.92
CORN BELT ENERGY CORP	MXWELL S.BALL S.	\$85.28
CORN BELT ENERGY CORP	MXWELL PK SHEL.T.	\$69.80
CORN BELT ENERGY CORP	MXWELL PK TENNIS	\$122.56
CORN BELT ENERGY CORP	MXWELL W.CONCESS	\$2,763.42
CORN BELT ENERGY CORP	MXWELL FLD 1-4	\$1,436.52
CORN BELT ENERGY CORP	IRNWD BB DIAM	\$225.51
CORN BELT ENERGY CORP	MAX.S.CONCESS	\$133.94
CORN BELT ENERGY CORP	SAFETY TOWN	\$20.52
CORN BELT ENERGY CORP	SIGN W. COLL	\$24.96
CORN BELT ENERGY CORP	HORSESHOE PIT	\$121.16
CORN BELT ENERGY CORP	SIGN-IRNWD PK	\$28.94
CORN BELT ENERGY CORP	SHED @ CHAMPION	\$37.87
ACE HARDWARE	SUPPLIES - PARKS/REC	\$223.82
ACE HARDWARE	SUPPLIES - PARKS/REC	\$6.88
CRESCENT ELECTRIC SUPPLY CO	CAST LITH CLEAR LENS	\$90.00
CRESCENT ELECTRIC SUPPLY CO	COND CONN, REDUCING BUSH,	\$6.11
EMMETT-SCHARF ELECTRIC CO	CAPACITOR	\$20.00
EVERGREEN FS INC.	DYLOX (4675450)	\$560.00
INNOTECH COMMUNICATIONS	CAR CHARGERS	\$75.00
MATHIS KELLY CONSTRUCTION	BS EDGER-DUROSOF	\$19.17
MATHIS KELLY CONSTRUCTION	CORDED EAR PLUGS	\$76.95
MENARDS	SUPPLIES - PARKS / REC	\$333.53
MENARDS	SUPPLIES - PARKS / REC	\$194.36
SPRINGFIELD ELECTRIC CO	LIGHTING SUPPLIES	\$109.85
SHERWIN WILLIAMS FKA MAB PAINTS	PAINT/SUPPLIES (H/RINK)	\$577.20
SHERWIN WILLIAMS FKA MAB PAINTS	SS ACR HP (H/RINK)	\$77.13
SHERWIN WILLIAMS FKA MAB PAINTS	PAINT (#1901-8152-9)	\$68.10
ACE HARDWARE	SUPPLIES - PARKS/REC	\$15.49
ACE HARDWARE	SUPPLIES - PARKS/REC	\$123.81
AZ COMMERCIAL	SUPPLIES - PARKS/REC	\$34.95

<u>Vendor Name</u>	<u>Description</u>	<u>Transaction Amount</u>
MENARDS	SUPPLIES - PARKS / REC	\$278.10
GAME TIME	SAFETY RESURFACING-GLENN	\$3,840.00
MIDWEST EQUIPMENT II	12"BAR, SAW CHAINS	\$57.52
CARQUEST AUTO PARTS OF BLM IL INC	VEH LIFT EXTNSN PADS	\$258.46
HOMETOWN TRUE VALUE	DEWALT 80 GRIT DISC (5)	\$36.95
BOBCAT OF PEORIA INC	A/C COMPRESSOR, HOSE,	\$1,016.29
RILCO OF PEORIA INC	OIL DRUMS, FREIGHT	\$115.00
RILCO OF PEORIA INC	OIL DRUMS, FREIGHT	\$890.00
ADVANCE AUTO PARTS	SUPPLIES - PARKS/REC	\$247.08
MARTIN BROTHERS	BELTS (300156)	\$132.64
MARTIN BROTHERS	JOHN DEERE PARTS	\$207.39
MARTIN BROTHERS	WASHERS, SNAP RINGS	\$4.14
NORD OUTDOOR POWER CORP	EZ REACHER	\$57.97
NORD OUTDOOR POWER CORP	EZ REACHER	\$17.99
NATIONAL WELDING SUPPLY CO INC	CYLINDERS (NORMA-0)	\$64.00
ILLINOIS PORTABLE TOILETS	MONTHLY SERVICE (REVISED)	\$3,225.00
ILLINOIS PORTABLE TOILETS	SERV- 1 NML PLZA BALLFLD	\$85.00
ACE HARDWARE	SUPPLIES - PARKS/REC	\$198.78
ACE HARDWARE	SUPPLIES - PARKS/REC	\$51.98
ACE HARDWARE	SUPPLIES - PARKS/REC	\$36.46
BILL'S KEY & LOCK SHOP	KEY-UNDERWOOD RESTROOM	\$1.72
DRUMMOND AMERICAN CORP	JANITORIAL SUPPLIES	\$140.33
EVERGREEN FS INC.	GREENYARD COVER-4675450	\$82.50
EVERGREEN FS INC.	SEED, EROSION CNTRL/46754	\$165.00
EVERGREEN FS INC.	SEED, EROSION CNTRL/46754	\$168.00
GETZ FIRE EQUIPMENT	RESTOCK MEDICAL- FV MAINT	\$217.50
GETZ FIRE EQUIPMENT	RESTOCK MEDICAL- P/RC BLD	\$75.05
ILLINOIS STANDARD PARTS INC	CHEM,WASHER,DRILL BITS	\$122.85
ILLINOIS STANDARD PARTS INC	HOOK,TAPE,TIES,DRILL BITS	\$161.74
MENARDS	SUPPLIES - PARKS / REC	\$102.27
MIDWEST ARBORIST SUPPLIES	GOMBOY SAW	\$37.95
MIDWEST ARBORIST SUPPLIES	GOMBOY SAW	\$10.50
MILLER JANITOR SUPPLY	GARBAGE LINERS - 16NPR00	\$154.25
MILLER JANITOR SUPPLY	T/PAPER - 16NPRMC	\$114.09
MILLER JANITOR SUPPLY	PAPER TOWELS - PARKS	\$71.54
MILLER JANITOR SUPPLY	TWLS,LINERS,OIL DRY-NPR00	\$85.33
WEAVER'S RENT-ALL	LECTERN RENTAL	\$66.00
BLOOMINGTON TENT & AWNING	UMBRELLA REPAIR	\$45.00
HOMETOWN TRUE VALUE	HEX DRIVE ASSEMBLY	\$14.70
TRAFFIC SIGN STORE	5/16" VANDAL-PROOF NUTS	\$60.00
TRAFFIC SIGN STORE	5/16" VANDAL-PROOF NUTS	\$9.45
HAGEMEYER NORTH AMERICA	MILWAUKEE BLADES	\$270.50
ACE HARDWARE	SUPPLIES - PARKS/REC	\$11.49
GROWING GROUNDS	BOXWOODS	\$305.95
GROWING GROUNDS	ENDLESS SUMMER, FABRIC	\$169.99
GROWING GROUNDS	PRINCESS	\$152.99
GROWING GROUNDS	BOXWOOD	\$50.99
GROWING GROUNDS	MUMS	\$25.45
GROWING GROUNDS	DAYLILY, SEDUM, HYDRANGEA	\$355.72
KARL KUEMMERLING INC	PRUNER PARTS	\$133.95
HOMETOWN TRUE VALUE	BOOM,TRIMMER,SHRED/VAC,	\$413.99
HOMETOWN TRUE VALUE	BOOM,TRIMMER,SHRED/VAC,	\$1,039.46
<b>General Fund Parks &amp; Recreation Parks Maintenance Total</b>		<b>\$26,542.97</b>
<b><u>General Fund Concessions Recreation</u></b>		
COLLEGE HILLS MEAT SHOP	GR CHUCK, PORK CHOPS	\$417.96
WALMART COMMUNITY BRC	SUPPLIES	\$357.66
<b>General Fund Concessions Recreation Total</b>		<b>\$775.62</b>
<b><u>General Fund Concessions Aquatics</u></b>		
GOLD MEDAL- CHICAGO	CONCESSIONS - ANDERSON	\$409.19



<u>Vendor Name</u>	<u>Description</u>	<u>Transaction Amount</u>
GOLD MEDAL- CHICAGO	CONCESSIONS - ANDERSON	\$547.16
GOLD MEDAL- CHICAGO	CONCESSIONS - FV POOL	\$821.92
PEPSI COLA GENERAL BOTTLERS	CREDIT- ANDERSON/368484	(\$45.03)
PEPSI COLA GENERAL BOTTLERS	CREDIT - FAIRVIEW	(\$81.06)
PEPSI COLA GENERAL BOTTLERS	SODA,CUPS-ANDERSN/368484	\$162.40
PEPSI COLA GENERAL BOTTLERS	CREDIT PRICE CORRECTION	(\$10.29)
WALMART COMMUNITY BRC	SUPPLIES	\$19.61
WALMART COMMUNITY BRC	RETURNS	(\$991.33)
<b>General Fund Concessions Aquatics Total</b>		<b>\$832.57</b>
<b>General Fund Concessions Golf Course</b>		
PEPSI COLA GENERAL BOTTLERS	CREDIT - IRNWD / #84871	(\$79.00)
PEPSI COLA GENERAL BOTTLERS	SODA,CUPS-IRNWD / 84871	\$189.00
DENNY'S DOUGHNUTS & BAKERY	ASSORTED ITEMS - IRNWOOD	\$172.00
PEPSI COLA GENERAL BOTTLERS	SODA,CUPS-IRNWD / 84871	\$573.89
PEPSI COLA GENERAL BOTTLERS	SODA - IRNWD / #84871	\$167.26
WALMART COMMUNITY BRC	SUPPLIES	\$1,331.45
CITY BEVERAGE LLC	BEER ORDER- IRNWD/#3100B	\$104.50
CITY BEVERAGE LLC	BEER ORDER (ACCT 3100B)	\$275.70
CITY BEVERAGE LLC	BEER ORDER - IRNWD/3100B	\$455.50
CITY BEVERAGE LLC	BEER ORDER - IRNWD/3100B	\$151.90
RA-JAC DISTRIBUTING	BEER ORDER - IRNWD #751	\$123.60
RA-JAC DISTRIBUTING	RED BULL FOR INRWD/ 751	\$33.50
RA-JAC DISTRIBUTING	BEER ORDER - IRNWD/ 751	\$151.50
RA-JAC DISTRIBUTING	BEER ORDER - IRNWD/ 751	\$78.15
RA-JAC DISTRIBUTING	REDBULL ORDER - IRNWD/751	\$33.50
<b>General Fund Concessions Golf Course Total</b>		<b>\$3,762.45</b>
General Fund		\$639,811.36
<b>Bone Grant Fund Inspections Bone Grant</b>		
TIM POWELL	BONE GRANT	\$4,060.00
MARJORIE DICKERSON	BONE GRANT	\$3,575.00
<b>Bone Grant Fund Inspections Bone Grant Total</b>		<b>\$7,635.00</b>
Bone Grant Fund		\$7,635.00
<b>Motor Fuel Tax Fund Public Works Motor Fuel Tax</b>		
STARK EXCAVATING	TOWANDA/SHELBOURNE INTRSC	\$117,889.44
CLARK DIETZ INC	VERNON BRIDGE 6/28-7/25	\$14,039.94
CLARK DIETZ INC	VERNON BRIDGE 7/26-8/29	\$7,040.00
FARNSWORTH GROUP	RAAB RD WIDENING PLANS	\$11,952.56
<b>Motor Fuel Tax Fund Public Works Motor Fuel Tax Total</b>		<b>\$150,921.94</b>
Motor Fuel Tax Fund		\$150,921.94
<b>Community Development Fd Community Development Administration</b>		
AMERENIP	UNITY CENTER	\$197.01
WESTERDAHL, STEVEN	EMERGENCY UTILITY GRANT-S	\$663.35
LANDMARK LAUNDRY	UNITY CENTER RENT - OCT08	\$1,250.00
COMCAST CORPORATION	UNITY CENTER	\$24.95
RYAN HERR	DP 0911-207	\$3,000.00
<b>Community Development Fd Community Development Administration Total</b>		<b>\$5,135.31</b>
Community Development Fd		\$5,135.31
<b>Park Land Dedication Fund Parks &amp; Recreation Park Land Dedication</b>		
ROWE CONSTRUCTION	NORTH BRIDGE BIKE TRAIL	\$281,131.35
<b>Park Land Dedication Fund Parks &amp; Recreation Park Land Dedication Total</b>		<b>\$281,131.35</b>
Park Land Dedication Fund		\$281,131.35
<b>Capital Investment Fund Other-Capital Investment Capital Investment</b>		
CIRALIGHT INC	SUNTRACKER DAYLIGHT UNIT	\$10,640.00
CLARK DIETZ INC	PW LEED CONSULTING-AUG	\$11,051.83
STARK EXCAVATING	COLLEGE AVE BRIDGE	\$167,735.41
TESTING SERVICE CORP	COLLEGE AVE BRIDGE	\$62.50
FARNSWORTH GROUP	BROADWAY STREET BRIDGE	\$16,411.35

