

PROPOSED AGENDA FOR TOWN COUNCIL MEETING

February 4, 2019

7:00 p.m.

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Public Comment
5. OMNIBUS VOTE AGENDA
(All items under the Omnibus Vote Agenda are considered to be routine in nature and will be enacted by one motion. There will be no separate discussions of these items unless a Council Member so requests, in which event, the item will be removed from the Omnibus Vote Agenda and considered as the first item after approval of the Omnibus Vote Agenda.)
 - A. Approval of the Minutes of the Budget Work Session Special Meeting January 17, 2019
Approval of the Minutes of the Regular Meeting of January 22, 2019
 - B. Approval of Town of Normal Expenditures for Payment as of January 31, 2019
 - C. Resolution Waiving the Formal Advertising Requirement and Authorizing the Sale of Two (2) 2012 LaBrie Sideload Garbage Trucks to the City of Kewanee, Illinois in the Amount of \$260,000
 - D. Ordinance Abating the Levy of 2018 Property Taxes for Special Service Area Number One

6. ITEMS REMOVED FROM OMNIBUS VOTE AGENDA

GENERAL ORDERS

None

NEW BUSINESS

None

CONCERNS

ADJOURNMENT

Omnibus Vote

MINUTES OF THE BUDGET WORK SESSION SPECIAL MEETING OF THE NORMAL TOWN COUNCIL HELD IN THE COUNCIL CHAMBERS, NORMAL CITY HALL, FOURTH FLOOR UPTOWN STATION, 11 UPTOWN CIRCLE, NORMAL, MCLEAN COUNTY, ILLINOIS – THURSDAY, JANUARY 17, 2019

1. START:

The Work Session started at 12:00 pm, Thursday, January 17, 2019. Mayor Koos called the meeting to order at 12:12 pm.

2. PLEDGE OF ALLEGIANCE

3. ATTENDANCE:

The following Councilmembers were physically present.

PRESENT: Mayor Chris Koos and Councilmembers Jeff Fritzen, Chemberly Cummings, R.C. McBride, Kathleen Lorenz, Scott Preston, and Kevin McCarthy.

ABSENT: None.

4. DISCUSSION OF THE PROPOSED 2019 – 2020 ANNUAL BUDGET:

Finance Director, Andrew Huhn, reviewed the current and 5-year projected financial position of all funds, including a review of all revenue and expenditure classifications.

Mr. Huhn reviewed the Town's debt position, and the Town's Financial Strategies related to target fund balances and debt levels.

All Department Heads reviewed department budgets and provided an overview of their department operations as well as current and future needs or any changes in their budget or operations.

Councilmembers posed questions about department operations. Staff responded to questions. Staff also highlighted some changes that would be incorporated in to the final budget.

The final budget document will be presented to Council in March for review and approval.

5. END OF MEETING:

There being no further items of business, Councilmember McBride moved and Councilmember McCarthy seconded that the meeting be adjourned.

The Budget Work Session ended at 4:37 pm, Thursday, January 17, 2019.

MINUTES OF THE REGULAR MEETING OF THE NORMAL TOWN COUNCIL HELD IN THE COUNCIL CHAMBERS, NORMAL CITY HALL, FOURTH FLOOR UPTOWN STATION, 11 UPTOWN CIRCLE, NORMAL, MCLEAN COUNTY, ILLINOIS – TUESDAY, JANUARY 22, 2019.

1. CALL TO ORDER:

Mayor Pro Tem Jeff Fritzen called the regular meeting of the Normal Town Council to order at 7:06 p.m., Tuesday, January 22, 2019.

2. ROLL CALL:

The Clerk called the roll with the following persons physically

PRESENT: Mayor Pro Tem Jeff Fritzen and Councilmembers R.C. McBride, Chamberly Cummings, Kathleen Lorenz, Kevin McCarthy and Scott Preston. Also present were City Manager Pamela Reece, Assistant City Manager Eric Hanson, Corporation Counsel Brian Day, and Town Clerk Angie Huonker.

ABSENT: Mayor Chris Koos.

3. PLEDGE OF ALLEGIANCE:

Mayor Pro Tem Fritzen led the Pledge of Allegiance to the Flag.

4. PUBLIC COMMENT:

Marc Tiritilli, spoke in opposition of the proposed lease agreement for 104 North Street, and also spoke in opposition of the proposed location of a Fire Station in Blackstone Trails and the re-plat of the subdivision.

Debbie Schroder, spoke in opposition of the proposed location of a Fire Station in Blackstone Trails.

Laurie Wiechert, spoke in opposition of the proposed location of a Fire Station in Blackstone Trails.

David Sharar, spoke in opposition of the proposed location of a Fire Station in Blackstone Trails.

Stan Nord, spoke in opposition of the proposed lease agreement for 104 North Street, and also spoke in opposition of the proposed location of a Fire Station in Blackstone Trails.

Troy Tevis, spoke in opposition of the proposed location of a Fire Station in Blackstone Trails.

5. OMNIBUS VOTE AGENDA:

Mayor Pro Tem Fritzen read aloud the items to be considered by the Omnibus Vote Agenda.

- A. APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF JANUARY 7, 2019:
- B. APPROVAL OF TOWN OF NORMAL EXPENDITURES FOR PAYMENT AS OF JANUARY 16, 2019:
- C. RESOLUTION AUTHORIZING EXECUTION OF A LEASE AGREEMENT WITH THE ILLINOIS HOUSE OF REPRESENTATIVES, BY ITS AGENT, ILLINOIS STATE REPRESENTATIVE 105TH DISTRICT, DAN BRADY AND WITH THE U.S. HOUSE OF REPRESENTATIVES BY ITS AGENT, U.S. REPRESENTATIVE RODNEY DAVIS: Resolution No. 5627:
- D. RESOLUTION TO AUTHORIZE THE CITY MANAGER TO NEGOTIATE AND EXECUTE A LICENSE AGREEMENT WITH GREYHOUND LINES, INC. FOR ACCESS TO THE UPTOWN STATION AS A TRANSPORTATION PROVIDER: Resolution No. 5628:
- E. RESOLUTION ACCEPTING A PROPOSAL FOR CARDNO INC. FOR THE REPAIR AND RESTORATION OF THE PARK WEST DETENTION BASIN IN THE AMOUNT OF \$122,400: Resolution No. 5629:
- F. RESOLUTION CONDITIONALLY AND PARTIALLY APPROVING THE FINAL PLAT OF THE CREDIT UNION SUBDIVISION BY EXPEDITED PROCESS (ISU CREDIT UNION, 1309 S. CENTER): Resolution No. 5630:
- G. RESOLUTION CONDITIONALLY AND PARTIALLY APPROVING THE FINAL PLAT OF THE BRYAN DRIVE SUBDIVISION BY EXPEDITED PROCESS AND WAIVING DEVELOPMENT FEES (HABITAT FOR HUMANITY): Resolution No. 5631:
- H. RESOLUTION AUTHORIZING THE EXECUTION OF A CONTRACT TO APPROVE A THREE-YEAR TOWING CONTRACT WITH JOE'S TOWING & RECOVERY: Resolution No. 5632:
- I. RESOLUTION WAIVING THE FORMAL BIDDING PROCESS AND AUTHORIZING AN AGREEMENT WITH ARBOR PROFESSIONAL SOLUTIONS COLLECTION SERVICES FOR AMBULANCE SERVICE COLLECTIONS: Resolution No. 5633:

There were no items removed from the Omnibus Vote Agenda.

MOTION:

Councilmember McCarthy moved, seconded by Councilmember Preston, the Council Approve the Omnibus Vote Agenda.

AYES: McBride, Cummings, Lorenz, Preston, McCarthy, Fritzen.

NAYS: None.

ABSENT: Koos.

Motion declared carried.

Mayor ProTem Jeff Fritzen excused himself from voting on expenses from BOPI.

Items A, B, C, D, E, F, G, H, and I were approved by the Omnibus Vote.

6. ITEMS REMOVED FROM THE OMNIBUS VOTE AGENDA:

There were no items removed from the Omnibus Vote Agenda.

