

MINUTES OF THE REGULAR MEETING OF THE NORMAL TOWN COUNCIL HELD IN THE COUNCIL CHAMBERS, NORMAL CITY HALL, FOURTH FLOOR UPTOWN STATION, 11 UPTOWN CIRCLE, NORMAL, MCLEAN COUNTY, ILLINOIS – MONDAY, APRIL 17, 2017

1. CALL TO ORDER:

Mayor Chris Koos called the regular meeting of the Normal Town Council to order at 7:00 p.m., Monday, April 17, 2017.

2. ROLL CALL:

The Clerk called the roll with the following persons physically

PRESENT: Mayor Chris Koos and Councilmembers Jeff Fritzen, R.C. McBride, Kathleen Lorenz, Kevin McCarthy, and Cheryl Gaines. Also present were City Manager Mark Peterson, Deputy City Manager Pamela Reece, Corporation Counsel Brian Day and Town Clerk Wendy Briggs.

ABSENT: Scott Preston (arrived at 7:02 p.m.)

3. PLEDGE OF ALLEGIANCE:

Mayor Koos led the Pledge of Allegiance to the Flag.

PUBLIC COMMENT:

Mr. Ron Ulmer, 1114 N. Linden Street, Normal, Illinois, addressed the Council posing questions concerning the proposed increases to the water and sewer rates.

4. OMNIBUS VOTE AGENDA:

Mayor Koos read aloud the items to be considered by the Omnibus Vote Agenda.

A. APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF APRIL 3, 2017:

B. APPROVAL OF TOWN OF NORMAL EXPENDITURES FOR PAYMENT AS OF APRIL 12, 2017:

C. RESOLUTION WAIVING THE FORMAL BIDDING PROCESS AND AUTHORIZING THE PURCHASE OF BLEACHERS FOR THE ATHLETIC FIELDS AT CHAMPION FIELDS FROM CUNNINGHAM RECREATION VIA US COMMUNITIES GOVERNMENT PURCHASING ALLIANCE FOR NOT TO EXCEED AMOUNT OF \$59,860:

D. RESOLUTION WAIVING THE FORMAL BIDDING PROCESS AND AUTHORIZING THE PURCHASE OF SHADE STRUCTURES FOR THE ATHLETIC FIELDS AT CHAMPION FIELDS FROM CUNNINGHAM RECREATION VIA US COMMUNITIES GOVERNMENT PURCHASING ALLIANCE FOR NOT TO EXCEED AMOUNT OF \$111,029.40: Resolution No. 5403:

- E. RESOLUTION WAIVING THE FORMAL BIDDING PROCESS AND AUTHORIZING THE PURCHASE OF A TORO GROUNDMASTER MOWER FROM MTI DISTRIBUTING VIA THE NATIONAL COOPERATIVE CONTRACT SOLUTIONS PROGRAM OF THE NATIONAL INTERGOVERNMENTAL PURCHASE ALLIANCE (NATIONAL IPA): Resolution No. 5404:
- F. RESOLUTION WAIVING THE FORMAL BIDDING PROCESS AND AUTHORIZING THE PURCHASE OF A JACOBSEN HR9016 MOWER FROM BURRIS EQUIPMENT VIA THE NATIONAL JOINT PURCHASING ASSOCIATION (NJPA), JACOBSEN CONTRACT #070313-JCS: Resolution No. 5405:
- G. RESOLUTION WAIVING THE FORMAL BIDDING PROCESS AND AUTHORIZING THE PURCHASE OF SEVERAL PIECES OF GOLF COURSE MAINTENANCE EQUIPMENT VIA THE NATIONAL COOPERATIVE CONTRACT SOLUTIONS PROGRAM OF THE NATIONAL INTERGOVERNMENTAL PURCHASING ALLIANCE (NATIONAL IPA) IN THE NET AMOUNT OF \$54,979.21: Resolution No. 5406:
- H. RESOLUTION WAIVING THE FORMAL BID PROCESS AND AUTHORIZING A CONTRACT WITH J. SPENCER CONSTRUCTION, LLC OF NORMAL, ILLINOIS, IN THE AMOUNT OF \$49,385 FOR CARPENTRY WORK ASSOCIATED WITH THE 305 E. PINE STREET GIFT SHOP RENOVATION PROJECT: Resolution No. 5407:
- I. RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR THE CONSTRUCTION OF AN ELECTRONICS RECYCLING COLLECTION BUILDING TO EVERGREEN FS, INCORPORATED, IN THE AMOUNT OF \$56,800.00: Resolution No. 5408:
- J. RESOLUTION TO AWARD THE BID FOR THE SHELBOURNE DRIVE AND UNIVERSITY COURT WATER MAIN IMPROVEMENT PROJECT TO STARK EXCAVATING, INC., AT A TOTAL COST OF \$638,492.00 PLUS THE POTENTIAL FOR A MAXIMUM \$15,000.00 BONUS FOR EARLY COMPLETION: Resolution No. 5409:
- K. RESOLUTION WAIVING THE FORMAL BID PROCESS AND AUTHORIZING THE CITY MANAGER TO ENTER INTO CONSTRUCTION AND SERVICE AGREEMENTS WITH CIRBN, LLC, TO CONSTRUCT, INSTALL, AND REPLACE THE TOWN'S WIRELESS NETWORK IN UPTOWN NORMAL: Resolution No. 5410:
- L. RESOLUTION TO AUTHORIZE THE RENEWAL OF THE TOWN'S PARTICIPATION IN THE MUNICIPAL INSURANCE COOPERATIVE AGENCY (MICA) INSURANCE PROGRAM FOR PLAN YEAR 2017-18 BEGINNING ON MAY 1, 2017 AND APPROVE A BUDGET ADJUSTMENT OF \$25,110: Resolution No. 5411:
- M. RESOLUTION AUTHORIZING THE EXECUTION OF AN INTERLOCAL AGREEMENT BETWEEN THE TOWN OF NORMAL, CITY OF BLOOMINGTON, AND THE COUNTY OF MCLEAN FOR THE 2016 BYRNE JUSTICE ASSISTANCE GRANT: Resolution No. 5412:

- N. RESOLUTION SUPPORTING THE RAILBANKING OF NORFOLK SOUTHERN RIGHT-OF-WAY FROM MANSFIELD, IL, TO BLOOMINGTON, IL: Resolution No. 5413:
- O. RESOLUTION APPROVING WAIVERS FROM THE UPTOWN DESIGN REVIEW CODE, CHAPTER 15, DIVISION 17, FOR 112 E. BEAUFORT STREET (WHIMSY SIGN): Resolution No. 5414:
- P. RESOLUTION APPROVING AN AMENDED FINAL DEVELOPMENT PLAN FOR THE ONE NORMAL PLAZA PUD (BABY FOLD, 612-614 OGLESBY): Resolution No. 5415:
- Q. RESOLUTION CONDITIONALLY AND PARTIALLY APPROVING THE FINAL PLAT OF THE LODGE ON WILLOW II SUBDIVISION BY EXPEDITED PROCESS (NORTHWEST CORNER OF SCHOOL AND FELL): Resolution No. 5416:
- R. ORDINANCE CONDITIONALLY APPROVING AN EASEMENT VACATION ON A PART OF LOT 1 THE LODGE ON WILLOW (214 W. WILLOW): Ordinance No. 5686:
- S. ORDINANCE AMENDING DIVISION 7 OF THE MUNICIPAL CODE – WATER RATES:
- T. ORDINANCE AMENDING SECTION 7.21-1 OF THE MUNICIPAL CODE – SEWER RATES:

Mayor Koos excused himself from voting on any expenses he may have incurred while performing his Mayoral duties and from any bills paid to Vitesse Cycle Shop.

Items C, S and T were removed from the Omnibus Vote Agenda.

MOTION:

Councilmember McCarthy moved, seconded by Councilmember McBride, the Council Approve the Omnibus Vote Agenda.

AYES: Fritzen, Preston, McBride, Lorenz, McCarthy, Gaines, Koos.

NAYS: None.

Motion declared carried.

Items A, B, D, E, F, G, H, I, J, K, L, M, N, O, P, Q, and R were approved by the Omnibus Vote Agenda.