<u>Vendor Name</u>	<u>Description</u>	<u>Transaction Amount</u>
GAME TIME	PLAYGRND EQUIP- 1NML PLZA	\$34,210.93
COPY SHOP	SPEC, SOILS REP / FFAC	\$123.59
COPY SHOP	SPEC'S - FV WTRSLIDE	\$725.34
MENARDS	SUPPLIES - PARKS / REC	\$1,905.49
ACE HARDWARE	SUPPLIES - PARKS/REC	\$57.44
CRESCENT ELECTRIC SUPPLY CO	G DRY-TITE BOX (10)	\$151.85
MATHIS KELLY CONSTRUCTION	CURE & SEAL, FORM RELEASE	\$161.37
MCLEAN COUNTY CONCRETE	CONCRETE (FV PARK)	\$194.93
MCLEAN COUNTY CONCRETE	4000# CONCRETE (LINDEN)	\$346.48
MCLEAN COUNTY CONCRETE	CONCRETE	\$866.20
MENARDS	SUPPLIES - PARKS / REC	\$37.93
MENARDS	SUPPLIES - PARKS / REC	\$648.20
MENARDS	SUPPLIES - PARKS / REC	\$8.17
WEAVER'S RENT-ALL	TRENCHER,CHAIN (TRAIL)	\$63.50
PRAIRIE MATERIAL SALES INC	4YD - FV PARK	\$344.00
PRAIRIE MATERIAL SALES INC	15 YD - 611 S LINDEN	\$1,290.00
PRAIRIE MATERIAL SALES INC	25 YD CONCRETE - 611 ANX	\$2,150.00
PRAIRIE MATERIAL SALES INC	1.5 YD CONCRETE - FV PARK	\$129.00
<b>Capital Investment Fund Other-Capital Investment Capital Investment Total</b>		<b>\$249,315.51</b>
		Capital Investment Fund
		\$249,315.51
<b>Junction Center Federal Grants SAFETEA-LU</b>		
STARK EXCAVATING	UPTOWN ROAD PROJECT	\$307,253.19
<b>Junction Center Federal Grants SAFETEA-LU Total</b>		<b>\$307,253.19</b>
<b>Junction Center Other-Capital Investment Junction Center</b>		
STARK EXCAVATING	UPTOWN ROAD PROJECT	\$95,248.52
HOERR SCHAUDT LANDSCAPE ARCHITEC	ROUNDBOUT PROJECT	\$2,627.50
<b>Junction Center Other-Capital Investment Junction Center Total</b>		<b>\$97,876.02</b>
		Junction Center
		\$405,129.21
<b>Uptown Roads Other-Capital Investment Roads &amp; Storm Sewers</b>		
STARK EXCAVATING	UPTOWN ROAD PROJECT	\$198,056.59
<b>Uptown Roads Other-Capital Investment Roads &amp; Storm Sewers Total</b>		<b>\$198,056.59</b>
		Uptown Roads
		\$198,056.59
<b>Uptown Program/Planning Other-Capital Investment Consultants/Studies/Misc</b>		
Ryan Fiala	MORATZ GRANT	\$2,974.92
<b>Program/Planning Other-Capital Investment Consultants/Studies/Misc Total</b>		<b>\$2,974.92</b>
		Uptown Program/Planning
		\$2,974.92
<b>Hotel Conference/Parking Other-Capital Investment Hotel Site</b>		
JQH NORMAL DEVELOPMENT LLC	MARRIOTT CONF CNTR,GARAGE	\$641,099.00
JQH NORMAL DEVELOPMENT LLC	CONF CNTR, PKG GARAGE	\$479,999.00
JQH NORMAL DEVELOPMENT LLC	MARRIOTT CONF CNTR,GARAGE	\$159,750.00
JQH NORMAL DEVELOPMENT LLC	CONF CNTR, PKG GARAGE	\$120,000.00
JQH NORMAL DEVELOPMENT LLC	MARRIOTT CONF CNTR,GARAGE	\$786,909.00
JQH NORMAL DEVELOPMENT LLC	CONF CNTR, PKG GARAGE	\$257,817.00
<b>Hotel Conference/Parking Other-Capital Investment Hotel Site Total</b>		<b>\$2,445,574.00</b>
		Hotel Conference/Parking
		\$2,445,574.00
<b>SSA Bond - College Hills</b>		
TOWN OF NORMAL	SSA PROPERTY TAX DEPOSIT	\$458,900.36
<b>SSA Bond - College Hills Total</b>		<b>\$458,900.36</b>
		SSA Bond - College Hills
		\$458,900.36
<b>Water Fund</b>		
WATER PRODUCTS CO OF ILLINOIS	TAPPING VALVE, SLEEVE,	\$2,696.50
WATER PRODUCTS CO OF ILLINOIS	6" & 12" HYDRA STOP	\$3,575.00
WATER PRODUCTS CO OF ILLINOIS	ARCH CURB, BOX	\$410.00
WATER PRODUCTS CO OF ILLINOIS	TAPPING VALVE, SLEEVE	\$2,696.50
WATER PRODUCTS CO OF ILLINOIS	ARCH CURBS, UNION	\$562.00
NORTHERN WATER WORKS SUPPLY INC	T10 METERS	\$700.40
COLDWELL BANKER/CAROLYN BIRD	1602 SANDERSON CT REFUND	\$37.00

<u>Vendor Name</u>	<u>Description</u>	<u>Transaction Amount</u>
BECK, DALE	117 N BLAIR DR REFUND	\$45.81
APARTMENT MART	1822 PARKWAY CT 6 REFUND	\$52.64
REDBIRD APARTMENTS	301 N LINDEN #2 REFUND	\$61.93
REDBIRD APARTMENTS	301 N LINDEN #3 REFUND	\$52.85
REDBIRD APARTMENTS	104 S OAK #1 REFUND	\$12.45
APARTMENT MART	405 W VERNON #1 REFUND	\$22.79
ESTATE OF JAMES WEITING	1313 S MAIN REFUND	\$18.40
BECK, JIMMY	406 S OAK REFUND	\$52.31
CAMPBELL, TYREE	1509 TAMARACK CC REFUND	\$8.17
REDBIRD APARTMENTS	1516 DUSTIN DR#4 REFUND	\$12.20
REDBIRD APARTMENTS	1516 DUSTIN BWF REFUND	\$13.16
REDBIRD APARTMENTS	1514 DUSTIN BWF REFUND	\$13.16
FULL HOUSE	903 N LINDEN #108 REFUND	\$7.05
MCCURDIE, MICHAEL	3521 NAPA LN REFUND	\$3.33
JACOBSON WAREHOUSE COMPANY	100 S UNIT ST REFUND	\$506.00
RIDGE RENTALS	700 N ADELAIDE #14 REFUND	\$24.68
KRESS, RITA	205 BELVIEW AVE REFUND	\$7.06
SINDING, SETH	101 NORTHFIELD C5 REFUND	\$4.60
GEORGE BOTTRELL	1626 BRYAN 1E REFUND	\$28.78
IAA CREDIT UNION	1510 HANCOCK #1 REFUND	\$428.01
BRYAN GRIFFIN	1111 ABERCORN REFUND	\$3.22

**Water Fund Total**      \$12,056.00

**Water Fund Water Administration**

NEXTEL COMMUNICATIONS	WATER ADMIN	\$66.00
VERIZON WIRELESS - PA	ACCT 980315707-00001	\$231.29
OFFICE DEPOT	PAPER PLATES, COPY PAPER	\$26.77
OFFICE DEPOT	ENV MOISTENER	\$6.40
OFFICE DEPOT	AEROSOL SANITIZER	\$17.76

**Water Fund Water Administration Total**      \$348.22

**Water Fund Water Distribution**

RED WING SHOE STORE	WORK BOOTS (WTR)	\$120.00
JULIE INC	LOCATES FOR AUGUST	\$355.60
AMERENIP	ELECTRIC SERVICE	\$450.58
MCLEAN COUNTY ASPHALT	BITUMINOUS SURFACE /WTR	\$511.36
MCLEAN COUNTY CONCRETE	CONCRETE (TURNER)	\$151.62
MCLEAN COUNTY CONCRETE	CONCRETE (TKT-393574)	\$259.86
VALLEY VIEW INDUSTRIES INC	1" CLEAN STONE	\$950.04
MUTUAL WHEEL CO	TAIL LIGHTS	\$54.56
MUTUAL WHEEL CO	TAIL LIGHTS	\$8.75
MIDWEST EQUIPMENT II	ROD-GOV CONTROL	\$4.43
ILLINOIS METER INC	FITTING GATES HYD, HOSE	\$147.87
HIGHWAY TECHNOLOGIES	STROBE LIGHT	\$146.00
VERIZON NORTH	WATER DISTRIBUTION	\$237.16
NEXTEL COMMUNICATIONS	WATER DISTRIBUTION	\$1,287.00
WATER PRODUCTS CO OF ILLINOIS	TOP SECTION-VLV BOX	\$65.57
WATER PRODUCTS CO OF ILLINOIS	CURB BOX REPAIR EXT	\$150.00
WATER PRODUCTS CO OF ILLINOIS	BX RECEPTICLE, LIDS,	\$319.80
CLARK & BARLOW	COUPLINGS, NIPPLES	\$172.48
CHEMSEARCH	YIELD AEROSOL	\$292.00
CHEMSEARCH	YIELD AEROSOL	\$17.51
DRUMMOND AMERICAN CORP	SWELL SMELL	\$129.66
DRUMMOND AMERICAN CORP	SWELL SMELL	\$8.47
MATHIS KELLY CONSTRUCTION	LIME VESTS (WTR)	\$49.82
MATHIS KELLY CONSTRUCTION	BROOM, RUBBER PAIL	\$52.24
MENARDS	AUGER BIT, SQR DRIVE BIT,	\$10.89
MENARDS	PLIERS, PAIL, STRIPPER,	\$35.34
MIDWEST CONSTRUCTION RENTALS	AMBER STROBE LITE, BULB	\$98.82
HEXAGRAM INC	ZOOM MODEM	\$125.00
HEXAGRAM INC	ZOOM MODEM	\$5.79

<u>Vendor Name</u>	<u>Description</u>	<u>Transaction Amount</u>
EVERGREEN FS INC.	#2 DIESEL - WTR/4675440	\$1,378.99
NORTHERN WATER WORKS SUPPLY INC	6" UME	\$1,800.00
<b>Water Fund Water Distribution Total</b>		<b>\$9,397.21</b>
<b><u>Water Fund Water Capital Investment</u></b>		
LAYNE CHRISTENSEN COMPANY	PUMP CONVERSION	\$20,487.15
CORRPRO COMPANIES INC	CATHODIC SYSTEM REPAIR	\$4,400.00
STARK EXCAVATING	UPTOWN ROAD PROJECT	\$5,508.00
<b>Water Fund Water Capital Investment Total</b>		<b>\$30,395.15</b>
<b><u>Water Fund Water Treatment</u></b>		
PDC LABORATORIES INC	DW PROJECT MANAGEMENT FEE	\$40.00
PDC LABORATORIES INC	WATER ANALYSIS	\$268.50
PDC LABORATORIES INC	WATER ANALYSIS	\$738.00
PDC LABORATORIES INC	FLUORIDE & COLIFORM TESTS	\$80.00
AMERENIP	ELECTRIC SERVICE	\$33,206.14
NICOR GAS	WEST RESERVOIR - AUGUST 0	\$138.07
NICOR GAS	1012 S ADELAIDE - AUGUST	\$36.83
CORN BELT ENERGY CORP	RECORDING EQUIPMENT	\$22.04
CORN BELT ENERGY CORP	HERSHEY BOOSTER PUMP - SE	\$711.90
CORN BELT ENERGY CORP	PUMP STATION - SEPTEMBER	\$976.47
EVERGREEN FS INC.	LP GAS (WTR/4675500)	\$2,038.30
EVERGREEN FS INC.	LP GAS (WTR-4675500)	\$1,658.30
PRAIRIE MATERIAL SALES INC	4000# MR3 (711 N FELL)	\$318.00
PRAIRIE MATERIAL SALES INC	1.50 YD (210 CAMBRIDGE)	\$189.00
PRAIRIE MATERIAL SALES INC	CLASSPP2 (711 N FELL)	\$152.50
TNEMEC COMPANY INC	OMNITHANE GRAYISH-GREEN	\$173.50
SHERWIN WILLIAMS FKA MAB PAINTS	WHITE PRIMER	\$13.23
WATER PRODUCTS CO OF ILLINOIS	6" DWV COUPLING, PRIMER	\$30.44
WATER PRODUCTS CO OF ILLINOIS	36" GASKET MATERIAL	\$38.50
DUNMIRE EQUIPMENT CO	LOCKING FUEL CAP	\$89.75
SMITH ECOLOGICAL SYSTEMS	CHLORINE SENSOR, FREIGHT	\$387.04
SPRINGFIELD ELECTRIC CO	SDSA ARRESTOR	\$41.75
SPRINGFIELD ELECTRIC CO	ELECTRICAL SUPPLIES	\$11.89
SCADAWARE INC	2 CHANNEL INPUT MODULE	\$463.48
SCADAWARE INC	2 CHANNEL INPUT MODULE	\$4.76
OFFICE STATE FIRE MARSHAL	CONVEYANCE REGISTRATION	\$30.00
VENTURE MEASUREMENT CO LLC	CIRCUIT BOARDS	\$626.20
VERIZON NORTH	WATER TREATMENT	\$122.74
NEXTEL COMMUNICATIONS	WATER TREATMENT	\$99.00
ILLINOIS SECTION AWWA	ANNUAL REGULATORY UPDATE	\$70.00
IL ASSOC GROUNDWATER PROFESSIONAL	SYLVESTER CONF-BLM IL	\$95.00
IL ASSOC GROUNDWATER PROFESSIONAL	NAFZIGER CONF-BLM IL	\$95.00
AELS	ENVIRONMENTAL LAB SEMINAR	\$65.00
MIDWEST CONSTRUCTION RENTALS	SAFETY VEST	\$16.25
NATIONAL WELDING SUPPLY CO INC	HAND CLEANER (NORMA2)	\$19.68
NATIONAL WELDING SUPPLY CO INC	CYLINDERS (NORMA2)	\$56.00
MICKEY'S LINEN	TWLS/SUPPLIES (#4474-1)	\$24.75
MICKEY'S LINEN	TWLS/SUPPLIES (#4474-1)	\$24.75
AZ COMMERCIAL	GRAY SEAM SEAL (WTR)	\$7.99
AZ COMMERCIAL	SPREADER (WTR)	\$7.48
FASTENAL COMPANY	HARDWARE SUPPLIES	\$82.55
FASTENAL COMPANY	HARDWARE SUPPLIES	\$3.87
FASTENAL COMPANY	HARDWARE SUPPLIES	\$99.03
FASTENAL COMPANY	CHNL WASHER	\$3.54
FASTENAL COMPANY	CHOP SAW BLADES	\$13.65
FASTENAL COMPANY	EXTNSN CHUCK, PARTS(0440)	\$27.51
JOPAC COMPANIES	SANDING PAPER DISCS	\$188.82
BILL'S KEY & LOCK SHOP	KEYS, MASTER (WTR DEPT)	\$39.61
CRESCENT ELECTRIC SUPPLY CO	FUSES	\$38.25
CRESCENT ELECTRIC SUPPLY CO	ELEC SUPPLIES - WATER	\$42.58

<u>Vendor Name</u>	<u>Description</u>	<u>Transaction Amount</u>
GRAINGER INC	IGNITOR, BALLAST	\$113.04
GRAINGER INC	MINI LAMPS	\$48.36
MATHIS KELLY CONSTRUCTION	CONCRETE PATCH	\$27.59
MCMASTER-CARR SUPPLY CO	EXTENSION BOLT	\$35.46
MENARDS	1/2" CLAD GR ROD	\$9.97
MENARDS	SAWHORSE, SAFE RELEASE	\$53.24
MENARDS	BODY FILLER, SANDPAPER	\$11.43
MENARDS	LACQUER THINNER	\$25.96
MENARDS	PAINT ROLLER, BRUSH, COVR	\$18.63
MENARDS	12 CUP COFFEE MAKER	\$29.98
SMITH ECOLOGICAL SYSTEMS	BUFFER PH7	\$87.64
SIEMENS WATER TECHNOLOGIES CORP	TANK EXCHANGE	\$198.70
WILKENS-ANDERSON COMPANY	FILTER PAPER	\$339.39
WILKENS-ANDERSON COMPANY	PAPER FILTERS	\$429.97
DIAMOND VOGEL PAINT	4" CHIP BRUSH	\$10.32
BATTERIES PLUS	UPS LINE - INTERACT	\$253.00
METTLER-TOLEDO INC	CALIBRATION SERVICE	\$235.00
ADVANCE AUTO PARTS	GREASE GUN (WATER DEPT)	\$19.88
ENCO MFG CO	ABRASIVE FLAP DISCS	\$43.86
OFFICE DEPOT	TAPE, SEAL	\$9.41
MISSISSIPPI LIME COMPANY	27.26 TN LIME	\$3,352.98
MISSISSIPPI LIME COMPANY	26.83 TN LIME	\$3,300.09
MISSISSIPPI LIME COMPANY	26.22 TN LIME	\$3,225.06
MISSISSIPPI LIME COMPANY	27.26 TN LIME	\$3,352.98
MISSISSIPPI LIME COMPANY	27.21 TN LIME	\$3,346.83
MISSISSIPPI LIME COMPANY	26.39 TN LIME	\$3,245.97
PRISTINE WATER SOLUTIONS	AQUADENE SK-7661	\$1,729.26
PRISTINE WATER SOLUTIONS	LIQUID BIOPURGE	\$495.00
AIR LIQUIDE AMERICA CORP	CARBON DIOXIDE BULK	\$714.68
JCI JONES CHEMICALS INC	CHLORINE - TRTMNT PLANT	\$1,880.00
JCI JONES CHEMICALS INC	CHLORINE	\$1,880.00
CONTINENTAL CARBONIC PRODUCTS INC	LCO2, FUEL SURCHARGE	\$1,461.50
CONTINENTAL CARBONIC PRODUCTS INC	LCO2, FUEL SURCHARGE	\$236.80
<b>Water Fund Water Treatment Total</b>		<b>\$73,949.62</b>
<b>Water Fund</b>		<b>\$126,146.20</b>
<b><u>Sewer Fund Sewer Administration</u></b>		
MENARDS	WORK GLOVES	\$15.37
Chris Scott	REIMBURSEMENT 3 PR JEANS	\$96.59
MIDWEST CONSTRUCTION RENTALS	VENTILATION BLOWER	\$38.00
MARINE BIOCHEMISTS	WEED TREATMENT (8/29)	\$115.00
ZESCHKE SEPTIC CLEANING	WINTERGREEN LIFT STATION	\$525.00
AMERENIP	ELECTRIC SERVICE	\$662.10
CORN BELT ENERGY CORP	SEWER LIFT STATIONS	\$1,598.01
JULIE INC	AUGUST LOCATES	\$355.60
VERIZON NORTH	SEWER	\$246.10
NEXTEL COMMUNICATIONS	SEWER	\$425.00
Bruce Auer	CDL REIMBURSEMENT	\$50.00
COE EQUIPMENT INC	8" NOZZLE ASSEMBLY	\$170.85
MENARDS	PVC AIR HOSE	\$9.46
MIDWEST CONSTRUCTION RENTALS	ORANGE FENCING	\$47.85
MIDWEST EQUIPMENT II	GASKET	\$1.02
SYNECO SYSTEMS INC	PREFILTER POLISHING MEDIA	\$5,394.70
CITY OF BLOOMINGTON	SHARED SEWER CHARGES- AUG	\$241.56
<b>Sewer Fund Sewer Administration Total</b>		<b>\$9,992.21</b>
<b><u>Sewer Fund Sewer Capital Investment</u></b>		
HOERR CONSTRUCTION INC	FIRESTONE SANI/SEWER-III	\$57,988.23
HOERR CONSTRUCTION INC	FIRESTONE SANI/SEWER-III	(\$57,988.23)
HOERR CONSTRUCTION INC	FIRESTONE SANI/SEWER-III	\$57,988.23
<b>Sewer Fund Sewer Capital Investment Total</b>		<b>\$57,988.23</b>