GENERAL ORDERS:

7. ORDINANCE APPROVING A CONCEPT PLAN FOR BLACKSTONE TRAILS SUBDIVISION: Ordinance No. 5776:

MOTION:

Councilmember McCarthy moved, seconded by Councilmember McBride, the Council Adopt an Ordinance Approving a Concept Plan for Blackstone Trails Subdivision.

AYES: McBride, Cummings, McCarthy, Fritzen.

NAYS: Lorenz, Preston.

ABSENT: Koos.

Motion declared carried.

Town Planner, Mercy Davison gave an executive summary of the proposed concept plan and the potential rezoning need.

Councilmember Kathleen Lorenz asked if the issues on the table, the re-platting and rezoning, are coupled or could they be carried out as individual items. City Manager, Pamela Reece responded yes. Attorney and iDev Representative, Todd Bugg, indicated the developer would prefer the actions be carried out in one piece.

Councilmember Kevin McCarthy stated the role of Council is to make decisions that are best for the entire community. Mr. McCarthy further indicated that challenging decisions such as these are likely to leave some unhappy.

Councilmember Scott Preston asked for clarification on the site selection process. City Manager, Pamela Reece responded the Fire Department ran high level analysis on run distance stats on various sites. Ms. Reece further stated the proposed location proved to be the best location available, also taking into consideration zoning, existing trail barrier, and major collector streets. Mr. Preston then asked if the Town has any land acquisition requirements that must be adhered to. Corporation Counsel, Brian Day responded there are not.

Councilmember Chamberly Cummings asked for clarification on the proposed Ordinances before the Council, and what the future approval process of the Fire Station design would be. City Manager, Pamela Reece and Town Planner, Mercy Davison responded.

Councilmember R.C. McBride asked, at the most expedient, how long before a fire station would be occupied at the proposed location. City Manager, Pamela Reece responded it would take approximately 3 years. Mr. McBride then stated because of the importance of the east side response times this project cannot wait forever.

Councilmember Kathleen Lorenz stated her concern with the process, specifically regarding the adjacent properties. Ms. Lorenz then motioned to postpone to a time certain, the next Regular Meeting of the Normal Town Council.

MOTION TO POSTPONE TO A DATE CERTAIN:

Councilmember Lorenz moved, seconded by Councilmember Preston, the Council Postpone the Adoption of an Ordinance Approving a Concept Plan for Blackstone Trails Subdivision to a Date Certain.

AYES: Lorenz, Preston.
NAYS: Cummings, McCarthy, McBride, Fritzen
ABSENT: Koos.
Motion declared failed.

Councilmember Scott Preston expressed concerns about moving forward without a discussion with the adjacent land owner, indicating he would like to know what the costs would be to purchase one of the other corner properties available.

City Manager, Pamela Reece stated that if Council votes to postpone, she would require much more direction as to what parameters Council wanted to see. Ms. Reece also indicated that land acquisition and price discussions would require an Executive Session.

Councilmember Kevin McCarthy asked if the potential cost was known for any of the other three vacant plots. City Manager, Pamela Reece responded there has been a high level, cursory review of the cost of each plot that would take into consideration elevations, and utility needs that may be required.

DISCUSSION ON THE ORIGINAL MOTION WAS RESUMED:

Mayor Pro Tem Jeff Fritzen spoke about the plan review process that was used to methodically evaluate the property being considered. Mr. Fritzen stated that elected officials have to do what is best for the community first, while also trying to represent the needs of the citizens by bringing their concerns to Town staff.

8. ORDINANCE REZONING PROPERTY IN THE TOWN OF NORMAL (SOUTHWEST CORNER OF BLACKSTONE TRAILS SUBDIVISION): Ordinance No. 5777:

MOTION:

Councilmember McCarthy moved, seconded by Councilmember McBride, the Council Adopt an Ordinance Rezoning Property in the Town of Normal (Southwest Corner of Blackstone Trails Subdivision).

AYES: Lorenz, Preston, McCarthy, McBride, Cummings, Fritzen.
NAYS: None.
ABSENT: Koos.
Motion declared carried.

9. CONCERNS/COMMENTS:

Councilmember R. C. McBride thanked the Public Works Crew for their efforts in clearing the streets after the recent snow falls.

Councilmember Chamberly Cummings thanked the Town for their effort to acknowledge the National Day of Racial Healing with a Proclamation, and noted the Normal Public Library has a reading list of books relevant to the cause that she encouraged others to check out.

10. ADJOURNMENT:

There being no further business to come before the Council, Mayor Pro Tem Fritzen called for a Motion to Adjourn the Regular Meeting of the Normal Town Council.

MOTION:

Councilmember McBride moved, seconded by Councilmember Preston, the Council Accept a Motion to Adjourn the Regular Meeting of the Normal Town Council.

AYES: Preston, McCarthy, McBride, Cummings, Lorenz, Fritzen.

NAYS: None.

ABSENT: Koos.

Motion declared carried.

Mayor Pro Tem Jeff Fritzen adjourned the Regular Meeting of the Normal Town Council at 8:52 p.m., Tuesday, January 22, 2019.

Town of Normal Expenditures to be approved for Payments
Between Jan 17, 2019 and Jan 31, 2019

General Fund

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
CITY OF BLOOMINGTON	FOOD AND BEVERAGE DECEMBE	176.00
DAVE CAPODICE	407 N SCHOOL-EXC REFUND	228.00
EAGLE AUTOMOTIVE	OIL & FUEL FILTER	166.96
FREEDOM OIL COMPANY	4200 GAL DIESEL @ \$1.876/	7,878.91
FREEDOM OIL COMPANY	8204 GAL UNLEADED @ \$1.57	12,944.99
ILLINOIS DEPARTMENT OF REVENUE	SALES TAX PAYMENT	1,923.00
JOPAC COMPANIES	FITTINGS	140.29
KEN PERRY EXCAVATING	814 FELL AVE-EXC REFUND	354.00
MIKE WILLIAMS PLUMBING,HEATING	102 ELLIS AVE-EXC REFUND	300.00
MIKE WILLIAMS PLUMBING,HEATING	907 FAIRCHILD-EXC REFUND	365.00
ONSRUD, CRAIG	PRO SHOP INV PMT 12/30/18	65.60
ONSRUD, CRAIG	PRO SHOP TAX PMT 12/30/18	4.72
RIVER CITY CONSTRUCTION LLC	102 BROADWAY-EXC REFUND	1,315.00
U.S.BANK	JEWEL OSCO-BOXES FOR SHAR	89.55
U.S.BANK	TOBINS PIZZA FOR GIFT WRA	250.00
UNITED WAY OF MCLEAN COUNTY	2018 UNITED WAY PROCEEDS	9,616.17
General Fund	- Total	35,818.19

General Fund Administration - City Mgr General Expense Dept.

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
B-N PUBLIC TRANSIT SYSTEM	MONTHLY TRANSIT SUBSIDY	73,047.50
Bruce LaDue	REFUND PATIENT OVERPAYMEN	25.00
ILLINOIS DEPARTMENT OF REVENUE	SALES TAX PAYMENT	24.00
MARCFIRST	DEC JANITORIAL SERVICE	1,665.00
General Fund	Administration - City Mgr General Expense Dept. - Total	74,761.50

General Fund Cultural Arts CDM

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
B & B AWARDS AND RECOGNITION	FULL COLOR NAMETAGS	17.70
BLOOMINGTON OFFSET PROCESS	2018 DONOR APPEAL LETTERS	2,752.99
CONSTELLATION NEW ENERGY-GAS	ENERGY USAGE	887.89
FBTC LLC	TOYS/DMS	977.00
FOLKMANIS INC	PUPPETS/DMS	276.84
GREAT PLAINS MEDIA	ADVERTISING/CDM	450.00
HUNTAR COMPANY INC	TOYS/DMS	598.31
NEUHOFF FAMILY LIMITED PARTNERSHIP	RADIO ADS/CDM	878.00
PANTAGRAPH	ADVERTISING/CDM	253.20

Town of Normal Expenditures to be approved for Payments
Between Jan 17, 2019 and Jan 31, 2019

