

PROPOSED AGENDA FOR TOWN COUNCIL MEETING

February 1, 2010

7:00 p.m.

6:55 p.m. Public Hearing in Regard to Approval of the Town's 2010-2015 Consolidated Plan for Community Development Block Grant Funding

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. OMNIBUS VOTE AGENDA  
(All items under the Omnibus Vote Agenda are considered to be routine in nature and will be enacted by one motion. There will be no separate discussions of these items unless a Council Member so requests, in which event, the item will be removed from the Omnibus Vote Agenda and considered as the first item after approval of the Omnibus Vote Agenda.)
  - A. Approval of the Minutes of the Reconvened Public Hearing of January 19, 2010  
Approval of the Minutes of the Regular Meeting of January 19, 2010
  - B. Approval of Town of Normal Expenditures for Payment as of January 27, 2010
  - C. Motion to Support the Central Illinois Regional Broadband Network (CIRBN) Initiative
  - D. Resolution Authorizing the Filing of the Town's 2010-2015 Consolidated Plan and 2010-2011 Action Plan for Community Development Block Grant (CDBG) Funding
  - E. Resolution Authorizing Payment to Clark Dietz, Inc. in the Amount of \$138,394.75 for Additional Work Performed on the Uptown Normal Street and Streetscape Project
  - F. Resolution Waiving the Formal Bidding Process and Authorizing the Purchase of Three Newspaper Dispensing Devices for the Uptown from Sho-Rack by Kaspar Wire Works, Incorporated in an Amount Not to Exceed \$18,000
  - G. Ordinance Amending the Purchasing Manual to Require the Payment of Prevailing Wage on All Public Works Projects
  - H. Ordinance Amending Section 4.9 of the Liquor Code
  - I. Ordinance Amending Section 7.21-1 of the Municipal Code – Sewer Rates
  - J. Ordinances Amending Section 17.10-1, Section 23.11-1, Section 25.16-3 and Section 25.16-5 of the Municipal Code for Various Fees and Charges

K. Ordinance Amending Section 25.9 of the Municipal Code to Increase the Municipal Retailer and Service Occupation Tax

5. ITEMS REMOVED FROM OMNIBUS VOTE AGENDA

GENERAL ORDERS

6. Resolution Authorizing Execution of an Agreement with the Hile Group, Inc. for Facilitation Services Pertaining to the Main Street Task Force

NEW BUSINESS

7. Motion to Approve an Appointment to the Human Relations Commission

CONCERNS

ADJOURNMENT

# **TOWN COUNCIL ACTION REPORT**

January 28, 2010

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## ***Public Hearing in Regard to Approval of the Town's 2010--2015 Consolidated Plan for Community Development Block Grant Funding***

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**PREPARED BY:** Steve Westerdahl, Community Development Director

**REVIEWED BY:** Pamela S. Reece, Assistant City Manager

**BUDGET IMPACT:** N/A

**STAFF RECOMMENDATION:** Approval

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### **BACKGROUND**

Every five years, the Town is required to prepare and submit a Consolidated Plan covering expenditures of Community Development Block Grant (CDBG) funds for the coming five year period. Additionally, the Town's Citizen Participation segment of the Consolidated Plan calls for a Public Hearing prior to Council discussion of the Plan.

### **DISCUSSION/ANALYSIS**

The appropriate publication notifying the public of their opportunity to comment on the Consolidated Plan was published in the Normalite December 10, 2009. This notice advised the public of their opportunity to provide comments on the Plan and of the date, time and place of the public hearing. No public comments were received.

Staff recommends that the Town Council convene the public hearing and accept public input concerning the proposed Consolidated Plan. Once all comments have been received, it would be in order for the Town Council to close the hearing.

# Omnibus Vote

MINUTES OF A RECONVENED PUBLIC HEARING CONDUCTED IN THE COUNCIL CHAMBERS, CITY HALL, 100 EAST PHOENIX AVENUE, NORMAL, MCLEAN COUNTY, ILLINOIS, TUESDAY, JANUARY 19, 2010 - PROPOSED ANNEXATION FAMILY VIDEO DEVELOPMENT

1. CALL TO ORDER:

Mayor pro tem Sonja Reece called the reconvened public hearing to order at 7:00 p.m., Tuesday, January 19, 2010.

2. ROLL CALL:

The Clerk called the roll with the following persons physically

PRESENT: Mayor pro tem Sonja Reece and Councilmembers Adam Nielsen, Jeff Fritzen, Chuck Scott, Jason Chambers, and Cheryl Gaines.

ABSENT: Mayor Chris Koos.

3. NOTICE OF PUBLICATION:

Mayor pro tem Reece reiterated the Public Notice was published in The Normalite on December 3, 2009.

4. COMMENTS FROM THE PUBLIC:

Mayor pro tem Reece called for comments from the public.

Mr. Mercer Turner, 1104 Tanger CC Court, Normal, IL, attorney for the applicant, developer, and the owners of the property, addressed the Council. Mr. Turner outlined the legal issues governing annexations, concerns with sewer expansion for the property, and commented on the Comprehensive Plan for the Town.

Mr. David Nall, 644 Paradise Lane, Libertyville, IL, addressed the Council representing Family Video. Mr. Nall outlined the changes to the proposed site plan since the Planning Commission meeting in December.

Mayor pro tem Reece issued the second call for comments from the public.

Ms. Jean-Marie Taylor, 404 Covey Court, Normal, IL, addressed the Council representing a neighborhood group. Ms. Taylor summarized the neighborhood group's opposition to the development and distributed information to the Council. Ms. Taylor cited pedestrian and bicycle safety, traffic issues, negative effect to home-values, Family Video's history in other communities, as well as possible permitted uses for this zoning classification as the neighborhood's major concerns for the proposed development.

Mr. Derek Shirk, 1723 Partridge Point, Normal, IL, voiced opposition to a Family Video in this area, indicating Family Video rents and sells adult videos.

Mr. Mark Durbin, 302 Wildberry Drive, Normal, IL, expressed his concern with increased traffic in the area and the safety of persons using Constitution Trail.

Ms. Karen McLees, 400 Wildberry Drive, Normal, IL, expressed her strong opposition to the development and her concern for developing this property into something that would be a “correct fit” for the neighborhood.

Mr. Paul Huggett, 300 Wildberry Drive, Normal, IL, addressed the Council, agreeing with the other neighbors voicing their opposition to the development.

Mr. Adam Chandler, 505 Covey Court, Normal, IL, expressed his concern that the development would lower the property values in the area.

Ms. Amanda Bemis, 307 Plumage Court, Normal, IL, concurred with the comments of her neighbors opposing this development and also indicated she had a letter in opposition to the development from Mrs. Winifred Taylor, 503 Bobwhite Way, Normal, IL.

Mr. Doug Fansler, 307 Carriage Hills Road, Normal, IL, addressed the Council in support of the annexation and development. Mr. Fransler indicated this would be an asset to the neighborhood, an easy walk to obtain movies and visit the other establishments in the development.

Ms. Colleen Morpheu, 411 Gambel Court, Normal, IL, expressed her concern with the traffic in the neighborhood.

Ms. Sue Burrill, 1615 N. Linden, Normal, IL, also expressed her concern with traffic in the area and with pedestrians crossing at this very busy intersection.

Mr. Mark Smith, 304 Plumage Court, Normal, IL, expressed concern with the changing technology and with the fate of this location being a Family Video in the future.

Mr. Bret Eckberg, 502 Covey Court, Normal, IL, also expressed concern with traffic patterns in the area.

Mr. Brian Leeky, 1812 Parkway Court, Normal, IL, indicated all residents of Normal should have an equal say in developments in the Town and stated he supported this development, as Family Video is a successful enterprise, and in this economy, developments and new jobs should be supported.

Ms. Lisa Wright, 502 Plumage Court, Normal, IL, commented on safety issues this development could conceivably bring to the area.

Mr. Tony Schreck, 407 Labrador Lane, Normal, IL, expressed concern with the alternatives available for development with this property.

Mayor pro tem Reece issued the final call for comments from the public; there were no further comments.

5. ADJOURNMENT:

MOTION:

Councilmember Gaines moved, seconded by Councilmember Nielsen, the public hearing be adjourned.

AYES: Nielsen, Fritzen, Scott, Chambers, Gaines, Reece.

NAYS: None.

ABSENT: Koos.

Motion declared carried.

Mayor pro tem Reece adjourned the public hearing at 8:10 p.m., Tuesday, January 19, 2010.

MINUTES OF THE REGULAR MEETING OF THE NORMAL TOWN COUNCIL HELD IN THE COUNCIL CHAMBERS, NORMAL CITY HALL, 100 EAST PHOENIX AVENUE, NORMAL, MCLEAN COUNTY, ILLINOIS – TUESDAY, JANUARY 19, 2010.

1. CALL TO ORDER:

Mayor pro tem Sonja Reece called the Regular Meeting of the Normal Town Council to order at 8:11 p.m., Tuesday, January 19, 2010.

2. ROLL CALL:

The Clerk called the roll with the following persons physically

PRESENT: Mayor pro tem Sonja Reece and Councilmembers Adam Nielsen, Jeff Fritzen, Chuck Scott, Jason Chambers, and Cheryl Gaines. Also present were City Manager Mark Peterson, Assistant City Manager Pamela Reece, Corporation Counsel Steve Mahrt, and Town Clerk Wendy Briggs.

ABSENT: Mayor Chris Koos.

3. PLEDGE OF ALLEGIANCE:

Mayor pro tem Reece led the Pledge of Allegiance to the Flag.

4. OMNIBUS VOTE AGENDA:

Mayor pro tem Reece excused herself from voting on any bills submitted by Advocate BroMenn Hospital.

Councilmember Fritzen excused himself from any bills submitted by Bloomington Offset Process, Inc.

Items D and F were removed from the Omnibus Vote Agenda.

MOTION:

Councilmember Fritzen moved, seconded by Councilmember Nielsen, the Council Approve the Omnibus Vote Agenda.

AYES: Nielsen, Fritzen, Scott, Chambers, Gaines, Reece.

NAYS: None.

ABSENT: Koos.

Motion declared carried.

A. APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF JANUARY 4, 2010: Omnibus Vote.

B. APPROVAL OF THE TOWN OF NORMAL EXPENDITURES FOR PAYMENT AS OF JANUARY 13, 2010: Omnibus Vote.

C. MOTION TO WAIVE THE FORMAL BIDDING PROCESS AND APPROVE A QUOTE FROM PRISTINE WATER SOLUTIONS FOR A CHLORINE DIOXIDE GENERATOR AT A COST OF \$16,040.00: Omnibus Vote.



- E. RESOLUTION AUTHORIZING EXECUTION OF AN AGREEMENT WITH MR. CRAIG ONSRUD FOR THE OPERATION OF THE IRONWOOD PRO SHOP AND PRIVATE GOLF LESSONS: Resolution No. 4454: Omnibus Vote.
- G. RESOLUTION AUTHORIZING EXECUTION OF A THREE-YEAR CONTRACT WITH MELROSE PYROTECHNICS OF KINGSBURY, IN FOR THE ANNUAL FOURTH OF JULY DISPLAY: Resolution No. 4455: Omnibus Vote.
- H. RESOLUTION AUTHORIZING THE RELEASE OF EXECUTIVE SESSION MINUTES: Resolution No. 4456: Omnibus Vote.
- I. RESOLUTION REQUESTING TEMPORARY CLOSURES OF STATE RIGHT-OF-WAY FOR ANNUAL COMMUNITY EVENTS: Resolution No. 4457: Omnibus Vote.
- J. ORDINANCE AMENDING “AN ORDINANCE DESCRIBING AND DESIGNATING AN AREA LOCATED PARTIALLY WITHIN THE CITY OF BLOOMINGTON, TOWN OF NORMAL, AND UNINCORPORATED MCLEAN COUNTY AS AN ENTERPRISE ZONE”: Ordinance No. 5317: Omnibus Vote.
5. ITEMS REMOVED FROM OMNIBUS VOTE AGENDA:
- D. MOTION REFERRING TO PLANNING COMMISSION FOR STUDY AND REPORT ON VARIOUS AMENDMENTS TO THE ZONING CODE – SECTION 15.9 (PLANNED UNIT DEVELOPMENT REGULATIONS) AND SECTION 15.14 (COMMUNITY DESIGN STANDARDS):

MOTION:

Councilmember Nielsen moved, seconded by Councilmember Chambers, the Council Approve a Motion Referring to Planning Commission for Study and Report on Various Amendments to the Zoning Code - Section 15.9 (Planned Unit Development Regulations) and Section 15.14 (Community Design Standards).

Councilmember Nielsen expressed concern with using the Parking Impact Zone as the defined area in which to consider amendments to the Planned Unit Development regulations. City Manager Mark Peterson commented that this area could be more refined. The Parking Impact Zone was merely a starting point for reference.

AYES: Nielsen, Fritzen, Scott, Chambers, Gaines, Reece.

NAYS: None.

ABSENT: Koos.

Motion declared carried.

F. RESOLUTION AUTHORIZING EXECUTION OF A FIVE-YEAR CONTRACT WITH M.E. SIMPSON CO., INC., FOR LARGE METER TESTING SERVICES: Resolution No. 4458:

MOTION:

Councilmember Fritzen moved, seconded by Councilmember Nielsen, the Council Adopt a Resolution Authorizing Execution of a Five-Year Contract with M.E. Simpson Co., Inc., for Large Meter Testing Services.

Councilmember Fritzen expressed concern with built-in price increases in contracts, especially in the current economic situation. City Manager Mark Peterson responded that with long-term contracts with built-in increases, the Town usually obtained a more favorable price up-front. Water Director Steve Gerdes explained the contract price had not been increased since the original contract was entered into, and that was the reasoning behind the price increase over the five-year contract. Water Director Steve Gerdes responded to further questions from Council.

AYES: Nielsen, Fritzen, Scott, Chambers, Gaines, Reece.

NAYS: None.

ABSENT: Koos.

Motion declared carried.

GENERAL ORDERS:

6. RESOLUTION CONDITIONALLY AUTHORIZING EXECUTION OF AN ANNEXATION AGREEMENT WITH FAMILY VIDEO MOVIE CLUB, INC.:

MOTION:

Councilmember Fritzen moved, seconded by Councilmember Nielsen, the Council Adopt the Resolution Conditionally Authorizing Execution of an Annexation Agreement with Family Video Movie Club, Inc.

Mr. David Nall addressed the Council representing Family Video. Mr. Nall reported on the video industry and the culture of the Family Video ownership. Mr. Nall indicated Family Video believed their store would be a good fit for the area.

Councilmember Fritzen posed questions concerning the nature of materials available, in particular adult videos, which questions were responded to by Mr. Nall.

Mr. Nall also responded to questions from Councilmember Nielsen concerning establishing this business in a larger shopping area such as Constitution Trail Centre, rather than this location.

Councilmember Chambers posed questions concerning the curb cuts involved for this development, which questions were responded to by City Manager Mark Peterson. Considerable Council discussion ensued. Town Engineer Gene Brown responded to

questions concerning traffic and sewer extensions. Discussion also ensued concerning changing the requested zoning to C-2 Zoning Classification. Attorney Mercer Turner suggested this matter be tabled until further discussion was held concerning a C-2 Zoning Classification. City Manager Mark Peterson indicated the applicant could resubmit an application for annexation with C-2 Zoning for consideration.

Councilmember Nielsen commented that it appears that there is a surplus of vacancies in retail space in the community, and he did not see the need for further B-1 Zoning at this time.

AYES: None.

NAYS: Nielsen, Fritzen, Scott, Chambers, Gaines, Reece.

ABSENT: Koos.

Motion declared failed.

Clerk's Note: Due to the failure of Item 6, Items 7 and 8 were not considered by Council.

7. ORDINANCE ANNEXING PROPERTY TO THE TOWN OF NORMAL – FAMILY VIDEO MOVIE CLUB, INC. (LINDEN AND RAAB):
8. ORDINANCE REZONING PROPERTY IN THE TOWN OF NORMAL – FAMILY VIDEO MOVIE CLUB, INC. (LINDEN AND RAAB):
9. RESOLUTION CONDITIONALLY AND PARTIALLY APPROVING A SITE PLAN FOR 602 AND 604 SOUTH KINGSLEY AND 607 DALE – PAPA JOHN'S:  
Resolution No. 4459:

MOTION:

Councilmember Nielsen moved, seconded by Councilmember Scott, the Council Adopt a Resolution Conditionally and Partially Approving a Site Plan for 602 and 604 South Kingsley and 607 Dale – Papa John's.

City Manager Mark Peterson offered comments clarifying staff's recommendation on this item. Councilmember Fritzen expressed concern with the long-term care of fencing and landscaping along Kingsley Street.

AYES: Nielsen, Fritzen, Scott, Chambers, Gaines, Reece.

NAYS: None.

ABSENT: Koos.

Motion declared carried.

NEW BUSINESS

10. CONCERNS:

1. NEIGHBORHOOD SHOPPING AREAS:

Councilmember Fritzen commented the lack of neighborhood support for the proposed Family Video development indicates residents do not support neighborhood commercial centers in residential areas, although planners promote them to be “in vogue.”

2. PUBLIC HEARING:

Councilmember Nielsen indicated he was offended by the remarks made by one of the persons testifying at the Public Hearing regarding residents from the Orlando area.

11. ADJOURN TO EXECUTIVE SESSION:

There being no further business to come before the Council, Mayor pro tem Reece called for a Motion to Adjourn to Executive Session to approve the minutes of the January 4, 2010, Executive Session and to discuss matters pertaining to land acquisition.

MOTION:

Councilmember Fritzen moved, seconded by Councilmember Gaines, the Regular Meeting of the Normal Town Council be Adjourned to Executive Session to Approve the Minutes of the January 4, 2010, Executive Session and to Discuss Matters Pertaining to Land Acquisition.

AYES: Nielsen, Fritzen, Scott, Chambers, Gaines, Reece.

NAYS: None.

ABSENT: Koos.

Motion declared carried.

Mayor pro tem Reece adjourned the regular meeting of the Normal Town Council to Executive Session to approve the minutes of the January 4, 2010, Executive Session and to discuss matters pertaining to land acquisition at 9:30 p.m., Tuesday, January 19, 2010.

<u>Vendor Name</u>	<u>Description</u>	<u>Transaction Amount</u>
<b><u>General Fund</u></b>		
AMERENIP	STARK PORTION	\$71.94
EVERGREEN FS INC.	7207 GAL @\$2.4134/GAL DIE	\$17,393.33
MARK S. VIDEKA	PARKING TICKET REFUND	\$20.00
KROGER-INDY CUSTOMER CHARGES	KROGER'S GIFT CARDS	\$1,425.00
WALMART COMMUNITY BRC	SHARING TREE EXPENSE	\$2,065.42
B-N PUBLIC TRANSIT SYSTEM	TRANSIT SALES	\$585.50
HEARTLAND PARKING INC	PARKING LOTS CREDIT/DEC09	(\$700.00)
<b>General Fund Total</b>		<b>\$20,861.19</b>
<b><u>General Fund Mayor &amp; Council Administration</u></b>		
VLADIMIR/CANTERBURY SISTER CITY	ANNUAL DUES REIMBURSEMENT	\$880.00
MCLEAN CO CHAMBER OF COMMERCE	2010 GALA - TABLE FOR 10	\$800.00
KOOS, CHRIS	US MAYORS WINTER MEETING	\$1,463.04
HARLAN VANCE COMPANY	LOGO SHIRT	\$41.00
<b>General Fund Mayor &amp; Council Administration Total</b>		<b>\$3,184.04</b>
<b><u>General Fund Administration - City Mgr City Manager</u></b>		
ROHAN-STRACK ENTERPRISES	CDM BOARD MEETING	\$114.46
<b>General Fund Administration - City Mgr City Manager Total</b>		<b>\$114.46</b>
<b><u>General Fund Administration - City Mgr Uptown Project</u></b>		
AMERENIP	TOWN PORTION	\$71.93
AMERENIP	108 E BEAUFORT	\$133.63
NICOR GAS	4 MONTHS OF SERVICE	\$279.22
REGENT COMMUNICATIONS INC	WJBC - UPTOWN ADS#92241	\$475.00
<b>General Fund Administration - City Mgr Uptown Project Total</b>		<b>\$959.78</b>
<b><u>General Fund Administration - City Mgr Boards &amp; Commissions</u></b>		
TWIN CITY AWARDS	MLK AWARDS	\$578.00
BANK OF ILLINOIS	RENEW CONTRACT	\$75.00
MARRIOTT BLOOMINGTON NORMAL HOTEL	MLK RECEPTION- JAN 15TH	\$1,357.62
MARRIOTT BLOOMINGTON NORMAL HOTEL	MLK BANQUET- SAT,JAN16	\$11,148.46
<b>General Fund Administration - City Mgr Boards &amp; Commissions Total</b>		<b>\$13,159.08</b>
<b><u>General Fund Administration - City Mgr General Expense Dept.</u></b>		
TRACE DESIGN STUDIO INC	GREAT AMERICAN PRESENTATN	\$2,675.00
FEDEX KINKO'S	PROPOSED BUDGETS (10/11)	\$975.00
DENNY'S DOUGHNUTS & BAKERY	BUDGET WORK SESSION	\$48.99
KROGER-INDY CUSTOMER CHARGES	#131788/ SUPPLIES -RM C	\$115.84
UNITED WAY OF MCLEAN COUNTY	KINDERGARTEN CALENDAR SPO	\$500.00
MARCFIRST	DEC JANITORIAL CLEANING	\$1,200.00
CONSERVATION DESIGN FORUM	BLACKSTONE TRAILS PLAN RE	\$600.00
Vladimir Canterbury	2010 BORSCHT BASH SPONSOR	\$200.00
PARKWAY AUTO LAUNDRY	CAR WASHES - SEPTEMBER	\$14.00
B-N PUBLIC TRANSIT SYSTEM	JAN/FEB TRANSIT SUBSIDY	\$50,282.16
CITY OF BLOOMINGTON	FOOD/BEV TAX PROCESS FEE	\$781.82
EDC OF B-N AREA	MONTHLY CONTRIBUTION	\$6,666.66
DENNISON CORPORATION	2010 EXPEDITION REPAIRS	\$6,970.75
KANNAN BAKTHAVATSALAM	REFUND HH 23633 -	\$20.00
<b>General Fund Administration - City Mgr General Expense Dept. Total</b>		<b>\$71,050.22</b>
<b><u>General Fund Town Clerk Administration</u></b>		
NORMALITE	LEGAL NOTICES (CLERK'S)	\$460.00
<b>General Fund Town Clerk Administration Total</b>		<b>\$460.00</b>
<b><u>General Fund Corporation Counsel Administration</u></b>		
ALEX BRENNENMAN	SUBPOENA FEE OV CASE	\$20.00
ILGL	ILGL ANNUAL CONF	\$100.00
<b>General Fund Corporation Counsel Administration Total</b>		<b>\$120.00</b>
<b><u>General Fund Facility Management Administration</u></b>		
Randy Koch	CLOTHING REIMBURSEMENT	\$21.49
AMERENIP	ELECTRIC SERVICE	\$1,767.82
AMERENIP	305 S LINDEN UNIT 102	\$206.65
AMERENIP	305 S LINDEN #101	\$38.14
AMERENIP	305 S LINDEN #202	\$315.85