<u>Vendor Name</u>	<u>Description</u>	<u>Transaction Amount</u>
	Sewer Fund	\$67,980.44
<b>Water Replacement Fund Water Administration</b>		
DLT SOLUTIONS INC	CIVIL 3D-LIC,FEE,SUBSCRIPT	\$5,561.30
<b>Water Replacement Fund Water Administration Total</b>		<b>\$5,561.30</b>
		Water Replacement Fund
		\$5,561.30
<b>Health &amp; Dental Ins Fund Administration - City Mgr Health Insurance</b>		
SUN LIFE ASSURANCE CO OF CANADA	PREMIUMS - AUG,2008	\$2,118.97
SUN LIFE ASSURANCE CO OF CANADA	PREMIUMS - OCT, 2008	\$2,890.98
INNOVANT INC	PRESCRIPTION DRUGS	\$10,463.35
INNOVANT INC	PRESCRIPTION DRUGS	\$8,236.11
SAGE TECHNOLOGIES	PREMIUMS/FEES - OCT,2008	\$7,456.78
<b>Health &amp; Dental Ins Fund Administration - City Mgr Health Insurance Total</b>		<b>\$31,166.19</b>
		Health & Dental Ins Fund
		\$31,166.19
<b>Police Pension Fund Police Police Pension</b>		
EVARE,LLC	INVESTMENT SOFTWARE	\$12,000.00
<b>Police Pension Fund Police Police Pension Total</b>		<b>\$12,000.00</b>
		Police Pension Fund
		\$12,000.00
<b>Fire Pension Fund Fire Fire Pension</b>		
EVARE,LLC	INVESTMENT SOFTWARE	\$12,000.00
<b>Fire Pension Fund Fire Fire Pension Total</b>		<b>\$12,000.00</b>
		Fire Pension Fund
		\$12,000.00
<b>Grand Total</b>		<b>\$5,099,439.68</b>

# **TOWN COUNCIL ACTION REPORT**

October 2, 2008

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## ***Motion Authorizing Staff to Negotiate a Contract with Felmley Dickerson Company for Façade Improvements to 111 to 115 West North Street and to Approve an Expenditure of \$22,000 for Windows***

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**PREPARED BY:** Wayne A. Aldrich, Uptown Development Director

**REVIEWED BY:** Mark R. Peterson, City Manager

**BUDGET IMPACT:** Funds in the amount of \$90,000 are budgeted in Line Item 335-9880-466.43-10 of the Uptown Fund. A complete budget analysis will be brought to the Town Council with the final agreements.

**STAFF RECOMMENDATION:** Approval

**ATTACHMENTS:** Rendering of North Façade of 111 to 115 West Beaufort, Photo of Building as it Exists Today

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### **BACKGROUND**

The property located at 111 to 115 West North Street is one building ("Normal State Bank Building") with two separate property owners. Mr. Kup Tchong owns 111 West North Street, which is currently occupied by Washburn Flowers and Mother Murphy's. Roger and Sherrilynn Taylor own 113 and 115 West North street, occupied by Waiting Room Records and Acme Comics on the first floor and Puyear and Associates and a residential tenant on the second floor.

The property owners have been interested in performing façade restoration on this building for several years. This process has been complicated due to the separate ownership and the fact that Mr. Tchong is out of the country for most of the year. The building façade has been one of the top priorities of the Uptown Normal Design Review Commission as well as the Town staff. The building is potentially the largest façade renovation in the Uptown, with a substantial presence along North Street and the adjacency to the public alley to the south abutting the Uptown One project.

Based on ownership issues and a desire for a single project and consistent restoration of the building facade, staff proposes that the Town administer the project and negotiate redevelopment agreements with the property owners to provide for the façade restoration.

The proposed restoration project was designed by Middleton and Associates and includes the complete replacement of all doors and windows, cleaning and restoration of masonry including the stone masonry on the north façade, the reconstruction of the historic storefronts along North Street including the restoration of glass block transoms, and painting of the south façade. These proposed improvements have been approved by the Uptown Design Review Commission

## *TOWN COUNCIL ACTION REPORT*

On August 28<sup>th</sup>, 2008, the Town issued a request for proposals for the façade restoration based on plans prepared for the property owners by Middleton and Associates.

### **DISCUSSION/ANALYSIS**

On Friday September 26, 2008 the Town received two proposals for the project to perform this work along with pricing information. The proposals were as follows:

Stelle Construction Company	\$344,000
Felmley Dickerson Construction Company	\$222,211

On the basis of the proposals and the above pricing information, Town staff recommends the selection of Felmley Dickerson Company.

Based on the approval of this item, staff will negotiate individual agreements with Felmley Dickerson and the property owners. Staff anticipates bringing a contract with Felmley Dickerson as well as a redevelopment agreement with the property owners to the Town Council for consideration at the October 20, 2008 meeting. The estimated cost participation is as follows:

DESCRIPTION	PROPOSED COST	TOWN OF NORMAL	TAYLOR	TCHENG
Masonry Cleaning & Restoration	\$8,800	\$5,280	\$2,358	\$1,162
Second Story Windows	\$38,351	\$23,011	\$10,278	\$5,062
Storefront Reconstruction 115 W. North	\$35,395	\$21,237	\$14,158	\$0
Misc. Framing- South Façade	\$2,369	\$1,421	\$948	\$0
Storefront Reconstruction 111-113 W. North	\$36,872	\$22,123	\$7,374	\$7,374
Window & Door Replacement- South Façade	\$37,032	\$22,219	\$9,925	\$4,888
Cleaning & Painting	\$7,180	\$4,308	\$1,924	\$948
Gutters & Flashing	\$6,708	\$4,025	\$1,798	\$885
Balcony Roof Reconstruction	\$7,186	\$0	\$7,186	\$0
General Conditions	\$40,864	\$23,539	\$12,709	\$4,616
Contingency items	\$1454			
<b>TOTAL PARTICIPATION</b>	<b>\$222,211</b>	<b>\$127,163</b>	<b>\$68,658</b>	<b>\$24,935</b>

The original participation percentages were based on the amount budgeted for the project by the Town (originally \$90,000) and the original estimate for the project of \$160,000. The amounts were adjusted based on the proposal price of \$222,211.

Felmley Dickerson would like to complete the project, weather permitting, before the street and streetscape work begins on North Street in the spring of 2009. Although the agreement with Felmley Dickerson is not final, they have requested permission to order the windows for the second story as soon as possible to allow delivery and installation this year. Approval of this item will authorize the purchase of the window material estimated at \$22,000.



Rose  
Specials  
Daily

Flowers  
Since 1923

North  
Murry

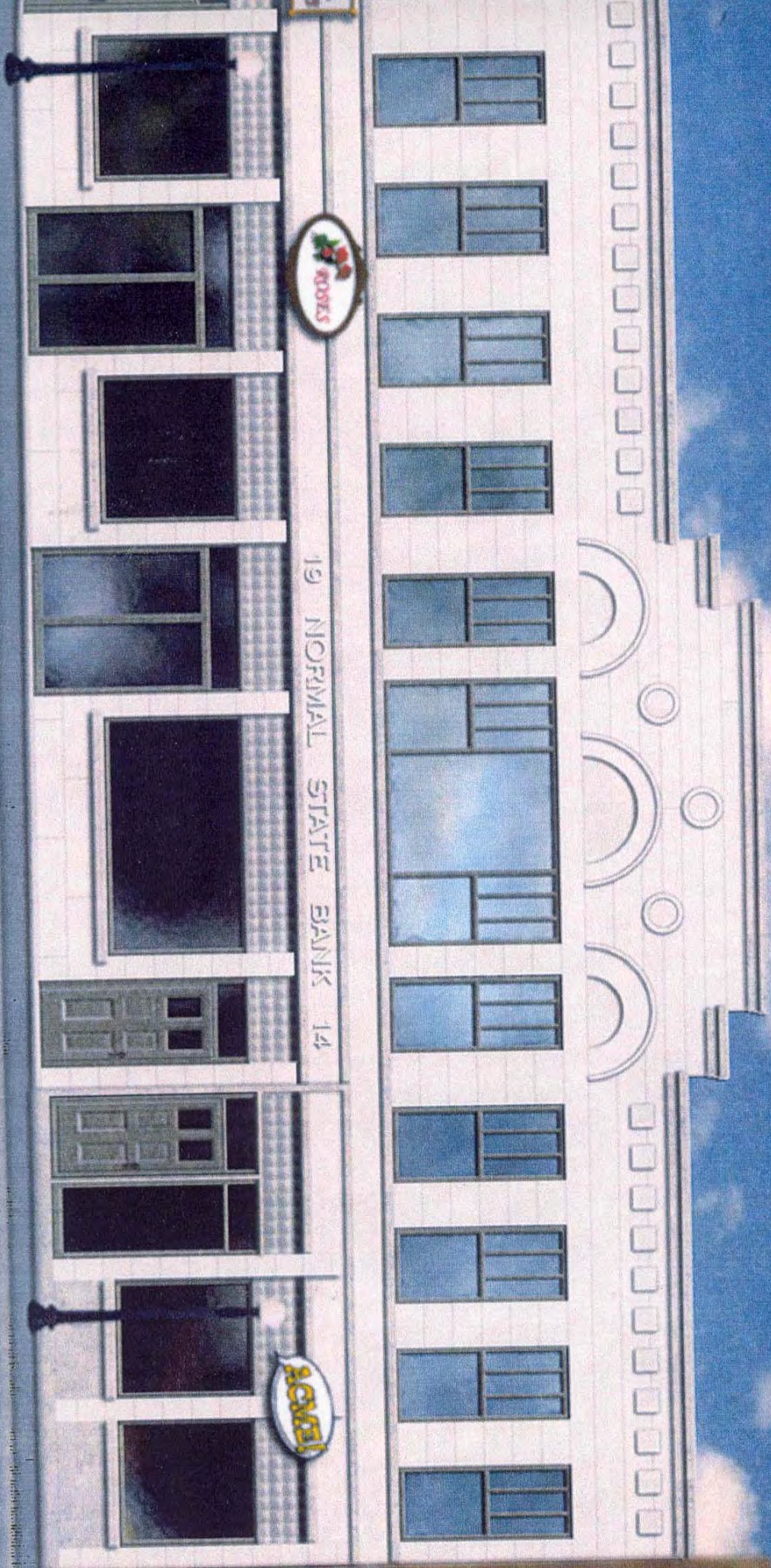
STOCK  
WAVES  
CASH FOR BILLS

WAITING  
ROOM  
KLEENEX

19 NORTH STATE BANK



NORMAL STATE BANK BUILDING  
EXTERIOR INVESTIGATION APRIL 2004  
MIDDLETON ASSOCIATES INC.



19 NORMAL STATE BANK 14



# **TOWN COUNCIL ACTION REPORT**

October 2, 2008

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## ***Resolution Approving a Contract in the Amount of \$51,990 with Alta Planning & Design to Prepare a Town-Wide Bicycle and Pedestrian Master Plan and Approving a Budget Adjustment***

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**PREPARED BY:** Mike Hall, Director of Public Works

**REVIEWED BY:** Mark R. Peterson, City Manager  
Pam Reece, Assistant City Manager  
Gene Brown, Town Engineer  
Garry Little, Parks & Recreation Director  
Lauren Sunkel, Assistant Planner

**BUDGET IMPACT:** \$50,000 is allocated in General Expenses/Special Programs (001-1030-413.30-40) in the current budget to fund the proposed study. Additional funds in the amount of \$1,990 will be required to completely fund the proposed contract.

**STAFF RECOMMENDATION:** Approval

**ATTACHMENTS:** Proposed Resolution, Proposed Scope of Work, Fee and Schedule, Proposed Service Contract

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### **BACKGROUND**

Last fall Mayor Koos appointed a focus group of community and staff members to develop ideas for improving bicycle and pedestrian travel within the Town. The group recommended the Town hire a planning consultant to assist in developing a plan. An ad-hoc committee of staff members (planning, engineering and parks & recreation), several members of the focus group and a representative of Illinois State University was assembled to interview consultant candidates and forward a recommended selection to the Council for approval.

The Council at its last meeting on September 15, 2008 authorized staff to conduct discussions with Alta Planning & Design of Portland, OR to determine a recommended scope of services and compensation, and present a proposed contract to the Council at its next regular meeting.

### **DISCUSSION/ANALYSIS**

In the attached detailed scope of work, Alta proposes a study approach consisting of nine tasks:

1. Initiation: a review of existing documents, plans, legislation and policies
2. Existing conditions inventory & mapping: collect base mapping data & information with field investigations producing an opportunities/constraints report

## *TOWN COUNCIL ACTION REPORT*

3. Steering committee meetings: assemble stakeholder members including a walking/bicycling tour
4. Public outreach: with two community workshops
5. User needs assessment: performing analysis of bicycle/pedestrian demands, benefits and safety needs
6. Recommended bikeway & walkway network: develop an integrated system with maps, project lists, opinions of cost and evaluation/prioritization criteria
7. Education, encouragement, enforcement & evaluation strategies: developing "best practices"
8. Plan implementation: with top priority projects with potential funding sources and opportunities
9. Draft & final Bicycle and Pedestrian Master Plan: for final review and presentation to the Council

Alta's proposed fee to complete the study is \$51,990. Alta has also proposed the duration of eight months for the study with completion in May 2009.