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
SHEA GREHAN PHOTOGRAPHY	PHOTOGRAPHY COVERAGE	225.00
ULINE INC	JARS	45.84
UNITED STATES POSTAL SERVICE	USPS POSTAGE DEPOSIT	3,000.00
General Fund	Cultural Arts CDM	- Total
		10,362.77

General Fund Cultural Arts Theater

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
CONSTELLATION NEW ENERGY-GAS	ENERGY USAGE	1,024.65
CUMULUS BROADCASTING LLC	ADVERTISING/THEATER	723.00
GOLD MEDAL- CHICAGO	CONCESSION SUPPLIES	818.54
GREAT PLAINS MEDIA	ADVERTISING/THEATER	300.00
NEUHOFF FAMILY LIMITED PARTNERSHIP	ADVERTISING/THEATER	555.00
NEUHOFF FAMILY LIMITED PARTNERSHIP	RADIO ADS/THEATER	195.00
PANTAGRAPH	ADVERTISING/THEATER	1,383.88
PARK CIRCUS, LLC	FILM RENTAL "THE APARTMENT"	250.00
PEPSI COLA GENERAL BOTTLERS	BEVERAGES & CUPS	316.80
SONY PICTURES	FILM RENTAL "YOU CAN'T TAK"	320.00
General Fund	Cultural Arts Theater	- Total
		5,886.87

General Fund Corporation Counsel Administration

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
ANCEL GLINK P.C,	LEGAL SERVICES	437.50
ANCEL GLINK P.C,	PIERCE LITIGATION	124.31
NATHAN B HINCH	IMPOUNDMENT HEARINGS	250.00
General Fund	Corporation Counsel Administration	- Total
		811.81

General Fund Facilities Management Administration

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
ALTORFER INC	LOW COOLANT TEMP REPAIRS	803.69
BATTERIES PLUS	BATTERIES	87.80
CENTRAL SUPPLY CO	HAND SOAP	86.00
CINTAS CORPORATION #396	ADJUSTED BAL	10.00
CINTAS CORPORATION #396	WALK OFF MATS/CDM	50.00
CINTAS CORPORATION #396	WALK OFF MATS/UPTOWN	383.50
CONNOR CO	FILTERS	126.03
CONSTELLATION NEW ENERGY-GAS	ENERGY USAGE	2,141.61
CORN BELT ENERGY CORP	ENERGY USAGE	92.77
DON SMITH PAINT & WALLPAPER	PAINT & PAINT SUPPLIES	24.88
FARNSWORTH GROUP	BROADVIEW MANSION STUDY	10,661.00

Town of Normal Expenditures to be approved for Payments
Between Jan 17, 2019 and Jan 31, 2019

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>	
IMBERT INTERNATIONAL INC	CYLINDERS	797.76	
JOHNSTONE SUPPLY	THERMOSTAT	62.58	
MARTIN SULLIVAN, INC.	WIPER BLADES & ARMS	182.48	
MENARDS	ELECTRICAL SUPPLIES	31.11	
MENARDS	GREASE FITTINGS	3.31	
MENARDS	METAL GAS CANS	79.98	
MENARDS	MISC SUPPLIES	563.40	
MENARDS	STAYPLUG,VINYL TUBING	37.75	
NEGWER MATERIALS INC	CEILING TILE REPLACEMENT	79.80	
NYBAKKE VACUUM SHOP INC	DVC TUBE & EXHAUST FILTER	202.93	
PRAIRIE SIGNS INC	ENGRAVED PLASTIC INSERT	69.20	
PRAIRIE SIGNS INC	PARKING DECK SIGN REPAIRS	453.00	
PRAIRIE SIGNS INC	SERVICE SIGNS,POWER SUPPL	453.00	
QUALITY TRUCK & EQUIPMENT CO	PRO PUSH SALT SPREADER	299.00	
RED WING SHOE STORE	BOOTS/ERIC HAWKEY	143.99	
RW VANDEGRAFT PAINTING & DECORATING	PLASTER REPAIRS	568.00	
SHERWIN-WILLIAMS CO	PAINT SUPPLIES	8.48	
TOWN OF NORMAL-WATER FUND	UTILITIES-HIGHLAND AVE	9.20	
TOWN OF NORMAL-WATER FUND	UTILITIES/1301 S FELL	62.29	
UNION ROOFING CO INC	ROOF REPAIRS/PARKS	175.50	
WILCOX ELECTRIC & SERVICE INC	INSTALLED NEW BREAKERS	232.80	
WILCOX ELECTRIC & SERVICE INC	MARGUEE LIGHTS REPAIRS	1,106.77	
General Fund	Facilities Management Administration	- Total	20,089.61

General Fund **Finance** **Financial Services**

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>		
LOOMIS FARGO & CO	MONTHLY LOOMIS PICKUP	621.57		
QUILL CORPORATION	OFFICE SUPPLIES	816.12		
General Fund	Finance	Financial Services	- Total	1,437.69

General Fund **Information Technology** **Administration**

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
BENEFIT TECHNOLOGY RESOURCES LLC	BSWIFT BEN ADMIN PEPM	2,170.25
COMCAST CORPORATION	EOC INTERNET SERVICE MONT	169.03
COMMUNICATION REVOLVING FUND	COMMUNICATION CHARGES	1,106.75
FRONTIER	ANALOG LINES FOR FDHQ	202.75
LOGIC TREE IT SOLUTIONS INC	ANNUAL SUBSCRITION	1,699.00
MNJ TECHNOLOGIES DIRECT INC	TONER	3,099.17

Town of Normal Expenditures to be approved for Payments
Between Jan 17, 2019 and Jan 31, 2019

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
RICOH USA, INC.	MONTHLY COPY MACHINE	1,445.96
STRONG TECHNICAL SERVICES	QTRLY NOC MONITOR	165.00
ZONES INC	HEADSET BATTERY	25.00
General Fund	Information Technology Administration - Total	10,082.91

General Fund Human Resources Administration

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
ALLIED BENEFIT SYSTEMS	MONTHLY FLEX/COBRA FEES	345.00
FIRE & POLICE SELECTION, INC.	ANNUAL FEE POLICE TESTING	500.00
PEORIA JOURNAL STAR INC	POLICE RECRUITMENT AD	695.00
General Fund	Human Resources Administration - Total	1,540.00

General Fund Inspections Administration

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
IL PROTECTIVE OFFICIALS CONF	FEB IPOC MEETING	20.00
INTERNATIONAL CODE COUNCIL (BOCA)	ICC A117.1 2009 ACCESSIBL	64.75
PARKWAY AUTO LAUNDRY	CAR WASH	16.00
General Fund	Inspections Administration - Total	100.75

General Fund Police Administration

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
B & B AWARDS AND RECOGNITION	LASERED PLASTIC PLATES	24.50
CARLSON SOFTWARE INC	TRIPOD CLAMP ASSY	256.55
CITY OF BLOOMINGTON	USE OF PD SHOOTING RANGE	8,221.98
IDEOA	IDEOA 2019 CONF (FERGUSON	825.00
MARRIOTT BLOOMINGTON NORMAL HOTEL	STAFF RETREAT (PD)	620.39
MCLEAN COUNTY TREASURER	FEB CENT COMMUNICATIONS	86,629.09
MORGAN STANLEY	Pension Repl Tax - Police	7,662.35
MOTOROLA	WAVE BILLING - JANUARY	90.00
MUNICIPAL ELECTRONICS INC	RADAR MAINTENANCE	105.04
OFFICE DEPOT CREDIT PLAN	CALENDARS; PADDED MAILING	91.26
Officer Amanda Street	TUITION REIMBURSEMENT-DEC	2,915.22
PARKWAY AUTO LAUNDRY	CARWASHES	64.00
RAY O'HERRON CO INC	WINTER JACKETS	369.36
T-MOBILE USA, INC	CID INFO/SUBPOENA RECORDS	50.00
U.S.BANK	2019 DUES (INT'S CHIEFS -	150.00
U.S.BANK	2019 DUES RENEWAL	115.00
U.S.BANK	CID BACKGROUND INFO	60.00
U.S.BANK	CLOTHING	198.11

Town of Normal Expenditures to be approved for Payments
Between Jan 17, 2019 and Jan 31, 2019