5. ITEMS REMOVED FROM THE OMNIBUS VOTE AGENDA:

- C. RESOLUTION WAIVING THE FORMAL BIDDING PROCESS AND AUTHORIZING THE PURCHASE OF BLEACHERS FOR THE ATHLETIC FIELDS AT CHAMPION FIELDS FROM CUNNINGHAM RECREATION VIA US COMMUNITIES GOVERNMENT PURCHASING ALLIANCE FOR NOT TO EXCEED AMOUNT OF \$59,860: Resolution No. 5417:

MOTION:

Councilmember McBride moved, seconded by Councilmember Fritzen, the Council Adopt the Resolution Waiving the Formal Bidding Process and Authorizing the Purchase of Bleachers for the Athletic Fields at Champion Fields from Cunningham Recreation Via US Communities Government Purchasing Alliance for Not to Exceed Amount of \$59,860.

Councilmember McBride stated this item, as well as numerous other items contained on the agenda, are under the budgeted amount for these items or services. Councilmember McBride commented Town Staff for being excellent stewards of the Town's monies.

AYES: Preston, McBride, Lorenz, McCarthy, Gaines, Fritzen, Koos.

NAYS: None.

Motion declared carried.

S. ORDINANCE AMENDING DIVISION 7 OF THE MUNICIPAL CODE – WATER RATES: Ordinance No. 5687:

MOTION:

Councilmember Lorenz moved, seconded by Councilmember McCarthy, the Council Approve the Ordinance Amending Division 7 of the Municipal Code – Water Rates.

Councilmember Lorenz posed questions pertaining to the options of passing the proposed Ordinance or deferring increase to a future year. Councilmember McCarthy questioned the proposed two percent increase, what basis was used to end up with this figure. City Manager Mark Peterson stated this is basically a maintenance increase. Mr. Peterson indicated the Council could defer the increase at this time, but that it would require a future increase be more than two percent. Mayor Koos stated overall general inflation runs about two percent annually.

Councilmember Gaines commented on historic water rate increases, indicating it is difficult to vote for rate increases, but if they are put off and the result is a much higher rate increase, it is an overall more difficult situation. Councilmember Preston posed questions concerning the proposed two percent increase, to which City Manager Mark Peterson responded this amount is needed for overall maintenance and if this is not approved, there will be a larger increase requested in future years.

Councilmember Fritzen commented the water and sewer funds are Enterprise Funds and are expected to pay their own way, as no monies from the Budget General Fund are used to pay for water and sewer infrastructure and maintenance. Councilmember Fritzen expressed concern with pushing the increase down the road, as we would be looking at much larger increases in the future. Councilmember McBride commented on the process and indicated it is not an easy decision for the Council to make, but it is a responsible course of action to approve the increase.

AYES: McBride, Gaines, Fritzen, Koos.

NAYS: Lorenz, McCarthy, Preston.

Motion declared carried.

T. ORDINANCE AMENDING SECTION 7.21-1 OF THE MUNICIPAL CODE – SEWER RATES: Ordinance No. 5688:

MOTION:

Councilmember McCarthy moved, seconded by Councilmember Lorenz, the Council Approve an Ordinance Amending Section 7.21-1 of the Municipal Code – Sewer Rates.

AYES: Lorenz, McCarthy, Gaines, Fritzen, Preston, McBride, Koos.

NAYS: None.

Motion declared carried.

GENERAL ORDERS:

6. RESOLUTION WAIVING THE FORMAL BID PROCESS AND AUTHORIZE A CONTRACT WITH CORE CONSTRUCTION SERVICES OF ILLINOIS, INC., FOR THE BUILDOUT OF THE SECOND FLOOR OFFICE SPACE IN THE ONE UPTOWN CIRCLE PROJECT TO ACCOMMODATE VARIOUS OPERATING DEPARTMENTS OF THE TOWN: Resolution No. 5418:

MOTION:

Councilmember McCarthy moved, seconded by Councilmember Preston, the Council Adopt the Resolution Waiving the Formal Bid Process and Authorize a Contract with CORE Construction Services of Illinois, Inc., for the Buildout of the Second Floor Office Space in the One Uptown Circle Project to Accommodate Various Operating Departments of the Town.

Councilmember Fritzen commented on the proposed contract with CORE Construction. City Manager Mark Peterson indicated CORE had bid-out all of the components of the contract to get the best possible value for the Town. Councilmember Preston commented that \$76 per square foot cost is an exceptional value.