Alta has also offered a list of six additional and optional tasks that the Town may want to consider:

- Additional stakeholder interviews: not represented on the steering committee; include representatives of large employers
- Project website
- Safe routes to school toolkits & maps: best practice tools & strategies for McLean Co. Unit #5 Schools in Normal
- Design guidelines & standards: for inclusion into the Town's Manual of Practice for the Design & Construction of Public Improvements
- Municipal code review & update: identify key elements with proposed language to maximize bicycle/pedestrian improvements in conjunction with new development or redevelopment projects
- League of American Bicyclists (LIB) "Bicycle Friendly Community" designation action plan

Staff is recommending that authorization to proceed with any of the supplemental tasks be delayed until after the study has commenced and a more defined need and scope of work for these tasks can be determined by the study's steering committee.

Staff is recommending that the proposed contract with basic scope of work, fee and schedule offered by Alta Planning & Design be accepted, approved and executed.

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION AUTHORIZING A STANDARD PERSONAL SERVICE CONTRACT WITH ALTA PLANNING AND DESIGN FOR DEVELOPMENT OF A PEDESTRIAN AND BICYCLE MASTER PLAN

WHEREAS, the Town of Normal is a home rule unit of local government with authority to legislate in matters concerning its local government and affairs; and

WHEREAS, the Town of Normal is in need of services with the particular training, ability, knowledge and experience possessed by Alta Planning and Design to develop a pedestrian and bicycle master plan; and

WHEREAS, it is in the best interests of the health, safety and welfare of the citizens of Normal to execute a Standard Personal Service Contract with Alta Planning and Design for the development of a pedestrian and bicycle master plan for the Town of Normal

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES FOR THE TOWN OF NORMAL, ILLINOIS:

SECTION ONE: That the Town of Normal hereby authorizes the President of the Board of Trustees to enter into a Standard Personal Service Contract with Alta Planning and Design for the development of a pedestrian and bicycle master plan for the Town of Normal. A copy of said Standard Personal Service Contract is attached hereto as Exhibit "A" and incorporated herein by reference.

SECTION TWO: That the Town Clerk be, and she is hereby authorized and directed to attest to the signature of the President of the Board of Trustees on said contract and to retain a fully executed original of said contract in her office for public inspection.

ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 2008.

APPROVED:

\_\_\_\_\_  
President of the Board of Trustees of  
the Town of Normal, Illinois

ATTEST:

\_\_\_\_\_  
Town Clerk  
(seal)

# **TOWN OF NORMAL BICYCLE AND PEDESTRIAN MASTER PLAN**

## **Alta Planning + Design Proposed Scope of Work, Fee, and Schedule**

### **Task 1 - Project Initiation**

#### **1.1 - Kick-Off Meeting**

Alta staff will meet with Normal's Bicycle and Pedestrian Master Plan project manager and staff to review Town goals and strategies, refine the scope and working objectives, identify available data, establish communication channels with other departments and agencies, review and list required elements and standards, discuss and refine the project goals and objectives, and approve the public outreach scope and schedule.

#### **1.2 - Review Background Data and Plans**

Alta will review existing planning documents, studies, analyses, and other recent and on-going planning efforts that may influence the Master Plan's outcomes. The preliminary background documents list includes the following:

- Bloomington-Normal Bicycle-Pedestrian Plan (1997)
- Town of Normal Bicycle and Pedestrian Focus Group Report (February 2008)
- Main Street: A Call for Investment
- Uptown Redevelopment Plan
- Town of Normal Community Investment Plan
- Town of Normal Parks & Open Space Master Plan
- Town of Normal Comprehensive Plan
- Long-Range Transportation Plan 2035 for the Bloomington-Normal Urbanized Area
- Bloomington-Normal Community Transportation Needs Assessment
- Illinois State University Master Plan
- McLean County Regional Greenways Plan
- MCRPC Transportation Improvement Program
- Historic Route 66 Bikeway development efforts and plans
- Illinois State Trails Plan
- Other previous and on-going bicycle, recreation, pedestrian, and transportation plans and reports for the Town of Normal, City of Bloomington, and McLean County

Alta will prepare a memorandum summarizing background documents and plans as they pertain to the Town's Bicycle and Pedestrian Master Plan.

#### **1.3 - Review Existing Legislation, Policy and Documentation**

Alta will collect information on relevant local, regional, State, and Federal bicycle/pedestrian-related legislation/policies. This will include a review the Town's Comprehensive Plan policies to determine if existing policies adequately provide for the development of bicycle and pedestrian facilities within the Town.

Alta will prepare a memorandum summarizing background bicycle/pedestrian-related legislation and policies as they pertain to the Town's Bicycle and Pedestrian Master Plan.

### **Task 1 Products**



- Attendance at project kick-off meeting
- Kick-off meeting agenda and summary
- Final detailed scope, schedule, and public outreach plan
- Monthly status reports
- Memorandum summarizing background documents and plans (electronic copy)
- Memorandum summarizing bicycle/pedestrian-related legislation and policies (electronic copy)

## **Task 2 - Existing Conditions Inventory and Mapping**

### **2.1 - Collect Base Mapping Data and Information**

The Town of Normal will provide existing data (in ready-to-use form) to Alta to be used in preparing existing conditions base maps. Relevant mapping data includes 2008 aerial photography, and ESRI shapefiles, including existing street pavement widths, right-of-way widths, and existing bicycle/pedestrian facilities such as sidewalks, bike lanes, and shared use paths. Other critical information includes bicycle/pedestrian projects that are planned, proposed, currently underway, or recently-completed.

### **2.2 - Field Investigation**

Alta staff will conduct a field review to supplement existing information including touring existing routes by bicycle and foot, possibly with members of the Steering Committee, Town Staff, and/or representatives of other key interest groups. Field investigations will be documented at key locations using field notes, taking field measurements, and using digital photography. This will help us to further evaluate the setting and land use patterns in Normal, identify system opportunities and constraints, and record site-specific information such as level of use, facility condition, and key gaps or obstacles. The field investigation will not include a block-by-block inventory of existing bicycle/pedestrian facilities; rather it will supplement existing data provided by Town staff and will focus on filling key gaps where data may be missing. Town of Normal staff and/or members of the Steering Committee may direct us to existing routes and other specific areas for review.

### **2.3 - Existing Conditions Base Maps**

Based on field investigations and data provided by the Town, Alta will prepare GIS base maps depicting Normal's existing bikeway and walkway systems, including up to 1 existing bikeway network map, and up to 1 existing walkway network map. The maps will be developed at an appropriate graphic scale to communicate existing conditions and for incorporation into the existing conditions report. Depending on available data, the base maps will include:

- Town/City/County boundaries
- Existing transportation infrastructure
- Existing bicycle and pedestrian facilities
- Major resources (e.g., waterways)
- Major business and residential sites
- Schools and institutions

- Parks, open space, and recreation areas

## 2.4 - Existing Conditions and Opportunities/Constraints Report

Based on information and data collected under the tasks listed above, Alta will review Normal's existing bicycle and pedestrian facility network. Alta will determine the adequacy of facilities based on the following criteria:

- Safety
- Connectivity
- Completeness of network
- Ability to serve destinations (e.g., work centers, shopping, residential areas, parks, schools, civic buildings, community centers, colleges and universities, transit links, and other important destinations)
- Accessibility
- Convenience
- Ability to serve the needs of different types of bicyclists, pedestrians, and other non-motorized users

Alta will prepare a memorandum describing Normal's existing bikeway and walkway network, and summarize opportunities and constraints that may impact system improvements and expansions.

### Task 2 Products



- Field inventory of key destinations, gaps, and proposed and potential bicycle/pedestrian corridors
- Up to 1 existing walkway network map (electronic copy)
- Up to 1 existing bikeway network map (electronic copy)
- Memorandum describing existing conditions and opportunities and constraints (electronic copy)

## Task 3 - Steering Committee Meetings

### 3.1 - Steering Committee Meetings

Alta will provide support and coordination to the Bicycle and Pedestrian Master Plan Steering Committee, who will review and comment on materials to be presented to the public, help advertise meetings, and distribute information to the larger community. The Request for Proposals identifies potential representative agencies, including the Normal Public Works Department, Planning, Police, and Parks departments, Illinois State University, the Bicycle and Pedestrian Focus Group, and others. To gain the maximum amount of input possible during the planning process, Alta suggests the Town consider inviting representatives from such agencies/organizations as:

- City of Bloomington
- McLean County
- IDOT
- McLean County Unit 5 School District
- MCRPC



- Bloomington-Normal Public Transit System
- Friends of the Constitution Trail
- McLean County Greenways Coalition
- McLean County Wheelers
- Lake Run Club
- Tri-Shark Triathlon Club
- Route 66 Association of Illinois
- League of Illinois Bicyclists

The Alta team will attend Steering Committee meetings over the project’s course (up to 4 meetings). To conserve costs, these meetings will be scheduled to occur on the same day with public outreach events or field investigations. Alta will prepare meeting agendas, handouts, and written bullet-point meeting summaries in electronic form and submit to the Town. Town of Normal staff will assemble the Steering Committee, prepare meeting notices, mail meeting materials to committee members (e.g., agendas and handouts), and address meeting logistics (e.g., schedule meeting times, secure meeting locations, etc.).

### 3.2 - Steering Committee Walking and Bicycling Tour

We suggest that the first Steering Committee meeting include and a bicycling and/or walking tour. This exercise has proven to be a valuable tool in similar projects. A community walking/bicycling tour will achieve the following goals:

- Allow the Steering Committee to gain close-up, first hand knowledge of the study area and associated issues, enabling the group to provide valuable input to the Project Team
- Provide an on-site forum for identifying opportunities and challenges, and to discuss potential system improvement options

A walking tour could potentially be incorporated with existing Uptown walking tours organized by Town staff.

Alta will facilitate a walking and/or bicycling tour with Steering Committee members. Town of Normal staff will develop the walking and bicycling tour routes, develop route maps, schedule meeting locations and times, and prepare meeting notices.

#### **Task 3 Products**



- Attendance and facilitation of up to 4 Steering Committee meetings
- Steering Committee meeting agendas, handouts and summaries (electronic copies)
- Attendance and facilitation of Steering Committee bicycling and/or walking tour

#### **Task 4 - Public Outreach**

Community endorsement of the Bicycle and Pedestrian Master Plan is critical to the long-term success of Normal’s bicycling and walking system, and to the ability of governing agencies to implement the Plan. We have found that community leaders and local residents respond best to an outreach process that focuses on personal and consistent communications. We also understand

the importance of documenting concerns and recommendations provided by community members and agencies during the planning process.

#### **4.1 - Community Workshop Presentation Materials, Agendas, Summaries**

Alta will prepare the community workshop presentations, display boards, maps, and other materials such as agendas, handouts, questionnaires, sign-in sheets, and comment cards. We will provide these materials prior to the workshops for Town review and input. Alta will also prepare written bullet point summaries of each community workshop.

Alta will submit community workshop materials in electronic form. Town of Normal staff will provide hard copies of materials for use at each workshop.

#### **4.2 - Community Notification**

Alta will collaborate with Town of Normal staff on a press release advertising the Bicycle and Pedestrian Master Plan process and inviting public participation. One press release will be prepared for each public outreach event. In addition to traditional newspaper and other media outlets, we suggest that the article also be included in the “Normal Newslines” and MCRPC “Visions” newsletters, in addition to the Normal’s e-news website. Alta will provide content for the press releases, while Town staff will prepare the photo-ready article layout.

#### **4.3 - Community Workshop #1**

Community Workshop #1 will occur early in the planning process and will focus on familiarizing attendees with the project purpose, goals, scope, schedule, bicycle/pedestrian planning and design concepts; and identifying strengths/weaknesses of the current bicycling and walking network, and opportunities for system improvements. Based on our experience managing over 1,000 bicycle/pedestrian workshops, we have found the following agenda to be most effective.

*Introductions.* Town representative(s) introduce themselves, and briefly explain the project’s background, history, context, and major goals.

*Project Description.* Alta staff will provide a introductory “Bike/Ped 101” presentation, describing bicycle/pedestrian planning and design concepts, and describing similar projects nationwide and in the Midwest. This will be followed by a visual review (using slides, PowerPoint) of the Town focusing on some of the key areas.

*Opportunities and Constraints.* Alta staff will discuss some of the key opportunities and constraints that will drive the planning process. This includes concerns of the public, concerns of users (e.g., safety, access, pavement surface, linkages), concerns of adjacent property owners (e.g., liability, safety, maintenance), and concerns of the public agencies (e.g., cost, maintenance, crossings).

*Break (10 minutes)*

*Public Comment.* We have found the single most effective means of obtaining comments is to (a) distribute comment cards for those who prefer to write, and (b) ask each member of the audience

to express their interests and concerns on working maps—where members of the public draw directly on the maps showing places they walk or bicycle, as well as opportunities and constraints. At the end of the meeting, these maps are summarized by members of the public, gaining ownership of the Plan and beginning to develop a consensus on priorities. Alta will respond to specific concerns by relating how similar problems were addressed on other projects, and how they may be applicable to this project.

#### 4.4 - Community Workshop #2

Community Workshop #2 will occur following development of the Draft Plan, and will provide an opportunity for public review and comment. This meeting will include a presentation summarizing Plan recommendations, with supporting maps and display boards highlighting infrastructure and programmatic recommendations.

##### Task 4 Products



- Press release for each community workshop (electronic copy)
- Community workshop agendas, sign-in sheets, handouts, presentations, maps, display boards, comment cards (electronic copies)
- Preparation for, attendance, and facilitation of Community Workshop #1
- Preparation for, attendance, and facilitation of Community Workshop #2
- Community workshop written bullet point summaries (electronic copies)

#### Task 5 - User Needs Assessment

##### 5.1 - Bicycle/Pedestrian Demand and Benefits Analysis

Alta staff will develop specific projections on existing and future daily bicycle and pedestrian trips for use in air quality and SAFETEA-LU funding applications, based on our **Bicycle and Pedestrian Demand Model** methodology that has been accepted throughout the country and is being used by FHWA.

We will also utilize our nationally-recognized benefits models to estimate reductions in vehicle trips, vehicle miles traveled, and related items such as air quality improvements and carbon emissions reductions. Alta will also estimate economic and health benefits of bicycling and walking in Normal based on models provided by the Pedestrian and Bicycle Information Center.

##### 5.2 - Safety Needs Analysis

Concerns about safety are the most common reasons given for not walking or bicycling (or walking and riding more often), according to national and local surveys. Many non-motorized users complain that motorists simply do not see or are openly hostile on roadways. Bicycle crash research has shown a similar pattern: the most commonly reported bicycle/vehicle crashes occur at busy arterial intersections. Coincidentally, many of these bicyclists involved in accidents are younger people who are often improperly trained. Both of these issues point to the need for increased education – for bicyclists and motorists alike.

Alta will evaluate bicycle and pedestrian safety in two ways: (1) reviewing representative existing bicycle education programs being offered in Normal and surrounding areas, and comparing these with other programs throughout the state and country, and (2) reviewing

available bicycle/pedestrian crash data. Bicycle-related crash data (injuries and fatalities) will be collected for the past three years (if available), and plotted graphically so that locations with high numbers of crashes can be identified. Information derived from this analysis will be used to identify specific locations needing improvements, plus possible enhancements in motorist, bicyclist, and pedestrian awareness and educational programs. Town of Normal staff will provide three-year crash data in ready-to-use tabular and GIS shapefile form for analysis. The data should include crash location, crash type (e.g., bicycle, pedestrian, motor vehicle, etc.), cause, and severity.