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
U.S.BANK	DUES RENEWAL/MEMBERSHIP	125.00
U.S.BANK	EQUIP REPAIR/REPLACEMENT	455.66
U.S.BANK	EVIDENCE SHIPPING	17.21
U.S.BANK	RECRUITING CONF	100.00
U.S.BANK	RETIREMENTS; STAND UP UNI	1,212.72
U.S.BANK	SUPPLIES	8.99
U.S.BANK	TRAVEL/TRAINING EXP	63.72
U.S.BANK	TRAVEL/TRNG. EXP	20.94
U.S.BANK	TV-LOBBY; MICROWAVE- BREA	586.14
U.S.BANK	WHITEBOARD - CID	478.93
VERIZON WIRELESS	GPS MODEM MONTHLY SERVICE	26.94
General Fund	Police Administration - Total	111,544.10

General Fund **Fire** **Administration**

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
ACE HARDWARE	FASTENERS	8.76
ADVANCE AUTO PARTS	ANTIFREEZE & TOWSTRAP	35.20
AZ COMMERCIAL	WRENCH SET	17.99
BOUND TREE MEDICAL LLC	MEDICAL SUPPLIES	198.24
Carols Aguilar	STATION BOOTS	150.00
COMCAST CORPORATION	CABLE FDHQ	100.80
COMCAST CORPORATION	UTILITIES CABLE STATION 2	20.97
CORN BELT ENERGY CORP	ENERGY USAGE	1,097.86
DARNALL PRINTING	NOTEPADS/FIRE	102.95
FIRESERVICE MANAGEMENT, LLC.	EQUIPMENT MAINTENANCE	547.88
INNOTECH COMMUNICATIONS	SIREN REPAIRS/MAINT	449.00
INTERACTIVE HEALTH SOLUTIONS	62- F/F CRP TESTS	2,790.00
MENARDS	BOOSTER CABLE BATTERY	147.95
MENARDS	ICE MELT,SAND IN A TUBE	168.85
MIDWEST EQUIPMENT II	BODY-PRIMER	7.08
MIDWEST EQUIPMENT II	BULB PRIMER	4.10
MILLER JANITOR SUPPLY	JANITORIAL SUPPLIES	1,163.24
MORGAN STANLEY	Pension Repl Tax - Fire	6,949.28
MOTION INDUSTRIES INC	LOCTITE PRODUCTS	83.63
MUNICIPAL EMERGENCY SERVICES	EQUIPMENT MAINT	5,000.00
Paul Martin	STATION BOOTS MARTIN	150.00
SCBAS INC	HYDROSTATIC RETEST	45.00
SCBAS INC	HYDROSTATIC TEST	95.00

Town of Normal Expenditures to be approved for Payments
Between Jan 17, 2019 and Jan 31, 2019

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
TRINITY HOME MEDICAL EQUIPMENT	OXYGEN	378.00
General Fund	Fire	Administration
- Total		19,711.78

General Fund **Public Works** **Administration**

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
COMCAST CORPORATION	COMCAST JAN 2019 PW	11.98
PARKWAY AUTO LAUNDRY	CAR WASH	8.00
General Fund	Public Works	Administration
- Total		19.98

General Fund **Public Works** **Fleet Maintenance**

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
BLOOMINGTON BTB	WASHER FLUID	114.84
CENTRAL ILLINOIS TRUCKS INC	FASTENER,LARGE DRAIN	82.68
CENTRAL ILLINOIS TRUCKS INC	OIL PAN,GASKET,HEX FLAN	566.03
HERITAGE MACHINE & WELDING INC	LEAF SPRINGS,U-BOLT	950.39
KOENIG BODY & EQUIPMENT INC	PLOW LIGHTS	320.00
MODAL MARKETING INC	DEEP IMPACT SOCKET	79.00
MOTION INDUSTRIES INC	HYD HOSE	53.79
RUSH TRUCK CENTERS OF ILLINOIS, INC	ENGINE SOFTWARE	1,570.00
RUSH TRUCK CENTERS OF ILLINOIS, INC	HEAT SHIELD,PIPE SHIELD	530.28
RUSH TRUCK CENTERS OF ILLINOIS, INC	HYD HOSE	95.88
RUSH TRUCK CENTERS OF ILLINOIS, INC	SERVICE CHAMBER	406.56
RUSH TRUCK CENTERS OF ILLINOIS, INC	TAIL PIPES	61.90
SAM LEMAN FORD BLOOMINGTON	SPARK PLUGS,COIL ASSY	129.37
General Fund	Public Works	Fleet Maintenance
- Total		4,960.72

General Fund **Public Works** **Streets**

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
ACE HARDWARE	SCREW DRIVER SET	22.93
AZ COMMERCIAL	CONDIT BELT	5.39
BOBCAT OF PEORIA INC	BC-LIGHT	64.19
CHAMPAIGN SIGNAL & LIGHTING CO.	SIGNAL MAINT	10,495.60
CHAMPAIGN SIGNAL & LIGHTING CO.	WORK PERFORMED @ ACCIDENT	2,647.17
CORN BELT ENERGY CORP	ENERGY USAGE	16,308.07
KEY EQUIPMENT & SUPPLY CO	CONNECTORS	56.46
KOENIG BODY & EQUIPMENT INC	CURB BUMPER,LEVER ASSEMBL	1,165.69
KOENIG BODY & EQUIPMENT INC	CURB BUMPERS	1,560.29
M&M PUMP INC	FLOOD TANK VALVE	72.00
MCLEAN COUNTY ASPHALT	COLD MIX ASPHALT	1,636.26

Town of Normal Expenditures to be approved for Payments
Between Jan 17, 2019 and Jan 31, 2019

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>		
MENARDS	ADHESIVE,REMOTE	31.14		
MENARDS	GLASS CLEANER	1.99		
MENARDS	HOSE CLAMP	6.99		
MIDWEST EQUIPMENT II	V-BELT & TRACTION	52.79		
MOUNCE AUTOMOTIVE	IDOT TRUCK INSPECTION	90.00		
PRAIRIE MATERIAL SALES INC	CONCRETE	3,062.01		
TRAFFIC & PARKING CONTROL CO. INC.	BLINKERSIGN	5,993.91		
TRAFFIC SIGN STORE	LANDSCAPE WASTE SIGN	74.50		
TRAFFIC SIGN STORE	NO PARKING SIGNS	291.00		
General Fund	Public Works	Streets	- Total	43,638.38

General Fund **Public Works** **Waste Removal**

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>		
MENARDS	INSULATED GLOVES	33.98		
MENARDS	SHOVEL	14.97		
MORRIS AVENUE GARAGE	IDOT TRUCK INSPECTIONS	37.00		
General Fund	Public Works	Waste Removal	- Total	85.95

General Fund **Engineering** **Engineering Services**

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>		
ERIC HERBST	TRAVEL & TRAINING MEALS -	59.56		
LAKE LAND COLLEGE	IDOT TRAINING CEMENT CONC	1,970.00		
PARKWAY AUTO LAUNDRY	CAR WASHES FOR ENGINEERIN	24.00		
General Fund	Engineering	Engineering Services	- Total	2,053.56

General Fund **Parks & Recreation** **Administration**

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>		
HITCHCOCK DESIGN GROUP	MAXWELL PARK SITE PROJECT	13,229.15		
KOLDAIRE EQUIPMENT COMPANY	TISSUES	53.52		
PEORIA PARK DISTRICT	LIFEGUARD TRAINING CLASS	200.00		
WENDY LONG	TRAVEL EXPENSES	288.78		
General Fund	Parks & Recreation	Administration	- Total	13,771.45

General Fund **Parks & Recreation** **Parks Maintenance**

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
ADVANCE AUTO PARTS	AIR FILTER	13.99
ADVANCE AUTO PARTS	AIR,FUEL & OIL FILTERS	136.61
ADVANCE AUTO PARTS	BATTERY	120.93
ADVANCE AUTO PARTS	BRAKE FLUID	4.99
ADVANCE AUTO PARTS	BRAKE PADS	32.61

Town of Normal Expenditures to be approved for Payments
Between Jan 17, 2019 and Jan 31, 2019