<u>Vendor Name</u>	<u>Description</u>	<u>Transaction Amount</u>
AMERENIP	207 S LINDEN 7854969002	\$210.88
NICOR GAS	8233602000 632 ORLANDO	\$56.90
NICOR GAS	900 S LINDEN	\$402.79
CORN BELT ENERGY CORP	2280800 WATER TOWER	\$72.21
INTEGRYS ENERGY SERVICES INC	ELECTRIC SERVICE	\$3,911.12
AMERENIP	ELECTRIC SERVICE	\$117.81
AMERENIP	AMTRAK	\$19.63
ACTION ROOFING INC	AMTRAK ROOF REPAIRS	\$85.00
INTEGRYS ENERGY SERVICES INC	ELECTRIC SERVICE	\$294.75
DRAIN DOCTOR	ROOF DRAIN CLOG - AMTRAK	\$944.50
AMBASSADOR WINDOW CLEANING	WINDOW SRV - C HALL	\$340.00
AMBASSADOR WINDOW CLEANING	WINDOW SRV - CAC	\$130.00
MCDONALD SUPPLY	METERING CARTRDG, VAC BRK	\$181.94
MENARDS	TOILET, PARTS, WIRE,	\$236.08
SHERWIN-WILLIAMS CO	PRIMER WHITE	\$35.68
LINDEN CONDO ASSOCIATION	SPECIAL ASSESSMENT	\$3,000.00
KONE INC	ANNUAL MAINT: JAN-DEC/10	\$2,142.00
KONE INC	MAINT: JAN-DEC/10 (NPD)	\$380.04
OFFICE STATE FIRE MARSHAL	ANNUAL CONVEYANCE FEE/ CH	\$75.00
APEC Central Ill. Chapter	ANNUAL DUES	\$500.00
AZ COMMERCIAL	JUMP STARTER	\$44.99
MENARDS	HANDRAIL PARTS	\$19.96
PARKWAY AUTO LAUNDRY	CAR WASH - SEPTEMBER	\$7.00
<b>General Fund Facility Management Administration Total</b>		<b>\$15,558.23</b>
<b>General Fund Purchasing Office Supply</b>		
IKON OFFICE SOLUTIONS TX	COPIER - ADD'L IMAGES	\$371.50
W M PUTNAM COMPANY	OFFICE SUPPLIES- 611 ANX	\$53.04
W M PUTNAM COMPANY	SUPPLIES - 211 ANNEX	\$8.49
W M PUTNAM COMPANY	OFFICE SUPPLIES- C HALL	\$322.26
W M PUTNAM COMPANY	OFFICE SUPPLIES - CDM	\$84.16
QUILL CORPORATION	CHAIRMAT	\$59.99
QUILL CORPORATION	ADDRESS LABELS, BUS CARDS	\$186.34
QUILL CORPORATION	#10 WINDOW ENVELOPES	\$201.90
QUILL CORPORATION	FAX CARTRIDGES, FOLDERS	\$54.97
<b>General Fund Purchasing Office Supply Total</b>		<b>\$1,342.65</b>
<b>General Fund Information Technology Administration</b>		
ROUTE 24 COMPUTERS INC	INTERNET FEES 1/13-2/13/1	\$72.00
VERIZON NORTH	ACCT 12 1184 2781306525 0	\$296.07
VERIZON NORTH	ACCT 12 1184 2792080605 0	\$30.49
NEXTEL COMMUNICATIONS	ACCT 183003087	\$1,687.57
VERIZON - NJ	INV 1410420866-10007	\$470.00
CDW GOVERNMENT INC	ZEBRACARD RIBBONS	\$336.90
CDW GOVERNMENT INC	ZEBRACARD PVC CRD 30MIL	\$50.15
CDW GOVERNMENT INC	ITHACA RECEIPT PAPER	\$73.19
GOVCONNECTION INC	HP INK CARTRIDGES	\$94.30
MNJ TECHNOLOGIES DIRECT INC	TONER CARTRIDGES	\$1,121.32
MNJ TECHNOLOGIES DIRECT INC	PRINTER TRANSFER KIT	\$228.47
<b>General Fund Information Technology Administration Total</b>		<b>\$4,460.46</b>
<b>General Fund Human Resources Administration</b>		
John Grussing	WELLNESS REIMB/GRUSSING	\$60.00
BROMENN MEDICAL GROUP	DRUG TESTS	\$150.00
HEALTHSMART BENEFIT SOLUTIONS INC	FLEX ADMIN - DEC, 2009	\$334.80
IL ST POLICE BUREAU OF IDENT	ON ACCNT- BACKGRND CHECKS	\$7,500.00
<b>General Fund Human Resources Administration Total</b>		<b>\$8,044.80</b>
<b>General Fund Inspections Administration</b>		
IL PROTECTIVE OFFICIALS CONF	FEB. IPOC MTG.	\$50.00
Troy Sondgeroth	DODD LUNCHEON	\$140.26
CITYBLUE TECHNOLOGIES LLC	BLUEPRINT COPIES	\$12.72
PARKWAY AUTO LAUNDRY	CAR WASH	\$28.00

<u>Vendor Name</u>	<u>Description</u>	<u>Transaction Amount</u>
<b>General Fund Inspections Administration Total</b>		<b>\$230.98</b>
<b><u>General Fund Police Narcotics Enforcement</u></b>		
Asst. Chief Rick Bleichner	COVERT FUNDS	\$5,000.00
<b>General Fund Police Narcotics Enforcement Total</b>		<b>\$5,000.00</b>
<b><u>General Fund Police Administration</u></b>		
RAY O'HERRON CO INC	BADGES	\$573.50
RAY O'HERRON CO INC	SEAT BELT CUTTERS (8)	\$30.22
RAY O'HERRON CO INC	TASER MAGAZINES (6)	\$197.70
Sheri Kindred	ALTERATIONS TO CLOTHING	\$32.00
AT&T	MONTHLY SERVICE	\$32.45
AMERENIP	ELECTRIC SERVICE	\$40.17
KRUGER ANIMAL HOSPITAL	K-9 CARE FOR GUNNER	\$298.74
MCLEAN COUNTY HEALTH DEPT	ANIMAL CNTRL SRV- JAN/10	\$4,850.00
PURITAN SPRINGS WATER	SERVICE: 1/08-2/01,2010	\$45.39
STERICYCLE INC	MONTHLY FEE - JAN	\$36.59
U.S.BANK	NOTARY STAMP - CHERRY	\$16.90
U.S.BANK	CID BACKGROUND INFORMATIO	\$59.94
PRAIRIE OAK VETERINARY CENTER	K-9 SRV - RICO	\$109.40
PRAIRIE OAK VETERINARY CENTER	K-9 CARE (RICO)	\$99.00
INTEGRYS ENERGY SERVICES INC	ELECTRIC SERVICE	\$66.18
ILLINOIS IALEIA	2010 DUES - MURPHY INT'L	\$20.00
U.S.BANK	FBI DUES - IJAMS	\$87.00
McLean County Disaster Council	2010 DUES - STEPHENS	\$30.00
Int'l Assoc. of Financial	2010 DUES - BRUNO	\$75.00
INT'L ASSOC. FOR PROPERTY	2010 MEMBERSHIP- WILLIAMS	\$50.00
Crime Analysts of IL Assoc,Inc	2010 DUES - MURPHY,TANYA	\$30.00
Mid-States Organized Crime	2010 DUES - MOCIC	\$250.00
GETZ FIRE EQUIPMENT	RESTOCK MEDICAL-PD SUBSTA	\$275.75
PARKWAY AUTO LAUNDRY	CAR WASHES - AUG & SEPT	\$383.81
SECTY OF STATE-MOTOR VEH DIV	RENEWAL STICKER - DURANGO	\$99.00
SECTY OF STATE-MOTOR VEH DIV	LICENSE TRANSFER	\$25.00
SECTY OF STATE-MOTOR VEH DIV	LICENSE - REPLACEMENT SQU	\$105.00
U.S.BANK	POWER INVERTER	\$31.23
O'BRIEN MITSUBISHI OF NORMAL	ADD'L KEY, PROGRAMMED	\$167.32
U.S.BANK	REG-TASER TRNG; MEAL-TRNG	\$413.07
U.S.BANK	MEAL-TRNG; CAREER FAIR RE	\$241.81
U.S.BANK	CHIEF - MEETING	\$48.21
State Police Svc Fund	CANINE POLICE LEGAL UPDAT	\$50.00
ACE HARDWARE	CERAMIC HEATER	\$49.00
AVANTI'S ITALIAN RESTAURANT	LUNCHEON- CROSSING GUARDS	\$47.75
MENARDS	70# SAND IN A TUBE	\$27.84
OFFICE DEPOT CREDIT PLAN	CF CARDS-NW STATION; CAL	\$118.96
PETCO ANIMAL SUPPLIES INC	K9 SUPPLIES	\$106.98
<b>General Fund Police Administration Total</b>		<b>\$9,220.91</b>
<b><u>General Fund Fire Administration</u></b>		
SELECT SCREENPRINTS INC	VEST PRINTING - NFD	\$102.00
SELECT SCREENPRINTS INC	VEST PRINTING - NFD	\$79.00
MISC FIRE DEPT	DUES 2010 - CHIEF	\$30.00
MISC FIRE DEPT	MEMBERSHIP DUES - 2010	\$30.00
FEDEX	ACCUMED SHIPMENTS	\$115.50
ACCUMED BILLING INC	MONTHLY SRV - DEC, 2009	\$6,599.08
AMERENIP	ELECTRIC SERVICE	\$911.02
AMERENIP	KINGSLEY ST. SIREN	\$15.79
AMERENIP	PINE ST. SIREN	\$15.79
CORN BELT ENERGY CORP	CD SIREN	\$27.71
CORN BELT ENERGY CORP	W. COLLEGE SIREN	\$27.09
CORN BELT ENERGY CORP	FIRE STATION RAAB RD	\$954.12
CORN BELT ENERGY CORP	CIVIL DEFENSE SIREN	\$27.23
CORN BELT ENERGY CORP	PARAKSIDE SIREN	\$29.21

<u>Vendor Name</u>	<u>Description</u>	<u>Transaction Amount</u>
CORN BELT ENERGY CORP	RAAB RD SIREN	\$20.52
INTEGRYS ENERGY SERVICES INC	ELECTRIC SERVICE	\$638.83
U S MECHANICAL SERVICES	ROLLOUT SWITCH- STA #1	\$175.36
NAPA AUTO PARTS	SQ 12 REPAIR PROPANE LINE	\$21.69
CRESCENT ELECTRIC SUPPLY CO	OUTLETS FOR E-10/FD	\$36.34
MUNICIPAL EMERGENCY SERVICES	FOG FLUID, BOLTS/FD	\$64.00
GLOBAL EMERGENCY PRODUCTS INC	LIGHT TRUCK-LITE	\$64.79
PRO-TYPE PRINTING INC	EXTRA ALARM CARDS (NFD)	\$44.00
OSF MEDICAL GROUP	PALS COURSE-J REINHARDT	\$160.00
MISC FIRE DEPT	IFSA JUVENILE FIRE SETTER	\$300.00
GREG MOHR	ADVANCE TRAVEL MEALS	\$75.00
MENARDS	FLAT ADAPTER, STARTER KIT	\$36.43
ZOLL MEDICAL CORPORATION	RECORDER PAPER - NFD	\$110.40
ACE HARDWARE	SUPPLIES - NFD	\$82.37
MILLER JANITOR SUPPLY	SHOP TWLS- 33NCH / NFD#3	\$150.54
OSF MEDICAL GROUP	MEDICAL SUPPLIES - NFD	\$173.31
HEARTLAND HOME MEDICAL SUPPLY INC	OXYGEN-3 NFD STATIONS	\$834.00
<b>General Fund Fire Administration Total</b>		<b>\$11,951.12</b>
<b><u>General Fund Public Works Administration</u></b>		
IL Public Works	DUES FOR JAN - DEC,2010	\$250.00
AMERENIP	ELECTRIC SERVICE	\$1,085.77
INTEGRYS ENERGY SERVICES INC	ELECTRIC SERVICE	\$2,157.81
<b>General Fund Public Works Administration Total</b>		<b>\$3,493.58</b>
<b><u>General Fund Public Works Waste Removal</u></b>		
RESOURCE MANAGEMENT COMPANIES	TIPPING SERVICE - DEC/09	\$3,978.33
ADVANCED TECHNOLOGY RECYCLING	ELECTRONIC RECYCLE	\$1,157.76
<b>General Fund Public Works Waste Removal Total</b>		<b>\$5,136.09</b>
<b><u>General Fund Public Works Equipment Maintenance</u></b>		
AUTO GLASS CENTER	MIRROR, SHOP SUPPLIES	\$34.90
BLOOMINGTON BTB	DISC PAD SETS	\$85.95
BLOOMINGTON BTB	WASHER FLUID	\$44.82
CENTRAL ILLINOIS TRUCKS INC	REAIRS - UNIT A19	\$337.26
DENNISON CORPORATION	MOTOR ASSEMBLY (N67)	\$45.89
DENNISON CORPORATION	REPAIRS - UNIT 73	\$212.50
DENNISON CORPORATION	OIL SEAL, FLANGED NUT	\$21.28
DENNISON CORPORATION	BRAKE HOSE ASSY - N76	\$35.50
DENNISON CORPORATION	BLOWER MOTOR	\$36.26
DENNISON CORPORATION	RADIO REPAIR	\$150.00
DENNISON CORPORATION	CONDENSER ASSEMBLY	\$233.33
DENNISON CORPORATION	INSULATED COVERS	\$225.69
DENNISON CORPORATION	CREDIT - CORE RETURN	(\$75.00)
FASTENAL COMPANY	TRUBOLTS, CLEAR RTV	\$17.78
KEY EQUIPMENT & SUPPLY CO	5" LCD MONITOR	\$306.26
LEMAN'S CHEVY CITY	INTAKE MANIFOLD,PARTS,SVC	\$700.95
TERMINAL SUPPLY CO	POWER RELAY, CRS/LNK WIRE	\$183.54
TERMINAL SUPPLY CO	WIRING SUPPLIES (SHOP)	\$183.65
DON OWEN TIRE SERVICE	4 FIRESTONE TIRES	\$482.40
DON OWEN TIRE SERVICE	4 FIRESTONE TIRES	\$300.36
DON OWEN TIRE SERVICE	TIRE CHANGE- UNIT S10	\$40.00
DON OWEN TIRE SERVICE	4 FIRESTONE TIRES	\$262.48
HERITAGE MACHINE & WELDING INC	REPLACE R/SPRINGS- S25	\$1,162.78
MYERS TIRE SUPPLY CO	WEIGHTS, PRE TAPED WGT	\$92.65
PRAIRIE SIGNS INC	VINYL NUMBERS FOR N70	\$25.00
PRAIRIE ARCHWAY INT'L TRUCKS	TANK, STRAPS, LININGS	\$2,447.44
PRAIRIE ARCHWAY INT'L TRUCKS	REPAIRS - S22	\$4,202.69
CARQUEST AUTO PARTS OF BLM IL INC	DUCT TAPE	\$24.10
CARQUEST AUTO PARTS OF BLM IL INC	BRAKE SHOE, HARDWARE KIT	\$28.47
CARQUEST AUTO PARTS OF BLM IL INC	COIL	\$40.98
CARQUEST AUTO PARTS OF BLM IL INC	W/W SOLVENT	\$26.82



<u>Vendor Name</u>	<u>Description</u>	<u>Transaction Amount</u>
CARQUEST AUTO PARTS OF BLM IL INC	FLOOR DRY FOR SHOP	\$219.60
CARQUEST AUTO PARTS OF BLM IL INC	IGNITION SWITCH	\$18.78
CARQUEST AUTO PARTS OF BLM IL INC	BATTERIES	\$77.22
CARQUEST AUTO PARTS OF BLM IL INC	BRAKE FLUID	\$23.64
ADVANCE AUTO PARTS	WINDSHIELD SEALER	\$4.69
ADVANCE AUTO PARTS	WHEEL NUT	\$2.49
ADVANCE AUTO PARTS	BRAKE LINE ADAPTERS	\$20.95
ADVANCE AUTO PARTS	BRAKE LINES (N52)	\$7.47
ADVANCE AUTO PARTS	FUEL HOSE	\$1.39
<b>General Fund Public Works Equipment Maintenance Total</b>		<b>\$12,292.96</b>
<b><u>General Fund Public Works Streets</u></b>		
LKM MOWING & LANDSCAPING	ICE MELT,PLOWING- JDC/DEC	\$3,641.60
LKM MOWING & LANDSCAPING	ICE MELT,PLOWING-JDC/JAN	\$1,132.49
LEXINGTON FORD LLC	TRUCK TEST - S40	\$19.50
AMERENIP	ELECTRIC SERVICE	\$43,490.70
CORN BELT ENERGY CORP	STREET LIGHTS	\$7,248.03
AMERENIP	ELECTRIC SERVICE	\$2,233.16
CORN BELT ENERGY CORP	TRAFFIC SIGNALS	\$593.50
INTEGRYS ENERGY SERVICES INC	ELECTRIC SERVICE	\$22.41
KEY EQUIPMENT & SUPPLY CO	SWEEPER BROOMS (6)	\$840.00
KOENIG BODY & EQUIPMENT INC	9' PLOW BLADE	\$538.00
KOENIG BODY & EQUIPMENT INC	PLUG COVER KITS	\$10.07
Ken Sutter	CDL RENEWAL REIMBURSEMENT	\$50.00
FASTENAL COMPANY	1/4"PIN/CHAIN ASSEMBLY	\$16.14
BILL'S KEY & LOCK SHOP	2- FORD KEYS (PUB WK)	\$8.37
COPY SHOP	MOUNT/LAMINATE POSTER	\$72.78
MENARDS	VARIED SZ TARP STRAPS	\$21.02
MENARDS	CONSTRUCTION SCREWS	\$23.96
MENARDS	INSULATED NOZZLE	\$4.99
MENARDS	LUMBER, BLUE BLADE,PWRBIT	\$92.30
DIAMOND VOGEL PAINT	INV-613095866, + CR BAL	\$24.54
MCLEAN COUNTY ASPHALT	COLDMIX / UPM	\$98.58
MCLEAN COUNTY ASPHALT	COLDMIX / UPM	\$192.51
STARK EXCAVATING	SAND TO MIX W/SALT	\$150.92
<b>General Fund Public Works Streets Total</b>		<b>\$60,525.57</b>
<b><u>General Fund Parks &amp; Recreation Recreation/Special Events</u></b>		
WALMART COMMUNITY BRC	SUPPLIES	\$17.00
<b>General Fund Parks &amp; Recreation Recreation/Special Events Total</b>		<b>\$17.00</b>
<b><u>General Fund Parks &amp; Recreation Tournament</u></b>		
CORN BELT ENERGY CORP	CONCESS @ CHAMPION	\$35.03
<b>General Fund Parks &amp; Recreation Tournament Total</b>		<b>\$35.03</b>
<b><u>General Fund Parks &amp; Recreation Recreation/Teen Programs</u></b>		
MINERVA SPORTSWEAR	COACHS' SHIRTS	\$206.00
MINERVA SPORTSWEAR	PEE WEE SPORTS SHIRTS	\$182.00
READ'S SPORTING GOODS	BASKETBALLS, BALL BAGS,	\$198.50
READ'S SPORTING GOODS	OFFICIALS JERSEYS	\$49.90
READ'S SPORTING GOODS	JERSEYS, HND PUMPS, LANYR	\$80.80
<b>General Fund Parks &amp; Recreation Recreation/Teen Programs Total</b>		<b>\$717.20</b>
<b><u>General Fund Parks &amp; Recreation Recreation/Youth Programs</u></b>		
PANTAGRAPH	IRNWD, OPEN HOUSE - ADS	\$504.24
AMERENIP	ELECTRIC SERVICE	\$726.16
<b>General Fund Parks &amp; Recreation Recreation/Youth Programs Total</b>		<b>\$1,230.40</b>
<b><u>General Fund Parks &amp; Recreation Golf Course</u></b>		
CORN BELT ENERGY CORP	IRNWD CLBHSE	\$796.54
WALMART COMMUNITY BRC	SUPPLIES	\$28.70
ILLINOIS LIQUOR CONTROL COMMISSION	LIQ LIC FEE (2010)- IRNWD	\$500.00
<b>General Fund Parks &amp; Recreation Golf Course Total</b>		<b>\$1,325.24</b>
<b><u>General Fund Parks &amp; Recreation Recreation/Athletic Prog</u></b>		
AMERENIP	ELECTRIC SERVICE	\$293.18