### **Task 5 Products**



- Memorandum summarizing existing and estimated future bicycle/pedestrian demand; estimated air quality, economic and health benefits of an expanded walking and bicycling network; and bicycle/pedestrian safety evaluation (electronic copy)
- Up to 1 map illustrating reported bicycle/pedestrian crash locations (electronic copy)

## **Task 6 - Recommended Bikeway and Walkway Network**

### **6.1 - Bikeway/Walkway System Development**

The existing conditions evaluation, Steering Committee meetings, public outreach events, and user needs assessment will inform development of the proposed Normal bikeway and walkway network. The recommended system will also be based on a comprehensive review and analysis of available infrastructure data provided by Town staff (e.g., traffic volumes and speeds, curb-to-curb widths, etc.), and select locations will be field verified. Network development will also take into account issues such as grades, directness of route, barriers, and system connectivity. This network will include a variety of bikeways, sidewalk improvement projects, and other bicycle/pedestrian capital improvement projects (e.g., traffic calming, bicycle parking, etc.). The network will also incorporate previously proposed and planned facilities (e.g., projects listed in the Parks and Open Space Master Plan and the McLean County Greenways Plan).

### **6.2 - Bikeway/Walkway System Maps**

Alta will develop up to 1 map depicting Normal's existing and recommended bikeway network, and up to 1 map depicting the existing and proposed walkway network. The network will be classified by facility types (e.g., shared use paths, bike lanes, wide shoulders, sidewalks, bicycle boulevards, etc.) adopted by AASHTO, the State of Illinois, and by the latest research conducted by FHWA on bikeway and pedestrian planning and design.

### **6.3 - Project List and Cost Opinions**

Supplementing the bikeway and walkway system maps, Alta will develop a project list with planning-level cost opinions. The cost opinions will include estimated construction costs, planning, design, engineering and contingency costs (typically reflected as a proportion of the original project cost). Alta will use the latest unit costs available from the Town of Normal Public Works and Parks and Recreation departments together with the most recent figures from comparable communities in Illinois. Each project segment will be evaluated according to an

estimated cost-per-mile and estimated ongoing maintenance and operation costs by implementation phase based on comparable experiences.

#### 6.4 - Project Evaluation/Prioritization Criteria

The recommended bicycle and pedestrian improvements will be ranked according to general planning criteria and submitted to the Steering Committee for review and comment. A Decision Matrix will be used to attach weights to each criterion and determine which recommendations meet the highest number of criteria listed. These criteria will consist of those listed below and others developed with Town of Normal staff, the Steering Committee and other local agency representatives.

- Suitability for bicycling and/or walking without improvements
- Suitability for bicycling and/or walking with improvements
- Closure of critical gap
- Improvement that serves an immediate safety need
- Destinations served
- Enhances system connectivity
- Geographic distribution of Town coverage
- Segment which will attract high usage
- Current availability and/or suitability of right-of-way
- Cost effectiveness
- Projected reduction in vehicle trips and vehicle miles traveled
- Integration into the existing local and regional bikeway/walkway system
- Interface with other transportation modes (e.g., transit, intercity rail, etc.)
- Local political and community support

#### Task 6 Products



- Up to 1 existing-and-proposed walkway network map (electronic copy)
- Up to 1 existing-and-proposed bikeway network map (electronic copy)
- Project list with planning-level cost opinions (electronic copy)
- Project evaluation criteria and decision matrix (electronic copy)

#### Task 7 - Education, Encouragement, Enforcement, Evaluation Strategies

Becoming a truly pedestrian- and bicycle-friendly community requires a multi-faceted approach, including strategies beyond traditional engineering and infrastructure projects. Utilizing several innovative approaches, the Town of Normal has potential to become a model bicycling and walking community.

##### 7.1 - "Best Practices - 4 E's" Report

Alta will develop a "Best Practices - 4 E's" report identifying potential changes to improve bicycle and pedestrian education, encouragement, enforcement, evaluation, and public outreach efforts. These recommendations will be based both on results of the previous tasks that identified problem areas plus experience gained in communities around Illinois and the United States. These recommendations may include:

- Bicycle and Pedestrian Awareness Campaign: A multi-media effort to promote awareness of bicyclist and pedestrian and motorist rights and responsibilities.

- **Bicycle and Pedestrian Education Programs:** To teach adults and school children how to properly ride bicycles, wear helmets and cross streets through Bike Rodeos or other methods.
- **Safety Enforcement:** Targeted enforcement efforts at key intersections to provide warning for infractions such as stop sign running, wrong way riding, jaywalking and other common offenses can yield the most effective results.
- **Evaluation:** Strategies to measure the Town of Normal’s progress toward becoming a more walkable and bikeable community (e.g., annual user surveys, review of crash data since Plan adoption; bicycle/pedestrian counts, etc.).

The report will present the programmatic recommendations as short-, medium-, and long-term priorities.



### **Task 7 Products**

- “Best Practices – 4 E’s” Report (electronic copy)

## **Task 8 - Plan Implementation**

### **8.1 - Top Priority Project Description Sheets**

The project evaluation and prioritization matrix in Task 6.4 and the programmatic strategies in Task 7.1 will provide the Town of Normal clear direction on where to allocate resources first. To better assist the Town in securing grants or other funding, Alta will develop project description sheets for up to 5 top priority projects. Project description sheets can serve as an excellent tool for future implementation funding applications. Project sheets will describe key characteristics of each proposed route or route segment including:

- Street, roadway or corridor name
- Geographic location
- Proposed facility type(s)
- Dominant land use
- Dominant users (commuter, recreational, etc.)
- Key safety issues
- Project cost opinions
- Jurisdictional responsibility
- Required actions

### **8.2 - Potential Funding Sources and Opportunities**

Our team has successfully helped communities around the country apply for and receive over \$30 million in funding for pedestrian and bicycle facilities. Our staff has excellent contacts at FHWA, Rails-to-Trails Conservancy, ITE, and APA, allowing us to monitor applications and gain an understanding of funding criteria. Our team is familiar with virtually all State and Federal sources of bicycle and pedestrian funding, including funding sources in the SAFETEA

legislation. We are also aware that funding is much more likely from all sources when it comes from a variety of local, State, Federal, and public and private sources. In other words, most funding sources prefer to “leverage” other funds rather than provide the bulk of funding themselves.

Alta will prepare a memorandum identifying potential matching and major funding sources, associated criteria and requirements. Costs of the phased improvements will be compared with funding needs, so that long term programming for local matching funds can be accomplished.

Staff assigned to this project have helped over 50 cities, counties, and regions around the United States receive funding. This funding has come from a variety of sources, including:

- Local public works and parks and recreation CIP budgets
- State agencies
- Federal government
- TEA-21 (composed of eight separate funding sources)
- Non-profit organizations
- Corporate sponsors
- Zoning requirements
- Development fees
- Air quality grants

### **8.3 - Implementation Plan**

Alta will work closely with Town of Normal staff throughout the project selection and ranking process, lending expertise on project funding and planning. Alta will prepare a memorandum summarizing a proposed Implementation Plan based on the ranking outcome combined with (a) funding availability and requirements, (b) other programmed transportation improvements, (c) eliminating an immediate bottleneck or safety hazard, and (d) ensuring that the system grows rationally rather than as a series of disconnected pieces over time.

Based on the recommended phasing schedule, cost information, and funding opportunities, Alta will produce a final priority list and 20-year Financial Plan clearly identifying funding requirements by year for the life of the Plan, along with estimates of local matching funds. This will include estimates of operating and maintenance costs that are usually borne by local governments. An Implementation Plan for fundable, high-priority projects over the next 5 years will be developed, along with an unconstrained implementation plan for the next 20 years. The Town of Normal will be able to add these projects to the Capital Investment Plan and Long-Range Transportation Plan.

Maintenance and other operating expenses (including added policing costs) will be estimated based on experiences in comparable regions. A recommended maintenance program will be developed that identifies minimum tasks and schedules including erosion control, street sweeping, surface repair, and other efforts.

### **Task 8 Products**



- Up to 5 Project Description Sheets (electronic copies)
- Memorandum describing potential funding sources and opportunities; and Master Plan Implementation Plan (electronic copy)

## **Task 9 - Draft and Final Bicycle and Pedestrian Master Plan**

### **9.1 - Draft Bicycle and Pedestrian Master Plan**

Alta will prepare a Draft Bicycle and Pedestrian Master Plan composed of tasks and deliverables completed up to this point, including review of existing plans and legislation, existing conditions inventory and assessment, user needs assessment, recommended walkway and bikeway network, project development and prioritization, cost opinions, and implementation plan. Alta will submit up to 10 hard copies of the Plan to the Town of Normal for staff and Steering Committee review. Town staff will provide a consolidated list of non-contradictory comments to be integrated into the Final Master Plan.

### **9.2 - Final Bicycle and Pedestrian Master Plan**

Following the Town's review and approval of the Draft Master Plan, Alta will make revisions and prepare the final version of the Plan to be presented to elected officials and to be made available to the public. Alta will provide up to 20 hard copies of the Final Master Plan, including 1 unbound reproducible copy; and an electronic copy (MS Word and PDF) for future duplicating needs.

### **9.3 - Town Council Meeting Presentation**

Alta will present the Final Bicycle and Pedestrian Master Plan at a Town Meeting for approval and adoption into the Town of Normal Comprehensive Plan.

### **Task 9 Products**



- Draft Bicycle and Pedestrian Master Plan (up to 10 hard copies)
- Final Bicycle and Pedestrian Master Plan (up to 20 hard copies)
- Presentation of Final Bicycle and Pedestrian Master Plan at Town Council meeting

## **OPTIONAL TASKS**

In addition to the tasks described above, our team is able to provide supplemental services to develop a thorough Master Plan. The tasks below describe potential additional services.

### **Task 10 - Stakeholder Interviews**

The Alta team will conduct telephone interviews with relevant agencies and stakeholder groups regarding their needs, goals, and desires for Normal's bicycle/pedestrian network and related facilities. At a minimum, we recommend that stakeholder interviews be conducted with agencies/organizations not represented on the Steering Committee. A list of potential interviewees is listed in Task 3.1.



Alta will conduct up to 15 stakeholder interviews via telephone, and will prepare a memorandum summarizing interview responses. The summary report will be integrated in the Bicycle and Pedestrian Master Plan document.

#### **Task 10 Products**



- Up to 15 stakeholder interviews via telephone
- Memorandum summarizing stakeholder interview responses (electronic copy)

#### **Task 11 - Project Website**

Communication materials such as a project website are essential tools to maintain dialogue regarding the status of the project among Town staff, the Project Team, decision-makers, stakeholders and the public. A website provides members of the public an outlet to receive updated project information, ask questions and voice concerns at their convenience. Alta will prepare a project site that can be either be loaded directly onto the Town's website, or hosted on Alta's site and linked from the Town. The website will provide the public and interested stakeholders updated project information and contact information.

Alta will develop and host the project website, and update the site at major project milestones. Alta will also upload relevant files, including background documents and plans, notices of upcoming meetings, community workshop materials, project memoranda, and draft reports.

#### **Task 11 Products**



- Development and hosting of Bicycle and Pedestrian Master Plan project website
- Website updates at major project milestones

#### **Task 12 - Safe Routes to School Toolkit and Maps**

Alta will develop a "Safe Routes to School Toolkit" providing an overview of best practices tools and strategies to improve safety and accessibility for bicyclists and pedestrians around school zones. The Toolkit is intended for a non-technical audience and can be used by parents, politicians, and teachers to develop a Safe Routes to School program at their school. The Toolkit will include a summary of the Town's and School District's existing efforts, and descriptions of Safe Routes to Schools engineering tools, operational tools, education and encouragement tools, enforcement tools and resources. The Toolkit will be included in the Bicycle and Pedestrian Master Plan as an Appendix, and designed so that it can be used as a stand-alone document.

Alta will also develop project description sheets for up to 15 schools, identifying recommended infrastructure improvements within approximately ½ mile of the school. Recommended improvements may include student pick-up/drop-off area modifications, bike parking enhancements, sidewalk infill, crosswalks and signage, and bikeways connecting schools with surrounding neighborhoods. The project description sheets will enable each school to advance Safe Routes to School enhancements in accordance with State and Federal requirements. The recommended improvements will be based on aerial photography and GIS data provided by the

Town of Normal, and information received throughout the Bicycle and Pedestrian Master Plan's duration.

#### **Task 12 Products**



- Safe Routes to School Toolkit for McLean County Unit #5 School District (electronic copy)
- Project description sheets for up to 15 schools (1 sheet per school), (electronic copies)

#### **Task 13 - Design Guidelines and Standards**

Alta will prepare a memorandum with supporting graphics of recommended design guidelines and standards for bicycle and pedestrian facilities. This memorandum will also serve as a chapter of the Bicycle and Pedestrian Master Plan. We will draw on our extensive experience preparing design guidelines and toolkits for other agencies throughout the United States, and based on our research conducted for FHWA and other agencies.

The bicycle portion of the design guidelines and standards will include recommendations for shared use paths, bike lanes, shoulder bikeways, bicycle boulevards, and bicycle treatments at intersections and interchanges. Bicycle design guidelines also address bicycle signage and bike parking. The pedestrian portion of the guidelines will include a discussion of sidewalk design, curb ramps, crosswalks, signal timing, lighting, streetscape features, transit stop infrastructure, and traffic calming elements. Alta will outline current ADA requirements for curb ramps, minimum passage width, and other features. Alta team members are well versed in current ADA requirements and have worked on ADA plan elements for many communities.

#### **Task 13 Products**



- Recommended bicycle/pedestrian facilities design guidelines and standards, with supporting graphics (electronic copy)

#### **Task 14 - Municipal Code Review and Update**

The Alta team will review Normal's Municipal Code to identify codes impacting the bicycle and pedestrian environments. Alta will analyze existing City codes with respect to pedestrian and bicycle facilities (e.g., sidewalks and bike lanes) as well as other key elements (e.g., bike parking requirements). Alta team members are already very familiar with these codes, and this will be an expedited process. We will develop a memorandum outlining proposed Municipal Code language changes, enabling the Town to maximize bicycle/pedestrian improvements in conjunction with new development or redevelopment projects. The memo will present recommended Code changes in strike-through and underline text format. This memorandum will also serve as a chapter of the Bicycle and Pedestrian Master Plan.

#### **Task 14 Products**

- Memorandum outlining recommended Municipal Code changes (electronic copy)



## **Task 15 - League of American Bicyclists “Bicycle Friendly Community” Designation Action Plan**

Normal’s Bicycle and Pedestrian Focus Group strongly recommends that the community seek a “Bicycle Friendly Community” designation from the League of American Bicyclists. The Bicycle Friendly Community (BFC) Campaign is an awards program recognizing municipalities that actively support bicycling. The League of American Bicyclists administers the Bicycle Friendly Community Campaign. A Bicycle Friendly Community provides safe accommodation for cycling and encourages its residents to bike for transportation and recreation. Communities that are bicycle-friendly are seen as places with a high quality of life. This often translates into increased property values, business growth and increased tourism. Bicycle-friendly communities are places where people feel safe and comfortable riding their bikes for fun, fitness, and transportation. With more people bicycling, communities experience reduced traffic demands, improved air quality and greater physical fitness.

BFC applicant communities are judged in five categories often referred to as the Five E’s (Engineering, Education, Encouragement, Enforcement, and Evaluation & Planning). A community must demonstrate achievements in each of the five categories in order to be considered for an award. Communities with more significant achievements in these areas receive superior awards. Filling out the BFC application is an education in itself, as communities see their strengths and opportunities in each of these categories.