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
ADVANCE AUTO PARTS	BRAKE PADS,OIL&AIR FILTER	101.65
ADVANCE AUTO PARTS	CLEANING SUPPLIES	9.98
ADVANCE AUTO PARTS	EQUIPMENT MAINT	9.90
ADVANCE AUTO PARTS	FUEL FILTERS	269.78
ADVANCE AUTO PARTS	GASKETS	17.46
ADVANCE AUTO PARTS	GEAR OIL,OIL&AIR FILTERS	177.63
ADVANCE AUTO PARTS	GREASE & OIL	44.11
ADVANCE AUTO PARTS	OIL & AIR FILTERS	17.66
ADVANCE AUTO PARTS	OIL FILTERS	60.69
ADVANCE AUTO PARTS	STRIBE LIGHT FUSES	12.75
AZ COMMERCIAL	GEAR OIL	14.99
AZ COMMERCIAL	V-BELT	5.19
BOBCAT OF PEORIA INC	HYD FLUID	41.79
BOBCAT OF PEORIA INC	SOIL CONDITIONER REPAIRS	2,133.07
CINTAS CORPORATION #396	COATS FOR PARKS	2,049.07
CONSTELLATION NEW ENERGY-GAS	ENERGY USAGE	968.81
CORN BELT ENERGY CORP	ENERGY USAGE	2,306.68
DON OWEN TIRE SERVICE	ALIGNMENT,A/C SERVICE	412.88
DON OWEN TIRE SERVICE	TIRES	1,628.80
DON OWEN TIRE SERVICE	TIRES,VALVE STEMS	336.00
EVERGREEN FS INC.	KEROSENE	37.73
EVERGREEN FS INC.	LP GAS	68.52
EVERGREEN FS INC.	ROUNDUP PRO CONCENTRATE	120.00
FASTENAL COMPANY	MISC HARDWARE	5.53
JOPAC COMPANIES	BRAKE PADS,FILTERS	134.19
JOPAC COMPANIES	BRAKE ROTOR	117.98
MARTIN SULLIVAN, INC.	CREDIT	-53.20
MARTIN SULLIVAN, INC.	FUEL FILTERS	187.13
MARTIN SULLIVAN, INC.	OIL & FUEL FILTERS	71.47
MCLEAN COUNTY ASPHALT	SCREENED BLACK DIRT	242.34
MIDWEST EQUIPMENT II	CHAIN LOOP	128.61
MIDWEST EQUIPMENT II	COVERS	108.30
MIDWEST EQUIPMENT II	FUEL & OIL FILTERS	15.83
MORRIS AVENUE GARAGE	IDOT TRUCK INSPECTION	25.00
MOTION INDUSTRIES INC	MISC HARDWARE	63.75
O'REILLY AUTO PARTS	LIGHT BULB	7.19
QUALITY TRUCK & EQUIPMENT CO	PLOW REMOTE	337.60
REDNECK INC	TOW RINGS,GREASE SEALS	161.73

Town of Normal Expenditures to be approved for Payments
Between Jan 17, 2019 and Jan 31, 2019

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>	
SAM LEMAN FORD BLOOMINGTON	INDICATOR ASSY	22.77	
SAM LEMAN FORD BLOOMINGTON	SERPENTINE BELT	256.10	
VERMEER SALES & SERVICE INC	OIL & FUEL FILTERS	297.44	
General Fund	Parks & Recreation	Parks Maintenance - Total	13,284.03

General Fund **Parks & Recreation** **Rec.- Before/After School**

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>	
MCLEAN COUNTY UNIT DISTRICT 5	OCT-DEC2018 MILK FEES	386.65	
S & S WORLDWIDE INC	PROGRAM SUPPLIES	515.06	
WALMART COMMUNITY BRC	SAMS CLUB RETURN	-38.24	
WALMART COMMUNITY BRC	WALMART RETURN	-14.91	
WALMART COMMUNITY BRC	WALMART SUPPLIES	202.17	
General Fund	Parks & Recreation	Rec.- Before/After School - Total	1,050.73

General Fund **Parks & Recreation** **Aquatics**

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>	
AIRGAS USA, LLC.	TANK RENTAL	405.00	
CONSTELLATION NEW ENERGY-GAS	ENERGY USAGE	1,233.32	
DON SMITH PAINT & WALLPAPER	PAINT/FFAC	45.19	
SHERWIN-WILLIAMS CO	BLUE CAUTION PAINT	43.38	
ULINE INC	RESPIRATOR WIPES	184.73	
General Fund	Parks & Recreation	Aquatics - Total	1,911.62

General Fund **Parks & Recreation** **Golf Course**

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>	
COMCAST CORPORATION	CABLE FEES/IRNWD	9.95	
CONSTELLATION NEW ENERGY-GAS	ENERGY USAGE	506.03	
CORN BELT ENERGY CORP	ENERGY USAGE	720.87	
General Fund	Parks & Recreation	Golf Course - Total	1,236.85

General Fund **Parks & Recreation** **Golf Course Maintenance**

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>	
CINTAS CORPORATION #396	COATS/GOLF MAINT.STAFF	363.75	
CONSTELLATION NEW ENERGY-GAS	ENERGY USAGE	264.20	
CORN BELT ENERGY CORP	ENERGY USAGE	410.68	
ERB TURF EQUIPMENT INC	SPARK PLUGS	42.40	
S & S INDUSTRIAL	CLEANER & GLOVES	81.24	
S & S INDUSTRIAL	TOWELS	89.49	
General Fund	Parks & Recreation	Golf Course Maintenance - Total	1,251.76

Town of Normal Expenditures to be approved for Payments
Between Jan 17, 2019 and Jan 31, 2019

General Fund Parks & Recreation Community Activity Center

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
CONSTELLATION NEW ENERGY-GAS	ENERGY USAGE	859.01
General Fund	Parks & Recreation	Community Activity Center - Total
		859.01

General Fund Concessions Recreation

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
WALMART COMMUNITY BRC	SAMS CLUB SUPPLIES	85.00
General Fund	Concessions	Recreation
		- Total
		85.00

Motor Fuel Tax Fund Public Works Motor Fuel Tax

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
STARK EXCAVATING	FELL&BEECH SIDEWALK EXT	7,878.00
Motor Fuel Tax Fund	Public Works	Motor Fuel Tax
		- Total
		7,878.00

Library Fund

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
ILLINOIS DEPARTMENT OF REVENUE	SALES TAX PAYMENT	851.00
KROGER-INDY CUSTOMER CHARGES	CUSTOMER # A14108// RANDI	31.23
Library Fund	- Total	
		882.23

Library Fund Library Administration

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
ANDERTOONS	AUTHOR PERFORMANCE	500.00
BAKER & TAYLOR COMPANIES	ADULT BOOKS	2,960.07
BAKER & TAYLOR COMPANIES	CHILDRENS BOOKS	1,644.07
BAKER & TAYLOR COMPANIES	YOUNG ADULT BOOKS	439.73
BAKER & TAYLOR CONTINUATION	TRAVEL GUIDES	227.98
BEST BUY BUSINESS ADVANTAGE ACCT	GOOGLE EXPEDITION 30 AR/V	5,433.95
BRIDGEALL LIBRARIES LIMITED	ANNUAL SUBSCRIPTION	5,000.00
CENGAGE LEARNING INC	JAN MYSTERY SAMPLER 3 PLN	67.47
CENGAGE LEARNING INC	JAN PERR PICKS 2 PLAN	47.23
CENGAGE LEARNING INC	JANUARY BASIC 8 PLAN	234.66
CENGAGE LEARNING INC	JANUARY CORE 8 PLAN	152.19
CENGAGE LEARNING INC	JANUARY WHEELER HRDCOVER	137.95
CENGAGE LEARNING INC	LARGE PRINT DIST. 6 PLAN	59.24
COMMUNICATION REVOLVING FUND	COMMUNICATIONS CHARGES	50.00
ELM USA INC	COMPOUND,SOLUTION D	157.20
FINDAWAY WORLD LLC	PLAYAWAYS	794.87
HEARTLAND PARKING INC	PARKING LOT SALTING	93.00