AYES: McCarthy, Gaines, Fritzen, Preston, McBride Lorenz, Koos.

NAYS: None.

Motion declared carried.

7. RESOLUTION TO ACCEPT BIDS AND AWARD A CONTRACT TO STARK EXCAVATING, INC., IN THE AMOUNT OF \$2,290,406.66 FOR THE GREENBRIAR DRIVE EXTENSION/HERSHEY ROAD IMPROVEMENT PROJECT BASE BID; AND ALTERNATE #1 (WATER MAIN ITEMS) IN THE AMOUNT OF \$141,456.00; AND ALTERNATE #2 (SANITARY SEWER ITEMS) IN THE AMOUNT OF \$100,251.00 FOR A TOTAL CONTRACT OF \$2,532,113.66: Resolution No. 5419:

MOTION:

Councilmember McCarthy moved, seconded by Councilmember Gaines, the Council Adopt a Resolution to Accept the Bids and Award a Contract to Stark Excavating, Inc., in the Amount of \$2,290,406.66 for the Greenbriar Drive Extension/Hershey Road Improvement Project Base Bid; and Alternate #1 (Water Main Items) in the Amount of \$141,456.00; and Alternate #2 (Sanitary Sewer Items) in the Amount of \$100,251.00 for a Total Contract of \$2,532,113.66.

AYES: Gaines, Fritzen, Preston, McBride, Lorenz, McCarthy, Koos.

NAYS: None.
Motion declared carried.

8. RESOLUTION AUTHORIZING EXECUTION OF AN AGREEMENT WITH COUNTRY ACRES LAND CORPORATION (CALC) FOR REIMBURSEMENT TO THE TOWN OF COSTS FOR WATER MAIN, SANITARY SEWER AND STORM SEWER INSTALLATION ASSOCIATED WITH THE GREENBRIAR DRIVE EXTENSION PROJECT: Resolution No. 5420:

MOTION:

Councilmember Fritzen moved, seconded by Councilmember Preston, the Council Adopt a Resolution Authorizing Execution of an Agreement with Country Acres Land Corporation (CALC) for Reimbursement to the Town of Costs of Water Main, Sanitary Sewer and Storm Sewer Installation Associated with the Greenbriar Drive Extension Project.

Councilmember Preston posed questions for clarification purposes, which questions were responded to by City Manager Mark Peterson.

AYES: Fritzen, Preston, McBride, Lorenz, McCarthy, Gaines, Koos.
NAYS: None.
Motion declared carried.

NEW BUSINESS:

9. PRESENTATION BY MCLEAN COUNTY BOARD CHAIRMAN JOHN MCINTYRE AND ADMINISTRATOR BILL WASSON ON THE STATUS OF THE BEHAVIORAL HEALTH COORDINATING COUNCIL ACTIVITIES:

County Administrator Bill Wasson and County Board Chairman John McIntyre provided Council with an update on the activities of the McLean County Behavioral Health Coordinating Council and responded to questions from Council.

10. CONCERNS:

1. COUNCILMEMBER CHERYL GAINES:

Councilmember Fritzen thanked Councilmember Gaines for bringing a better understanding of the mental health issue needs of the community to the Council. Councilmember Fritzen thanked Cheryl for the opportunity to serve with her on the Council and for her devotion to the community.

The entire Council thanked Cheryl for her commitment to the community and for the opportunity to work with her over her many years of service to the Town. Mayor Koos presented the Resolution of Appreciation which was read aloud by the members of the Town Council.

Mayor Koos excused himself from the table at 9:15 p.m., requesting Councilmember Gaines to take the chair as Mayor pro tem to adjourn the meeting.

11. ADJOURNMENT:

There being no further business to come before the Council, Mayor pro tem Gaines called for a Motion to Adjourn.

MOTION:

Councilmember McCarthy moved, seconded by Councilmember McBride, the Regular Meeting of the Normal Town Council be Adjourned.

AYES: McBride, Lorenz, McCarthy, Fritzen, Preston, Gaines.

NAYS: None.

ABSENT: Koos.

Motion declared carried.

Mayor pro tem Gaines adjourned the regular meeting of the Normal Town Council at 9:17 p.m., Monday, April 17, 2017.