As a Town of Normal Bicycle Master Plan implementation tool, Alta will develop a Bicycle Friendly Community Action Plan, laying out a series of clearly-defined steps toward becoming a BFC. As an initial step, Alta will assist Town staff in completing the two-part BFC application based on Normal’s current bicycling environment. This exercise will show where improvements are needed, and consequently where the Town may wish to focus its improvement efforts first. Based on this effort, the Action Plan will include a list of “action items” the Town should undertake in order to prepare for its BFC application submittal once a multi-faceted set of improvements are in place. The BFC Action Plan will also serve as a chapter in the Bicycle and Pedestrian Master Plan document.

### **Task 15 Products**



- Memorandum outlining Town of Normal “Bicycle Friendly Community” Action Plan



Task	Principal M. Birk	Sr. Associate S. Durrant	Sr. Planner R. Renfro	Planner H. Kapell	Program Manager J. Roberts	Project Assistant S. Peithman	Document Specialist Erving	Total Labor (hours)	Total Labor (cost)
9.1 Draft Bicycle and Pedestrian Master Plan	1	1	32	4	1	4	16	59	\$4,050
9.2 Final Bicycle and Pedestrian Master Plan	1	1	16	4	1	2	8	33	\$2,320
9.3 Town Council Meeting Presentation			16					16	\$1,200
Total Hours	8	53	326	72	6	22	24	511	
Hourly Rate	\$160	\$120	\$75	\$60	\$70	\$45	\$55		
<b>TOTAL LABOR COST</b>	<b>\$1,280</b>	<b>\$6,360</b>	<b>\$24,450</b>	<b>\$4,320</b>	<b>\$420</b>	<b>\$990</b>	<b>\$1,320</b>	<b>\$39,140</b>	<b>\$39,140</b>
Direct Costs								\$12,850	\$12,850
<b>GRAND TOTAL, LABOR &amp; DIRECT COSTS</b>								<b>\$51,990</b>	<b>\$51,990</b>

### Town of Normal Bicycle and Pedestrian Master Plan Fee Estimate - Optional Supplemental Tasks

Task	Principal M. Birk	Sr. Associate S. Durrant/ N. Cox	Sr. Planner R. Renfro	Planner H. Kapell	Program Manager J. Roberts	Project Assistant S. Peithman	Document Specialist Erving	Total Labor (hours)	Total Labor (cost)
10. STAKEHOLDER INTERVIEWS		4	8	48			2	62	\$4,070
11. PROJECT WEBSITE		4	24	24			80	132	\$8,120
12. SAFE ROUTES TO SCHOOL TOOLKIT AND MAPS		8	24	80		8	4	124	\$8,140
13. DESIGN GUIDELINES AND STANDARDS		4	8	36			4	52	\$3,460
14. MUNICIPAL CODE REVIEW AND UPDATE		8	16	36			4	64	\$4,540
15. LEAGUE OF AMERICAN BICYCLISTS "BICYCLE FRIENDLY COMMUNITY" ACTION PLAN		10	36	80			4	130	\$8,920
Total Hours		38	116	304	0	8	98	564	
Hourly Rate	\$160	\$120	\$75	\$60	\$70	\$45	\$55		
<b>TOTAL LABOR COST</b>	<b>0</b>	<b>\$4,560</b>	<b>\$8,700</b>	<b>\$18,240</b>	<b>0</b>	<b>\$360</b>	<b>\$5,390</b>	<b>\$37,250</b>	<b>\$37,250</b>
Direct Costs								\$2,700	\$2,700
<b>GRAND TOTAL, LABOR &amp; DIRECT COSTS</b>								<b>\$39,950</b>	<b>\$39,950</b>



**TOWN OF NORMAL**  
**Standard Personal Service Contract**

**DESCRIPTION OF PROJECT/SERVICES**

**PREAMBLE**

This Contract, made and entered into this \_\_\_\_\_ day of October, 2008, by and between **Alta Planning and Design** hereinafter called "PS Contractor" and the Town of Normal, a municipal corporation of the State of Illinois, hereinafter called "Town"; and

Whereas, the Town has need for the services of an individual with the particular training, ability, knowledge, and experience possessed by the PS Contractor;

**WITNESSETH:**

The parties hereto mutually covenant and agree to and with each other as follows:

**SCOPE OF WORK AND CONTRACT DOCUMENTS**

The PS Contractor shall perform development of a pedestrian and bicycle master plan as outlined in this Contract. The contract documents shall consist of this Contract, the Exhibits (if any), and the PS Contractor's proposal (if any), and any conflict between the contract documents shall be resolved in the following priority:

1. This contract, together with the Town of Normal Standard Public Contract Provisions, which are hereby incorporated by reference; and
2. PS Contractor's proposal and fee schedule.

All final plans, including reports of phases of the project and of the entire project, shall be provided in both written and electronic format. Electronic format shall be in a format coordinated with the Town and shall be fully compatible with such software programs specified by the Town, .e.g. Microsoft Word, Microsoft Excel, Microsoft PowerPoint, ArcGIS, or such other software program as specified by the Town. The reports and all material contained in the reports (graphics, photos, etc.) shall become the property of the Town; the Town may reproduce and distribute the reports, or any part thereof, in such form as the Town desires.

This contract shall supersede any prior representation or contract, written or oral.

**DURATION OF CONTRACT**

This Contract shall become effective on the date this Contract has been signed by every party hereto. PS Contractor acknowledges that no work has been or will be performed for the project under this Contract until this Contract is fully executed and effective. PS Contractor shall complete performance of this contract on or before December 31, 2009.

PS Contractor's completion shall not extinguish or prejudice Town's right to enforce this Contract with respect to any breach of Contractor warranty or any default or defect in PS Contractor performance.

## **PAYMENT**

### **A. Amount of Payment**

PS Contractor shall be compensated for all goods, materials, expenses, and services as follows:

At the hourly rate(s) as set forth on the attached Contractor's proposal and fee schedule not to exceed the sum of \$51,990.

### **B. Manner of Payment**

Payment shall be made to PS Contractor as follows:

Monthly, with an invoice being submitted by PS Contractor within the first 30 days of the start of Work and continuing each month thereafter until completion or termination. Payment upon the invoice shall be within 15 days following receipt from PS Contractor of an invoice or statement for all of PS Contractor's time and charged for the invoiced period.

### **C. Invoice Requirement**

The invoices shall describe all work performed with particularity, by whom it was performed, and shall itemize and explain all expenses for which reimbursement is claimed. PS Contractor shall send invoices to Town's Public Contracting Officer.

## **TIME IS OF THE ESSENCE.**

PS Contractor agrees that time is of the essence under this Contract. Town and Contractor recognize that time is of the essence of this contract and the Town will suffer financial loss and the public will suffer loss or be inconvenienced if the work is not completed within the times specified in "Duration of Contract" paragraph above, plus any extensions thereof.

## **TERMINATION**

### **A. Parties' Right to Terminate For Convenience.**

This Contract may be terminated at any time by mutual written consent of the parties.



B. Town's Right To Terminate For Convenience.

Town may, at its sole discretion, terminate this Contract, in whole or in part, upon 10 days notice to PS Contractor.

C. Town's Right to Terminate For Cause.

Town may terminate this Contract, in whole or in part, immediately upon notice to PS Contractor, or at such later date as Public Contracting Officer may establish in such notice, upon the occurrence of any of the following events:

- (i) Town fails to receive funding, or appropriations, limitations or other expenditure authority at levels sufficient to pay for PS Contractor's Work;
- (ii) Federal or state laws, regulations or guidelines are modified or interpreted in such a way that either the Work under this Contract is prohibited or Town is prohibited from paying for such Work from the planned funding source;
- (iii) PS Contractor no longer holds any license or certificate that is required to perform the Work; or
- (iv) PS Contractor commits any material breach or default of any covenant, warranty, obligation or agreement under this Contract, fails to perform the Work under this Contract within the time specified herein or any extension thereof, or so fails to pursue the Work as to endanger PS Contractor's performance under this Contract in accordance with its terms, and such breach, default or failure is not cured within 5 business days after delivery of Public Contracting Officer's notice, or such longer period as Public Contracting Officer may specify in such notice.

D. PS Contractor's Right to Terminate for Cause.

PS Contractor may terminate this Contract upon 30 days' notice to Public Contracting Officer if Town fails to pay PS Contractor pursuant to the terms of this Contract and Town fails to cure within 30 business days after receipt of PS Contractor's notice, or such longer period of cure as PS Contractor may specify in such notice.

E. Remedies

- (i) In the event of termination pursuant to subsections B, C(i), C(ii) or D, PS Contractor's sole remedy shall be a claim for the sum designated for accomplishing the Work multiplied by the percentage of Work completed and accepted by Public Contracting Officer, less previous amounts paid and any claim(s) which Town has against PS Contractor.
- (ii) In the event of termination pursuant to subsection C(iii) or C(iv), Town shall

have any remedy available to it in law or equity. If it is determined for any reason that PS Contractor was not in default under subsection C(iii) or C(iv), the rights and obligations of the parties shall be the same as if the Contract was terminated pursuant to subsection B.

F. PS Contractor's Tender Upon Termination.

Upon receiving a notice of termination of this Contract, PS Contractor shall immediately cease all activities under this Contract, unless Public Contracting Officer expressly directs otherwise in such notice of termination.

Upon termination of this Contract, PS Contractor shall deliver to Public Contracting Officer all documents, information, works-in-progress and other property that are or would be deliverables had the Contract been completed. Upon Public Contracting Officer's request, PS Contractor shall surrender to anyone Public Contracting Officer designates, all documents, research or objects or other tangible things needed to complete the Work.

## **INSURANCE**

The Contractor shall obtain prior to the commencement of the Contract, and shall maintain in full force and effect for the term of this contract, at the Contractor's expense, a comprehensive general or commercial general liability policy and automobile liability insurance policy for the protection of the Contractor and the Town, its officers, agents, and employees. If the insurance policy is issued on a "claims made" basis, then the Contractor shall continue to obtain and maintain coverage for not less than three years following the completion of the contract. The policy shall be issued by a company authorized to do business in the State of Illinois, protecting the Contractor or subcontractor or anyone directly or indirectly employed by either of them against liability for the loss or damage of personal and bodily injury, contractual liability, death and property damage, and any other losses or damages above mentioned with limits not less than (a) \$1,000,000 per occurrence and \$2,000,000 in the aggregate for comprehensive general or commercial general liability insurance policies, and (b) \$1,000,000 per occurrence-combined single limit or \$1,000,000 bodily injury and \$1,000,000 property damage for automobile liability insurance policies. The insurance company shall provide the Town with a certificate of insurance and an endorsement thereto naming the Town as an additional primary insured and will provide the Town written notice of cancellation or material modification of the insurance contract for not less than the following notice for the purposes stated: 30 days prior notice for reasons other than non-payment; 10 days prior notice for non-payment. The obligation to provide notice to the Town shall be in substantially the following language: "Should any of the above described policies be cancelled before the expiration date thereof, the issuing company will mail 30 days written notice to the certificate holder named"; it is not sufficient for the insurance carrier to merely "endeavor" to give notice or for the certificate to absolve the insurance carrier from obligation or liability in the event of the insurance carrier's failure to mail such notice. The Contractor shall not undertake any acts that shall affect the coverage afforded by the above policy.

The PS Contractor will not perform any work under this contract until the Town has received copies of applicable insurance policies or acceptable evidence that appropriate insurance heretofore mentioned is in force.

### **PROFESSIONAL LIABILITY INSURANCE**

The PS Contractor shall provide the Town evidence of professional liability in an amount not less than \$1,000,000 combined single limit. The PS Contractor shall keep in force the professional liability policy for at least one year after the expiration of the contract with the Town, or notify the Town in the event of a cancellation or reduction in limits of a "claims made" policy.

As a limitation upon the PS Contractor's indemnification obligations, the PS Contractor agrees to hold harmless and indemnify the Town for liability caused by or resulting from the negligence of the PS Contractor and anyone acting on its behalf in connection with, or incidental to, this contract for the work to be performed hereunder; provided, however, that nothing herewith shall be construed to require indemnification of the Town for any liability attributable to its own negligence.

### **CONFIDENTIALITY**

No reports, information and/or data given to or prepared or assembled by the PS Contractor under this contract shall be made available to any individual or organization by the PS Contractor without the prior written approval of the Town.

### **PUBLICATION RIGHTS/RIGHTS IN DATA**

All publication rights in the product produced by the PS Contractor in connection with the work provided for under this contract, whether in preliminary draft or final form, shall be vested in the Town.

The PS Contractor shall not publish any of the results of the work without the prior written permission of the Town.

All original written material and other documentation, including background data, documentation, and staff work that is preliminary to final reports, originated and prepared for the Town pursuant to this contract, shall become exclusively the property of the Town. The ideas, concepts, know-how or techniques relating to data processing development during the course of this contract by the PS Contractor or Town personnel, or jointly by the PS Contractor and Town personnel, can be used by either party in any way it may deem appropriate.

Material already in the PS Contractor's possession, independently developed by the PS Contractor outside the scope of this contract or rightfully obtained by the PS Contractor from third parties, shall belong to the PS Contractor. However, the PS Contractor grants to the Town a nonexclusive, irrevocable and royalty-free license to use such material as it sees fit.

This contract shall not preclude the PS Contractor from developing materials that are

competitive, irrespective of their similarity to materials which might be delivered to the Town pursuant to this contract. The PS Contractor will not, however, use any written materials developed under this contract in developing materials for others, except as provided in this section.

### **CRIMINAL RECORDS CHECK**

Contractor authorizes Town to obtain information about Contractor and Contractor's history and to conduct a criminal background check. Contractor also agrees to cause Contractor's employees and/or subcontractors, if any, to authorize Town to conduct such background checks. Such authorization(s) must be received not less than one (1) week prior to Contractor or Contractor's employees' and/or subcontractors' performance of any work under this contract.

If the Criminal Records Check reveals any information that, in the sole discretion of Town, would disqualify Contractor or Contractor's employees and/or subcontractors from performing or continuing to perform this contract or present unreasonable risk of liability to the Town, this shall constitute an additional ground for termination, pursuant to "Termination," Section C.

**INTEGRATION**

This contract represents the entire and integrated agreement between the PS Contractor and the Town, and supersedes all prior negotiations, representations or agreements, either written or oral. This contract may be amended only by written instrument signed by both the PS Contractor and the Town.

**ALTA PLANNING & DESIGN**

**TOWN OF NORMAL**

By<sup>1</sup>: \_\_\_\_\_  
Name: Steve Durrant  
Title: Senior Associate  
Date: \_\_\_\_\_

\_\_\_\_\_  
Name: Mike Hall  
Title: Public Works Director  
Date: \_\_\_\_\_

Business Address:  
711 SE Grand Avenue  
Portland, OR 97214  
503-230-9862 phone  
503-230-9864 fax

Public Works Director  
Town of Normal  
100 E. Phoenix Avenue  
Normal, IL 61761

\_\_\_\_\_  
\_\_\_\_\_  
Individual SS # or  
Employer ID #<sup>2</sup>: 680465555

Check one:

Sole Proprietor \_\_\_\_\_  
Partnership \_\_\_\_\_  
Corporation  X   
Limited Liability Company \_\_\_\_\_

<sup>1</sup> The individual signing on behalf of PS Contractor hereby certifies and swears under penalty of perjury: (a) the number shown on this form is PS Contractor's correct taxpayer identification; (b) PS Contractor is not subject to backup withholding because (i) PS Contractor is exempt from backup withholding, (ii) PS Contractor has not been notified by the IRS that PS Contractor is subject to backup withholding as a result of a failure to report all interest or dividends, or (iii) the IRS has notified PS Contractor that PS Contractor is no longer subject to backup withholding; (c) s/he is authorized to act on behalf of PS Contractor, s/he has authority and knowledge regarding PS Contractor's payment of taxes, and to the best of her/his knowledge, PS Contractor is not in violation of any Illinois tax laws, (d) PS Contractor is an independent contractor as defined in ORS 670.600; and (e) the above PS Contractor data is true and accurate.