Town of Normal Expenditures to be approved for Payments
Between Jan 17, 2019 and Jan 31, 2019

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
HEARTLAND PARKING INC	SNOW REMOVAL	255.00
ILLINOIS LIBRARY ASSOCIATION	FOR JESS RAY: ID	30.00
KROGER-INDY CUSTOMER CHARGES	DEC STMT/MISC SUPPLIES	206.68
KROGER-INDY CUSTOMER CHARGES	NOV STMT/MISC SUPPLIES	158.15
MENARDS	ICE MELT	189.90
MIDWEST TAPE	DVDS	392.81
MIDWEST TAPE	MUSIC CDS	40.97
MIDWEST TAPE	PLAYAWAYS	119.98
MILLER JANITOR SUPPLY	JANITORIAL SUPPLIES	278.20
NATIONAL PEN COMPANY	FLEX LIGHT W/MAGENT	340.46
NATIONAL PEN COMPANY	FLEX LIGHT W/MAGNET	340.45
NICHE ACADEMY LLC	ONLINE SUBSCRIPTION	2,800.00
Personnel Concepts	CUSTOMER# 25P582103-SPACE	15.90
QUILL CORPORATION	OFFICE SUPPLIES	477.33
RANDOM HOUSE, INC.	AUDIOBOOKS	165.75
RECORDED BOOKS LLC	AUDIOBOOKS	498.80
RECORDED BOOKS LLC	CD'S	6.95
TELEVEND SERVICES INC	FAX CASH PREPAID CARDS	38.45
TELEVEND SERVICES INC	PREPAID FAX CARDS	245.05
UNIVERSITY OF ILLINOIS	FOR JENNIFER WILLIAMS' AD	20.00
UNIVERSITY OF ILLINOIS	FOR KRISTI CATES' ADMISSI	20.00
UNIVERSITY OF ILLINOIS	FOR TORI MELICAN'S ADMISS	20.00
WALMART COMMUNITY BRC	DEC STMT/ MISC SUPPLIES	496.81
WATTS COPY SYSTEMS, INC.	IMAGE CHARGES/NPL	414.61
Library Fund	Library Administration - Total	25,571.86

Community Development Fd Community Development Administration

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
MCLEAN CO REG PLANNING COMM	BLOCK GRANT	7,553.17
UNIVERSITY OF ILLINOIS	UNITY COMMUNITY CENTER	18,700.00
Community Development Fd Community Development Administration - Total		26,253.17

Debt Service & Proj. Res. Finance Financial Services

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
DIGITAL ASSURANCE CERTIFICATION LLC	EVENT NOTICES	500.00
Debt Service & Proj. Res. Finance Financial Services - Total		500.00

Capital Investment Fund Other-Capital Investment Capital Investment

Town of Normal Expenditures to be approved for Payments
Between Jan 17, 2019 and Jan 31, 2019

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
MCLEAN CO HIGHWAY DEPARTMENT	ROUTE 66 BIKE TRAIL	1,100.07
WSP USA INC	TIGER GRANT APP SERVICE	1,045.91
Capital Investment Fund	Other-Capital Investment	Capital Investment
		- Total
		2,145.98

Roadway Fund Engineering Road & Bridge

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
ROWE CONSTRUCTION	STREET RESURFACING	3,772.79
Roadway Fund	Engineering	Road & Bridge
		- Total
		3,772.79

Water Fund

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
JOHNSON, ELIZABETH	REFUND/1570 HUNT DR C8	54.20
Water Fund		- Total
		54.20

Water Fund Water Administration

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
HAWK LABELING SYSTEMS	LABEL MAKER AND TAPE	117.20
OFFICE DEPOT INC	OFFICE SUPPLIES	17.99
SERVICE ENVELOPE CORP	#9 ENVELOPES	1,092.93
SUPERION LLC	SUPERION TRANSACTION MGR	276.49
Water Fund	Water	Administration
		- Total
		1,504.61

Water Fund Water Treatment

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
AZ COMMERCIAL	BRAKE PART CLEANER	14.97
BOBCAT OF BLOOMINGTON	HYD FLUID	41.79
CINTAS CORPORATION #396	LAB TOWEL RENTAL	52.58
CONSTELLATION NEW ENERGY-GAS	ENERGY USAGE	1,205.62
CORN BELT ENERGY CORP	ENERGY USAGE	2,160.17
CRAWFORD, MURPHY, & TILLY, INC.	TREATMENT PLANT AERATOR	1,640.00
DON OWEN TIRE SERVICE	TIRES	97.50
FASTENAL COMPANY	MISC PARTS	2.72
FEITEK INC	FLUKE 707 LOOP CALIBRATOR	140.00
FISHER SCIENTIFIC	PAPER FILTERS,ATC PROBES	429.26
FISHER SCIENTIFIC	PROBE&ELECTRODE AMMONIA	681.45
HACH COMPANY	CHEMICALS FOR LAB	658.96
HACH COMPANY	CHEMICALS WATER TREATMENT	225.08
HACH COMPANY	NITRAVERS AND REAGENTS	305.27
HAWKINS INC	PHOSPHATE	1,633.96
KONE INC	ELEVATOR MAINT. COVERAGE	1,044.72

Town of Normal Expenditures to be approved for Payments
Between Jan 17, 2019 and Jan 31, 2019

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
MCMASTER-CARR SUPPLY CO	CARBIDE-TIPPED LATHE TOOL	26.47
MENARDS	CLEANERS	9.36
MENARDS	CLEANERS,DISINFECTANT	14.63
MENARDS	COUPLINGS,ELBOWS,SEWER	47.96
MENARDS	CREVICE TOOL,ADAPTER	17.86
MENARDS	HEAVY DUTY SPRAYER	3.28
MENARDS	MISC SUPPLIES	14.03
MENARDS	PAINT CAN	4.98
MENARDS	PAINT SUPPLIES	25.79
MENARDS	PVC CEMENT	6.79
MENARDS	SCOURING PADS,TOWELS	23.77
MILLER JANITOR SUPPLY	FLOOR FINISH	175.18
MISSISSIPPI LIME COMPANY	STANDARD QUICKLIME	21,914.51
NEWARK IN ONE	THERMAL FUSES	19.99
OFFICE DEPOT INC	COPY PAPER	55.00
OFFICE DEPOT INC	OFFICE SUPPLIES	207.01
PDC LABORATORIES INC	CHEMICALS WATER TREATMENT	1,745.00
PDC LABORATORIES INC	FLUORIDE PROBE	44.00
PDC LABORATORIES INC	NITRATE	22.00
SPRINGFIELD ELECTRIC CO	COPPER AND LUBRICANT	154.28
USA BLUEBOOK	SENSORS	262.55
Water Fund	Water Treatment - Total	35,128.49

Water Fund **Water** **Distribution**

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
AZ COMMERCIAL	DIESEL FUEL SUPPLEMENT	47.16
CENTRAL ILLINOIS TRUCKS INC	ANTENNA,NON-VENTED CAP	32.24
CONSTELLATION NEW ENERGY-GAS	ENERGY USAGE	468.11
EAST ST HARDWARE & TOOLS	PLUMBING SUPPLIES	85.65
EVERGREEN FS INC.	KEROSENE	66.71
JULIE INC	JULIE LOCATE TRANSMISSION	7,162.86
LAWSON PRODUCTS INC	OIL,HEX CAP SCREWS	454.09
MARTIN SULLIVAN, INC.	GATE TRACKS	28.32
MCLEAN COUNTY ASPHALT	COLD MIX ASPHALT	306.66
MENARDS	8" BLACK TIES	43.32
MENARDS	BALL VALVE SOLDER	32.48
MENARDS	DECK SCREWS,WIRE STRIPPER	322.58
MENARDS	DRILL BITS,BELL HANGERS	83.71

Town of Normal Expenditures to be approved for Payments
Between Jan 17, 2019 and Jan 31, 2019

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
MENARDS	LUMBER, SCREWS & BITS	358.59
OFFICE DEPOT INC	OFFICE SUPPLIES	6.36
SPRINGFIELD ELECTRIC CO	MISC HARDWARE	71.06
Water Fund	Water Distribution - Total	9,569.90