<u>Vendor Name</u>	<u>Description</u>	<u>Transaction Amount</u>
NICOR GAS	ACTIVITY CTR.	\$500.44
INTEGRYS ENERGY SERVICES INC	ELECTRIC SERVICE	\$782.56
MENARDS	SUPPLIES - PARKS/REC	\$27.84
<b>General Fund Parks &amp; Recreation Recreation/Athletic Prog Total</b>		<b>\$1,604.02</b>
<b><u>General Fund Parks &amp; Recreation Administration</u></b>		
CING C/O HERALD & REVIEW	EQUIPMENT TECH ADS	\$937.10
NEWS GAZETTE	EQUIPMENT TECHNICIAN ADS	\$216.96
PANTAGRAPH	IRNWD, OPEN HOUSE - ADS	\$771.30
PARKWAY AUTO LAUNDRY	CAR WASH - SEP,2009	\$7.00
NORMALITE	RENEW SUBSCRIPT- P/REC	\$19.95
<b>General Fund Parks &amp; Recreation Administration Total</b>		<b>\$1,952.31</b>
<b><u>General Fund Parks &amp; Recreation Rec.- Before/After School</u></b>		
S & S WORLDWIDE INC	FLAG FOOTBALL PACK,	\$320.96
WALMART COMMUNITY BRC	SUPPLIES	\$1,824.70
<b>General Fund Parks &amp; Recreation Rec.- Before/After School Total</b>		<b>\$2,145.66</b>
<b><u>General Fund Parks &amp; Recreation Golf Course Maintenance</u></b>		
NICOR GAS	IRNWD MAINT.	\$39.74
CORN BELT ENERGY CORP	IRNWD MAINT.	\$196.47
CORN BELT ENERGY CORP	IRNWD IRRIG.	\$141.48
AZ COMMERCIAL	AUTO SUPPLIES - DEC09	\$34.99
CNH CAPITAL	VARIOUS PARTS FOR EQUIP	\$1,361.69
PRO GRO INC	PREM BEDKNIFE - IRNWOOD	\$401.28
PRO GRO INC	PREM BEDKNIFE - IRNWOOD	\$17.76
MENARDS	SUPPLIES - PARKS/REC	\$247.10
MENARDS	SUPPLIES - PARKS/REC	\$316.64
R & R PRODUCTS INC	PULLER - BEARING (IRNWD)	\$61.95
R & R PRODUCTS INC	PULLER - BEARING (IRNWD)	\$7.58
<b>General Fund Parks &amp; Recreation Golf Course Maintenance Total</b>		<b>\$2,826.68</b>
<b><u>General Fund Parks &amp; Recreation Aquatics</u></b>		
AMERENIP	ELECTRIC SERVICE	\$294.46
AMERENIP	ELECTRIC SERVICE	\$215.37
NICOR GAS	FV CONCESS.	\$95.42
NICOR GAS	FV POOL	\$1,780.03
INTEGRYS ENERGY SERVICES INC	ELECTRIC SERVICE	\$778.87
INTEGRYS ENERGY SERVICES INC	ELECTRIC SERVICE	\$582.42
HABEGGER CORPORATION	FAN MOTOR	\$95.76
HABEGGER CORPORATION	FAN MOTOR	\$8.97
<b>General Fund Parks &amp; Recreation Aquatics Total</b>		<b>\$3,851.30</b>
<b><u>General Fund Parks &amp; Recreation Theater</u></b>		
REGENT COMMUNICATIONS INC	WJBC- THEATER ADS/#69657	\$500.00
ORIGINAL SMITH PRINTING CO	JAN-MAR,2010 SCHED/THEATE	\$1,462.00
MGM STUDIOS INC	BAL DUE- BISHOP'S WIFE	\$78.75
TECHNICOLOR	FILM MATERIALS	\$27.76
SONY PICTURES CLASSICS INC	COCO, DRIV LESS, IT MIGHT	\$1,781.70
STANDARD TRUCKING COMPANY	FILM SRV: 12/11,18,21,29	\$178.25
WARNER BROS DISTRIBUTING	VARIOUS FILMS	\$766.85
FEDEX	FILM SHIPMENTS	\$40.26
DHL AIR & OCEAN	OUR MAN IN HAVANA	\$102.03
DHL AIR & OCEAN	TREASURE SIERRA	\$102.03
DHL AIR & OCEAN	NONE SHALL ESCAPE	\$117.10
CIESLA FOUNDATION	MRS GOLDBERG	\$500.00
WALMART COMMUNITY BRC	SUPPLIES	\$63.89
<b>General Fund Parks &amp; Recreation Theater Total</b>		<b>\$5,720.62</b>
<b><u>General Fund Parks &amp; Recreation Children's Disc Museum</u></b>		
ASSOC. OF SCIENCE-TECHNOLOGY	ASTC 2010 ANNUAL DUES JAN	\$780.00
AMERENIP	12/14- 1/15 - CDM ELEC	\$4,157.99
UNITED STATES POSTAL SERVICE	BULK PERMIT 516 RENEWAL F	\$185.00
BRANMARC DESIGN INC	WEB DESIGN FOR CDM	\$1,625.00
DENNY'S DOUGHNUTS & BAKERY	SHEET CAKES - CDM	\$27.90

<u>Vendor Name</u>	<u>Description</u>	<u>Transaction Amount</u>
KOLDAIRE EQUIPMENT COMPANY	HS SUPPLIES	\$42.50
MENARDS	SUPPLIES - PARKS/REC	\$35.00
WALMART COMMUNITY BRC	SUPPLIES	\$11.32
WALMART COMMUNITY BRC	SUPPLIES	\$31.22
WALMART COMMUNITY BRC	SUPPLIES	\$66.40
WALMART COMMUNITY BRC	SUPPLIES	\$169.70
WALMART COMMUNITY BRC	SUPPLIES	\$270.91
WALMART COMMUNITY BRC	SUPPLIES	\$29.94
WALMART COMMUNITY BRC	SUPPLIES	\$25.49
WALMART COMMUNITY BRC	SUPPLIES	\$4.03
WALMART COMMUNITY BRC	SUPPLIES	\$12.12
HOBBY LOBBY STORES INC	SUPPLIES - CDM	\$76.89
LOWER, MICKEY	ZDP-36KIDS X \$5 DEC 09	\$180.00
TOYSMITH	TOYS FOR CDM	\$28.80
DISCOUNT SCHOOL SUPPLY	WASHABLE PAINT - CDM	\$240.88
GEHRT, SHELLY	DEC FACEPAINTING	\$20.00
PRAIRIE FARMS DAIRY INC	MILK, JUICE ORDERS- DEC	\$167.04
HOLT, KRISTI	NOV 28/DEC FACEPAINTING	\$60.00
IRWIN, CASSANDRA	DEC FACEPAINTING	\$20.00
PINSTRIPES AND POLKADOTS LLC	12 CLOTH DIAPERS	\$108.67
TOYSMITH	TOYS FOR CDM	\$154.80
TOYSMITH	QT PRINCESS RINGS	\$72.00
JUST THINK TOYS INC	SPACE PLAYSET (CDM STORE)	\$45.00
KEVIN COLLINS DESIGN	DEP - NEW SIGNS CDM STORE	\$402.00
ROCKET USA	WHIRLO- HURRICANE SETS	\$78.00
ROCKET USA	WHIRLO- HURRICANE SETS	\$5.61
<b>General Fund Parks &amp; Recreation Children's Disc Museum Total</b>		<b>\$9,134.21</b>
<b>General Fund Parks &amp; Recreation Parks Maintenance</b>		
AMERENIP	ELECTRIC SERVICE	\$391.49
AMERENIP	ELECTRIC SERVICE	\$200.30
AMERENIP	ELECTRIC SERVICE	\$72.44
AMERENIP	ELECTRIC SERVICE	\$200.49
AMERENIP	ELECTRIC SERVICE	\$59.53
AMERENIP	ELECTRIC SERVICE	\$16.00
AMERENIP	ELECTRIC SERVICE	\$97.61
CORN BELT ENERGY CORP	SHED @ CHAMPION	\$25.53
CORN BELT ENERGY CORP	SAFETY TOWN	\$20.52
CORN BELT ENERGY CORP	IRNWD BB DIAM.	\$150.70
CORN BELT ENERGY CORP	MAX.S.CONCESS	\$57.17
CORN BELT ENERGY CORP	MAXWELL S. BALL S.	\$85.22
CORN BELT ENERGY CORP	MXWELL PK SHEL.T.	\$99.08
CORN BELT ENERGY CORP	MXWELL PK TENNIS	\$47.43
CORN BELT ENERGY CORP	MXWELL FLD 1-4	\$293.18
CORN BELT ENERGY CORP	SIGN W. COLLEGE	\$27.71
CORN BELT ENERGY CORP	HORSESHOE PIT	\$235.60
CORN BELT ENERGY CORP	SIGN-IRNWD PK	\$33.31
CORN BELT ENERGY CORP	MXWELL W. CONCESS.	\$255.99
INTEGRYS ENERGY SERVICES INC	ELECTRIC SERVICE	\$381.81
INTEGRYS ENERGY SERVICES INC	ELECTRIC SERVICE	\$202.77
INTEGRYS ENERGY SERVICES INC	ELECTRIC SERVICE	\$64.10
INTEGRYS ENERGY SERVICES INC	ELECTRIC SERVICE	\$465.60
INTEGRYS ENERGY SERVICES INC	ELECTRIC SERVICE	\$235.19
LAWSON PRODUCTS INC	SWELL SMELL, NEW SHOE	\$130.29
LAWSON PRODUCTS INC	SWELL SMELL, NEW SHOE	\$8.74
MENARDS	SUPPLIES - PARKS/REC	\$92.22
MENARDS	SUPPLIES - PARKS/REC	\$30.80
JOHNSTONE SUPPLY	PRESS SWITCH (AAC HEATER)	\$11.90
AZ COMMERCIAL	AUTO SUPPLIES - DEC09	\$89.89
DUNMIRE EQUIPMENT CO	BLOWER AY HEAT, FRGHT	\$324.20

<u>Vendor Name</u>	<u>Description</u>	<u>Transaction Amount</u>
DUNMIRE EQUIPMENT CO	BLOWER AY HEAT, FRGHT	\$14.98
CNH CAPITAL	VARIOUS PARTS FOR EQUIP	\$2,232.06
DON OWEN TIRE SERVICE	TIRE FOR CHIPPER	\$117.71
DON OWEN TIRE SERVICE	2 - TUBES	\$34.28
MAAS RADIATOR	RADIATOR REPAIR (R-56)	\$148.16
MAAS RADIATOR	RADIATOR, FUEL TANK	\$203.45
MAAS RADIATOR	RADIATOR, FUEL TANK	\$18.00
MENARDS	SUPPLIES - PARKS/REC	\$7.98
WHERRY MACHINE & WELDING INC	SMITHCO TINES, LABOR	\$17.63
INTERSTATE ALL BATTERY CENTER	1- MTP BATTERY (P/R 9413)	\$95.95
MIDWEST EQUIPMENT II	SPACER FOR CLOD BUSTER	\$11.70
MIDWEST EQUIPMENT II	GAS VAC PARTS- FFAC	\$15.39
MIDWEST EQUIPMENT II	FILTERS, IGNITION MODULE	\$239.45
MIDWEST EQUIPMENT II	COVER, AIR FILTER, PLUGS	\$265.45
MIDWEST EQUIPMENT II	SPACERS	\$6.50
MIDWEST EQUIPMENT II	SPARK PLUGS, SYRINGE	\$47.50
MIDWEST EQUIPMENT II	AIR FILTR, PKUP BODY-CRDT	\$194.67
QUALITY TRUCK & EQUIPMENT CO	RELAYS	\$78.00
QUALITY TRUCK & EQUIPMENT CO	SOLENOID	\$12.88
BOBCAT OF PEORIA INC	AIR FILTERS, FLASHTUBE	\$229.56
BOBCAT OF PEORIA INC	12 PLY TIRES, DISPOSAL FE	\$731.78
BOBCAT OF PEORIA INC	EDGE CUT (SNOW BLADE)	\$177.82
ADVANCE AUTO PARTS	AUTO SUPPLIES - P/REC	\$204.24
NORD OUTDOOR POWER CORP	TORO BLADES (WALKBEHIND)	\$143.92
BILL'S KEY & LOCK SHOP	KEY - P/REC (FFAC)	\$1.72
GETZ FIRE EQUIPMENT	RESTOCK MEDICAL-FV MAINT	\$50.50
LAWSON PRODUCTS INC	DISP GLOVES (INCL DISC)	\$29.90
LAWSON PRODUCTS INC	DISP GLOVES (INCL DISC)	\$6.95
MENARDS	SUPPLIES - PARKS/REC	\$217.52
<b>General Fund Parks &amp; Recreation Parks Maintenance Total</b>		<b>\$9,962.46</b>
<b>General Fund Concessions Recreation</b>		
WALMART COMMUNITY BRC	SUPPLIES	\$105.00
<b>General Fund Concessions Recreation Total</b>		<b>\$105.00</b>
General Fund		\$287,793.25
<b>Bone Grant Fund Inspections Bone Grant</b>		
Brian & Alison Hatcher	7 CLINTON PL	\$2,210.75
<b>Bone Grant Fund Inspections Bone Grant Total</b>		<b>\$2,210.75</b>
Bone Grant Fund		\$2,210.75
<b>Community Development Fd Community Development Administration</b>		
PATH INC	CONSOLIDATED PLAN- 2009	\$4,910.50
AMERENIP	ELECTRIC SERVICE	\$449.60
LANDMARK LAUNDRY	UNITY CENTER RENT - FEB	\$1,250.00
COMCAST CORPORATION	UNITY CENTER	\$24.95
<b>Community Development Fd Community Development Administration Total</b>		<b>\$6,635.05</b>
Community Development Fd		\$6,635.05
<b>Debt Service &amp; Proj. Res.</b>		
RECOVERY SOLUTIONS I, LLC	COMMERCE PORTION	\$2,875.00
<b>Debt Service &amp; Proj. Res. Total</b>		<b>\$2,875.00</b>
Debt Service & Proj. Res.		\$2,875.00
<b>Capital Investment Fund Other-Capital Investment Capital Investment</b>		
CLARK DIETZ INC	PW LEED CONSULTING- NOV09	\$4,815.61
CLARK DIETZ INC	PW LEED CONSULTING-DEC09	\$2,927.50
MCLEAN CO HIGHWAY DEPARTMENT	US RT66 BIKEWAY	\$913.39
<b>Capital Investment Fund Other-Capital Investment Capital Investment Total</b>		<b>\$8,656.50</b>
Capital Investment Fund		\$8,656.50
<b>Junction Center Other-Capital Investment Junction Center</b>		
COTTER CONSULTING INC	MULTIMODAL PROJECT- DEC	\$8,863.69

<u>Vendor Name</u>	<u>Description</u>	<u>Transaction Amount</u>
HOERR SCHAUDT LANDSCAPE ARCHITECTS	MULTI-MODAL TRANSIT CNTR	\$9,588.80
HOERR SCHAUDT LANDSCAPE ARCHITECTS	ROUNABOUT PROJECT	\$1,825.00
HOERR SCHAUDT LANDSCAPE ARCHITECTS	ROUNABOUT PROJECT	\$3,043.00
<b>Junction Center Other-Capital Investment Junction Center Total</b>		<b>\$23,320.49</b>
Junction Center		\$23,320.49
<b>Uptown Program/Planning Other-Capital Investment Consultants/Studies/Misc</b>		
BROWN TRAFFIC PRODUCTS INC	M50 SERIES CONTROLLER	\$2,480.00
BROWN TRAFFIC PRODUCTS INC	M50 PORTS	\$600.00
BROWN TRAFFIC PRODUCTS INC	LABOR RR SOFTWARE	\$200.00
Jared Alcorn	113 NORTH ST.	\$225.00
Cally Shane	110 E. BEAUFORT	\$3,295.57
<b>Program/Planning Other-Capital Investment Consultants/Studies/Misc Total</b>		<b>\$6,800.57</b>
Uptown Program/Planning		\$6,800.57
<b>Hotel Conference/Parking Other-Capital Investment Hotel Site</b>		
OWNER SERVICES GROUP INC	REDEVELOPMENT - DEC,2009	\$605.00
JQH NORMAL DEVELOPMENT LLC	MARRIOTT PARKING GARAGE	\$201,728.00
D & D WELDING & FABARICATION	1/8" CH PANNEL 36X36X8"	\$127.33
JQH NORMAL DEVELOPMENT LLC	MARRIOTT PARKING GARAGE	\$6,206.00
<b>Hotel Conference/Parking Other-Capital Investment Hotel Site Total</b>		<b>\$208,666.33</b>
Hotel Conference/Parking		\$208,666.33
<b>Office/Retail B Other-Capital Investment Office/Retail B</b>		
RECOVERY SOLUTIONS I, LLC	TOWN PORTION	\$2,875.00
<b>Office/Retail B Other-Capital Investment Office/Retail B Total</b>		<b>\$2,875.00</b>
Office/Retail B		\$2,875.00
<b>SSA Bond - College Hills</b>		
TOWN OF NORMAL	SSA PROPERTY TAX DEPOSIT	\$1,075.63
TOWN OF NORMAL	SSA PROP TAX INT DEPOSIT	\$37.09
<b>SSA Bond - College Hills Total</b>		<b>\$1,112.72</b>
SSA Bond - College Hills		\$1,112.72
<b>Water Fund</b>		
WATER PRODUCTS CO OF ILLINOIS	6" REPAIR CLAMPS	\$500.00
WATER RESOURCES INC	DUAL PORT- HEXAGRAM MTU	\$10,200.00
SCHIERBECK, MARSHA	1002 S LINDEN REFUND	\$44.00
JOSEPH KAUTZ % AB RENTALS	3 CURTIS CT BWF REFUND	\$14.28
CENTRAL ILLINOIS PROPERTIES	1502 DUSTIN DR BWF REFUND	\$18.17
CENTRAL ILLINOIS PROPERTIES	1504 DUSTIN DR BWF REFUND	\$18.17
BETTY WOODRUFF	903 N LINDEN #29 REFUND	\$6.90
BRADY HOMES	1078 CANYON CREEK REFUND	\$93.23
REDBIRD APARTMENTS	101 E LOCUST HM REFUND	\$16.19
HAYCRAFT,PEGGY	208 REBECCA LN REFUND	\$9.51
<b>Water Fund Total</b>		<b>\$10,920.45</b>
<b>Water Fund Water Administration</b>		
NEXTEL COMMUNICATIONS	WATER ADMIN	\$66.00
FEDEX	BOWEN ENGINEERING DELIVER	\$19.48
<b>Water Fund Water Administration Total</b>		<b>\$85.48</b>
<b>Water Fund Water Distribution</b>		
JULIE INC	LOCATES FOR DEC,2009	\$123.13
AMERENIP	ELECTRIC SERVICE	\$249.00
VALLEY VIEW INDUSTRIES INC	ROAD ROCK, 1" STONE	\$338.93
AZ COMMERCIAL	ANTIFREEZE, HTR HOSE	\$17.75
AZ COMMERCIAL	TERM BUTT'S, WIRE TIE	\$27.95
BARKER MOTOR CO	SERVICE/PARTS- 04 GMC	\$202.55
DON OWEN TIRE SERVICE	2- SUPER LUG TIRES	\$189.26
INTERSTATE ALL BATTERY CENTER	2 31-MHD BATTERIES	\$231.90
NEXTEL COMMUNICATIONS	WATER DISTRIBUTION	\$1,287.00
WATER PRODUCTS CO OF ILLINOIS	HYD-OUT OF SRV BAGS	\$72.00
CCP INDUSTRIES INC	SCRIMDRY	\$214.00

<u>Vendor Name</u>	<u>Description</u>	<u>Transaction Amount</u>
CCP INDUSTRIES INC	SCRIMDRY	\$26.10
GETZ FIRE EQUIPMENT	RE-STOCK MEDICAL- WTR/DST	\$113.55
LAWSON PRODUCTS INC	REPAIR STRNG, TIRE CEMENT	\$56.43
LAWSON PRODUCTS INC	REPAIR STRNG, TIRE CEMENT	\$16.53
LAWSON PRODUCTS INC	REGENCY DRILL, HEX NUTS	\$21.10
LAWSON PRODUCTS INC	REGENCY DRILL, HEX NUTS	\$135.30
LAWSON PRODUCTS INC	REGENCY DRILL, HEX NUTS	\$61.56
LAWSON PRODUCTS INC	REGENCY DRILL, HEX NUTS	\$19.49
MENARDS	LED LIGHT, FLUTE MASONRY,	\$58.20
MIDWEST CONSTRUCTION RENTALS	X-LRG RAINCOAT	\$10.50
BATTERIES PLUS	BATTERIES	\$104.00
BATTERIES PLUS	BATTERIES	\$35.00
JIM JONES ELECTRIC INC	GENERATOR-WIRE THERMOSTAT	\$194.50
SPENCER PLUMBING CORP	GENERATOR GAS REGULATOR	\$180.00
<b>Water Fund Water Distribution Total</b>		<b>\$3,985.73</b>
<b><u>Water Fund Water Treatment</u></b>		
WEST SIDE CLOTHING	STEEL TOE BOOTS	\$116.00
CLARK DIETZ INC	ARC FLASH STUDY- WTR SYS	\$690.00
PDC LABORATORIES INC	FLUORIDE TEST	\$15.00
Sam Nafziger	CDL REIMBURSEMENT - NAFZI	\$50.00
AMERENIP	ELECTRIC SERVICE	\$7,467.26
NICOR GAS	1012 S ADELAIDE - DECEMBE	\$43.29
NICOR GAS	107 E MULBERRY ST - DECEM	\$223.62
NICOR GAS	WEST RESERVOIR - DECEMBER	\$182.05
CORN BELT ENERGY CORP	PUMP STATION - DECEMBER 2	\$1,155.13
CORN BELT ENERGY CORP	RECORDING EQUIP - DECEMBE	\$22.04
CORN BELT ENERGY CORP	HERSHEY BOOSTER PUMP - DE	\$970.73
EVERGREEN FS INC.	KEROSENE ( ACCT 4675500)	\$39.63
DIRECT ENERGY SERVICES LLC	107 E MULBERRY - DECEMBER	\$1,268.62
INTEGRYS ENERGY SERVICES INC	ELECTRIC SERVICE	\$21,107.80
ROCKFORD INDUSTRIAL WELDING SUPPLY	PROPANE CONTAINER, FUEL	\$207.00
ROCKFORD INDUSTRIAL WELDING SUPPLY	PROPANE CONTAINER,FUEL	\$69.00
DIAMOND VOGEL PAINT	PAINT SUPPLIES- FILTER RM	\$55.77
TNEMEC COMPANY INC	PAINT&PRIMER	\$1,825.90
TNEMEC COMPANY INC	PAINT THINNER	\$117.46
CUMMINS MID-STATES POWER INC	CLEANER,FUEL FILTER,CLAMP	\$62.04
MOTION INDUSTRIES INC	OIL SEALS	\$18.42
MOTION INDUSTRIES INC	BEARINGS	\$81.27
M A B PAINTS	TRM WHT, MILDEWCIDE (WTR)	\$183.40
INTERSTATE ALL BATTERY CENTER	3V LIT BATTERY (#9264)	\$9.99
DELTA INDUSTRIES INC	SEPARATOR, FILTERS	\$373.40
DELTA INDUSTRIES INC	SEPARATOR, FILTERS	\$16.78
JOHNSTONE SUPPLY	WH VOLSTAT	\$17.21
DRYDON EQUIPMENT INC	PM KIT EJECTOR, VLV SEAT,	\$574.00
DRYDON EQUIPMENT INC	PM KIT EJECTOR, VLV SEAT,	\$13.26
DRYDON EQUIPMENT INC	ANNUAL INSP - ACTUATOR	\$191.46
GORDON INSTRUMENT LABS INC	FOXBORO TRANSMITTER	\$409.30
NEXTEL COMMUNICATIONS	WATER TREATMENT	\$99.00
MIDWEST CONSTRUCTION RENTALS	2" & 4" DISCHARGE HOSES	\$172.00
MICKEY'S LINEN	TWLS/SUPPLIES (#4474-1)	\$27.78
AZ COMMERCIAL	CAR WASH	\$11.98
FASTENAL COMPANY	3/8"-16 FASTENERS	\$17.76
CRESCENT ELECTRIC SUPPLY CO	ELECTRICAL - WELL #5	\$54.97
MCMASTER-CARR SUPPLY CO	CASE GAUGE, PIPE FITTINGS	\$147.08
MENARDS	SLF-LIGHT TORCH, GAS	\$60.63
MENARDS	REV TARP,MFP CAMO.LUMBER	\$136.75
MENARDS	PARTS BOX, STEEL HANDLES,	\$83.96
MENARDS	4" & 6" REV TARP	\$41.86
MENARDS	5 GAL GAS CAN	\$8.38