<sup>2</sup> PS Contractor's disclosure of Social Security number or Taxpayer Identification number is requested so that the Town may comply with federal and state income tax reporting requirements. 5 USC 552a. This contract is subject to public disclosure. You may submit the social security / taxpayer identification number by separate letter to the Public Contracting Officer, along with a request that it not be subject to public disclosure. In such event, the Town shall only disclose the social security / taxpayer identification number as required by the Illinois Public Records law.

Limited Liability Partnership \_\_\_\_\_  
Other: \_\_\_\_\_

## Exhibit B

### Contractor Certification

Contractor on behalf of contractor certifies that the following representations are true and correct and further agrees as a condition of doing business with the Town of Normal to require all of Contractor's subcontractors and sub-subcontractors to certify that the following representations are true and correct for each subcontractor and sub-subcontractor:

1. Contractor certifies that no Town of Normal officer or employee has any interest in the proceeds of this contract.
2. Contractor certifies that same has not committed bribery or attempted bribery of an officer or employee of any governmental official whether on the federal, state or local level.
3. Contractor certifies that same has not been barred from conducting business with any governmental unit whether federal, state or local.
4. Contractor certifies that the business entity its officers, directors, partners, or other managerial agents of the business have not been convicted of a felony under the Sarbanes-Oxley Act of 2002 nor have any of the same been convicted of any felony under state or federal securities laws.
5. Contractor certifies that same has not been barred from contracting with any unit of state or local government as a result of a violation of 720 ILCS 5/33E-3 (bid-rigging) or 720 ILCS 5/33E-4 (bid-rotating).
6. Contractor certifies that same is not delinquent in the payment of any debt or tax due the State or the Town of Normal.
7. Contractor certifies that same has read the Drug-Free Workplace Act (30 ILCS 580/1 et.seq.) and is in compliance with the act on the effective date of this contract.
8. Contractor certifies that same shall maintain books and records relating to the performance of this contract as necessary to support amounts charged under the contract for a period of three (3) years from the later of the date of final payment under the contract or completion of the contract.
9. Contractor agrees to comply with applicable provisions of the Town of Normal Human Rights Ordinance, the Illinois Human Rights Act, the U.S. Civil Rights Act and the Americans with Disabilities Act.
10. Contractor certifies that the same is an "Equal Opportunity Employer" as defined by Section 2000 (e) of Chapter 21, Title 42 U.S. Code Annotated and applicable Executive Orders.
11. Contractor certifies in accordance with the State of Illinois Steel Products Procurement Act (30 ILCS 565/ et.seq.) that steel products used or supplied in the performance of this contract are manufactured or produced in the United States.
12. Contractor certifies that same is in compliance with the Employment of Illinois Workers on Public Works Act (30 ILCS 570/ et seq.)

13. Contractor certifies that same is in compliance with the State of Illinois Public Works Employment Discrimination Act (775 ILCS 10/ et seq.)
14. Contractor certifies that same is in compliance with the State of Illinois Prevailing Wage Act (820 ILCS 130/et seq.)
15. Contractor certifies that for public works contracts exceeding one hundred thousand dollars (\$100,000) in value contractor is in compliance with the Town of Normal Responsible Bidder Ordinance which requires Contractor to participate in applicable apprenticeship and training programs approved by and registered with the United States Department of Labor's Bureau of Apprenticeship and Training. (This provision shall not apply to federally funded projects if such application would jeopardize the receipt of use of federal funds in support of such project.)
16. Contractor certifies that same is or is not (please circle applicable designation) a Minority and Female Business Enterprise as defined by the State of Illinois (30 ILCS 575/et seq.)

Done this    day of            200

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Contractor



# **TOWN COUNCIL ACTION REPORT**

October 2, 2008

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## ***Resolution Accepting the Public Improvements in the Seventh, Eighth and Ninth Additions to Pheasant Ridge Subdivision for Maintenance***

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**PREPARED BY:** Gene Brown, City Engineer

**REVIEWED BY:** Mark R. Peterson, City Manager  
Mike Hall, Director of Public Works  
Steve Gerdes, Water Director

**BUDGET IMPACT:** None

**STAFF RECOMMENDATION:** Approval

**ATTACHMENTS:** Proposed Resolution

---

### **BACKGROUND**

The Seventh, Eighth and Ninth Additions of Pheasant Ridge Subdivision consists of 102 lots and are located north of Raab Road and east of Linden Street. Public improvements include sanitary sewers, storm sewers, water mains, sidewalks, and streets.

### **DISCUSSION/ANALYSIS**

All public improvements in the above-mentioned additions to the Pheasant Ridge Subdivision have been completed, inspected and found to be in compliance with Town standards. Therefore, Staff recommends acceptance for maintenance of all public improvements in the Seventh, Eighth and Ninth Additions to Pheasant Ridge Subdivision in accordance with Section 16.3-9.2 of the Municipal Code.

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION ACCEPTING THE PUBLIC IMPROVEMENTS IN THE SEVENTH,  
EIGHTH AND NINTH ADDITION TO PHEASANT RIDGE SUBDIVISION FOR  
MAINTENANCE

WHEREAS, certain public improvements dedicated to the public by the approval of the Seventh, Eighth and Ninth Additions to Pheasant Ridge Subdivision are now installed; and

WHEREAS, a certificate of the Town Engineer, has been filed with the Town Clerk certifying that all improvements required to be constructed or installed have been constructed or installed and approved by him.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE TOWN OF NORMAL, ILLINOIS:

SECTION ONE: That the public improvements shown and dedicated in the Seventh, Eighth and Ninth Additions to Pheasant Ridge Subdivision be, and the same, are hereby accepted for maintenance by the Town of Normal.

ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 2008.

APPROVED:

\_\_\_\_\_  
President of the Board of Trustees of  
the Town of Normal, Illinois

ATTEST:

\_\_\_\_\_  
Town Clerk

(seal)

# **TOWN COUNCIL ACTION REPORT**

October 2, 2008

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## ***A Resolution Re-Approving the Amended Final Development Plan for the Oaks on Hovey P.U.D.***

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**PREPARED BY:** Mercy Davison, Town Planner

**REVIEWED BY:** Mark R. Peterson, City Manager

**BUDGET IMPACT:** N/A

**STAFF RECOMMENDATION:** Approval

**ATTACHMENTS:** Proposed Resolution

---

### **BACKGROUND**

As explained in the previous report, the Oaks on Hovey PUD is located in the 1200 block of West Hovey. The original final development plan for the Oaks on Hovey was approved in 2001 (Res. No. 3012) and included 14 townhouses comprising a total of 70 four-bedroom units in an R-2 Mixed Residential zoning district. The Amended Final Development Plan includes one lot containing 2.646 +/- acres, which will be developed as an expansion of the existing Oaks on Hovey PUD, adding 30 four-bedroom units and 107 parking spaces.

The June 2008 approval of the Amended Final Development Plan for the Oaks on Hovey PUD (Res. No. 4218) was conditioned in part on the payment of subdivision fees within 90 days. The fees have not yet been paid; therefore, the conditional approval of the Amended Final Development Plan has expired.

### **DISCUSSION/ANALYSIS**

At this time the developer is ready to proceed with the payment of all required fees. Thus, it would be appropriate for the Town Council to re-approve the Amended Final Development Plan for the Oaks on Hovey P.U.D.

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION CONDITIONALLY AND PARTIALLY RE-APPROVING AN  
AMENDED FINAL DEVELOPMENT PLAN FOR THE OAKS ON HOVEY  
PLANNED UNIT DEVELOPMENT

WHEREAS, the Municipal Code, Town of Normal, Illinois, 1969, as amended, authorizes the development of land in any zoning district as a planned unit development; and

WHEREAS, pursuant to said Zoning Code developers may elect to develop property pursuant to a planned unit development procedure; and

WHEREAS, the election to develop property in such a manner is entirely voluntary, and the developer by so electing agrees to submit its development plan to a legislative public hearing and plan review; and

WHEREAS, a preliminary planned unit development plan has been approved for the above-described Planned Unit Development by the Normal Town Council; and

WHEREAS, the developer of said Planned Unit Development has petitioned for re-approval of an amended final development plan in the Planned Unit Development; and

WHEREAS, it is in the best interests of the health, safety, and welfare of the citizens of Normal to conditionally approve an amended final development plan for The Oaks on Hovey Planned Unit Development.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE TOWN OF NORMAL, ILLINOIS:

SECTION ONE: That this Resolution pertains to the property described as follows: See Exhibit A.

SECTION TWO: That this Resolution pertains to the Amended Final Development Plan for The Oaks on Hovey Planned Unit Development, prepared by Donald L. Adams, Professional Engineer No. 040157 dated February 4, 2008, bearing Town of Normal file stamp dated June 4, 2008, consisting of 2 pages.

SECTION THREE: That the amended final development plan for The Oaks on Hovey Planned Unit Development be and the same is hereby conditionally approved with the following waivers and conditions:

- a. Submission of all code required certificates, including but not limited to County Clerk's Certificate, Owner's Certificate, Drainage Certificate, and School District Certificate.
- b. The owner shall post a bond and security as required by the Chapter 15 of the Municipal Code, Town of Normal. The Corporation Counsel of the Town of Normal be, and he is hereby authorized and directed to review the security posed to secure the statement of agreement and bond for said planned unit development; and if, in his opinion, the security conforms with all requirements of the Town of Normal, note his approval on this resolution. If, in his opinion, the security does not conform with all requirements of the Town of Normal, acceptance or rejection of such security will be determined vote of the Corporate Authority of the Town of Normal, Illinois.

The bond and security shall be posted within ninety days from approval of this resolution. In the event the bond and security is not posted before the deadline established herein, this resolution shall be void, and the owner of the premises shall re-petition the Town of Normal for approval of the final plat.

- c. Payment of any and all applicable fees including but not limited to water tap-on fee, sanitary sewer tap-on fee, storm water detention fee, parkland dedication fee, plan review and inspection fee.
- d. Submit plan in digital format as required by Town Code.
- e. The Oaks on Hovey security (on-site personnel) will operate from 10 p.m. until 4:30 a.m., 365 days/year.
- f. There will be enhanced coordination between the Oaks security team, the Normal Police Department (NPD), and First Site (Jeff Tinervin). Specifically, the Oaks security team will send regular reports of incidents to the NPD, and Mr. Tinervin will monitor incidents reported by both the security team and the NPD. This will allow Mr. Tinervin to isolate

problematic individuals and apartment units and to take appropriate action up to and including eviction, if warranted.

- g. The Chief of Police will designate the Oaks as a low tolerance area which will result in more frequent patrol activity within the complex and the issuance of more tickets for ordinance violations.
- h. The neighbors are encouraged to call the Normal Police Department and/or First Site so that problems are clearly documented. If problems are excessive or not satisfactorily addressed, the neighbors are encouraged to call the Normal City Manager, the Normal Police Chief, and/or Mr. Tinervin.
- i. Mr. Tinervin will install an 8-foot privacy fence along the eastern property line in order to buffer any noise that may come from the Oaks on Hovey. Mr. Tinervin will provide the neighbors with a sample of the fence design prior to installation. The fence will be placed in the location of the existing iron fence, which will be removed. The proposed 8-foot fence exceeds the code height maximum of 6 feet and requires a code variation; therefore, construction will not begin until approved by the Town Council.
- j. The Town will continue to be receptive to parking restrictions on Grove, Searle, and other streets near the Oaks on the north side of Hovey to address the issue of students parking and walking to the Oaks. At this time the Town will not heighten the parking restrictions based on the negative reaction of many of the property owners along those streets, many of whom need the on-street parking to remain as-is. In order to not discourage residents and their visitors from parking at the Oaks on Hovey, Mr. Tinervin has instructed the towing company to only tow when it appears that there is a parking shortage.
- k. Mr. Tinervin will review and revise current tenant lease agreements to ensure that tenants clearly understand that chronic bad behavior will not be tolerated and may result in eviction. Mr. Tinervin will also change the policy so that any tenant incidents are reported to parents that co-sign the lease.
- l. Mr. Tinervin will not remove the remaining trees screening the Oaks property along the south end of the property along Sugar Creek.
- m. Railroad Avenue will not be used for construction traffic during the Oaks on Hovey expansion project. As an added assurance, Mr. Tinervin will work with the Town to install a barricade at the south end of Railroad Avenue.
- n. A follow-up meeting including neighbors, Town staff, NPD and Mr. Tinervin will be held semi-annually at the request of a neighborhood group, the property owner of the Oaks, or the Town. The first meeting to be held Fall 2008.
- o. The new open space area on the southwest corner of the site will not be developed as an “active space”. Specifically, no lighting or sports equipment (i.e. volleyball court) will be installed.

- p. Mr. Tinervin's security team will provide detailed daily reports that will be provided (emailed) to the Town of Normal, NPD and First Site's office at the end of each shift (4:30 a.m.).
- q. Security team members must be trained.
- r. Any new lighting fixtures installed near Sugar Creek must be non-glare. Mr. Tinervin will install light shields on all existing fixtures along the east property line to eliminate any existing glare problem.
- s. No development will occur in the open space to the south and west of the Oaks expansion. (Note that this area is part of the adjacent South Cottage Village PUD, which already shows the area as open space planted to native vegetation.)
- t. All of the aforementioned conditions are tied to the property itself. Thus, if Mr. Tinervin sells the Oaks on Hovey or otherwise becomes uninvolved with the management of the Oaks, the new owner/manager must comply with all of the conditions.

SECTION FOUR: PIN: 14-16-401-043.

SECTION FIVE: That except to the extent waived herein, development, maintenance and occupancy of The Oaks on Hovey Planned Unit Development shall comply with all Town codes and ordinances.

SECTION SIX: That the Town Clerk be and she is hereby authorized and directed to file a notice of approval of this final development plan with the Recorder of Deeds for McLean County, Illinois.

ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 2008.

APPROVED:

\_\_\_\_\_  
President of the Board of Trustees of the Town of Normal,  
Illinois

ATTEST:

\_\_\_\_\_  
Town Clerk  
(seal)

Approval of Conditions:

\_\_\_\_\_  
Steven D. Mahrt, Corporation Counsel

(Date) \_\_\_\_\_



# **TOWN COUNCIL ACTION REPORT**

October 2, 2008

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## ***A Resolution Re-Approving the Final Plat for the First Addition to the Oaks on Hovey P.U.D.***

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**PREPARED BY:** Mercy Davison, Town Planner

**REVIEWED BY:** Mark R. Peterson, City Manager

**BUDGET IMPACT:** N/A

**STAFF RECOMMENDATION:** Approval

**ATTACHMENTS:** Proposed Resolution

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### **BACKGROUND**

The Oaks on Hovey PUD is located in the 1200 block of West Hovey. The original final development plan for the Oaks on Hovey was approved in 2001 (Res. No. 3012) and included 14 townhouses comprising a total of 70 four-bedroom units in an R-2 Mixed Residential zoning district. The First Addition to the Oaks on Hovey PUD includes one lot containing 2.646 +/- acres. The First Addition will be developed as an expansion of the existing Oaks on Hovey PUD, adding 30 four-bedroom units and 107 parking spaces.