Water Capital Investment Water Capital Investment

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
C.K. BRUSH PLUMBING	AUGER MAIN SEWER LINE	300.00
CRAWFORD, MURPHY, & TILLY, INC.	PRESSURE ZONE INTERCONNEC	12,232.13
CRAWFORD, MURPHY, & TILLY, INC.	RECOAT CLARIFER #2	3,930.87
RP COATINGS INC	RECOAT CLARIFER NO.2	101,331.90
Water Capital Investment	Water Capital Investment - Total	117,794.90

Sewer Fund Sewer Administration

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
CORN BELT ENERGY CORP	ENERGY USAGE	4,486.44
CUMMINS CROSSPOINT	GENERATOR REPAIRS	1,519.78
E J EQUIPMENT INC	CAMERA REPAIR	1,112.60
E J EQUIPMENT INC	LEAK IN CAMERA REPAIRS	1,336.73
JULIE INC	JULIE REQUESTS	7,162.86
MATHIS KELLY CONSTRUCTION	CAULKING	27.98
MENARDS	SCOOP DH ALUM YW	24.99
MOUNCE AUTOMOTIVE	IDOT TRUCK INSPECTION	30.00
ZESCHKE SEPTIC CLEANING	MANHOLE PUMPING	325.00
Sewer Fund	Sewer Administration - Total	16,026.38

Sewer Capital Investment Sewer Capital Investment

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
CRAWFORD, MURPHY, & TILLY, INC.	SANITARY SEWER CLEANING	497.50
Sewer Capital Investment	Sewer Capital Investment - Total	497.50

Stormwater Management Fd Stormwater Management Administration

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
MARINE BIOCHEMISTS	SERVICE AGREEMENT	1,354.00
Stormwater Management Fd	Stormwater Management Administration - Total	1,354.00

Health & Dental Ins Fund Administration - City Mgr Health Insurance

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
HORTON GROUP INC	MONTHLY CONSULT FEE	3,500.00
STANDARD INSURANCE COMPANY	MONTHLY BENEFIT FOR LIFE	7,744.44

Town of Normal Expenditures to be approved for Payments
Between Jan 17, 2019 and Jan 31, 2019

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
VSP	MONTHLY BENEFIT PAYMENT	72.52
Health & Dental Ins Fund Administration - City Mgr Health Insurance - Total		11,316.96

Gen Veh Replacement Fund Police Administration

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
HELLER FORD	SPARE KEY FOBS	595.50
RAY O'HERRON CO INC	FLEET EQUIPMENT	1,024.38
Gen Veh Replacement Fund Police Administration - Total		1,619.88
Overall - Total		638,227.87

TOWN COUNCIL ACTION REPORT

January 29, 2019

Resolution Waiving the Formal Advertising Requirement and Authorizing the Sale of Two (2) 2012 LaBrie Sideload Garbage Trucks to the City of Kewanee, Illinois in the Amount of \$260,000

PREPARED BY: Wayne Aldrich, Director of Public Works

REVIEWED BY: Pamela S. Reece, City Manager
Danny Edwards, Waste Supervisor

BUDGET IMPACT: The sale amount of \$260,000 will be deposited into the Town's General Fund

STAFF RECOMMENDATION: Approval

ATTACHMENTS: Proposed Resolution, Resolution from City of Kewanee, Proposed Vehicle Sales Agreement

BACKGROUND

The FY 2018-19 budget includes the replacement of four (4) LaBrie automated side-load garbage trucks. At Council's May 7, 2018 meeting, Council authorized the replacement of these four trucks. One of the trucks has already been delivered. Two trucks are being fitted with equipment with delivery expected soon, while the final truck is still being manufactured. Town staff has had conversations with the City of Kewanee regarding disposal of our old trucks.

The City of Kewanee is converting from a manual waste collection service to an automated service and is interested in purchasing two of these trucks. The City of Kewanee has offered \$130,000 each for two trucks or a total of \$260,000 for both.

Typically, the Town will take vehicles of this type to a public auction, but has on occasion authorized the purchase of Town vehicles by another governmental agency. Section 25.1-6 of the Municipal Code allows the Town Council to waive the advertisement of a notice of sale and authorize the sale of property to a specific buyer if the property has a fair cash market value of more than 25% of the original purchase price.

These two vehicles were purchased by the Town in 2012 for \$287,000 each and the offer of \$130,000 for each vehicle is 45% of the original purchase price.

The City of Kewanee has authorized the purchase of these two vehicles as reflected in the attached Resolution #5139 and Sales Agreement.

DISCUSSION/ANALYSIS

TOWN COUNCIL ACTION REPORT

The price offered by the City of Kewanee has been reviewed by the Public Works Fleet Maintenance Supervisor and Waste Supervisor and has been determined to be a fair value for these vehicles. This arrangement will also avoid any fees if these vehicles would go to auction.

As the City of Kewanee is in need of two automated side-load garbage vehicles and has offered the Town a fair value, Town staff recommends approval.

RESOLUTION NO. _____

RESOLUTION WAIVING THE FORMAL ADVERTISING REQUIREMENT AND
AUTHORIZING THE SALE OF TWO 2012 LABRIE SIDELOAD GARBAGE TRUCKS TO
THE CITY OF KEWANEE, ILLINOIS IN THE AMOUNT OF \$260,000

WHEREAS, The Town of Normal is a home rule unit of local government with authority to legislate in matters concerning its local government and affairs; and

WHEREAS, The Town owns two 2012 Labrie sideload garbage trucks that are surplus property; and

WHEREAS, Section 25.1-6 of the Town Code authorizes the Town Council to waive competitive bidding requirements and to authorize the sale of surplus property to a specific buyer if the property has a fair-cash value of at least 25% of the original purchase price; and

WHEREAS, The City of Kewanee, Illinois has offered to purchase the two trucks for \$130,000 each, which is 45% of the original purchase price; and

WHEREAS, It is in the best interests of the health, safety and welfare of the citizens of Normal to waive the formal bid requirements and authorize the sale of the garbage trucks to the City of Kewanee, Illinois.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES FOR THE TOWN OF NORMAL, ILLINOIS:

SECTION 1. That the formal bid process is waived for the sale of two 2012 Labrie sideload garbage trucks to the City of Kewanee, Illinois.

SECTION 2. That the Public Works Director is authorized to execute a contract for the sale of the garbage trucks in substantially the form set forth in Exhibit A.

ADOPTED on _____, 2019.

APPROVED:

President of the Board of Trustees of the Town
of Normal, Illinois

ATTEST:

Town Clerk
(seal)

RESOLUTION NO. 5139

A RESOLUTION AUTHORIZING THE PURCHASE OF TWO USED AUTOMATED GARBAGE TRUCKS FROM THE CITY OF NORMAL, IL, AND DECLARING THAT THIS RESOLUTION SHALL BE IN FULL FORCE IMMEDIATELY.

WHEREAS, The City of Kewanee is moving forward with plans to automate trash collection services as discussed at the December 10, 2018 council meeting; and

WHEREAS, The Sanitation Division of the Public Works Department has accumulated \$350,000 in the Acquisition Fund for rolling stock replacement and this same amount was approved and budgeted in the FY18-19 budget; and,

WHEREAS, The City of Normal, Illinois has agreed to sell 2 – 2012 Labrie Sideloader Trucks, with a minimum price of \$130,000 each; and,

WHEREAS, City staff has recommended inspecting the trucks for sale by the City of Normal and purchasing 2 units in order to convert to automated trash collection.

THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF KEWANEE THAT:

Section 1 The Public Works Operations Manager and City Mechanic are hereby authorized to determine the state of the vehicle(s) offered for sale by the City of Normal, Illinois.

Section 2 Should the vehicles be found to be in sound condition, making them ideal for the Kewanee Sanitation Division, the Public Works Operations Manager, or his designee, is authorized to purchase 2 units, in an amount not to exceed \$350,000 total. Such funds, should the purchase offer be accepted, would be paid from the Acquisition Fund, specifically 39-73-840.

Section 3 This Resolution shall be in full force and effect immediately upon its passage and approval as provided by law.

Adopted by the Council of the City of Kewanee, Illinois this 14th day of January 2019.