<u>Vendor Name</u>	<u>Description</u>	<u>Transaction Amount</u>
SIEMENS WATER TECHNOLOGIES CORP	CHEMICALS- TRTMENT PLANT	\$202.97
VWR INTERNATIONAL INC	RIBBON CARTRIDGES (2)	\$33.98
WILKENS-ANDERSON COMPANY	FILTER PAPER (23 ON B/O)	\$520.82
ADVANCE AUTO PARTS	SCREW DRIVER SET	\$5.99
ADVANCE AUTO PARTS	4PC WOBEXT SET	\$20.59
CHOCTAW-KAUL DISTRIBUTION CO	CYLINDER GAS	\$170.00
OFFICE DEPOT INC	AEROSOL SANITIZER	\$17.76
OFFICE DEPOT INC	CAMERA, CASE, FLASH	\$99.99
BOBCAT OF BLOOMINGTON	HYDRAULIC FLUID	\$32.58
BRENNTAG MID-SOUTH INC	LIQUID CHLORINE	\$1,684.00
HICKMAN,WILLIAMS & COMPANY	52.14 TN LIME	\$7,117.11
HICKMAN,WILLIAMS & COMPANY	24.21 TN LIME	\$3,304.67
HICKMAN,WILLIAMS & COMPANY	26.03 TN LIME	\$3,553.10
HANSON INDUSTRIAL INC	ROTARY NOZZLE, PARTS	\$353.10
HANSON INDUSTRIAL INC	ROTARY NOZZLE, PARTS	\$12.91
LOWE'S COMPANIES INC	SCRWDRVR SET, WRENCH SET,	\$68.89
<b>Water Fund Water Treatment Total</b>		<b>\$55,637.44</b>
Water Fund		\$70,629.10
<b>Water Capital Investment Water Capital Investment</b>		
FARNSWORTH GROUP	GROUNDWATER 2009	\$595.00
FARNSWORTH GROUP	WTP FILTER REPLACEMENT	\$2,712.75
FARNSWORTH GROUP	WTP BAFFLES DESIGN/PERMIT	\$20,000.00
<b>Water Capital Investment Water Capital Investment Total</b>		<b>\$23,307.75</b>
Water Capital Investment		\$23,307.75
<b>Sewer Fund Sewer Administration</b>		
CRESCENT ELECTRIC SUPPLY CO	NEW FAN,(PLUS TAX REMVL)	\$3,712.00
AMERENIP	ELECTRIC SERVICE	\$317.20
CORN BELT ENERGY CORP	SEWER LIFT STATIONS	\$3,082.52
JULIE INC	DEC LOCATES	\$123.12
INTEGRYS ENERGY SERVICES INC	ELECTRIC SERVICE	\$257.26
NEXTEL COMMUNICATIONS	SEWER	\$425.00
<b>Sewer Fund Sewer Administration Total</b>		<b>\$7,917.10</b>
<b>Sewer Fund Sewer Capital Investment</b>		
CLARK DIETZ INC	PUMP STATION ARC STDY-DEC	\$1,240.00
ANDERSON ELECTRIC INC	AIRPORT RD LF/STA-FLOATS	\$8,023.66
<b>Sewer Fund Sewer Capital Investment Total</b>		<b>\$9,263.66</b>
Sewer Fund		\$17,180.76
<b>Parking Fund</b>		
HEARTLAND PARKING INC	COLLEGE AVE DECK LOSS/DEC	\$3,561.68
HEARTLAND PARKING INC	BEAUFORT ST.DECK LOSS/DEC	\$8,165.39
<b>Parking Fund Total</b>		<b>\$11,727.07</b>
<b>Parking Fund College Ave Parking Deck Administration</b>		
AMERENIP	ELECTRIC SERVICE	\$3,679.10
<b>Parking Fund College Ave Parking Deck Administration Total</b>		<b>\$3,679.10</b>
<b>Parking Fund Beaufort St Parking Deck Administration</b>		
AMERENIP	ELECTRIC SERVICE	\$4,694.95
<b>Parking Fund Beaufort St Parking Deck Administration Total</b>		<b>\$4,694.95</b>
Parking Fund		\$20,101.12
<b>Health &amp; Dental Ins Fund Administration - City Mgr Health Insurance</b>		
BUTLER BENEFIT SERVICE INC	JAN INSURANCE PREMIUM	\$7,612.42
<b>Health &amp; Dental Ins Fund Administration - City Mgr Health Insurance Total</b>		<b>\$7,612.42</b>
Health & Dental Ins Fund		\$7,612.42
<b>Police Pension Fund Police Pension</b>		
I P P F A	2010 DUES - PENSION	\$750.00
<b>Police Pension Fund Police Pension Total</b>		<b>\$750.00</b>
Police Pension Fund		\$750.00
<b>Gen Veh Replacement Fund Police Administration</b>		

<u>Vendor Name</u>	<u>Description</u>	<u>Transaction Amount</u>
RAY O'HERRON CO INC	SIREN, 24" FLP/POST/ARM,	\$1,548.74
<b>Gen Veh Replacement Fund Police Administration Total</b>		<b>\$1,548.74</b>
Gen Veh Replacement Fund		\$1,548.74
Grand Total		\$692,075.55



# **TOWN COUNCIL ACTION REPORT**

January 28, 2010

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## ***Motion to Support the Central Illinois Regional Broadband Network (CIRBN) Initiative***

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**PREPARED BY:** Mindy L. Hite, Director of Information Technology

**REVIEWED BY:** Pamela S. Reece, Assistant City Manager  
John Cherry, Network Administrator

**BUDGET IMPACT:** The financial impact is unknown at this time.

**STAFF RECOMMENDATION:** Approval

**ATTACHMENTS:** Executive Summary; List of Town Resources; Letters of Support

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### **BACKGROUND**

For several months Town Staff has been participating in discussions about the creation of a regional broadband network which would serve the Bloomington/Normal metropolitan area and several small outlying communities within the region. A broadband network is a network that provides a high speed connectivity between network nodes. The participating agencies would be able to pool resources and share the costs associated with the network. The benefits include enhanced connectivity between existing locations, new data sharing opportunities with other entities within the network and reduced cost for internet connectivity.

The group has representation from a variety of organizations including education, healthcare, public safety, government, not-for-profit and commercial institutions. A complete list of the participants is included in the attached Executive Summary. The group has been named after the project, Central Illinois Regional Broadband Network (CIRBN).

### **DISCUSSION/ANALYSIS**

The CIRBN group has estimated the cost for this project to be \$20,000,000. The intent is to apply for Federal and State grants to cover 90% of the costs. Assuming both grants are awarded, the remaining 10% (\$2,000,000) would need to come from the participating entities. Each agency would pay a percentage of the remaining cost based on the organizations FTE (full time equivalent) count. In theory these funds would come from organizations moving their current Internet and wide area networking costs from their current providers to CIRBN.

Additionally, participants can be given credit for up to twenty-five percent of the matching funds for utilizing existing infrastructure for this project. The group would like permission to utilize existing Town infrastructure including fiber, conduit, pathways and facilities as part of this project. A complete list of those resources is attached to this report.

## *TOWN COUNCIL ACTION REPORT*

At this point, Staff is recommending the Council agree in principle to support the Central Illinois Regional Broadband Network Initiative. The Town's commitment extends only to permitting the use of existing fiber, conduit, pathways and facilities owned by the Town should this project become a reality.

# Central Illinois Regional Broadband Network – Executive Summary

## 1.0 – Introduction

CIRBN (Central Illinois Regional Broadband Network) is the name of the metropolitan broadband network that is being proposed by a collaboration of various education, healthcare, public safety, government, not-for-profit, and commercial institutions within the greater McLean County area. This market consists of a population of more than 165,000 residents within a land mass slightly less than 1,200 square miles.

## 2.0 – What is CIRBN?

The vision of CIRBN is to provide a sustainable lower-cost, middle-mile and last-mile network that offers high-speed interconnectivity between facilities within an organization, other organizations, the Internet, the network for the State of Illinois, and other various networks to support the various operational needs of these institutions that serve these communities within the greater McLean County area. CIRBN consists of five major elements.

- **Bloomington-Normal:** The first component involves the creation of a high-speed dark fiber based network infrastructure within Bloomington-Normal. This network segment is based upon a 10Gb/s ring with 1Gb/s of interconnectivity to greater than 135 facilities that have been identified up to this point. This infrastructure will serve as the backbone for CIRBN.
- **Rural Communities:** The second component involves the creation of a number of rural community network segments based upon a dark fiber infrastructure providing 1Gb/s of connectivity for each facility. These communities currently include Carlock, Colfax, Downs, Farmer City, Heyworth, Hudson, Lexington, Pontiac, Stanford, and Towanda. The creation of these community networks would connect over 120 facilities that have been identified so far.
- **Backhaul Circuits:** The third component is the connectivity of each rural community network segment to the backbone network segment within Bloomington-Normal. This connectivity will be accomplished using a combination of dark fiber, leased fiber, and wireless bridged circuits ranging in speed from 200Mb/s to 10Gb/s. The type of backhaul circuit used will depend upon cost, availability, and the needs of each rural community.
- **Internet Connectivity:** The fourth component is connectivity for this combined network to the commodity Internet at speeds up to 10Gb/s, the state network, and various research networks up to 1Gb/s so that organizations residing within the Bloomington-Normal and rural communities will have high-speed access to local, regional, state, national, and international resources. This connectivity is provided through the backbone network that will be created in Bloomington-Normal.
- **Residential Broadband:** Finally, the fifth component involves partnering with commercial providers to extend broadband services to rural and suburban consumers. This partnership would make it possible for the service provider to offer affordable broadband service in these markets while contributing to the sustainability of CIRBN. Currently, discussions are taking place about how to leverage the CIRBN infrastructure to deliver residential broadband services into rural markets that prior to the creation of this network were financially impractical to offer.

## 3.0 – Funding Opportunities

The projected capital costs for the creation of CIRBN are estimated at \$21,500,000 with an annual operating cost of approximately \$1,600,000 per year. The ARRA (American Recovery and Reinvestment Acts) provides \$7.2 billion in grant funds to support broadband projects that extend the reach of high-speed Internet service to unserved, underserved, and vulnerable populations with an emphasis on education, technology training, and public safety. Since CIRBN was designed to address these needs, this project is seeking funds through the BTOP (Broadband Technology Opportunity) infrastructure grant to cover 80% of the capital costs needed to create this network. An

## Central Illinois Regional Broadband Network – Executive Summary

additional 10% of matching funds are being sought through the State of Illinois as part of a capital bill enacted earlier this fiscal year. The remaining 10% or \$2,150,000 of the capital costs must come from the applicants through a combination of matching and in-kind or equity contributions. In-kind resources include items such as equipment, facilities, and staff time that would be contributed by co-applicant organizations as part of the proposal. The federal and state grant applications are due by March 15, 2010.

### **4.0 – Organizations Involved with CIRBN**

A number of major institutions and organizations are involved in the development of the proposal for creating CIRBN. Currently, these include:

- A5 Networks
- Babyfold
- Bloomington School District 87
- Bloomington-Normal Economic Develop Council
- Bloomington-Normal Chamber of Commerce
- Blue Ridge School District 18
- BroMenn Hospital
- Buzz Broadband
- Central Catholic High School
- Chestnut Healthcare
- City of Bloomington
- City of Pontiac
- ConnectivityU
- Epiphany School
- Heartland Community College
- Heyworth School District 4
- Illinois Century Network
- Illinois State University
- Illinois Wesleyan University
- Lincoln Community College
- McLean County Government
- Olympia School District 16
- Pontiac School District 429
- Regional Office of Education
- Ridgeview District 19
- STL Office Technologies
- Town of Normal
- Tri Valley Schools
- Unit 5 Schools

There are conversations taking place with a number of other organizations as well. It is expected that this list will be much larger by the time the proposal is submitted.

### **6 – Community Benefits**

There are a number of education, healthcare, public safety, government, not-for-profit, and commercial entities located in various suburban, rural, unserved, and underserved markets in the greater McLean County region and surrounding communities that struggle with the high cost and low throughput of commercially available Internet connectivity. Through CIRBN, these organizations will be able to connect their facilities at speeds of 1Gb/s to the various rural community networks or the Bloomington-Normal backbone network. Since all of these community networks are interconnected through the Bloomington-Normal backbone using high-speed network circuits, organizations will have high-speed access to various external networks such as the Internet, the network for the State

## Central Illinois Regional Broadband Network – Executive Summary

of Illinois – the ICN (Illinois Century Network), and select research networks. The connectivity provided through CIRBN will allow high-speed access to and from all of these networks. Once community network segments have been created within the rural communities, CIRBN will seek to partner with commercial providers to drive down the cost of extending high-speed access to the rural, remote, unserved, and underserved residential populations.

### **7 – Economic Impact**

The creation of CIRBN will drive down the cost of building high-speed networks because the consortium will carry no debt to create the infrastructure. At the same time, CIRBN will leverage connectivity to a regional optical network and the state network to purchase commodity Internet services in bulk further driving down the per unit cost of Internet connectivity.

Through CIRBN, opportunities for partnerships and collaboration among organizations will be greatly improved for initiatives like disaster recovery and business continuity planning, eCommerce, application sharing, and video conferencing. Once exploited by the communities, connectivity to CIRBN will allow business to reach customers in other states and countries. This revenue capture process is vital to the growth of Illinois' economic communities. For connectivity to have commercial value it must be accessible in sufficient quantities, it must be reliable and it must be affordable. The geography represented by this application is significantly underserved in each of those areas.

Fair competition will help produce a connectivity commodity that is an enabler to entrepreneurial investment. It is not unusual for businesses to limit or move their e-commerce operations out of the geography due to extraordinary expense of local connectivity. CIRBN will allow entrepreneurs to keep e-commerce local while redirecting spend into staffing and other business investments. Access to affordable business continuity services will protect the economic vitality created in the community. Reduced exposure to risk and reduced impact of business interruptions are economic contributors that lower insurance expenses and capitol reserves set aside for business interruptions. The infusion of approximately \$18 million in federal and state grant funds will further strengthen the local economy through the procurement of legal, design, consulting, engineering, construction, project management, installation and other labor-intensive services.

### **8 – Proposed Timeline**

Using a two-year schedule to implement CIRBN, the following timeline has been developed following the announcement of an award of BTOP infrastructure and state matching funds.

- Months 1-2: Consultant review of design. Conduct an engineering study of existing fiber, conduit, manhole systems, and other pathways to determine viability of use.
- Months 3-6: Develop RFP for the installation of conduit, manholes, and fiber within Bloomington-Normal and select rural communities. Develop RFP to seek fiber for the connectivity of rural communities to Bloomington-Normal. Develop RFP for the purchase and installation of wireless bridges, towers and power sources as appropriate. Develop RFP for the purchase, installation, and configuration of switch and router platforms.
- Month 6: Award and schedule.
- Months 8-24: Install and test dark fiber components in Bloomington-Normal and select rural communities. Develop GIS documentation.
- Months 9-18: Install equipment, towers, and power sources, seek spectrum, and configure both ends of each point-to-point connection as appropriate to service high-speed wireless bridges to select rural communities.
- Months 9-18: Install, interface together, interface to egress, interface to rural community network segments, and configure appropriately all network electronics and related power sources as appropriate that will be located in each of the distribution, core, and egress nodes within each community.
- Months 12-36: Install, interface to distribution nodes, and configuring accordingly the network electronics at each facility identified in the proposal.
- Months 24-36: Transition organizations from existing service providers to CIRBN.

## **9 – Sustainability Model**

If CIRBN is funded, the collaborators of this project will create an LLC (Limited Liability Corporation) that would then own and operate this network using a not-for-profit business model. CIRBN would have the authority to assess membership dues, purchase equipment, and commit to service contracts. To sustain itself, each institution connected to CIRBN would pay dues that collectively cover the operating costs of this network. A governing board consisting of representatives from each of the organizations served by CIRBN would provide oversight and lead efforts to hire a director, develop and periodically update a strategic plan, and approve rate changes that demonstrate fiscal discipline.

Based upon surveys collected from interested organizations, we know that the operational costs that have been projected to run CIRBN will be at least no greater than what organizations currently spend. Over time, these per unit costs will fall as membership grows resulting in lower costs for connectivity for the CIRBN membership. However, the most important benefit that will drive sustainability is that organizations will have a level of connectivity that in many cases is multiple magnitudes of capacity greater than what is currently being commercially purchased.

## **10 – Conclusion**

There is a unique opportunity to fund through federal and state grants the creation of a high-speed regional network that would support the needs of various organizations throughout Bloomington-Normal and various communities throughout greater McLean County. This new network could deliver substantially more connectivity than what is commercially available at a significantly lower per-unit cost. If created, this network will allow organizations in these communities to enjoy high-speed interconnectivity between facilities, other organizations, the Internet, the network for the State of Illinois, and other various networks. This network would provide numerous community benefits by strengthening various education, healthcare, public safety, government, not-for-profit, and commercial institutions.

For more information about this important endeavor, please review information about CIRBN online at [www.cirbn.org](http://www.cirbn.org). If you would like to talk with someone in person, please contact:

Scott Genung  
Director of Telecommunications and Networking  
Illinois State University  
105 Williams Hall Annex

(309)438-7258

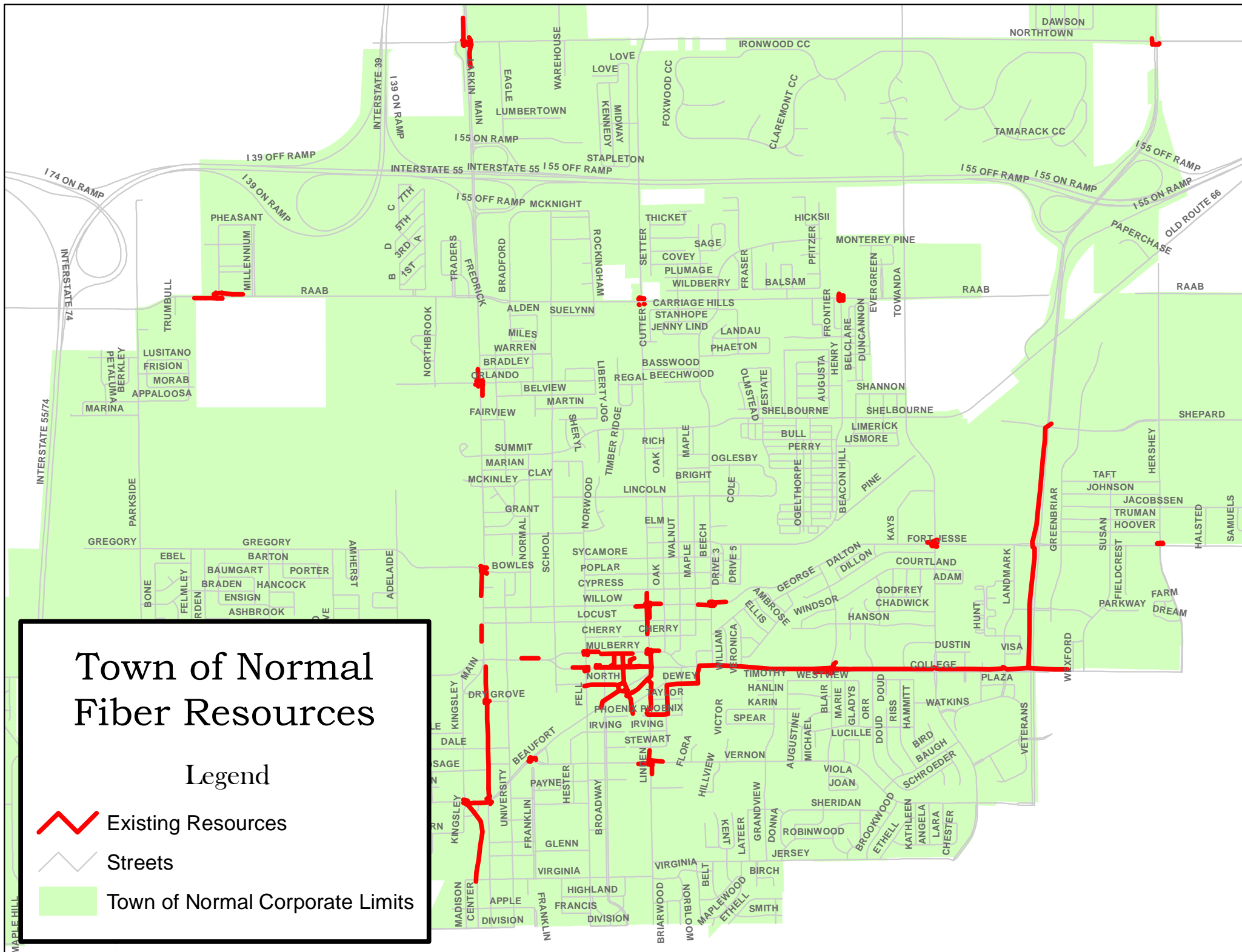
# Town of Normal Fiber Resources

## Legend

 Existing Resources

 Streets

 Town of Normal Corporate Limits



## Normal Facilities

Town of Normal: City Hall  
Town of Normal: Police Department  
Town of Normal: Children's Discovery Museum  
Town of Normal: Normal Community Activity Center  
Town of Normal: Orlando Police Substation  
Town of Normal: Champion Fields West  
Town of Normal: Champion Fields East  
Town of Normal: Fairview Aquatics Center  
Town of Normal: Park Maintenance  
Town of Normal: Fire Station #2  
Town of Normal: Public Works Service Center  
Town of Normal: Water Distribution  
Town of Normal: Fire Department HQ  
Town of Normal: Fire Station #3  
Town of Normal: Anderson Aquatics Center  
Normal Public Library



February 2, 2010

Broadband Technology Opportunities Program  
Department of Commerce  
Washington, DC

To Whom It May Concern:

Please accept this letter as a statement of support from the Town of Normal, Illinois for the Central Illinois Regional Broadband Network (CIRBN) Initiative. The Town of Normal plans to support the CIRBN initiative by providing physical infrastructure and facilities wherever feasible. Existing, Town owned and/or maintained conduit and core node location facilities will be available for consideration. In addition, where new conduit and fiber pathways need to be installed, the Town of Normal will assist, within the scope of its power, with right of way approval.