The June 2008 approval of the First Addition to the Oaks on Hovey PUD (Res. No. 4215) was conditioned in part on the payment of subdivision fees within 90 days. The fees have not yet been paid; therefore, the conditional approval of the Final Plat has expired.

### **DISCUSSION/ANALYSIS**

At this time the developer is ready to proceed with the payment of all required fees. Thus, it would be appropriate for the Town Council to re-approve the Final Plat for the First Addition to the Oaks on Hovey P.U.D.

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION RE-APPROVING THE FINAL PLAT FOR THE FIRST ADDITION  
TO THE OAKS ON HOVEY PLANNED UNIT DEVELOPMENT

WHEREAS, by Resolution No. 4215 adopted on June 16, 2008, the Final Plat for the First Addition to the Oak on Hovey Planned Unit Development was conditionally and partially approved; and

WHEREAS, the developer failed to pay the necessary fees and post a required bond and security as required by Chapter 16 of the Municipal Code for the Final Plat for the First Addition to the Oaks on Hovey Planned Unit Development within the time limit set forth in Resolution No. 4215; and

WHEREAS, it is in the best interests of the health, safety and welfare of the citizens of Normal to re-approve the Final Plat for the First Addition to the Oaks on Hovey Planned Unit Development.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES FOR THE TOWN OF NORMAL, ILLINOIS:

SECTION ONE: That this Resolution pertains to the Final Plat for the First Addition to the Oaks on Hovey Planned Unit Development prepared by Charles E. Hurliman, Professional Land Surveyor No. 2285, dated June 4, 2008, bearing Town of Normal file stamp dated June 4, 2008.

SECTION TWO: That the approval hereby granted is subject to the following conditions:

- a. The subdivider shall post a bond and security as required by Chapter 16 of the Municipal Code, Town of Normal. The Corporation Counsel of the Town of Normal be, and he is hereby authorized and directed to review the security posted to secure the statement of agreement and subdivision bond for said subdivision; and if, in his opinion, the security conforms to all requirements of the Town of Normal, note his approval on this Resolution. If, in his opinion, the security does not conform to all requirements of the Town of Normal, acceptance or rejection of such security shall be vote of the Corporate Authority of the Town of Normal, Illinois.
- b. The bond and security shall be posted within ninety days from the approval of this Resolution. In the event the bond and security is not posted before the deadline established herein, this Resolution shall be void, and the owner of the premises shall re-petition the Town of Normal for approval of the final plat.
- c. Payment of all applicable subdivision fees including but not limited to water tap-on, storm water detention fee, sanitary sewer tap-on fee, and plan review and inspections fee, all as determined by the Town Engineer.
- d. Submission of owners, drainage, County Clerk's and School District's certificates.
- e. Submission of plat in digital format.

SECTION THREE: That the Town herein specifically reserves the acceptance for maintenance of streets and other public utilities shown on the approved plat.

SECTION FOUR: That upon meeting the conditions imposed in Section Two, the Town Clerk be, and she is hereby authorized and directed to certify, record and file a fully executed copy of this Resolution and said plat in the manner provided by law.

SECTION FIVE: That the public dedication of property as reflected on the final plat is hereby accepted.

SECTION SIX: PIN: Part of 14-16-401-043.

ADOPTED this \_\_\_\_ day of \_\_\_\_\_, 2008.

APPROVED:

\_\_\_\_\_  
President of the Board of Trustees of the  
Town of Normal, Illinois

ATTEST:

\_\_\_\_\_  
Town Clerk

(Seal)

APPROVAL OF CONDITIONS:

\_\_\_\_\_  
Corporation Counsel

Done this \_\_\_\_ day of \_\_\_\_\_,  
2008.

Prepared by Steven D. Mahrt, Corporation Counsel, 100 East Phoenix Avenue, P. O. Box 589, Normal, IL 61761

Return to: Clerk, Town of Normal, 100 East Phoenix, P. O. Box 589, Normal, IL 61761

# **TOWN COUNCIL ACTION REPORT**

October 2, 2008

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## ***A Resolution Re-Approving the Final Plat for the Trails on Sunset Lake Subdivision***

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**PREPARED BY:** Mercy Davison, Town Planner

**REVIEWED BY:** Mark R. Peterson, City Manager

**BUDGET IMPACT:** N/A

**STAFF RECOMMENDATION:** Approval

**ATTACHMENTS:** Proposed Resolution

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### **BACKGROUND**

The Trails on Sunset Lake is an 83 +/- acre development located at the northeast corner of Ft. Jesse and Airport Road. The Town approved an annexation agreement for the Trails on Sunset Lake in March 2007 (Res. No. 4006). The Town approved a preliminary subdivision plan for the Trails on Sunset Lake in May 2007 (Res. No. 4039). The plan includes 120 large lots zoned R-1A Single Family Residential, two areas of R-2 Mixed Density Residential development, a large detention basin, and possible commercial zoning in the northwest portion of the property. The property was annexed into the Town of Normal in October 2007 (Ord. No. 5155).

In May 2008 the Town Council conditionally approved the Final Plat for a portion of the Trails on Sunset Lake Subdivision (Res. No. 4204). The Final Development Plan was conditioned in part on the payment of subdivision fees within 90 days. The fees were paid on September 29, 2008; however, the conditional approval of the Final Development Plan had already expired at that time.

### **DISCUSSION/ANALYSIS**

As the developer has recently paid all required fees, it would be appropriate for the Town Council to re-approve the Final Plat for the Trails on Sunset Lake Subdivision.

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION RE-APPROVING THE FINAL PLAT FOR THE TRAILS ON  
SUNSET LAKE SUBDIVISION

WHEREAS, by Resolution No. 4204 adopted on May 19, 2008, the Final Plat for the Trails on Sunset Lake Subdivision was conditionally and partially approved; and

WHEREAS, the developer failed to pay the necessary fees and post a required bond and security as required by Chapter 16 of the Municipal Code for the Final Plat for the Trails on Sunset Lake Subdivision within the time limit set forth in Resolution No. 4204; and

WHEREAS, it is in the best interests of the health, safety and welfare of the citizens of Normal to re-approve the Final Plat for the Trails on Sunset Lake Subdivision.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES FOR THE TOWN OF NORMAL, ILLINOIS:

SECTION ONE: That this Resolution pertains to the Final Plat for the Trails on Sunset Lake Subdivision prepared by William D. Lamberti, Professional Land Surveyor No. 2946, dated May 5, 2008, bearing Town of Normal file stamp dated May 7, 2008, and consisting of the documents described in Resolution No. 4204.

SECTION TWO: That the approval hereby granted is subject to the following conditions:

- a. The subdivider shall post a bond and security as required by Chapter 16 of the Municipal Code, Town of Normal. The Corporation Counsel of the Town of Normal be, and he is hereby authorized and directed to review the security posted to secure the statement of agreement and subdivision bond for said subdivision; and if, in his opinion, the security conforms to all requirements of the Town of Normal, note his approval on this Resolution. If, in his opinion, the security does not conform to all requirements of the Town of Normal, acceptance or rejection of such security shall be vote of the Corporate Authority of the Town of Normal, Illinois.
- b. The bond and security shall be posted within ninety days from the approval of this Resolution. In the event the bond and security is not posted before the deadline established herein, this Resolution shall be void, and the owner of the premises shall re-petition the Town of Normal for approval of the final plat.
- c. Payment of all applicable subdivision fees including but not limited to water tap-on, storm water detention fee, sanitary sewer tap-on fee, and plan review and inspections fee, all as determined by the Town Engineer.
- d. Submission of owners, drainage, County Clerk's and School District's certificates.
- e. Submission of plat in digital format.
- f. Rezone the property in said Final Plat to the appropriate zoning classification as provided in the Annexation Agreement affecting said property.
- g. Execution of a License Agreement on terms acceptable to Town Staff for private use and occupancy of the right-of-way.
- h. Compliance with terms of existing Annexation Agreement.

SECTION THREE: That the Town herein specifically reserves the acceptance for maintenance of streets and other public utilities shown on the approved plat.

SECTION FOUR: That upon meeting the conditions imposed in Section Three, the Town Clerk be, and she is hereby authorized and directed to certify, record and file a fully executed copy of this Resolution and said plat in the manner provided by law.

SECTION FIVE: That the public dedication of property as reflected on the final plat is hereby accepted.

SECTION SIX: PIN: Part of 15-19-300-009.

ADOPTED this \_\_\_\_ day of \_\_\_\_\_, 2008.

APPROVED:

\_\_\_\_\_  
President of the Board of Trustees of the  
Town of Normal, Illinois

ATTEST:

\_\_\_\_\_  
Town Clerk

(Seal)

APPROVAL OF CONDITIONS:

\_\_\_\_\_  
Corporation Counsel

Done this \_\_\_\_ day of \_\_\_\_\_,  
2008.

Prepared by Steven D. Mahrt, Corporation Counsel, 100 East Phoenix Avenue, P. O. Box  
589, Normal, IL 61761

Return to: Clerk, Town of Normal, 100 East Phoenix, P. O. Box 589, Normal, IL 61761



# **TOWN COUNCIL ACTION REPORT**

October 2, 2008

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## ***Ordinance Amending Section 2.3-45 of the Municipal Code (Designated Depositories) To Include CDARS Certificates of Deposit Program***

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**PREPARED BY:** Ronald J. Hill, Director of Finance

**REVIEWED BY:** Pamela S. Reece, Assistant City Manager  
Steven Mahrt, Corporation Counsel

**BUDGET IMPACT:** N/A

**STAFF RECOMMENDATION:** Approval

**ATTACHMENTS:** Proposed Ordinance

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### **BACKGROUND**

Section 2.3-45 of the Municipal Code identifies approved financial institutions that are designated as depositories of and for Town of Normal Funds. Upon completing a thorough review of a new certificate of deposit program entitled Certificate of Deposit Account Registry Service (CDARS), by the Town's Investment Committee and a complete review by the Town's auditors Sikich Gardner & Company, Finance purchased a \$300,000 CDARS Certificate of Deposit (CD) from the Bank of Illinois in October 2005. The certificate of deposit matured in January, 2006. At the request of Finance, the Town auditors reviewed and approved this transaction during the 2005-06 audit. The Town currently owns three CDARS CDs that total \$1.7 million. Two of the CDs have an actual yield of 2.62%, the third CD yields 3.45%. The Government Finance Officers Association of United States and Canada has also reviewed this program and is supportive.

### **DISCUSSION/ANALYSIS**

The Finance Department considered investment purchases through the CDARS program in compliance with Sec. 2.3-45 of the Municipal Code due to the fact that the purchase was conducted through the Bank of Illinois, which was listed as an authorized depository. Corporation Counsel Steve Mahrt recently recommended an amendment to this section of the code permitting the use of the CDARS program.

In the past, purchasers of certificates of deposit have stayed under the FDIC's \$100,000 insurance limit by spreading their purchases between multiple banking institutions. Another means of protecting larger purchasers of certificates of deposit such as the Town is to require 110% bank pledging of government securities. Although this process protects the Town, it is time consuming. The last time the Town purchased a certificate of deposit from a B-N bank using this approach it took three weeks before the appropriate pledging was in place.

## *TOWN COUNCIL ACTION REPORT*

Using the CDARS program, a bank does not have to pledge assets to secure the certificate of deposit; instead, the money is divided into amounts less than \$100,000 and placed in CDs issued by other banking network members through the CDARS system. The Town then receives regular consolidated interest payments and statements from the bank showing the account activity for each CD held in its name. The bank receives funds from other network members' customers totaling the amount deposited by the Town. The 55 plus banks that comprise the CDARS network exchange deposits on a dollar-for-dollar basis. Interest rates are often higher than non-CDARS banks.

Staff recommends approval of the CDARS program that has been thoroughly reviewed by the Town's Investment Committee, Town auditors and the Government Finance Officers Association.

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE AMENDING SECTION 2.3-45 OF THE MUNICIPAL CODE –  
DESIGNATED DEPOSITORIES

WHEREAS, the Town of Normal is a home rule unit of local government with authority to legislate in matters concerning its local government and affairs; and

WHEREAS, the Town has authorized the deposit of Town funds in certain designated depositories; and

WHEREAS, the Finance Director desires to deposit funds in the Certificate of Deposit Account Registry Service (CDARS) Program; and

WHEREAS, the CDARS Program results in the distribution of Town funds in multiple banking institutions with each deposit in each institution staying under the FDIC's \$100,000 insurance limit; and

WHEREAS, the Town has designated the Bank of Illinois as a designated depository and said Bank participates in the CDARS Program; and

WHEREAS, it is in the best interests of the health, safety and welfare of the citizens of Normal to amend Section 2.3-45 of the Municipal Code to authorize participation in the CDARS Program.

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES FOR THE TOWN OF NORMAL, ILLINOIS:

SECTION ONE: That Section 2.3-45 of the Municipal Code Town of Normal, Illinois, 1969, as amended, be and the same is hereby further amended by adding the following to the list of designated depositories: Any bank participating in the Certificate of Deposit Account Registry Service Program (CDARS) as determined from time to time by the Finance Director.

SECTION TWO: That the Town Clerk be and she is hereby authorized and directed to make the foregoing change in the Municipal Code Town of Normal 1969, as amended.

SECTION THREE: That the Municipal Code, Town of Normal, Illinois, 1969, as previously amended and as amended herein shall remain in full force and effect.

SECTION FOUR: That the Town Clerk be and she is hereby directed and authorized to publish this ordinance in pamphlet form as provided by law.

SECTION FIVE: That this ordinance shall take effect ten days after the date of its publication.

SECTION SIX: That this Ordinance is adopted pursuant to Home Rule Authority granted the Town of Normal by Article 7, Section 6, of the Illinois Constitution, 1970.

APPROVED:

\_\_\_\_\_  
President of the Board of Trustees of  
The Town of Normal, Illinois

ATTEST:

\_\_\_\_\_  
Town Clerk

(seal)

The foregoing ordinance was voted upon and passed by the President and Board of Trustees of the Town of Normal on the \_\_\_\_ day of \_\_\_\_\_, 2008, with \_\_\_\_\_ voting aye; \_\_\_\_\_ abstaining; \_\_\_\_\_ voting nay: and \_\_\_\_\_ absent.

	AYE	NAY	OTHER		AYE	NAY	OTHER
Councilwoman Reece				Councilman Chambers			
Councilman Nielsen				Councilwoman Gaines			
Councilman Fritzen				Mayor Koos			
Councilman Scott							

The foregoing ordinance was approved by the President and Board of Trustees of the Town of Normal on the \_\_\_\_ day of \_\_\_\_\_, 2008.

The foregoing ordinance was published in pamphlet form on the \_\_\_ day of \_\_\_\_\_, 2008.

# New Business

# **TOWN COUNCIL ACTION REPORT**

October 2, 2008

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## ***Presentation to the Council by Economic Development Council Executive Director Marty Vanags and Economic Development Council Board President Dick Eickenburg***

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**PREPARED BY:** Mark R. Peterson, City Manager

**BUDGET IMPACT:** N/A

**STAFF  
RECOMMENDATION:** That the presentation be received

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### **BACKGROUND**

Mr. Marty Vanags, Executive Director of the Economic Development Council of the Bloomington Normal Area, along with Mr. Dick Eickenburg, EDC Board President, have requested an opportunity to make a brief presentation to the Council at your meeting on Monday evening to update you on the current activities of the Economic Development Council.