ATTEST:

Melinda Edwards, City Clerk

Steve Looney, Mayor

RECORD OF THE VOTE	Yes	No	Abstain	Absent
Mayor Steve Looney				
Council Member Chris Colomer				
Council Member Andrew Koehler				
Council Member Steve Faber				
Council Member Michael Yaklich				

Vehicle Sales Agreement

DATE OF AGREEMENT:

January 25, 2019

DATE OF SALE:

Upon delivery of the new units to the Town of Normal

SELLERS DETAILS:

Name: Town of Normal
Address: 1301 Warriner Street
Normal, IL 61761
Phone: 309/454-9571

BUYER DETAILS:

Name: City of Kewanee
Address: 401 E. Third Street
Kewanee, IL 61443
Phone: 309/852-2611

VEHICLE DETAILS:

Make/Model/Year: 2012 Crane Carrier w/Labrie 32YD body
Current ID numbers: 14 LDT 2-26, 13 LDT2-26
Vehicle identification number (VIN): 1GYCHK480T050254
1CYCHK485CT050251
Hour meter reading: Unit 14 8244hrs/63832 miles (still in service)
Unit 13 5673hrs/46803 miles (still in service)

Notes about the condition of the vehicle:

Units are used units that will be in working condition and will continue to be utilized until the new units are delivered to the Town of Normal.

PAYMENT AND DELIVERY:

Sale price: \$130,000.00 each

Method of payment:

- Buyer will pay in full when taking possession of the units.

STATEMENTS AND SIGNATURES:

As the seller, I certify that:

- I am legally authorized to sell these units by the Town of Normal.
- There is no money left owed on the vehicle.
- The meter readings are accurate and untampered.
- I agree that everything in this agreement is true to the best of my knowledge.

Signature of Seller: _____

Date of Signature: _____

As the buyer, I certify I:

- accept the condition of the units as represented by the seller.
- I am legally authorized to purchase these units by the City of Kewanee.
- understand that the units are still in service as backup units and the units will still be in working condition at the time of ownership transfer between the parties.
- agree to pay the agreed sale price at the time of possession transfer.
- will notify the Secretary of State office of the change of ownership within five (5) days after the sale.
- am responsible for all ownership transfer fees.
- everything in this agreement is true to the best of my knowledge.

Signature of Buyer: _____

Date of Signature: _____

TOWN COUNCIL ACTION REPORT

January 28, 2019

An Ordinance Abating the Levy of 2018 Property Taxes for Special Service Area Number One

PREPARED BY: Andrew Huhn, Director of Finance

REVIEWED BY: Pamela S. Reece, City Manager
Brian Day, Corporation Counsel

BUDGET IMPACT: The 2018 property tax levy of \$816,250 for the Special Service Area will be abated in the amount of \$173,142 resulting in a property tax levy of \$643,108.

STAFF RECOMMENDATION: Approval

ATTACHMENTS: SSA Tax Levy Abatement Calculation
Proposed Ordinance

BACKGROUND

On December 3, 2018 the City Council approved a property tax levy totaling \$19,106,547. During the same meeting the Council authorized abatement of all property taxes associated with the 2009, 2009A, 2010A, 2012, 2013, 2014, 2016A, 2016B, 2017A, 2017B and 2018 general obligation bond issues. Those abatements totaled \$6,148,053.

One exception to the abatement process was related to the Special Service Area (SSA) bonds issued for the Shoppes at College Hills development. These SSA bonds are to be abated to the extent that rebated revenue from the 1% sales tax generated from the development is available to meet required principal and interest payments. The bond ordinance requires that the abatement calculation be made annually in February.

DISCUSSION/ANALYSIS

The initial bond ordinance documents anticipated that some property tax dollars would be levied in support of the principal and interest payments associated with the SSA bonds. This property tax amount is assessed against the owners of the property within the special service tax area. The levy has no impact on the Town's total property tax projected rate of \$1.4757.

The abatement calculation, based upon rebated sales tax on hand, has now been determined. The 2018 approved tax levy for the SSA area totaled \$816,250. After adjusting the levy for interest earned and sales tax collected, the resulting tax levy requirement totals \$643,108. The resulting SSA levy abatement amount is \$173,142.

TOWN COUNCIL ACTION REPORT

**Town of Normal
SSA Tax Levy Abatement Calculation
February 1, 2019**

Calculation of Funds Available

Cash available as of February 1, 2019	\$817,777	
Less June 1, 2019 payment	-\$93,635	
Less Accumulated DSFR Reserve	<u>-\$551,000</u>	
Funds Available:	\$173,142	
Required Amount Feb 1, 2019 (2018 Tax Levy)	<u>\$816,250</u>	
Required Tax Levy - Under Funded Amount	\$643,108	
Amount to Be Abated		\$173,142

ORDINANCE NO. _____

AN ORDINANCE ABATING THE LEVY OF 2018 PROPERTY TAXES FOR SPECIAL SERVICE AREA NUMBER ONE

WHEREAS, The Town of Normal is a home-rule unit of government and, under Article VII, Section 6 of the 1970 Constitution of the State of Illinois, may exercise any power or perform any function pertaining to its government and affairs, including the power to tax and incur debt; and

WHEREAS, On December 6, 2004, the Normal Town Council adopted Ordinance No. 4986, providing for the issuance of Special Service Area Number One Unlimited Ad Valorem Tax Bonds of the Town of Normal, in the amount of \$5,510,000; and

WHEREAS, The Town of Normal filed a certified copy of Ordinance No. 4986 with the Office of the County Clerk of McLean County, directing that the Clerk shall, in the years of 2005 to 2023 both years included, levy against the taxable property within the Special Service Area and shall extend, for collection on the tax books, an amount to provide for the payment of interest and principal upon the Bonds previously authorized and sold, per a schedule established in that Ordinance; and

WHEREAS, The Town Council desires to abate a portion of that tax levy for the year 2018, on the basis of having sufficient funds on hand to pay a portion of the requirements of Ordinance No. 4986.

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE TOWN OF NORMAL, ILLINOIS:

SECTION 1. That the County Clerk of McLean County, Illinois, is hereby authorized and directed by the Town Council for the Town of Normal, Illinois, to abate \$173,142 of the tax, heretofore provided by the filing of Ordinance No. 4986, which Ordinance provided for the issuance of \$5,510,000 in Special Service Area Number One Unlimited Ad Valorem Tax Bonds of the Town of Normal and the levy of a sufficient tax as set forth in that Ordinance, which was passed on December 6, 2004, and a certified copy of which was filed with the County Clerk, McLean County, thereafter.

SECTION 2. That the Town of Normal declares that funds are, or will be on hand to pay \$173,142 of the tax levied by the above described Ordinance for the Fiscal Year commencing April 1, 2019 and that the levy of the tax as provided in Ordinance No. 4986 for the fiscal year is partially unnecessary, therefore, the County Clerk is directed to abate and not extend the said tax to the extent

of \$173,142, but directed to levy the balance required under Ordinance No. 4986.

SECTION 3. That the Town Clerk is directed and authorized to file a certified copy of the Ordinance in the Office of the County Clerk prior to March 1, 2019.

SECTION 4. That the Town Clerk is directed and authorized to publish this Ordinance in pamphlet form as provided by law.

SECTION 5. That this ordinance takes effect 10 days after the date of its publication.

SECTION 6. That this Ordinance is adopted under the Home Rule Authority, granted the Town of Normal by Article 7, Section 6, of the Illinois Constitution, 1970.

APPROVED:

President of the Board of Trustees of
the Town of Normal, Illinois

ATTEST:

Town Clerk
(seal)

The foregoing ordinance was voted upon and passed by the President and Board of Trustees of the Town of Normal on _____, 2019, with _____ voting aye; _____ abstaining; _____ voting nay; and _____ absent.

	AYE	NAY	OTHER		AYE	NAY	OTHER
Councilman Fritzen				Councilman Preston			
Councilman McBride				Councilman McCarthy			
Councilwoman Cummings				Mayor Koos			
Councilwoman Lorenz							

The foregoing ordinance was approved by the President on _____, 2019.

The foregoing ordinance was published in pamphlet form on _____, 2019.