The Town of Normal sees the CIRBN initiative as a project with potential to bring far reaching benefits, some as yet undiscovered, to Bloomington/Normal and the outlying communities within McLean County. The possibility of connecting some of the surrounding communities to a high speed, shared access network brings with it many possibilities for resource connectivity, utilization, and sharing. Such connectivity will also bring economic development benefits to the region for years to come.

Benefits specific to the Town of Normal include improved connectivity between existing locations, new disaster recovery options, new options for public safety connectivity, increased capability to share resources with other agencies and organizations within the community, increased bandwidth, and lowering the cost for internet connectivity by participating in a pooled environment.

Thank you for considering the Town of Normal within the scope of the CIRBN initiative. The Town of Normal sees itself as a strong partner with major involvement in the CIRBN initiative and looks forward to the benefits it will bring to all citizens in the region.

Sincerely,

Chris Koos  
Mayor

February 2, 2010

Scott A. Genung  
Director of Telecommunications and Networking  
Illinois State University  
Normal, IL 61761

Dear Scott,

This letter is sent in response to your request for a position statement from the Town of Normal concerning the Town's willingness to be listed as a co-applicant on the CIRBN grant submittal.

The Town of Normal's position is as follows:

1. The Town stands in support of the CIRBN initiative and will support it in every way feasible.
2. The Town will make existing conduit, pathways, rights of way, and facilities available to the CIRBN initiative where possible.
3. The Town is interested in participating in the project as a co-applicant. However, action committing the Town to an actual monetary commitment would require Council approval. Without further detail concerning hard costs and potential in-kind costs, we are unable to bring a formal request before the Council and, therefore, are unable to commit fully as a co-applicant at this time.

Thank you for your efforts towards this important regional project. The Town of Normal believes its success will provide a great asset to our community relative to both increased ability to share resources amongst local agencies and long term economic development.

Sincerely,

Chris Koos  
Mayor

# TOWN COUNCIL ACTION REPORT

January 28, 2010

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## ***Resolution Authorizing the Filing of the Town's 2010--2015 Consolidated Plan and 2010-2011 Action Plan for Community Development Block Grant (CDBG) Funding***

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**PREPARED BY:** Steve Westerdahl, Community Development Director

**REVIEWED BY:** Pamela S. Reece, Assistant City Manager

**BUDGET IMPACT:** Approximately \$400,000 per Year in CDBG Funds Expected

**STAFF RECOMMENDATION:** Approval

**ATTACHMENTS:** Proposed Resolution

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### **BACKGROUND**

In 1995, HUD began requiring the filing of a 5-year plan for expenditure of Community Development Block Grant (CDBG) funding. In cooperation with the City of Bloomington Community Development Department, we retained PATH to research and prepare the Consolidated Plans for both communities. Since the Plan requires consultation with local social service providers, other units of government and public input, much of the research PATH conducted was relevant to both jurisdictions. PATH conducted focus groups, key informant interviews, prepared a web based survey tool (25% response rate) and used data from the Census and other community information in compiling the basics of the plan. Town staff then added more data and analysis particular to the Town to complete the document.

In addition to the Consolidated Plan, Council is being asked to approve the Action Plan which covers the coming fiscal year, 2010-2011

### **DISCUSSION/ANALYSIS**

The Consolidated Plan, including charts and appendices, runs over 90 pages and thus is not attached in your packet. Should you desire to review the document, it can be found on the Town's website under "Community Development/Purchasing" as "Consolidated Plan/Action Plan".

The Consolidated Plan calls for directing the Town's future CDBG funding as it has been in the past; that being street resurfacing, down payment assistance, and funding for the Unity Community Center and child care assistance for Heartland Community College students that meet income guidelines.

The Action Plan budget for next fiscal year provides the following:

Street Resurfacing	\$230,000
Down Payment Assistance	\$ 50,000
Heartland child care	\$ 30,000*
Unity Center	\$ 30,000*

## *TOWN COUNCIL ACTION REPORT*

Administration	<u>\$ 55,339^</u>
TOTAL	\$395,339

\*Federal regulations limit the amount that can be spent on public service activities such as these to 15% of the total grant amount thus limiting our funding to these two activities.

^30% of the salaries/benefits of the Community Development Director and Office Associate are included here.

At the time this report was prepared, we had not been informed as to the Town's FY 2010-11 grant amount but staff expects approximately the same funding as current year, \$408,000.

Staff recommends approval of the proposed Town's 2010—2015 Consolidated Plan and the FY 2010-11 Action Plan.

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION APPROVING AND AUTHORIZING THE FILING OF A CONSOLIDATED PLAN AND A FISCAL YEAR 2010-11 ACTION PLAN FOR COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM; DESIGNATING CHRISTOPHER KOOS, PRESIDENT OF THE BOARD OF TRUSTEES, AS CHIEF EXECUTIVE OFFICER OF THE TOWN OF NORMAL FOR SAID PROGRAM; AND FURTHER DELEGATING THAT AUTHORITY OF CHIEF EXECUTIVE OFFICER AND DIRECTING THE CITY MANAGER TO ACT AS THE AUTHORIZED REPRESENTATIVE OF THE TOWN OF NORMAL

WHEREAS, it is necessary and in the public interest that the Town of Normal avail itself of the financial assistance provided by Title One (Title I) of the Housing and Urban-Rural Development Act of 1983; and

WHEREAS, it is recognized that the federal contract for such financial assistance pursuant to said Title I will impose certain obligations and responsibilities on the Town.

NOW, THEREFORE, BE IT RESOLVED BY PRESIDENT AND BOARD OF TRUSTEES OF THE TOWN OF NORMAL, ILLINOIS:

SECTION ONE: That the Consolidated Plan and Fiscal Year 2010-2011 Action Plan of the Town of Normal, Illinois, for a Community Development Block Grant under Title I of the Housing and Urban Redevelopment Act of 1983, a copies of which are attached hereto and made a part hereof, be and the same are hereby approved.

SECTION TWO: That Christopher Koos, President of the Board of Trustees of the Town of Normal, Illinois, be and he is hereby designated as the "Chief Executive Officer" of the Town and as such Officer, is authorized and directed to execute and file said Plans, including all understandings, certifications and assurance contained therein or required therewith.

SECTION THREE: That Mark R. Peterson, City Manager of the Town of Normal, be and he is hereby authorized and directed to act as the authorized representative of the Town in connection with the filing of said Plans and to provide such additional information as may be required.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2010.

APPROVED:

\_\_\_\_\_  
President of the Board of Trustees of the Town of  
Normal, Illinois

ATTEST:

\_\_\_\_\_  
Town Clerk

# **TOWN COUNCIL ACTION REPORT**

January 28, 2010

---

## ***Resolution Authorizing Payment to Clark Dietz, Inc. in the Amount of \$138,394.75 for Additional Work Performed on the Uptown Normal Street and Streetscape Project***

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**PREPARED BY:** Wayne Aldrich, Uptown Development Director

**REVIEWED BY:** Mark R. Peterson, City Manager

**BUDGET IMPACT:** Funding in the amount of \$138,394.75 is included in the existing budget in funds 332-9610-466.55-95 and 333-9885-466.53-08 and is designated for professional services performed by Clark Dietz, Inc.

**STAFF RECOMMENDATION:** Approval

**ATTACHMENTS:** Proposed Resolution, Correspondence from Clark Dietz, Inc. Regarding Additional Services

---

### **BACKGROUND**

In addition to being one of the engineering firms retained by the Town to provide professional services on various roadway projects, Clark Dietz, Inc. (Champaign, Illinois) was also hired by the Town to perform planning and design services on the Uptown street and streetscape project. This project includes multiple prime contracts whereby the Town contracted individually with Clark Dietz, the Farnsworth Group and Hoerr Schaudt Landscape Architects to perform the roadway designs, underground infrastructure, and streetscape designs for the Uptown. For this project, Clark Dietz was responsible for the roadway planning phase (Phase I), including traffic studies, intersection design studies and coordination with the Illinois Department of Transportation and the Federal Highway Administration. Clark Dietz also provided plans, specifications and estimates for the roadway elements (Phase II). As a part of their Phase II services, Clark Dietz combined its construction plan documents with those of the Farnsworth Group (underground infrastructure design) and Hoerr Schaudt (streetscape design) into one single set of construction documents for bidding.

The upper limit of compensation for Clark Dietz' work on the project was \$643,326, which included both the Phase I and Phase II portions of the project.

In the spring of 2008, during the final construction document stage, Town staff requested several required changes to the designs being prepared or coordinated by Clark Dietz. It was understood by both parties that these changes would result in additional fees, however, rather than delaying work to negotiate additional fees, Clark Dietz continued in its efforts to complete the construction documents for bidding.

## *TOWN COUNCIL ACTION REPORT*

On September 1, 2008, after award of the construction project, Clark Dietz submitted a formal request for additional fees for the project in the amount of \$230,398. After receiving this correspondence, Town staff requested additional information, including an itemized summary of Clark Dietz' additional cost to better justify that the additional work was valid in accordance with the original contract. On December 4, 2009, Clark Dietz responded with an itemized list of the additional work performed on the contract.

### **DISCUSSION/ANALYSIS**

Based on a review of the additional work performed by Clark Dietz, Town staff and Clark Dietz have agreed to additional compensation as follows:

<b><u>Item</u></b>	<b><u>Explanation</u></b>	<b><u>Cost</u></b>
BID	Additional bidding assistance	\$3,685.00
COLLX	College Avenue pedestrian crossing coordination	\$200.00
COOR	Additional consultant team coordination	\$2,195.00
DRAIN	Modification to drainage designs for adjacent developments	\$1,870.00
EST	Addressing changing quantities and costs for proposed design	\$10,440.00
LINSIG	Signal effort at Linden/Beaufort & ICC coordination	\$4,785.00
PLAN	Additional Plan Revisions	\$69,468.25
POSTBID	Post bid assistance	\$3,832.50
QTYX	Addressing post-bid quantity changes	\$3,470.00
SIDEWX	Addressing sidewalk issues with One Main Development	\$1,150.00
SPEC	Additional spec coordination with Town	\$9,177.50
SPEC1	Editing and formatting PLS and Farnsworth specs incorporated into the plans	\$7,832.50
UTIL	Additional utility coordination	\$552.50
WATER	Design modifications to Farnsworth's water plans to address conflicts	\$7,755.00
DC	Project direct costs	<u>\$11,990.50</u>
	<b>TOTAL OVERAGE:</b>	<b>\$138,394.75</b>

The agreed additional compensation is \$92,003.25 less than the original Clark Dietz request of \$230,398.

The professional staff at Clark Dietz has always been very responsive to the needs of the Town, and in this case was very responsive to the scheduling of the project and project deadlines. Clark Dietz provides exceptional service to the Town in the areas of planning and design of roadway and bridge projects. They are currently involved in the Vernon Avenue bridge replacement over Sugar Creek and are also active on the East Side Corridor study.

Since the additional work is justified for the complexity of a project of this type and the funds are included in the existing budget, Town staff recommends approval. Mr. Jerry Payonk, Vice President with Clark Dietz, will be in attendance at the Town Council meeting to answer any questions.



RESOLUTION NO. \_\_\_\_\_

A RESOLUTION AUTHORIZING PAYMENT TO CLARK DIETZ, INC. IN THE AMOUNT OF \$138,394.75 FOR ADDITIONAL WORK PERFORMED ON THE UPTOWN NORMAL STREET AND STREETScape PROJECT

WHEREAS, the Town of Normal is a home rule unit of local government with authority to legislate in matters concerning its local government and affairs; and

WHEREAS, the Town of Normal entered into a contract with Clark Dietz, Inc. for design work in connection with the Uptown Normal Street and Streetscape Project; and

WHEREAS, the upper limit of compensation for Clark Dietz work on the project was set at \$643,326.00; and

WHEREAS, Clark Dietz performed additional work in connection with the project and is requesting additional payment in the amount of \$230,398.00; and

WHEREAS, Town Staff has reviewed the request for additional compensation and is recommending that Clark Dietz be compensated an additional \$138,394.75 which is \$92,003.25 under the requested compensation of \$230,398.00; and

WHEREAS, Clark Dietz is willing to accept additional payment of \$138,394.75 as full and complete satisfaction of the request for additional compensation; and

WHEREAS, it is in the best interest of the health, safety and welfare of the citizens of Normal to authorize additional payment to Clark Dietz in the amount of \$138,394.75.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES FOR THE TOWN OF NORMAL:

SECTION ONE: That the City Manager be and he is hereby authorized and directed to make payment to Clark Dietz, Inc. in the amount of \$138,394.75 for additional work performed on the Uptown Normal Street and Streetscape Project. Such payment to constitute full and complete satisfaction of the request by Clark Dietz for additional payment in the amount of \$230,398.00.

ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 2010.

\_\_\_\_\_  
President of the Board of Trustees of the Town of Normal, Illinois

ATTEST:

\_\_\_\_\_  
Town Clerk

(seal)



December 4, 2009

Mr. Wayne Aldrich, P.E.  
Uptown Development Director  
Town of Normal  
100 East Phoenix Avenue  
Normal, IL 61761-0589

Re: Uptown Development Project  
Roadway Section  
Normal, Illinois

Dear Wayne:

The Uptown Development Project, like many complicated projects, involved changes from the original concept that affected both time and cost. This project is extremely significant in Normal's plans for improving their ability to attract business and tourism to help improve their economy. I know the hotel has already booked many meetings that will bring a lot of benefits to the Town.

Last year, at commencement of the Uptown Improvement construction, Jerry Payonk forwarded you a letter identifying numerous items that required extra effort in the design phase. Jerry informs me you two have talked about this numerous times since. Clark Dietz would like to come to a resolution regarding these efforts. Jerry has asked me to assist him with resolution of our requested additional compensation.

As stated in Jerry's letter of September 1, 2008 (attached), Clark Dietz provided additional engineering services for the design contract in the amount of \$230,398. These items can be summarized in the following phases:

<u>Item</u>	<u>Explanation</u>	<u>Cost</u>
BID	Additional Bidding Assistance	\$3,685.00
COLLX	College Avenue Pedestrian Crossing coordination	\$200.00
COOR	Additional Consultant Team Coordination	\$2,195.00
DRAIN	Modification to Drainage Designs for adjacent developments	\$1,870.00
EST	Addressing changing quantities and costs for proposed design	\$10,440.00
LINSIG	Signal effort at Linden/Beaufort & ICC Coordination	\$4,785.00
PLAN	Plan Development	\$161,462.50
POSTBID	Post Bid Assistance	\$3,832.50
QTYX	Addressing post-bid quantity changes	\$3,470.00
SIDEWX	Addressing sidewalk issues with One Main Development	\$1,150.00
SPEC	Additional Spec Coordination with Town	\$9,177.50
SPEC1	Editing and Formatting PLS and Farnsworth Specs incorporated into the plans	\$7,832.50
UTIL	Additional Utility Coordination	\$552.50

Mr. Wayne Aldrich  
December 4, 2009  
Page 2

<u>Item</u>	<u>Explanation</u>	<u>Cost</u>
WATER	Design Modifications to Farnsworth's water plans to address conflicts	\$7,755.00
DC	Project Direct Costs	\$11,990.50
<b>TOTAL OVERAGE:</b>		<b>\$230,398.00</b>

It's difficult to determine the precise magnitude of added work, changes in design, redesigns based on in-house re-thinking, redesigns based on other parties' modifications to the plan (streetscape, architectural design, subsurface utility modifications), coordination with other project consultants and adjacent developments, and other unanticipated efforts. If we would have stopped every time we encountered an out-of-scope effort, it is unlikely the project would be even started today and total costs would have escalated even more than what have been encountered to date.

It is our understanding that the Town of Normal included within their 2009 budget, funds for this additional work. As the calendar year comes to a close we would like to come to resolution on this. The Uptown Improvement Project is nearing completion, the hotel is open, and we're proud of what has been achieved and look forward to using it as an example of a community and a team of consultants working together.

Wayne, could you, Jerry and I get together before the holidays to resolve this important matter?

Sincerely,

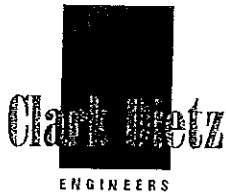
Clark Dietz, Inc.



Charles Johnson  
Sr. Vice President

E-mail [charles.johnson@clark-dietz.com](mailto:charles.johnson@clark-dietz.com)

cc: Mike Hall, DPW, Town of Normal  
Jerry Payonk



September 1, 2008

Mr. Wayne Aldrich, P.E.  
Uptown Development Director  
Town of Normal  
100 East Phoenix Avenue  
Normal, IL 61761-0589

Re: Uptown Development Project  
Roadway Section  
Normal, Illinois

Dear Wayne:

With construction of the Uptown Normal project underway, we wish to provide for you the requested scope for the reconstruction of North Street between Broadway Street and Fell Avenue. We also wish to summarize budget issues incurred on our behalf over the last 8 months.

We have attached our estimate to develop plans, specifications, and estimates for the reconstruction of North Street from the current limits of construction immediately west of the Broadway/North intersection west through (and including) the Fell/North intersection. We anticipate a fee of \$81,500 to complete this work. Please review and get back to us with any comments or questions.

Concerning the budget issues referenced above, as we have spoken over the last year, our objective was to get plans out for the project so construction could start this season. We have achieved that goal.

As you have noticed, the Town of Normal has not received an invoice from Clark Dietz for the engineering associated with this project since January of this year. In short, our budget was exceeded earlier this year; however, it was imperative to keep the project going in an effort to achieve the aforementioned goal. Stopping at that time to discuss an addendum would have pushed construction of this project into Spring of 2009; time we clearly of the essence.

Our upper limit of compensation for the project was \$643,326.00. This included an extensive Phase I effort requiring numerous re-designs of geometric layouts, and a Phase II effort putting together plans, specifications and estimates for the project. Our engineer's estimate for construction was \$7,249,485.40. The Stark

Mr. Wayne Aldrich, P.E.  
September 1, 2008  
Page 2

Excavating bid (as awarded) came in at \$9,705,775. Phase I efforts typically fall in the budget range around 5% of construction costs, and Phase II efforts are considered to be around 10%. Usually a figure of 15% is used to estimate budget costs for Phase I/II projects.

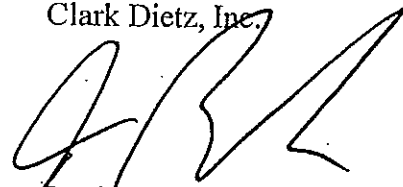
Certainly, a valid point could be made that Clark Dietz was not the only group putting together the plans for this project, and that would be true. As such, to say Clark Dietz's effort should fall in line with 15% of construction costs would be a stretch. A different point, however, could be made regarding the complexity of this project involving coordination with other consulting engineering firms, architects, and developers, numerous public and progress meetings, and a repeated re-thinking of numerous design elements as the project continued to evolve – all elements not typically encountered in a normal Phase I/II project.

In a nutshell, 15% of the awarded bid is \$1,455,866. This is not a realistic representation of engineering costs as we do not believe that the bid prices reflect what would be a competitive bid if several local contractors competed on the bid. 15% of the engineer's estimate equates to \$1,087,423. Since January of this year, Clark Dietz has exceeded the contracted upper limit of compensation by \$230,398. When added to our contracted amount of \$643,326 our total fee expended on this project becomes \$873,724; approximately 12.0% of our engineer's estimate. One could consider this percentage to be in line with expected engineering effort considering the complexity of the project.

Some of the work we have performed since January has been out of scope (working with developers, modifying water main and storm sewer plans beyond anticipated effort); the rest has been an effort much greater than anticipated for this complex project. We would like to have the opportunity to sit down with the Town to discuss the numbers above.

Sincerely,

Clark Dietz, Inc.



Jerald T. Payonk  
Vice President

E-mail Address [jerry@clark-dietz.com](mailto:jerry@clark-dietz.com)

# **TOWN COUNCIL ACTION REPORT**

January 28, 2010

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## ***Resolution Waiving the Formal Bidding Process and Authorizing the Purchase of Three Newspaper Dispensing Devices for the Uptown from Sho-Rack by Kaspar Wire Works, Incorporated in an Amount not to Exceed \$18,000.***

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**PREPARED BY:** Wayne Aldrich, Uptown Development Director

**REVIEWED BY:** Mark R. Peterson, City Manager  
Pamela S. Reece, Assistant City Manager

**BUDGET IMPACT:** Funding in the amount of \$18,000 is budgeted in line item 333-9885-466.53-08 of the Uptown fund.

**STAFF RECOMMENDATION:** Approval

**ATTACHMENTS:** Proposed Resolution, Quote from Sho-Rack the preferred provider. Picture of proposed news rack.

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### **BACKGROUND**

In 2006, Town staff developed a plan entitled "Beautifying Normal: A Plan to Address Unsightly Community Resources." This plan was in response to the Management Agenda items identified by the Town Council as a high priority in 2006.

One of the issues identified in the plan was the impact of various newspaper vending machines throughout the community. In recent years, certain locations in Town were noteworthy for the quantity of newspaper vending machines on site. For example, at one point in front of the Coffee House in Uptown Normal there were seven newspaper vending machines along the curb.

The 2006 beautification plan recommended that a modular news rack distribution system be implemented in the Uptown area upon completion of the streetscape plan.

On May 18, 2009, the Town Council adopted an ordinance amending Chapter 8 of the Municipal Code. This ordinance identified the Uptown area as a Modular News Rack District and obligated the Town to purchase and maintain modular newspaper dispensing devices in Uptown Normal. Newspapers, periodicals, advertising circulars and all other printed materials may be distributed through the use of the news racks.

Coordination and assignment of news rack compartments will be through a "Newspaper Dispensing Device Commissioner," who is the Director of Public Works or his designee. The Commissioner will be responsible for coordinating maintenance of the modular news rack devices as well as for assigning compartment spaces to publishers.

## *TOWN COUNCIL ACTION REPORT*

The initial locations for news racks are as follows: 114 E. Beaufort (Coffee House); Gateway Plaza (will place at Amtrak station until the Gateway Plaza is complete); and the southwest corner of Broadway Avenue and North Street.

After consultation with the project landscape architect, Town staff recommends the product provided by Sho-Rack Company. These dispensers are compatible with the other landscape elements in Uptown and will be painted to match the color of other streetscape furnishings. The quoted price for three (3) units each with capacity for six (6) dispensers is \$17,194.16. These dispensers would be installed by Town forces at the locations previously designated.

As these newspaper dispensers comply with the adopted ordinance, Town staff recommends approval.

RESOLUTION NO. \_\_\_\_\_

RESOLUTION WAIVING THE FORMAL BIDDING PROCESS AND AUTHORIZING THE PURCHASE OF THREE NEWSPAPER DISPENSING DEVICES FOR THE UPTOWN FROM SHO-RACK BY KASPAR WIRE WORKS, INCORPORATION IN AN AMOUNT NOT TO EXCEED \$18,000

WHEREAS, the Town of Normal is a home rule unit of local government with authority to legislate in matters concerning its local government and affairs; and

WHEREAS, the Town of Normal has enacted a comprehensive newspaper dispensing device ordinance regulating the placement of newspaper dispensing devices throughout the Town of Normal and particularly in Uptown Normal; and

WHEREAS, it is in the best interests of the health, safety and welfare of the citizens of Normal to purchase uniform newspaper dispensing devices for display within Uptown Normal.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES FOR THE TOWN OF NORMAL, ILLINOIS:

SECTION ONE: That the City Manager be and he is hereby authorized to execute an agreement with Show-Rack by Kasper Wire Works Incorporated in an amount not to exceed \$18,000.00 for the purchase of three newspaper dispensing devices for Uptown.

ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 2010.

\_\_\_\_\_  
President of the Board of Trustees of the Town of  
Normal, Illinois

ATTEST:

\_\_\_\_\_  
Town Clerk

(seal)





# Sho-Rack by Kaspar

P.O. Box 1127  
 Shiner, Texas 77984  
 800-527-1134 fax 361-594-4264

Quote No.

## SALES QUOTE =

### Employee

Name Mary Ann Fojt Emp # \_\_\_\_\_  
 Position Customer Service Region \_\_\_\_\_  
 Department Sho Rack Manager \_\_\_\_\_

### Dates

First Contact 10/30/2009  
 REVISED..... 1/21/2010  
 REVISED..... 1/26/2010

Product/Service Name	Quantity	Price	TOTAL
TK-49-16 SHO RACK W/\$3.00 WHEEL..... PAINTED STOCK COLOR	18	\$568.00	\$10,224.00
ADD FRONT DOOR LOCK.....	18	\$15.60	\$280.80
NO IMPRESSIONS			
MS #1 SPACER.....PAINTED STOCK COLOR	9	\$64.50	\$580.50
MB #3 MODULAR TRAY....PAINTED STOCK COLOR	3	\$161.50	\$484.50
ADA PEDESTAL.....10 1/4" TALL....PAINTED STOCK COLOR	6	\$101.50	\$609.00
TRIPLE BOULEVARD MODULAR....PAINTED STOCK COLOR	3	\$1,110.00	\$3,330.00
SPECIAL COLOR CHARGE.....RAL 7022	1	\$575.00	\$575.00
Any options added to the racks, would be an additional charge.			

**Sub Total** \$16,083.80

Discount	
Taxes	EXEMPT
EST.SHIPPING	\$1,110.36
<b>TOTAL</b>	<b>\$17,194.16</b>

### Customer

Customer Becky Strack Company City of Normal  
 Address 100 East Phoenix Ave  
 City Normal State IL  
 ZIP 61761 Email bstrack@normal.org  
 Phone 309-454-9556 Fax \_\_\_\_\_

### Notes

Thank you for the opportunity to quote price and if you have any questions, please give me a call.  
 QUOTE GOOD FOR 30 DAYS.  
 Thank you for your interest in our product.

### Status

Established Customer  New Customer  Prospective Customer

Office Use Only

Mary Ann Fojt



N  
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PULL

**METRO**  
New Orleans was a big winner, team owners say.

Ford pushing property tax to build jails

**The Herald**

35¢ DAILY  
75¢ SUNDAY

PULL

**METRO**  
Memory of grisly cult carnage lingers

Volunteers track lost to memory cult

**Times**

35¢ DAILY  
75¢ SUNDAY

PULL

**Texas & Southwest**  
Daily opposes laws to improve justice

Tourism remains

**THE SUN**

35¢ DAILY  
75¢ SUNDAY

PULL

**METRO**  
Man found guilty in purported racial killings

**Telegraph**

35¢ DAILY  
75¢ SUNDAY

# **TOWN COUNCIL ACTION REPORT**

January 28, 2010

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## ***Ordinance Amending the Purchasing Manual to Require the Payment of Prevailing Wage on All Public Works Projects***

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**PREPARED BY:** Steve Westerdahl, Community Development Director

**REVIEWED BY:** Pamela S. Reece, Assistant City Manager  
Steven D. Mahrt, Corporation Counsel

**BUDGET IMPACT:** N/A

**STAFF RECOMMENDATION:** Approval

**ATTACHMENTS:** Proposed Ordinance

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### **BACKGROUND**

Public Act (P.A.) 096-0437, effective 1/1/2010, requires that any contractor or subcontractor on a prevailing wage project must be provided with written notice that the project is subject to the Prevailing Wage Act. While we have been subject to and complied with the Prevailing Wage Act for years, this new addition requires written notice on ANY prevailing wage project, not just those where we would have a written agreement. For example, should a furnace go out in City Hall over the weekend, the contractor called in on an emergency basis would have to be notified that he must pay prevailing wage. In this example, it is likely that staff would contact a contractor who has a maintenance agreement with the Town to do the work. In this instance, we can provide prior notice that all maintenance work would be subject to prevailing wage. However, in an instance where this is not the case, staff is still responsible to notify the contractor/subcontractor that prevailing wage must be paid.

### **DISCUSSION/ANALYSIS**

Staff believes that, in order to demonstrate compliance with P.A. 096-0437, the following language should be added to the Purchasing Manual at SECTION V GENERAL GUIDELINES I:

Illinois law requires the payment of prevailing wages by public bodies constructing public works. Public works includes all fixed works constructed by any public body, any maintenance, repair, assembly, or disassembly work performed on equipment and any demolition work. P.A. 096-0437, effective 1/1/2010, requires the delivery of written notice to any contractor on a public works project that prevailing wages shall be paid on the project. The written notice may be provided on bid documents, purchase order or a separate document.

It shall be the responsibility of the department head of the department involved in the public works project to notify, in writing, all contractors and subcontractors rendering services on the project that they must comply with all requirements of the Act, including but not limited to, all wage, notice and record keeping duties.

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE AMENDING THE PURCHASING MANUAL TO REQUIRE THE PAYMENT OF PREVAILING WAGE ON ALL PUBLIC WORKS PROJECTS

WHEREAS, the Town of Normal is a home rule unit of local government with authority to legislate in matters concerning its local government and affairs; and

WHEREAS, the Town of Normal has adopted a comprehensive Purchasing Manual for use by Town Staff in procuring goods and services; and

WHEREAS, a recent change in the Illinois Prevailing Wage Act has expanded the scope of public work as defined by the Act and also mandated the delivery of written notice to all contractors and subcontractors constructing public works for a public body; and

WHEREAS, it is in the best interests of the health, safety and welfare of the citizens of Normal to amend the Town Purchasing Manual in order to provide guidance to Town Staff in the procurement of goods and services in relation to Illinois Prevailing Wage requirements.

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES FOR THE TOWN OF NORMAL, ILLINOIS:

SECTION ONE: That the Town Purchasing Manual be and the same is hereby amended by adding a new Section V. I. to read as follows:

- I. Prevailing Wage Requirements. Illinois law requires the payment of prevailing wages by public bodies constructing public works. Public works includes all fixed works constructed by any public body, any maintenance, repair, assembly or disassembly work performed on equipment and any demolition work. Public Act 96-0437 effective January 1, 2010, requires the delivery of written notice to any contractor on a public works project that prevailing wages shall be paid on the project. The written notice may be provided on bid documents, purchase order forms or by a separate document. It shall be the responsibility of the Department Head of the department involved in the public works project to notify, in writing, all contractors and subcontractors rendering services on the project that they must comply with all requirements of the Act, including but not limited to all wage, notice and recordkeeping duties.

SECTION TWO: That the Town Clerk be, and she is hereby directed and authorized to publish this Ordinance in pamphlet form as provided by law.

SECTION THREE: That this ordinance shall take effect ten days after the date of its publication.

SECTION FOUR: That this ordinance is adopted pursuant to Home Rule Authority granted the Town of Normal by Article 7, Section 6, of the Illinois Constitution, 1970.

APPROVED:

\_\_\_\_\_  
President of the Board of Trustees of the Town of Normal, Illinois

ATTEST:

\_\_\_\_\_  
Town Clerk

(SEAL)

The foregoing ordinance was voted upon and passed by the President and Board of Trustees of the Town of Normal on the \_\_\_\_ day of \_\_\_\_\_, 2010, with \_\_\_\_ voting aye; \_\_\_\_ abstaining; \_\_\_\_ voting nay: and \_\_\_\_ absent.

	AYE	NAY	OTHER		AYE	NAY	OTHER
Councilwoman Reece				Councilwoman Gaines			
Councilman Nielsen				Councilman Chambers			
Councilman Fritzen				Mayor Koos			
Councilman Scott							

The foregoing ordinance was approved by the President and Board of Trustees of the Town of Normal on the \_\_\_\_ day of \_\_\_\_\_, 2010.

The foregoing ordinance was published in pamphlet form on the \_\_\_\_ day of \_\_\_\_\_, 2010.

# **TOWN COUNCIL ACTION REPORT**

January 28, 2010

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## ***An Ordinance Amending Section 4.9 of the Liquor Code***

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**PREPARED BY:** Steven D. Mahrt, Corporation Counsel

**REVIEWED BY:** Wendellyn Briggs, Town Clerk

**BUDGET IMPACT:** N/A

**STAFF RECOMMENDATION:** Approval

**ATTACHMENTS:** Proposed Ordinance.

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### **BACKGROUND**

Chapter 25 of the Municipal Code was amended on March 2, 2009, by Ordinance No. 5241 imposing a fee of \$100.00 to pay the annual liquor license fee in two installments. The Town Liquor Code, Section 4.9 provides for the payment of the annual license fee in two installments. Section 4.9 fails to mention the \$100.00 installment fee.

### **DISCUSSION/ANALYSIS**

In order to avoid any misunderstanding regarding application of the \$100.00 installment fee, the Town Clerk has requested that Section 4.9 be amended to incorporate the \$100.00 fee. The proposed Ordinance incorporates the recommended change to Section 4.9.

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE AMENDING SECTION 4.9 OF THE LIQUOR CODE

WHEREAS, the Town of Normal is a home rule unit of local government with authority to legislate in matters concerning its local government and affairs; and

WHEREAS, the Town of Normal has enacted a comprehensive Liquor Code incorporated as Chapter 4 of the Municipal Code; and

WHEREAS, the Liquor Code currently allows licensees to pay the annual license fee in two installments; and

WHEREAS, Chapter 25 of the Municipal Code provides for a fee of \$100.00 in order to pay liquor license fees in two installments; and

WHEREAS, Section 4.9 of the Liquor Code fails to mention the \$100.00 installment fee; and

WHEREAS, it is in the best interests of the health, safety and welfare of the citizens of Normal to amend Section 4.9 of the Liquor Code to incorporate the \$100.00 installment fee.

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES FOR THE TOWN OF NORMAL, ILLINOIS:

SECTION ONE: That Section 4.9 B. of the Municipal Code, Town of Normal, Illinois, be and the same is hereby amended to read as follows with strikeouts indicating deletions in text and underscores indicating additions to text:

B. License Fees. Annual license fees are due on the last working day of February for the period beginning April 1 and ending March 31 of the succeeding year. The annual license fee may be paid in two installments as provided hereafter only if an installment fee of \$100.00 is paid with the first installment. One-half (1/2) of the license fee shall be due one month before the beginning of the fiscal year, that is, on or before the last working day of February. In addition, the remaining one-half (1/2) of the license fee shall be due on or before the last working day of September. License fees which are not paid by the aforementioned dates shall be accepted by the Town Clerk until the date of the next regular meeting of the Commissioner, that is, the March and October meetings, respectively, provided a penalty of \$100.00 is added for each day the fee is late after the last working day of February or September, respectively. The Town Treasurer shall not accept any fees for license renewals after the conclusion of the Commissioner's regular March or October meetings, as the case may be. The term "working day" as used herein shall mean any day the office of the Town Clerk is open for public business.

SECTION TWO: That the Municipal Code, Town of Normal, Illinois, as previously amended and as amended herein shall remain in full force and effect.

SECTION THREE: That the Town Clerk be and she is hereby directed and authorized to publish this ordinance in pamphlet form as provided by law.

SECTION FOUR: That this ordinance shall take effect ten days after the date of its publication.

SECTION FIVE: That this Ordinance is adopted pursuant to Home Rule Authority granted the Town of Normal by Article 7, Section 6, of the Illinois Constitution, 1970.

APPROVED:

\_\_\_\_\_  
President of the Board of Trustees of  
The Town of Normal, Illinois

ATTEST:

\_\_\_\_\_  
Town Clerk

(seal)

The foregoing ordinance was voted upon and passed by the President and Board of Trustees of the Town of Normal on the \_\_\_\_ day of \_\_\_\_\_, 2010, with \_\_\_\_\_ voting aye; \_\_\_\_\_ abstaining; \_\_\_\_\_ voting nay: and \_\_\_\_\_ absent.

	AYE	NAY	OTHER		AYE	NAY	OTHER
Councilwoman Reece				Councilman Chambers			
Councilman Nielsen				Councilwoman Gaines			
Councilman Fritzen				Mayor Koos			
Councilman Scott							

The foregoing ordinance was approved by the President and Board of Trustees of the Town of Normal on the \_\_\_\_ day of \_\_\_\_\_, 2010.

The foregoing ordinance was published in pamphlet form on the \_\_\_ day of \_\_\_\_\_, 2010.



# TOWN COUNCIL ACTION REPORT

January 28, 2010

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## Ordinance Amending Section 7.21-1 of the Municipal Code-Sewer Rates

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**PREPARED BY:** Ronald J. Hill, Director of Finance

**REVIEWED BY:** Mark R. Peterson, City Manager  
Pamela S. Reece, Assistant City Manager  
Mike Hall, Public Works Director  
Steve Gerdes, Water Director

**BUDGET IMPACT:** This action is projected to increase revenue in the Town's Sewer Fund by \$279,000 for FY2010-11 and by \$500,000 for FY2011-12

**STAFF RECOMMENDATION:** Approval

**ATTACHMENTS:** Proposed Ordinance

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### **BACKGROUND**

Every three years, Sewer Fund rates are adjusted by 10% to account for increasing operational and capital costs associated with providing sewer service to Normal residents. These services are funded by user fees and administered through an enterprise fund. The last Sewer Fund rate increase occurred in April 2007.

For the past few years the Town's Sewer Fund has operated with little or no financial reserves and has only been able to complete a minimal level of infrastructure (capital) improvements and updates. Given this, staff is recommending that Council continue to follow its practice of increasing the sewer rate by 10% every three years. Staff is also recommending that Council eliminate the minimum billing charge and implement a fixed system maintenance fee for the Sewer Fund. This would be consistent with how the Town bills for its water service.

These changes have been developed in an effort to provide additional funding to the Town's Sewer infrastructure so as to help insure continued quality service to the community.

Below is the proposed rate structure and effective dates for the recommended increases.

<b>Proposed Rate Structure</b>		<b>Effective Date</b>	
<b>Rate Description</b>	<b>Current Rate</b>	<b>4/1/10</b>	<b>4/1/11</b>
User Charge per 1,000 gals	1.08	1.19	1.19
System Maintenance fee/month – billed bi-monthly	0.00	1.50	2.50

## **DISCUSSION/ANALYSIS**

During the budget work session on January 23, 2010, the Council reviewed this recommended change in sewer rates. This 10% increase in sewer user charges (from \$1.08 cents per 1,000 gallons to \$1.19 per 1,000 gallons), as well as the elimination of the minimum billing charge and implementation of a fixed system maintenance fee have been included in the FY2010-11 proposed budget.

If approved, the first utility bills to contain the new sewer rates will be April 2010.

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE AMENDING SECTION 7.21-1 OF THE MUNICIPAL CODE –  
SEWER RATES

WHEREAS, the Town of Normal is a home rule unit of local government with authority to legislate in matters concerning its local government and affairs; and

WHEREAS, the Town of Normal operates the sanitary sewer system; and

WHEREAS, costs to operate said system have increased since the last rate increase in 2008; and

WHEREAS, it is in the best interests of the health, safety and welfare of the citizens of Normal to increase sanitary sewer rates from the current \$1.08 per 1,000 gallons of water used to \$1.19 per 1,000 gallons and establish a minimum system maintenance fee.

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES FOR THE TOWN OF NORMAL, ILLINOIS:

SECTION ONE: That Section 7.21-1 of the Municipal Code Town of Normal, Illinois, as amended, be and the same is hereby further amended to read as follows with strikeouts indicating deletion in text and underscore indicating additions to text:

SEC. 7.21-1 SEWER CHARGES WHERE MUNICIPAL WATER SERVICE IS USED. There shall be and there are hereby established the following rates and charges for the use and service of the Town's sewer system where the supply of water is from a municipal service:

BI-MONTHLY WATER CONSUMPTION

MINIMUM CHARGE ~~First 4,700 gallons per 2 months~~ ~~\$2.00~~

~~Consumption in excess of 4,700 gallons per 2 months @ \$1.08 per 1,000 gallons.~~

A bi-monthly system maintenance fee of \$3.00. For bills issued on and after April 1, 2011, the bi-monthly system maintenance fee shall be \$5.00. The system maintenance fee is imposed regardless of the quantity of water consumed.

In addition to the bi-monthly system maintenance fee there is a fee of \$1.19 per 1,000 gallons of water consumed, during the bi-monthly billing period.

All bills for sewer service shall be rendered for the preceding 60 day period for which the service is billed and shall be payable no later than the close of business on the 15th day following the date of bills as rendered. A penalty of 10% shall be added to all bills not paid within 15 days of the date of bill. When the 15th day of any month shall be a Sunday or a legal holiday, then such bill for service shall be payable on the next succeeding secular day without any additional penalty. Users outside the corporate limits of the Town shall pay rates equal to 150% of the rates established for users located within the corporate limits of the Town.

SECTION TWO: That the Municipal Code, Town of Normal, Illinois, as previously amended and as amended herein shall remain in full force and effect.

SECTION THREE: That the Town Clerk be and she is hereby directed and authorized to publish this ordinance in pamphlet form as provided by law.

SECTION FOUR: That this ordinance shall take effect for all bills for sewer service issued on and after April 1, 2010. It is the intent of the President and Board of Trustees to apply the new sewer rates for sewer service beginning with the 60-day billing period prior to April 1, 2010.

SECTION FIVE: That this Ordinance is adopted pursuant to Home Rule Authority granted the Town of Normal by Article 7, Section 6, of the Illinois Constitution, 1970.

APPROVED:

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President of the Board of Trustees of  
The Town of Normal, Illinois

ATTEST:

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Town Clerk

(seal)

The foregoing ordinance was voted upon and passed by the President and Board of Trustees of the Town of Normal on the \_\_\_\_ day of \_\_\_\_\_, 2010, with \_\_\_\_\_ voting aye; \_\_\_\_\_ abstaining; \_\_\_\_\_ voting nay; and \_\_\_\_\_ absent.

	AYE	NAY	OTHER		AYE	NAY	OTHER
Councilwoman Reece				Councilman Chambers			
Councilman Nielsen				Councilman Gaines			
Councilman Fritzen				Mayor Koos			
Councilman Lawlis							

The foregoing ordinance was approved by the President and Board of Trustees of the Town of Normal on the \_\_\_\_ day of \_\_\_\_\_, 2010.

The foregoing ordinance was published in pamphlet form on the \_\_\_\_ day of \_\_\_\_\_, 2010.

# **TOWN COUNCIL ACTION REPORT**

January 28, 2010

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## ***Ordinances Amending Section 17.10, Section 23.11-1, Section 25.16-3 and Section 25.16-5 of the Municipal Code for Various Fees and Charges***

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**PREPARED BY:** Pamela S. Reece, Assistant City Manager

**REVIEWED BY:** Andrew Huhn, Assistant Finance Director

**BUDGET IMPACT:** The proposed fees and charges are estimated to generate approximately \$120,000 in new revenue to the General Fund in FY2010-11.

**STAFF RECOMMENDATION:** Approval

**ATTACHMENTS:** Proposed Ordinance

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### **BACKGROUND**

During the budget preparation process for the 2010-11 fiscal year, staff evaluated a variety of revenue options for the General Fund. At the November 2, 2009 Council meeting, Council indicated support for some new fees as well as some increased fines and fees. The proposed ordinance identifies the fines and fees that have been included in the estimated FY2010-11 General Fund revenue and presented to Council at the January 23, 2010 budget work session.

### **DISCUSSION/ANALYSIS**

The proposed ordinance reflects the adoption of the following new or increasing fines and fees:

- Technical Rescue Charges – In accordance with state statute, the Normal Fire Department has initiated a fee associated with emergency response by the Technical Rescue Team. The fee is based on the actual cost associated with the emergency response, including staff and equipment charges. For example, if a crane is required for the emergency response, the crane rental cost will be incorporated in the fee. The Technical Rescue charge is similar to charges invoiced by a Hazardous Materials response for hazardous materials incidents. The City of Bloomington Fire Department is trained for hazardous materials response and the Normal Fire Department is trained for technical rescue response. The proposed revenue associated with the Technical Rescue fee is estimated at \$10,000 annually. Since state statute gives the Fire Department authority to impose the fee, the Normal Fire Department began charging the Technical Rescue charge on December 1, 2009. The proposed ordinance identifies the charge in the municipal code.
- Auto Extrication Fee – The Normal Fire Department will be implementing a new charge associated with extrications from automobile accidents. The proposed fee of \$500 per

## *TOWN COUNCIL ACTION REPORT*

incident is expected to produce approximately \$5,000 in revenue to the General Fund. The proposed fee is typically paid by auto insurance providers as a covered benefit.

- **Vehicle Impoundment Fee** – Implemented in April 2009, the vehicle impoundment fee is proposed to be amended to incorporate towing and impoundment of a vehicle associated with improper use of evidence of registration or certificate of title, operation of a motor vehicle when registration is suspended for noninsurance, any violation of a local ordinance regarding the possession of cannabis and any violation of a local ordinance regarding the possession of drug paraphernalia. The proposed ordinance also modifies the language associated with refunds by permitting the Police Chief to refund penalties, but not towing and storage fees. The expected revenue from these impoundment modifications is approximately \$60,000 to the General Fund.
- **Parking Violations** – The proposed ordinance increases parking violations by \$10. The projected revenue to the General Fund is \$10,000 annually. It has been more than 20 years since parking violations have increased.
- **Parks and Recreation Activity Fees** – The proposed budget includes increased charges for a variety of Parks and Recreation activities. The Before and After School program charges will increase by \$4 per 9 week session (from \$129 to \$133 for Before School and from \$144 to \$148 for After School per 9 week session). Day Camp fees are proposed to increase from \$130 to \$145 per session and from \$55 to \$60 per session for Early Camp programs. Revenue from these fee increases is projected to generate approximately \$35,000 to the General Fund (\$22,000 from Day Camp and \$13,000 from Before and After School).

Each of the above fees and charges are codified in different sections of the municipal code. With one motion, Council can approve all ordinances as proposed.

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE AMENDING SECTIONS 17.10-1 AND SECTION 17.10-5 OF THE MUNICIPAL CODE OF THE TOWN OF NORMAL REGARDING IMPOUNDMENTS

WHEREAS, the Town of Normal is a home rule unit of local government with authority to legislate in matters concerning its local government and affairs; and

WHEREAS, the Town of Normal has previously enacted ordinances regarding the impoundment of vehicles used in the commission of certain offenses; and

WHEREAS, it is in the best interest of the Town to add additional offenses for which a vehicle may be impounded; and

WHEREAS, the Town of Normal has had to pay for towing and storage fees for vehicles which were used in the commission of listed offenses but for which there was no successful prosecution; and

WHEREAS, the storage fees can be very significant and the Town of Normal has no control over the duration of a case before a disposition occurs, and

WHEREAS, it is in the best interest of the Town of Normal not to incur towing and storage fees.

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES FOR THE TOWN OF NORMAL, ILLINOIS:

SECTION ONE: That Section 17.10.1 of the Municipal Code Town of Normal, Illinois, as amended, be and the same is hereby further amended to read as follows with strikeouts indicating deletions in text and underscores indicating additions to text:

SEC. 17.10-1 PENALTY, SEIZURE AND IMPOUNDMENT. The use of motor vehicles in certain criminal and traffic offenses is hereby declared a public nuisance. Vehicles used in the following listed offenses are hereby declared contraband and subject to seizure and impoundment:

625 ILCS 5/11-204 (Fleeing or attempting to elude a police officer),

625 ILCS 5/11-204.1 (Aggravated fleeing or attempting to elude a police officer),

625 ILCS 5/11-401(a) (Leaving the scene of an accident – death or injury) or (b)



(Leaving the scene - failure to report - felony),

625 ILCS 5/11-402(a) (Leaving the scene of an accident – vehicle damage),

625 ILCS 5/11-403 (Failure to give aid or information),

625 ILCS 5/11-404 (Failure to give information after striking unattended vehicle or other property),

625 ICLS 5/11-407 (Failure to report accident to police authority),

625 ILCS 5/11-501 (DUI),

625 ILCS 5/11-503 (Reckless Driving),

625 ILCS 5/6-303 (Driving with a Suspended or Revoked Drivers' License),

625 ILCS 5/6-101 (Driving with No Valid License, but not in cases where the driver has a valid drivers' license, but the driver does not have the license on his or her person),

625 ILCS 5/3-702 (Suspended or Revoked Registration Plate),

625 ILCS 5/3-703 Improper Use of Evidences of Registration or Certificate of Title,

625 ILCS 5/3-708 Operation of Motor Vehicle When Registration Suspended for Noninsurance,

Any felony for which seizure is authorized under the Illinois Criminal Code of 1961, 5/36-1 (720 ILCS 5/36-1),

Any violation of Article IV of the Illinois Controlled Substance Act (720 ILCS 570 Article IV),

Any violation of the Illinois Cannabis Control Act (720 ILCS 550),

Any violation of a local ordinance regarding the possession of Cannabis,

Any violation of Article 24 (Deadly Weapons) of the Illinois Criminal Code of 1961, as amended (720 ILCS 5/24-1 *et seq.*)

Possession of Drug Paraphernalia (720 ILCS 600/3.5)

Any violation of a local ordinance regarding the Possession of Drug Paraphernalia.,

The use of any vehicle in the commission of any of the foregoing offenses shall subject the owner to a penalty of \$500.00 plus costs of towing and storage.

SECTION TWO: That Section 17.10.5 of the Municipal Code Town of Normal, Illinois, as amended, be and the same is hereby further amended to read as follows with strikeouts indicating deletions in text and underscores indicating additions to text:

17.10-5 INNOCENT DEFENDANT. In the event that a person is acquitted of all charges for which the impoundment occurred or is not prosecuted for any charge, that person may apply to the Police Chief for ~~release of the vehicle or~~ a full refund of any penalty, ~~towing and storage fees~~ paid to the Town for release the vehicle. A disposition of court supervision will be considered as a conviction and not an acquittal. The Police Chief shall refund any penalty paid, ~~along with~~ excluding any towing and storage fees, ~~paid~~ if an acquittal occurs or if charges are not likely to be brought within 6 months.

SECTION THREE: That the Municipal Code, Town of Normal, Illinois, 1969, as previously amended and as amended herein shall remain in full force and effect.

SECTION FOUR: That the Town Clerk be and she is hereby directed and authorized to publish this ordinance in pamphlet form as provided by law.

SECTION FIVE: That this ordinance shall take effect ten days after the date of its publication.

SECTION SIX: That this Ordinance is adopted pursuant to Home Rule Authority granted the Town of Normal by Article 7, Section 6, of the Illinois Constitution, 1970.

APPROVED:

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President of the Board of Trustees of  
The Town of Normal, Illinois

ATTEST:

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Town Clerk  
(seal)

The foregoing ordinance was voted upon and passed by the President and Board of Trustees of the Town of Normal on the \_\_\_\_ day of \_\_\_\_\_, 2010, with \_\_\_\_\_ voting aye; \_\_\_\_\_ abstaining; \_\_\_\_\_ voting nay: and \_\_\_\_\_ absent.

	AYE	NAY	OTHER		AYE	NAY	OTHER
Councilwoman Reece				Councilman Chambers			
Councilman Nielsen				Councilwoman Gaines			
Councilman Fritzen				Mayor Koos			
Councilman Scott							

The foregoing ordinance was approved by the President and Board of Trustees of the Town of Normal on the \_\_\_\_ day of \_\_\_\_\_, 2010.

The foregoing ordinance was published in pamphlet form on the \_\_\_ day of \_\_\_\_\_, 2010.

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE AMENDING SECTION 23.11-1 PENALTY FOR PARKING VIOLATIONS

WHEREAS, the Town of Normal is a home rule unit of local government with authority to legislate in matters concerning its local government and affairs; and

WHEREAS, the Town of Normal regulates that parking of motor vehicles on streets within the Town of Normal; and

WHEREAS, Section 23.11-1 provides for penalties in the event vehicles are parked in violation of ordinances regulating the parking of motor vehicles on streets within the Town of Normal; and

WHEREAS, it has been more than 20 years since the settlement amounts for parking violations has been amended; and

WHEREAS, it is in the best interests of the health, safety and welfare of the citizens of Normal to amend Section 23.11-1 in order to increase the settlement amounts for parking violations within the Town of Normal.

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES FOR THE TOWN OF NORMAL, ILLINOIS:

SECTION ONE: That Section 23.11-1 A. of the Municipal Code Town of Normal, Illinois, as amended, be and the same is hereby further amended to read as follows with strikeouts indicating deletions in text and underscores indicating additions to text:

SEC. 23.11-1 PENALTY FOR PARKING VIOLATIONS.

- A. Fines. In the event of a violation of SEC. 23.5-3, Time Limit Parking the fine shall be not less than \$10.00 or more than \$50.00. The Town Treasurer may accept as settlement ~~\$10.00~~ 20.00 if paid within seven days following the time of the offense shown on the ticket. Should such parking violations not be paid by the offender on or before the seventh day following the date of the offense as shown on the ticket, then in such event, the Town Treasurer may accept as settlement ~~\$20.00~~ 30.00 for each and every violation.

In the event of a violation of any section of Division 5 - Parking Rules other than SEC. 5-3 or SEC. 5-12, the fine shall be not less than \$20.00 or more than \$50.00. The Town Treasurer may accept as settlement ~~\$20.00~~ 30.00 if paid within seven days following the time of the offense shown on the ticket. In the event the fine is not paid by the offender on or before the seventh day following the date of the

offense as shown on the ticket, then the Town Treasurer may accept as settlement \$30.00 40.00 for each and every violation.

SECTION TWO: That the Municipal Code, Town of Normal, Illinois, 1969, as previously amended and as amended herein shall remain in full force and effect.

SECTION THREE: That the Town Clerk be and she is hereby directed and authorized to publish this ordinance in pamphlet form as provided by law.

SECTION FOUR: That this ordinance shall take effect ten days after the date of its publication.

SECTION FIVE: That this Ordinance is adopted pursuant to Home Rule Authority granted the Town of Normal by Article 7, Section 6, of the Illinois Constitution, 1970.

APPROVED:

\_\_\_\_\_  
President of the Board of Trustees of  
The Town of Normal, Illinois

ATTEST:

\_\_\_\_\_  
Town Clerk  
(seal)

The foregoing ordinance was voted upon and passed by the President and Board of Trustees of the Town of Normal on the \_\_\_\_ day of \_\_\_\_\_, 2010, with \_\_\_\_\_ voting aye; \_\_\_\_\_ abstaining; \_\_\_\_\_ voting nay: and \_\_\_\_\_ absent.

	AYE	NAY	OTHER		AYE	NAY	OTHER
Councilwoman Reece				Councilman Chambers			
Councilman Nielsen				Councilwoman Gaines			
Councilman Fritzen				Mayor Koos			
Councilman Scott							

The foregoing ordinance was approved by the President and Board of Trustees of the Town of Normal on the \_\_\_\_ day of \_\_\_\_\_, 2010.

The foregoing ordinance was published in pamphlet form on the \_\_\_ day of \_\_\_\_\_, 2010.

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE AMENDING SECTION 25.16-3 – FEES COLLECTED BY THE DIRECTOR OF PARKS AND RECREATION

WHEREAS, the Town of Normal is a home rule unit of local government with authority to legislate in matters concerning its local government and affairs; and

WHEREAS, the Town of Normal has established certain fees for Parks and Recreation programs and facilities, all as set forth in Section 25.16-3 of the Municipal Code; and

WHEREAS, it is in the best interests of the health, safety and welfare of the citizens of Normal to amend Section 25.16-3 in order to increase certain fees identified herein.

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES FOR THE TOWN OF NORMAL, ILLINOIS AS FOLLOWS:

SECTION ONE: That Section 25.16-3 of the Municipal Code Town of Normal, as amended, be and the same is hereby further amended to read as follows with strikeouts indicating deletions in text and underscore indicating addition to text:

SEC. 25.16-3. Fees hereby imposed by the Town and collected by the Director of Parks and Recreation:

- |    |   |                     |                            |
|----|---|---------------------|----------------------------|
| A. | Individual Seasonal Pool Pass                         |                     | \$ 75.00                   |
| B. | Family Season Pool Pass                               |                     | \$125.00                   |
| C. | After School Program/5 days per week/9 week session:  | <del>\$144.00</del> | <u>\$148.00</u>            |
|    | After School Program/3 days per week/9 week session:  | <del>\$127.00</del> | <u>\$131.00</u>            |
| D. | Before School Program/5 days per week/9 week session: | <del>\$129.00</del> | <u>\$133.00</u>            |
|    | Before School Program/3 days per week/9 week session: | <del>\$116.00</del> | <u>\$120.00</u>            |
| E. | Swimming lesson per session:                          |                     | \$ 30.00                   |
| F. | Pool Daily Admission:                                 |                     | \$5.00 Adult, \$4.00 Child |
| G. | Driving Range bucket of balls:                        |                     |                            |

	Small:	\$ 4.00
	Medium:	\$ 5.00
	Large:	\$ 7.00
H.	Golf Course Greens Fees:	
	9 Hole:	\$ 14.00
	Weekday 18 Hole:	\$ 18.00
	Weekend 18 Hole:	\$ 22.00
I.	Golf Cart:	\$13.00 per person, 18 Holes \$ 9.00 per person, 9 Holes
J.	Ironwood Frequent Player Card 20 Rounds 18 Holes:	\$350.00
K.	Ironwood Frequent Player Card 20 Rounds 9 Holes:	\$225.00
L.	Ironwood Ultimate Pass:	\$975.00
M.	Ironwood Family Golf Pass, 4 Persons: (Add on above 4 - \$150 per person)	\$1,000.00
N.	Ironwood Season Pass: (Family Member add on \$250 per person)	\$600.00
O.	Ironwood Senior Season Pass:	\$350.00
P.	Ironwood Junior Pass:	\$275.00
Q.	Ironwood Discount Card:	\$ 40.00
R.	Day Camp:	<del>\$170.00</del> <u>\$145.00</u>
<del>S.</del>	<del>Rising Stars Pre-School:</del>	<del>\$250.00</del>
<del>T.</del>	<del>Small Wonders 4 Year Old Pre School:</del>	<del>\$480.00</del>
<del>U.</del>	<del>Small Wonders 5 Year Old Pre School:</del>	<del>\$550.00</del>
<u>V.S.</u>	Adult Summer Softball – Team:	\$400.00
<u>W.T.</u>	Adult Fall Softball – Team:	\$275.00
<u>X.U.</u>	Adult Basketball – 12-game League:	\$450.00
<u>Y.V.</u>	Adult Basketball – 15-game League:	\$500.00

<del>Z.W.</del> Normal Theater Admissions: (Children 12 and Under - \$5.00)	\$ 6.00
<del>AA.X.</del> Children's Discovery Museum Basic Family Pass:	\$ 95.00
<del>BB.Y.</del> Children's Discovery Museum Family Pass Plus:	\$125.00
<del>CC.Z.</del> Children's Discovery Museum Grandparent's Pass:	\$125.00
<del>DD.AA.</del> Children's Discovery Museum Daily Admission	\$ 6.00

SECTION TWO: That the Municipal Code, Town of Normal, Illinois, as previously amended and as amended herein shall remain in full force and effect.

SECTION THREE: That the Town Clerk be and she is hereby directed and authorized to publish this ordinance in pamphlet form as provided by law.

SECTION FOUR: That this ordinance shall take effect ten days after the date of its publication.

SECTION FIVE: That this Ordinance is adopted pursuant to Home Rule Authority granted the Town of Normal by Article 7, Section 6, of the Illinois Constitution, 1970.

APPROVED:

---

President of the Board of Trustees of  
The Town of Normal, Illinois

ATTEST:

---

Town Clerk

(seal)



The foregoing ordinance was voted upon and passed by the President and Board of Trustees of the Town of Normal on the \_\_\_\_ day of \_\_\_\_\_, 2010, with \_\_\_\_\_ voting aye; \_\_\_\_\_ abstaining; \_\_\_\_\_ voting nay: and \_\_\_\_\_ absent.

	AYE	NAY	OTHER		AYE	NAY	OTHER
Councilwoman Reece				Councilman Chambers			
Councilman Nielsen				Councilwoman Gaines			
Councilman Fritzen				Mayor Koos			
Councilman Scott							

The foregoing ordinance was approved by the President and Board of Trustees of the Town of Normal on the \_\_\_\_ day of \_\_\_\_\_, 2010.

The foregoing ordinance was published in pamphlet form on the \_\_\_ day of \_\_\_\_\_, 2010.

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE AMENDING SECTION 25.16-5 FEES IMPOSED BY THE TOWN –  
SPECIALIZED RESCUE SERVICES

WHEREAS, the Town of Normal is a home rule unit of local government with authority to legislate in matters concerning its local government and affairs; and

WHEREAS, the Town of Normal operates a Fire Department; and

WHEREAS, said Fire Department provides specialized rescue services including but not limited to structural collapse, tactical rescue, high angle rescue, confined space rescue, below grade rescue and trench rescue and other technical rescue services; and

WHEREAS, pursuant to the Illinois Municipal Code (65 ILCS 5/11-6-5) the Town may impose a charge for providing said specialized rescue services; and

WHEREAS, the Town has incorporated certain fees imposed by the Town in Section 25.16-5 of the Municipal Code, Town of Normal, Illinois; and

WHEREAS, it is in the best interests of the health, safety and welfare of the citizens of Normal to amend Section 25.16-5 by adding a new subsection F. imposing a fee for specialized rescue services.

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES FOR THE TOWN OF NORMAL, ILLINOIS:

SECTION ONE: That Section 25.16-5 of the Municipal Code, Town of Normal, Illinois, as amended, be and the same is hereby further amended by adding a new subsection F. to said section to read as follows:

- F. Fees for Specialized Rescue Services provided by the Fire Department included but not limited to structural collapse, tactical rescue, high angle rescue, confined space rescue, below grade rescue, trench rescue and other technical rescue services as follows:

- (1) \$125.00 per hour per vehicle used in said specialized rescue Services;

- (2) \$35.00 per hour per firefighter employed in rendering said specialized rescue services; and
- (3) Auto extrication services \$500.00

The following persons are jointly and severally liable for the specialized rescue services set forth above:

- (a) The owner of the property on which the specialized rescue services occurred;
- (b) Any person involved in an activity that caused or contributed to the emergency giving rise to the specialized rescue services;
- (c) Any individual who is rescued during the emergency and his or her employer if the person was acting in furtherance of the employer's interest; and
- (d) In cases involving the recovery of property any person having control, ownership or custody of the property at the time of the emergency.

SECTION TWO: That Town Clerk be and she is hereby authorized and directed to amend the Municipal Code as provided herein.

SECTION THREE: That the Municipal Code, Town of Normal, Illinois, 1969, as previously amended and as amended herein shall remain in full force and effect.

SECTION FOUR: That the Town Clerk be and she is hereby directed and authorized to publish this ordinance in pamphlet form as provided by law.

SECTION FIVE: That this ordinance shall take effect ten days after the date of its publication.

SECTION SIX: That this Ordinance is adopted pursuant to Home Rule Authority granted the Town of Normal by Article 7, Section 6, of the Illinois Constitution, 1970.

APPROVED:

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President of the Board of Trustees of  
The Town of Normal, Illinois

ATTEST:

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Town Clerk  
(seal)

The foregoing ordinance was voted upon and passed by the President and Board of Trustees of the Town of Normal on the \_\_\_\_ day of \_\_\_\_\_, 2010, with \_\_\_\_\_ voting aye; \_\_\_\_\_ abstaining; \_\_\_\_\_ voting nay: and \_\_\_\_\_ absent.

	AYE	NAY	OTHER		AYE	NAY	OTHER
Councilwoman Reece				Councilman Chambers			
Councilman Nielsen				Councilman Gaines			
Councilman Fritzen				Mayor Koos			
Councilman Lawlis							

The foregoing ordinance was approved by the President and Board of Trustees of the Town of Normal on the \_\_\_\_ day of \_\_\_\_\_, 2010.

The foregoing ordinance was published in pamphlet form on the \_\_\_ day of \_\_\_\_\_, 2010.

# TOWN COUNCIL ACTION REPORT

January 28, 2010

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## ***Ordinance Amending Section 25.9 of the Municipal Code to Increase the Municipal Retailer and Service Occupation Tax***

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**PREPARED BY:** Pamela S. Reece, Assistant City Manager

**REVIEWED BY:** Andrew Huhn, Assistant Finance Director

**BUDGET IMPACT:** The proposed increase in the Local Sales Tax by  $\frac{1}{4}\%$  is expected to generate approximately \$990,000 in revenue to the General Fund in FY2010-11 and approximately \$1.3 million in FY2011-12.

**STAFF RECOMMENDATION:** Approval

**ATTACHMENTS:** Proposed Ordinance

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### **BACKGROUND**

During the budget preparation process for the 2010-11 fiscal year, staff evaluated a variety of revenue options for the General Fund. At the November 2, 2009 Council meeting, Council indicated support for a  $\frac{1}{4}\%$  increase in the Municipal Retailer and Service Occupation Tax (local sales tax) from 1.25% to 1.5%.

The local sales tax was increased by  $\frac{1}{4}\%$ , from 1.0% to 1.25%, in 2001. Council authorized the increase in March 2001 with an effective date of July 2001. The  $\frac{1}{4}\%$  increase at that time was associated with the funding strategy for the Uptown Renewal project.

### **DISCUSSION/ANALYSIS**

The proposed  $\frac{1}{4}\%$  in the local sales tax rate will result in a rate of 1.5%, generating approximately \$990,000 in revenue to the General Fund in fiscal year 2010-11. With Council approval of the proposed ordinance, the effective date of the new sales tax would be July 1, 2010.

The City of Bloomington has operated with a 1.5% local sales tax rate since July 2008. Assuming Council approval of the  $\frac{1}{4}\%$  increase, both communities would have a total sales tax rate of 7.75%, including:

Illinois	5.0%
Municipality	1.0%
Local	1.5%
County	<u>0.25%</u>
<b>TOTAL</b>	<b>7.75%</b>

Staff recommends approval of the proposed ordinance with an effective date of July 1, 2010. Upon Council approval, the appropriate notification will be given to the State of Illinois for distribution to retailers.

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE INCREASING THE HOME RULE MUNICIPAL RETAILER AND SERVICE OCCUPATION TAX TO ONE AND ONE-HALF PERCENT (1 1/2%)

WHEREAS, the Town of Normal is a Home Rule Unit of local government with authority to legislate in matters pertaining to its local government and affairs; and

WHEREAS, THE Town of Normal has authority pursuant to the Illinois Municipal Code to impose a home rule municipal retailers and service occupation tax in one-quarter percent (1/4%) increments; and

WHEREAS, it is in the best interests of the health, safety and welfare of the citizens of Normal to increase the Town of Normal Home Rule Municipal Retailer and Service Occupation Tax rate from one and one-quarter percent (1 1/4%) of the gross receipts from sales made in the course of business within the Town of Normal to one and one-half percent (1 1/2%) of the gross receipts from such sales; and

WHEREAS, pursuant to the Illinois Municipal Code, any ordinance effecting a change in the rate of home rule municipal retailer and service occupation tax shall, following adoption, be certified and filed with the Department of Revenue on or before the first day of April; and

WHEREAS, any ordinance effecting a change in the rate of home rule municipal retailer and service occupation tax shall be administered and enforced by the Illinois Department of Revenue as of the first day of July next following the adoption and filing of said ordinance.

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE TOWN OF NORMAL, ILLINOIS:

SECTION ONE: Effective from and after July 1, 2010, Division 9 of Chapter 25 of the Town of Normal Municipal Code, as amended, shall be amended to read as follows with strike-outs indicating deletions in text and underlines indicating additions to text:

SEC. 25.9-1 Imposition of Tax. A tax is hereby imposed upon all persons engaged in the business of selling tangible personal property, other than an item of tangible personal property titled or registered with an agency of this state's government, at retail in this municipality at the rate of one and one-quarter half percent (~~1 1/4~~ 1 1/2%) of the gross receipts from such sales made in the course of such business while this ordinance is in effect; and a tax is hereby imposed upon all

persons engaged in this municipality in the business of making sales of service at the rate of one and one-quarter ~~half~~ percent (~~1 1/4~~ 1 1/2%) of the selling price of all tangible personal property transferred by such serviceman as an incident to a sale of service.

The imposition of these "home rule sales taxes" are in accordance with the provisions of Section 8-11-1 and 8-11-5 respectively of the Illinois Municipal Code (65 ILCS 5/8-11-1 and 65 ILCS 5/8-11-5 State Bar Association Edition, ~~1998-2008~~, as amended). (Amended 6/7/93 by Ord. No. 4143)

SEC. 25.9-2. The taxes hereby imposed and all civil penalties that may be assessed as an incident thereto shall be collected and enforced by the Department of Revenue of the State of Illinois. The Department of Revenue shall have full power to administer and enforce the provisions of this Ordinance.

SECTION TWO: That the Municipal Code, Town of Normal, Illinois, as previously amended and as amended herein shall remain in full force and effect.

SECTION THREE: That the Town Clerk be and she is hereby directed and authorized to publish this ordinance in pamphlet form as provided by law, and send a certified copy of the Ordinance to the Illinois Department of Revenue prior to April 1, 2010.

SECTION FOUR: That this ordinance shall take effect ten days after the date of its publication.

SECTION FIVE: That this ordinance is adopted pursuant to Home Rule Authority granted the Town of Normal by Article 7, Section 6, of the Illinois Constitution, 1970.

APPROVED:

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President of the Board of Trustees of the  
Town of Normal, Illinois

ATTEST:

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Town Clerk

(SEAL)

The foregoing ordinance was voted upon and passed by the President and Board of Trustees of the Town of Normal on the \_\_\_\_ day of \_\_\_\_\_, 2010, with \_\_\_\_\_ voting aye; \_\_\_\_\_ abstaining; \_\_\_\_\_ voting nay: and \_\_\_\_\_ absent.

	AYE	NAY	OTHER		AYE	NAY	OTHER
Councilwoman Reece				Councilman Chambers			
Councilman Nielsen				Councilwoman Gaines			
Councilman Fritzen				Mayor Koos			
Councilman Scott							

The foregoing ordinance was approved by the President and Board of Trustees of the Town of Normal on the \_\_\_\_ day of \_\_\_\_\_, 2010.

The foregoing ordinance was published in pamphlet form on the \_\_\_ day of \_\_\_\_\_, 2010.



# General Orders

# **TOWN COUNCIL ACTION REPORT**

January 28, 2010

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## ***Resolution Authorizing Execution of an Agreement with the Hile Group, Inc. for Facilitation Services Pertaining to the Main Street Task Force***

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**PREPARED BY:** Geoff Fruin, Assistant to the City Manager

**REVIEWED BY:** Pamela S. Reece, Assistant City Manager

**BUDGET IMPACT:** The Town's share of the contract is estimated to be \$4,500. The other members of the Main Street Commission, as well as the McLean County Chamber of Commerce will contribute similar amounts to account for the remaining portion of the contract.

**STAFF  
RECOMMENDATION:** Approval

**ATTACHMENTS:** Proposed Resolution, Proposed Agreement

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### **BACKGROUND**

In December of 2007, the Town Council approved a Main Street redevelopment plan entitled, "Main street: A Call for Investment". One of the primary recommendations contained in this report is for the Town of Normal and City of Bloomington to adopt a Form-Based Code (FBC) to regulate development along the corridor in a manner that furthers the goals of the Main Street Plan. The FBC would serve as a zoning overlay and would further regulate how properties develop along the corridor through both communities.

In early 2009 the Town and City began to explore implementation of the FBC. During this time several business and property owners along the corridor, as well as the McLean County Chamber of Commerce, raised questions and concerns regarding the proposed code. In order to address these concerns, the Main Street Commission decided to pursue the creation of an ad-hoc committee that would be charged with reviewing the code in detail. It was expected that this ad-hoc committee would eventually make recommendations related to the FBC to both the Town of Normal and the City of Bloomington.

In discussing how this ad-hoc committee would proceed, the Main Street Commission elected to issue a Request for Proposals (RFP) for facilitation services. After reviewing the proposals received the Main Street Commission selected the Hile Group, Inc. for facilitation services.

### **DISCUSSION/ANALYSIS**

The proposed agreement with the Hile Group has been reviewed by the Main Street Commission members. The agreement calls for a flat fee of \$25,000. The Main Street Commission is recommending that both the Town and City contribute \$4,500 toward this cost. The remaining members of the

## *TOWN COUNCIL ACTION REPORT*

Commission (Advocate BroMenn, Illinois State University and Illinois Wesleyan University), along with the McLean County Chamber of Commerce would each contribute \$4,000.

The Commission has requested that the Town of Normal serve as the fiscal agent for this effort. In doing so the Town would be responsible for collecting contributions from the funding partners and remitting those to the Hile Group, as appropriate. The Town's role is purely one as the fiscal agent and in no way is expanded to any type of support or leadership function on the ad-hoc committee.

If Council agrees to approve this agreement, staff will notify the Main Street Commission. It is expected that the ad-hoc committee will begin to meet in early to mid February. Upon completion of their review, the committee will then be expected to report back to the Council with their findings and recommendations.

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION AUTHORIZING THE EXECUTION OF A CONTRACT FOR HILE GROUP FACILITATION OF MAIN STREET TASK FORCE PROCESS

WHEREAS, the Town of Normal is a home rule unit of local government with authority to legislate in matters concerning its local government and affairs; and

WHEREAS, the Town of Normal desires to engage Hile Group to solicit public input regarding the Main Street Corridor planning process; and

WHEREAS, Hile Group has submitted a proposal to facilitate said public input at a cost of \$25,000.00 on the terms and conditions set forth in said proposal; and

WHEREAS, it is in the best interests of the health, safety and welfare of the citizens of Normal to authorize a contract with Hile Group for facilitation of a Main Street Task Force process.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES FOR THE TOWN OF NORMAL, ILLINOIS:

SECTION ONE: That the City Manager be and he is hereby authorized and directed to execute for and on behalf of the Town of Normal a contract with Hile Group for facilitation of a Main Street Task Force process. A copy of said contract is marked Exhibit A, attached hereto and incorporated herein.

SECTION TWO: That approval of this contract is conditioned upon Hile Group executing a Contractor's Certification attached hereto as Exhibit B and incorporated by reference.

ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 2010.

APPROVED:

\_\_\_\_\_  
President of the Board of Trustees of the Town  
of Normal, Illinois

ATTEST:

\_\_\_\_\_  
Town Clerk

(SEAL)



## **Contract for Hile Group Facilitation of Main Street Taskforce Process**

Town of Normal/Main Street Corridor Commission

January 12, 2010

This document serves as an Agreement for a facilitation process purchased by Town of Normal (ToN) from the Hile Group (HG). This contract defines the project's scope, focus, and deliverables and confirms compensation expectations associated with this support.

Vendor: Hile Group, Inc.  
1100 N. Beech St., Building 15  
Normal, IL 61761  
Financial contact: Lora Ferraro (tel: 309-888-4453)  
U.S. Federal ID Number (S-Corporation): 38-3643893

Lead Consultant: Julie Hile

ToN Contact: Mark Peterson  
City Manager  
Town of Normal  
100 E. Phoenix Ave  
P.O. Box 589  
Normal, Illinois 61761

### **Hile Group Recommendations**

We commend the Main Street Corridor Commission and Town of Normal for stepping back and calling for this Task Force. Public sentiment expressed at the spring Chamber of Commerce listening session and subsequent community meetings, along with letters and blogs to The Pantagraph—and, indeed, the newspaper's July 28, 2009 editorial—evidence the need for further adaptation of the form-based code to our community. To be clear, the Main Street Corridor Planning process solicited public input. However, as Pantagraph editors observed, participation in public meetings was minimal, and "...people perhaps misunderstood or underestimated the scope of what was under consideration." Further, Farr Associates called for dissemination and debate of the contents of the study in their introduction to the Main Street Corridor plan. So the proposed Task Force strikes us as a welcome and necessary next step to successful redevelopment of Main Street.

We like the range of stakeholders the Commission has designated for inclusion on the Main Street Task Force. What we see here is a second, revised run at the participation hoped for in the 2007 Main Street study. The political result of the planning process is instructive: voices now opposing the plan are those of stakeholders whose voices, for a variety of reasons, were not adequately heard in the original process. Specifically, no one from the Chamber of Commerce or from neighborhood associations was included on the Main Street Working Group. Main Street businesses and neighbors were also missed in the critical, early stakeholder interviews. And their attendance as one of the 32 people who heard the final report is certainly doubtful. So, whether the omission was of their own making or not, it's clear why these groups now feel excluded from the draft form-based code and important that the Commission is inviting them fully into discussion of the code.

Having said that, it is essential that the Task Force process define clear rights and obligations in relation to the form-based code discussions. Members need to *listen to and be heard by representatives of all Main Street Corridor stakeholder groups, in balanced proportion*. The right configuration of the Task Force is, in our view, critical to the success of this project, and we need to be allowed to consult with the Mayors as they make their member selections. Since Chamber Director Charlie Moore has already named that body's representatives, we would want to talk with him about his selection criteria and the expectations he has set with Mr. Peterson, Messrs. Naffzinger and Hermes.

Our remaining recommendations are embedded in the Process and Project Deliverables sections below.

## Process Overview

The process we propose is highly strategic, systemic, and participative. Project orientation for Hile Group would include our review of:

- The Main Street Corridor Plan
- The draft Form-based Code
- Master Plans for ISU, the Town of Normal, BroMenn Medical Center, IWU, and the City of Bloomington
- Long-range plan for the McLean County Chamber of Commerce
- A 2-hour guided tour of Main Street today, highlighting the corridor's history, current strengths, gaps, and opportunities
- Phone calls with Commission members and the Chamber's Charlie Moore to confirm the expectations they have set for their Task Force appointees

Of course we will add to this list whatever other source documents and experiences you would offer us preparatory to the effort. As we review, we will assess which of these materials merit Task Force study, as well. We will meet with you, Mark, and the person to whom you assign leadership of the project to further confirm the charge you are assigning, scope, authority, resources, deliverables, and timeframe. We will learn about what you and your fellow Commissioners agree is on and what is off the table regarding the draft form based code and gather any further insights you would have inform our work as the project steps off. Finally, we will negotiate with you the terms around when public meetings related to the Main Street Corridor can be called while the Task Force's work is underway. This last item is most sensitive politically, given the heated debate already surrounding the Main Street Plan, so we need to be together in managing project communications with care.

Configuration of the Task Force will come next, with close identification of key stakeholders—people who do or should care about successful development of Main Street as one key component of the greater community. We understand that the Chamber of Commerce has already contacted its representatives to the Task Force—and we wonder what criteria guided the selection. It would be helpful if we could confirm the Mayors’ criteria for inclusion before they issue their invitations. Task Force members need to bring critically diverse perspectives, interests, needs, social and profession-based networks, and skill sets to the effort. Hile Group will support the shaping of the working group and pull together orientation materials.

While we will facilitate the Task Force through a number of activities consistent with Hile Group culture change processes, we also protect project time to accommodate the ideas that will come from the team about how to best accomplish its task.

Representative activities include:

- Review and orientation to the project, using select materials from Hile Group’s initial document review
- Tour of the Main Street Corridor and relevant adjacent entities affecting and affected by Main Street’s traffic flow and daily activities
- Task Force team building, stake identification, individual member skills assessment
- Reality check on gaps in representation within the Task Force
- Initial brainstorm of key stakeholder contributions to and needs of the Corridor
- Review of and initial response to the draft form-based code in the context of changes underway in the surrounding community: strengths and opportunities—and why
- Resource identification and orientation
- “Chunking” of project activity into logical pieces and establishment of project plan of work
- Research and education about key issues related to urban planning in general and the development of Main Streets, in particular
- Narrowing down to recommendations
- Collaborative composition of the project recommendations and support materials
- Presentation of recommendations to project sponsors—and to the community, if desired
- Emergent activities specific to the Main Street Corridor may include:
- Collection and analysis of bench marking data against similar Main Streets nationwide
- Consultation with experts in the Main Street Plan, zoning, more

## **Project Deliverables**

Hile Group deliverables for this project as we currently understand it include:

- Continuous tactical planning with project planners
- Strategic configuration of the Task Force
- Initial and continuously-updated project plan of work
- Compilation and review of project background and support resources
- Facilitation plans for and facilitation of five 2.5 to 3-hour Task Force working sessions
- Support for Task Force subgroup activity, including development of job tools and work products, as needed
- Documentation, with Task Force, of findings, recommendations, and ultimately of the project report
- Development of facilitation strategies for Task Force discussions with select stakeholders, as needed

- Support for Task Force presentation of plan findings to the Main Street Commission, local elected bodies and the general public, as directed by the Commission

### **Time Frame and Hile Group Availability**

Based on our assessment of project scope and deliverables, we estimate the Task Force will meet in five working sessions of 2.5 to 3 hours each, depending on the intensity of the activities underway. When the project work is best accomplished in small groups, such groups will be created and their activity will commence in parallel with those of the full team. Hile Group will facilitate all full Team meetings and support small group work as well as track and adjust the overall process continuously.

Given other commitments, Hile Group would need the month of January to complete project orientation, Commission interviews, and support for Task Force configuration. February would see the project's launch meeting and confirmation of plan of work. Work in earnest will fill March through July with the Task Force's recommendations ready for presentation in early August 2010.

### **Cost**

Hile Group's cost for the project as laid out for you here is \$25,000. We reserve the right to reassess our bid should the scope of the project change significantly from what we have understood in this proposal.

### **Ownership**

Town of Normal agrees that any and all ideas and materials introduced to Town of Normal by HG systems remain the property of HG. Such materials will be available to the Town of Normal for use outside the scope of this project only with HG's written permission.

### **Approval, Nullification, and Effective Date**

This contract becomes binding with the signature below of both parties, indicating that they accept the above conditions.

\_\_\_\_\_  
Julie Hile, President  
Date:

\_\_\_\_\_  
Mark Peterson, City Manager  
Date:



## Exhibit B

### Contractor Certification

Contractor on behalf of contractor certifies that the following representations are true and correct and further agrees as a condition of doing business with the Town of Normal to require all of Contractor's subcontractors and sub-subcontractors to certify that the following representations are true and correct for each subcontractor and sub-subcontractor:

1. Contractor certifies that no Town of Normal officer or employee has any interest in the proceeds of this contract.
2. Contractor certifies that same has not committed bribery or attempted bribery of an officer or employee of any governmental official whether on the federal, state or local level.
3. Contractor certifies that same has not been barred from conducting business with any governmental unit whether federal, state or local.
4. Contractor certifies that the business entity its officers, directors, partners, or other managerial agents of the business have not been convicted of a felony under the Sarbanes-Oxley Act of 2002 nor have any of the same been convicted of any felony under state or federal securities laws.
5. Contractor certifies that same has not been barred from contracting with any unit of state or local government as a result of a violation of 720 ILCS 5/33E-3 (bid-rigging) or 720 ILCS 5/33E-4 (bid-rotating).
6. Contractor certifies that same is not delinquent in the payment of any debt or tax due the State or the Town of Normal.
7. Contractor certifies that same has read the Drug-Free Workplace Act (30 ILCS 580/1 et.seq.) and is in compliance with the act on the effective date of this contract.
8. Contractor certifies that same shall maintain books and records relating to the performance of this contract as necessary to support amounts charged under the contract for a period of three (3) years from the later of the date of final payment under the contract or completion of the contract.
9. Contractor agrees to comply with applicable provisions of the Town of Normal Human Rights Ordinance, the Illinois Human Rights Act, the U.S. Civil Rights Act and the Americans with Disabilities Act.
10. Contractor certifies that the same is an "Equal Opportunity Employer" as defined by Section 2000 (e) of Chapter 21, Title 42 U.S. Code Annotated and applicable Executive Orders.
11. Contractor certifies in accordance with the State of Illinois Steel Products Procurement Act (30 ILCS 565/ et.seq.) that steel products used or supplied in the performance of this contract are manufactured or produced in the United States.

12. Contractor certifies that same is in compliance with the Employment of Illinois Workers on Public Works Act (30 ILCS 570/ et seq.)
13. Contractor certifies that same is in compliance with the State of Illinois Public Works Employment Discrimination Act (775 ILCS 10/ et seq.)
14. Contractor certifies that same is in compliance with the State of Illinois Prevailing Wage Act (820 ILCS 130/et seq.)
15. Contractor certifies that for public works contracts exceeding one hundred thousand dollars (\$100,000) in value contractor is in compliance with the Town of Normal Responsible Bidder Ordinance which requires Contractor to participate in applicable apprenticeship and training programs approved by and registered with the United States Department of Labor's Bureau of Apprenticeship and Training. (This provision shall not apply to federally funded projects if such application would jeopardize the receipt of use of federal funds in support of such project.)
16. Contractor certifies that same is or is not (please circle applicable designation) a Minority and Female Business Enterprise as defined by the State of Illinois (30 ILCS 575/et seq.)
17. Contractor certifies that same is in compliance with the Patriot Act and Executive Order 13224 and federal Anti-Money Laundering Control Act of 1986 as amended.
18. **Contractor hereby agrees to defend, indemnify and hold harmless the Town of Normal its officers, employees and agents from and against any and all claims, damages, losses, risks, liabilities, and expenses (including reasonable attorneys' fees and costs) arising from or related to any breach of the foregoing representations and warranties.**

Done this \_\_\_\_\_ day of \_\_\_\_\_, 2010.

\_\_\_\_\_  
Contractor

# New Business

# **TOWN COUNCIL ACTION REPORT**

January 28, 2010

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## ***A Motion to Approve an Appointment to the Human Relations Commission***

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**PREPARED BY:** Geoff Fruin, Assistant to the City Manager

**REVIEWED BY:** Pamela S. Reece, Assistant City Manager

**BUDGET IMPACT:** N/A

**STAFF  
RECOMMENDATION:** Approval

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### **BACKGROUND**

Under separate cover, Council received an Executive Memorandum from Mayor Koos recommending an appointment to the Human Relations Commission. If any member of the Council wishes to discuss the proposed appointment, it would be appropriate to adjourn to Executive Session for that discussion.